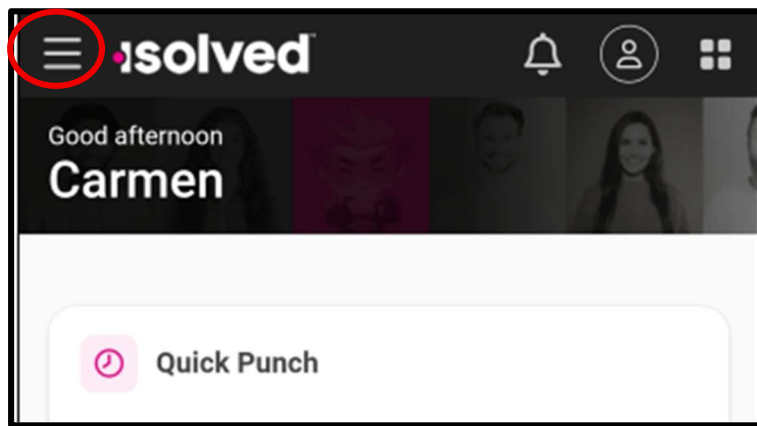




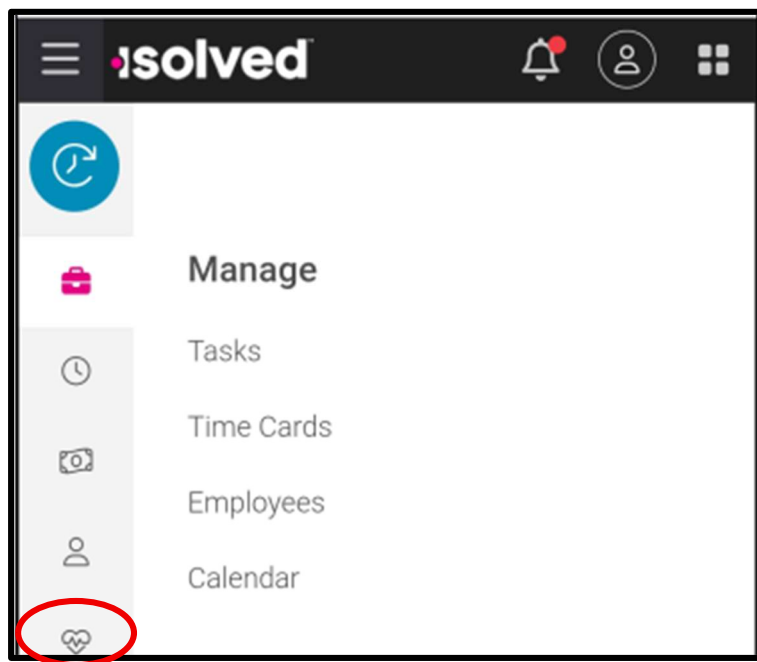
Benefit Enrollment Instructions – Adaptive View

Log-in to your Isolved Adaptive View site.

Click on the three-bar menu in the top left corner.

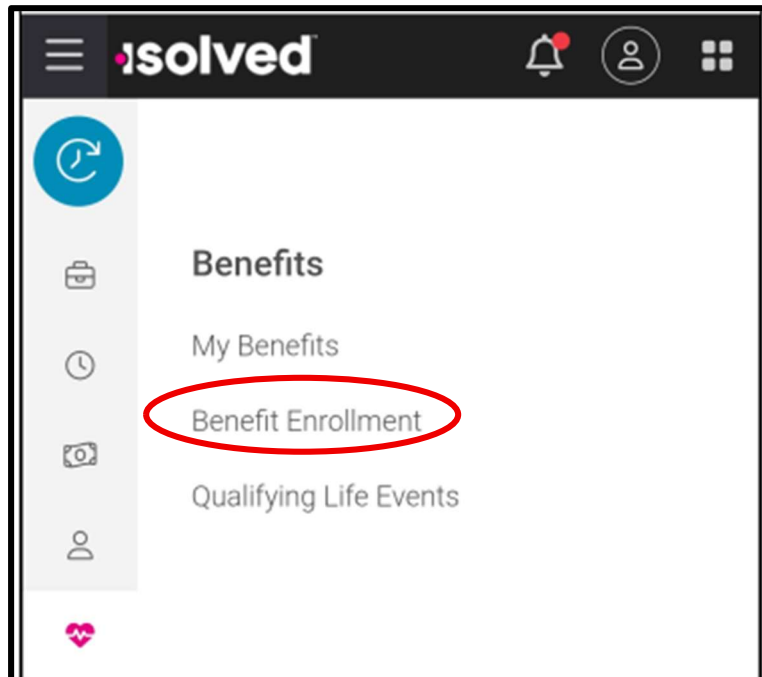


Click on the “heart” icon.



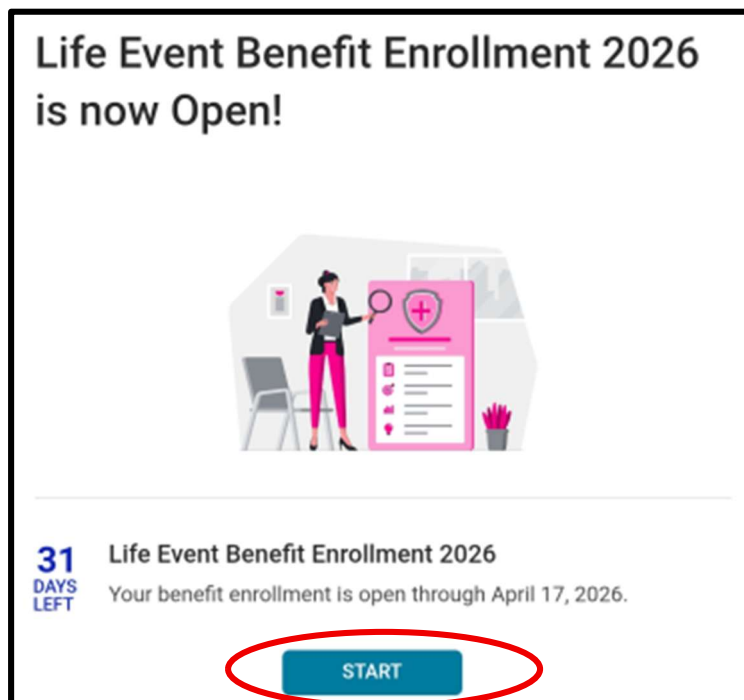


Click on “Benefit Enrollment”.



Your Benefit Enrollment window is now Open!

Click on the “Start” button.





Verify or edit your personal information, beneficiaries, and dependents.

A screenshot of a user profile page. At the top, there are two tabs: "Personal" and "Beneficiaries and Dependents". The "Personal" tab is selected and highlighted with a red oval. Below the tabs, the text "Let's Verify Your Personal Information" is displayed. In the center, there is a circular profile picture placeholder with the letters "CI" and the name "Carmen Ivery" below it. Below the name, there is an "EDIT" button, which is also highlighted with a red oval. At the bottom, there is a section titled "General" with fields for "Prefix" and "First name". The "First name" field contains the text "Carmen".

Click on the NEXT (at the bottom of the screen).

A screenshot of a blue button with the word "NEXT" in white capital letters. The button is highlighted with a red oval.



Three medical plan options are available.

Use the drop down to make your selection.

Medical Pre-Tax 125

[Back to Medical](#) **Medical Pre-Tax 125**

DISPLAY

Plans	EE Only	EE+SP
BCBSTX HMO 5000	\$72.42	\$519.02
BCBSTX PPO Base	\$172.22	\$650.66
BCBSTX PPO Buy Up	\$273.16	\$979.34

Monthly deduction amounts are displayed above.

NEXT

Select or waive the medical plan options.

BCBSTX HMO 5000

Plan information
Blue Cross Blue Shield

BCBSTX PPO BASE

Plan information
Blue Cross Blue Shield

BCBSTX PPO BUY UP

Plan information
Blue Cross Blue Shield

I do not want Medical Pre-Tax 125 coverage

NEXT



To select the coverage level click the drop-down menu.

A screenshot of a web form titled "Select coverage level to view costs and complete your information." Below the title, there is a label "Coverage" followed by a dropdown menu. The dropdown menu is open, showing options: "Select", "EE Only", "EE+SP", "EE+CH(REN)", and "EE+FAM". The "Select" option is highlighted with a red oval.

Add your dependents if necessary.

A screenshot of a web form titled "Select Coverage" with a "COST ANALYSIS" button. A modal window titled "Add dependent" is open, showing a "My dependent is" section with two radio buttons: "New contact" (selected) and "New contact". Below the radio buttons are "CANCEL" and "NEXT" buttons. The background form shows a "BCBST" label and a "Select coverage" label.

Click "select plan".

A screenshot of a button labeled "SELECT PLAN" in white text on a blue background. The button is highlighted with a red oval.



Click NEXT (at the bottom of the screen) after EACH selection.



PLEASE NOTE: You must either select or waive EACH plan option on EACH screen.

+ SELECT

or

WAIVE

Review your plan selections before confirming enrollment.

Premiums reflect per **paycheck** deductions.

Benefit Enrollment		
PLAN	CURRENT	ELECTED
Medical Pre-Tax 125	\$198.77	\$36.21
Dental Pre-Tax 125	\$46.98	—
Vision Pre-Tax 125	\$8.09	—
FSA Medical	—	—
FSA Dependent Care	—	—
Basic Life/AD&D	\$0.00	—
Vol LTD	\$9.71	—
Vol STD	\$2.55	—
Vol Life EE	\$17.25	—
Vol AD&D EE	\$0.00	—
Vol Life SP	—	—



CHRYSLER

SUBARU

Jeep



Click on the “submit benefits” button.

Compare Costs

Review

Benefit Election and Deduction Authorization

- I have elected to participate or opt out of the benefit plans as shown below.
- I authorize my Employer to deduct from my pay any premium amounts shown below.
- I understand that most pre-tax elections cannot be changed or revoked prior to the next plan anniversary date unless I experience a “Change in Status” as defined under the Internal Revenue Code
- Updates to these elections can be made until the final day of the enrollment period

SUBMIT BENEFITS

Click YES to authorize/ confirm your enrollment selections.

Authorization

×

By selecting Yes, you certify that you have reviewed and verified your benefit elections. Once you submit, a copy of the enrollment confirmation will be available in Employee Documents.

Are you sure you wish to submit your benefit elections?

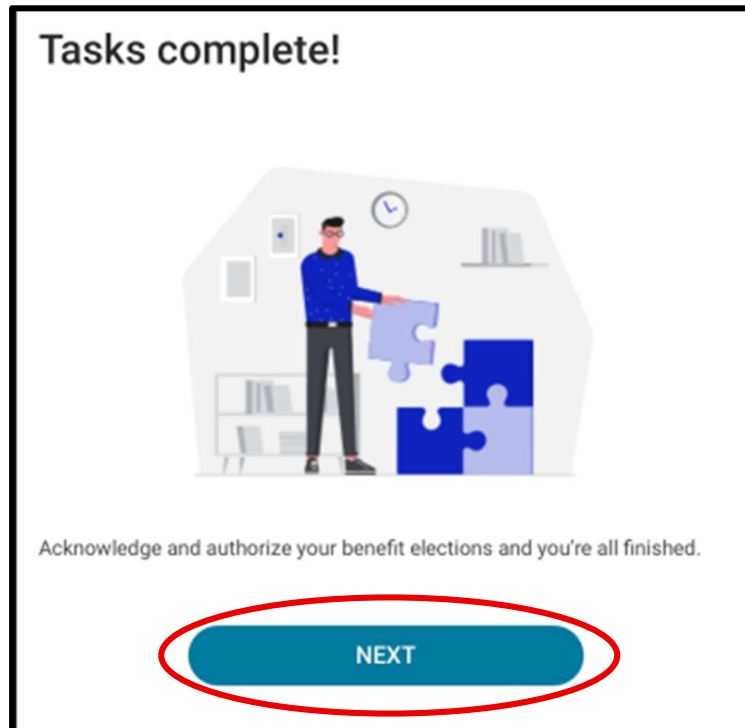
CANCEL

YES



A successful enrollment is confirmed when you see the **“TASK COMPLETE!”** screen.

NEXT



Success!

Your benefits are submitted, and your enrollment summary is available in Employee Documents.

