

## **SAMU Fees**

### **Rationale**

The operations of SAMU are partially funded by fees levied on its membership as per the Post-Secondary Learning Act (Alberta). A policy is needed to define what these fees are and how they are assessed and collected.

### **Definitions**

An **academic term** is a period of time in which classes are held. MacEwan University has three academic terms: Fall (September – December), Winter (January – April), and Spring/Summer (May – August).

### **Expectations**

#### **General**

**1** SAMU General Membership Fees and SAMU Affiliate Fees are collected by the Office of the University Registrar.

**3** This policy may only be amended by Special Resolution.

#### **General Membership Fees**

**4** SAMU assesses a General Membership Fee to students enrolled in undergraduate credit courses at MacEwan University on a per credit basis.

**4.1** SAMU Members are assessed to a maximum of fifteen credits per academic term.

**4.2** The SAMU membership fee is \$13.50 per credit in both the Fall and Winter academic terms, and \$6.75 per credit in the Spring/Summer academic term.

**4.2.1** The SAMU Membership Fee is \$2.50 per credit for those students whose classes only take place at the MacEwan University Ponoka site.

**4.3** The SAMU membership fee will increase yearly by the annual average of Alberta's CPI from December 1 to November 30 of the previous year.

**4.3.1** If the annual average of the CPI results in a negative number, it will be regarded as a zero percent increase.

#### **SAMU Affiliate Fees**

**5** Upon entering a formal written agreement with MacEwan University SAMU assesses an Affiliate Fee to students enrolled in non-undergraduate credit courses at MacEwan University as defined in Appendix A.



**5.1** Students enrolled in the University Prep. Program are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.05 if taking three courses, in both the Fall and Winter academic terms.

**5.1.1** Students enrolled in the University Prep. Program are assessed a fee of \$28.71 if taking one course, \$57.52 if taking two courses, and \$86.02 if taking three courses, in the Spring/Summer academic term.

**5.2** Students enrolled in the English as an Additional Language (EAL) program are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.05 if taking three courses, per academic term in both the Fall and Winter terms.

**5.2.1** Students enrolled in the English as an Additional Language (EAL) are assessed a fee of \$28.76 if taking one course, \$57.52 if taking two courses, and \$86.29 if taking three courses, in the Spring/Summer academic term.

**5.3** Students enrolled in the School of Continuing Education International program will be assessed a fee of \$431.43 per year.

**5.4** The SAMU Affiliate Fee will increase yearly by the annual average of Alberta's CPI from December 1 to November 30 of the previous year.

**5.4.1** If the annual average of the CPI results in a negatives number, it will be regarded as a zero percent increase.

### **Dedicated Fees**

**6** Additional fees assessed to students must be established by referendum.



## **Appendix A**

**1** Students enrolled in the University Prep program are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.57 if taking three courses, per academic term.

**2** Students enrolled in the English as an Additional Language program (EAL) are assessed a fee of \$57.52 if taking one course, \$115.05 if taking two courses, and \$172.57 if taking three courses, per academic term.

**3** Students enrolled in the School of Continuing Education International program (SCE INTL) will be assessed a fee of \$517.71 per year.

**4** The SAMU Affiliate Fee will increase yearly by the annual average of Alberta's CPI from December 1 to November 30 of the previous year.

**5** If the annual average of the CPI results in a negatives number, it will be regarded as a zero percent increase.

## Fact Sheet

### Approvals:

First Approval: April 6, 2009

Last Approval: January 29, 2025

**Date of Last Review:** January 29, 2025

### Related Documents and Forms:

### Source and Updates:

ITEM#: UNKNOWN DATE – Policy Format created, designated Policy 26

2011-08-16-6.11 – Updated expectation 6.1

2011-03-21-5.3 – Policy updated to reflect name change of SC Policy 27.

2012-05-16-5.3 – “Executive Council” updated to “Executive Committee”

2012-11-12-6.5 – Committees updated to follow Policy 25, Committees Policy

September 5, 2013: *SAMU Fees* approved by Students' Council motion 2013-09-04-6.1. Policy updated to new format. Source material Students' Council Policy 26 – SA Fees.

October 21, 2015: *SAMU Fees* approved by Students' Council motion 2015-10-21-6.2 on the recommendation of the Bylaws and Policy Committee. Secondary Student Membership Fee increases from \$3.50/credit to \$3.85/credit beginning in the 2016/17 academic year, then increases to \$4.24/credit in the 2017/18 academic year, and then to \$4.66/credit in the 2018/19 academic year.

September 20, 2017: *SAMU Fees* approved by Students' Council motion 2017-09-20-7.4. Distance students reference removed.

January 23, 2019: *SAMU Fees* approved by Students' Council motion 2019-01-23-7.1 on the recommendation of the Budget and Finance Committee to take effect July 1, 2019. Changes include: students assessed SAMU Fee up to fifteen credits, increased from nine credits; SAMU membership fee decreased from \$13.00/credit to \$11.75/credit; future SAMU Fee will increase annually by Alberta's average CPI from previous year.

July 1, 2020: SAMU fees for 2020-2021 updated to \$11.95 based on a CPI increase of 1.7%.

June 16, 2021: *SAMU Fees* approved by Students' Council motion 2021-06-16-7.2 on the recommendation of the Budget and Finance Committee. Updated to identify that students enrolled part-time who are considered full-time by MacEwan University will be assessed SAMU Fees at a nine credit rate.

July 1, 2021: SAMU membership fees for 2021-2022 updated to \$12.09/credit based on a CPI of 1.2%.

July 1, 2022: SAMU membership fee for 2022-2023 Updated to \$12.66/credit based on a CPI of 4.7%.



July 1, 2023: SAMU membership fee for 2023-2024 updated to \$13.50/credit based on a CPI of 6.6%.

July 1, 2024: SAMU Membership fee frozen at the current rate for the 2024-2025 fiscal year based on Students' Council motion 2024-01-17-7.1.

January 29, 2025: *SAMU Fees* Policy approved by Students' Council motion 2025-01-29-7.1 on the recommendation of the Finance Committee. Changes include updating the language of General Members and SAMU Affiliates to correspond with the SAMU Bylaws and Appendix A was added. Additionally, per Students' Council motion 2026-01-29-7.2, the SAMU Membership Fee was frozen at the current rate for the 2025-2025 fiscal year.

February 19, 2025: *SAMU Fees* Policy approved by Students' Council motion 2025-02-19-7.3 on the recommendation of the Finance Committee. Changes include reducing the SAMU Fee by 50% during the Spring/Summer academic term and reducing the SAMU Fee to \$2.50/credit for students whose classes only take place on the MacEwan University Ponoka site.

March 19, 2025: *SAMU Fees* Policy approved by Students' Council motion 2025-03-19-7.6 on the recommendation of the Finance Committee. Changes include reducing the SAMU Affiliate Fee by half during the Spring/Summer academic term.