



SAMU Fees

Rationale

The operations of SAMU are partially funded by fees levied on its membership as per the Post-Secondary Learning Act (Alberta). A policy is needed to define what these fees are and how they are assessed and collected.

Definitions

An **academic term** is a period of time in which classes are held. MacEwan University has three academic terms: Fall (September – December), Winter (January – April), and Spring/Summer (May – August).

Expectations

General

1 SAMU General Membership Fees and SAMU Affiliate Fees are collected by the Office of the University Registrar.

2 This policy may only be amended by Special Resolution.

General Membership Fees

3 SAMU assesses a General Membership Fee to students enrolled in undergraduate credit courses at MacEwan University on a per credit basis.

3.1 SAMU Members are assessed to a maximum of fifteen credits per academic term.

3.2 The SAMU membership fee is \$13.50 per credit in both the Fall and Winter academic terms, and \$6.75 per credit in the Spring/Summer academic term.

3.2.1 The SAMU Membership Fee is \$2.50 per credit for those students whose classes only take place at the MacEwan University Ponoka site.

3.3 The SAMU membership fee will increase yearly by the annual average of Alberta's CPI from December 1 to November 30 of the previous year.

3.3.1 If the annual average of the CPI results in a negative number, it will be regarded as a zero percent increase.

SAMU Affiliate Fees

4 Upon entering a formal written agreement with MacEwan University SAMU assesses an Affiliate Fee to students enrolled in non-undergraduate credit courses at MacEwan University as defined in Appendix A.

4.1 Students enrolled in the University Prep. Program are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.05 if taking three courses, in both the Fall and Winter academic terms.



4.1.1 Students enrolled in the University Prep. Program are assessed a fee of \$28.71 if taking one course, \$57.52 if taking two courses, and \$86.02 if taking three courses, in the Spring/Summer academic term.

4.2 Students enrolled in the English as an Additional Language (EAL) program are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.05 if taking three courses, per academic term in both the Fall and Winter terms.

4.2.1 Students enrolled in the English as an Additional Language (EAL) are assessed a fee of \$28.76 if taking one course, \$57.52 if taking two courses, and \$86.29 if taking three courses, in the Spring/Summer academic term.

4.3 Students enrolled in the School of Continuing Education International program will be assessed a fee of \$431.43 per year.

4.4 The SAMU Affiliate Fee will increase yearly by the annual average of Alberta's CPI from December 1 to November 30 of the previous year.

4.4.1 If the annual average of the CPI results in a negatives number, it will be regarded as a zero percent increase.

Dedicated Fees

5 Additional fees assessed to students must be established by referendum.

Appendix A

1 Students enrolled in the University Prep program are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.57 if taking three courses, per academic term.

2 Students enrolled in the English as an Additional Language program (EAL) are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.57 if taking three courses, per academic term.

3 Students enrolled in the School of Continuing Education International program (SCE INTL) will be assessed a fee of \$517.71 per year.

4 The SAMU Affiliate Fee will increase yearly by the annual average of Alberta's CPI from December 1 to November 30 of the previous year.

5 If the annual average of the CPI results in a negatives number, it will be regarded as a zero percent increase.



Fact Sheet

Approvals:

First Approval: April 6, 2009

Last Approval: January 29, 2025

Date of Last Review: January 29, 2025

Related Documents and Forms:

Source and Updates:

ITEM#: UNKNOWN DATE – Policy Format created, designated Policy 26

2011-08-16-6.11 – Updated expectation 6.1

2011-03-21-5.3 – Policy updated to reflect name change of SC Policy 27.

2012-05-16-5.3 – “Executive Council” updated to “Executive Committee”

2012-11-12-6.5 – Committees updated to follow Policy 25, Committees Policy

September 5, 2013: *SAMU Fees* approved by Students' Council motion 2013-09-04-6.1. Policy updated to new format. Source material Students' Council Policy 26 – SA Fees.

October 21, 2015: *SAMU Fees* approved by Students' Council motion 2015-10-21-6.2 on the recommendation of the Bylaws and Policy Committee. Secondary Student Membership Fee increases from \$3.50/credit to \$3.85/credit beginning in the 2016/17 academic year, then increases to \$4.24/credit in the 2017/18 academic year, and then to \$4.66/credit in the 2018/19 academic year.

September 20, 2017: *SAMU Fees* approved by Students' Council motion 2017-09-20-7.4. Distance students reference removed.

January 23, 2019: *SAMU Fees* approved by Students' Council motion 2019-01-23-7.1 on the recommendation of the Budget and Finance Committee to take effect July 1, 2019. Changes include: students assessed SAMU Fee up to fifteen credits, increased from nine credits; SAMU membership fee decreased from \$13.00/credit to \$11.75/credit; future SAMU Fee will increase annually by Alberta's average CPI from previous year.

July 1, 2020: SAMU fees for 2020-2021 updated to \$11.95 based on a CPI increase of 1.7%.

June 16, 2021: *SAMU Fees* approved by Students' Council motion 2021-06-16-7.2 on the recommendation of the Budget and Finance Committee. Updated to identify that students enrolled part-time who are considered full-time by MacEwan University will be assessed SAMU Fees at a nine credit rate.

July 1, 2021: SAMU membership fees for 2021-2022 updated to \$12.09/credit based on a CPI of 1.2%.

July 1, 2022: SAMU membership fee for 2022-2023 Updated to \$12.66/credit based on a CPI of 4.7%.



July 1, 2023: SAMU membership fee for 2023-2024 updated to \$13.50/credit based on a CPI of 6.6%.

July 1, 2024: SAMU Membership fee frozen at the current rate for the 2024-2025 fiscal year based on Students' Council motion 2024-01-17-7.1.

January 29, 2025: *SAMU Fees Policy* approved by Students' Council motion 2025-01-29-7.1 on the recommendation of the Finance Committee. Changes include updating the language of General Members and SAMU Affiliates to correspond with the SAMU Bylaws and Appendix A was added. Additionally, per Students' Council motion 2026-01-29-7.2, the SAMU Membership Fee was frozen at the current rate for the 2025-2025 fiscal year.

February 19, 2025: *SAMU Fees Policy* approved by Students' Council motion 2025-02-19-7.3 on the recommendation of the Finance Committee. Changes include reducing the SAMU Fee by 50% during the Spring/Summer academic term and reducing the SAMU Fee to \$2.50/credit for students whose classes only take place on the MacEwan University Ponoka site.

March 19, 2025: *SAMU Fees Policy* approved by Students' Council motion 2025-03-19-7.6 on the recommendation of the Finance Committee. Changes include reducing the SAMU Affiliate Fee by half during the Spring/Summer academic term.