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MAY 12, 1988

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY STUDENT'S NEWSPAPER

# NUGGET

## CAREER SECTION

Produced in co-operation with

THE NAIT PLACEMENT CENTRE

### EMPLOYMENT OPPORTUNITIES

#### COMPUTER SALES REPRESENTATIVE

POSTING # : 5234 DATE: 880504

DESCRIPTION : CORBIN GRAPHIC SUPPLY HAS A FULL-TIME POSITION AVAILABLE FOR A COMPUTER SALES REPRESENTATIVE. SUCCESSFUL APPLICANT MAY START IMMEDIATELY.

JOB DUTIES : SALES REPRESENTATIVE SELLING COMPUTERIZED SIGN MAKERS.

QUALIFICATNS: GRADUATE OF BUSINESS OR A GRADUATE OF COMPUTER SYSTEMS TECHNOLOGY. COMPUTER TRAINING A MUST. MUST BE WILLING TO RELOCATE TO EASTERN CANADA. MUST BE BILINGUAL.

LOCATION : TORONTO/MONTREAL  
START DATE : 88/06/01 SALARY : \$2,083.00 - \$2,916.00 DEPEND ON EXP  
JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS SHOULD CONTACT MR. CORBIN AT 465-3322 INSTRUCTIONS FOR AN APPOINTMENT.

COMPANY NAME: CORBIN GRAPHIC SUPPLY  
CONTACT NAME: WAYNE CORBIN  
ADDRESS : 8424 - 45TH STREET

EDMONTON, ALBERTA T6V 2N6

CLOSING DATE: 88/05/31

CORBIN KW

#### SUPERVISOR

POSTING # : 5391 DATE: 880509

DESCRIPTION : EGG PROCESSING COMPANY HAS TWO FULL-TIME POSITIONS FOR INDIVIDUALS WILLING TO RELOCATE.

JOB DUTIES : SUPERVISING COOKING DEPARTMENT -- EGG SECTION

QUALIFICATNS: GRADUATE OF COOKING

LOCATION : TWO HILLS  
START DATE : 88/05/20 SALARY : 6.50/HR. START  
JOB TYPE : FT WORK HRS: NEG.

APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUMES TO HIGHLAND INSTRUCTIONS PRODUCE AT THE ADDRESS BELOW.

COMPANY NAME: HIGHLAND PRODUCE LTD.  
CONTACT NAME: LARRY EWANISHAN  
ADDRESS : 5115 - 50TH AVENUE

TWO HILLS, ALBERTA T0B 4K0

CLOSING DATE: 88/05/20

HIGHPR KW

#### COUNTER/OUTSIDE SALES

POSTING # : 5393 DATE: 880505

DESCRIPTION : WERNER'S REFRIGERATION HAS TWO FULL-TIME POSITIONS AVAILABLE

JOB DUTIES : DEALING WITH INSIDE/OUTSIDE SALES.

QUALIFICATNS: GRADUATE OF AIR CONDITIONING ENGINEERING TECHNOLOGY. MUST POSSESS STRONG PEOPLE INTERACTION SKILLS.

LOCATION : VARIOUS  
START DATE : 88/05/24 SALARY : NEG.  
JOB TYPE : FT WORK HRS: 7:30 - 5:00

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO THE NAIT INSTRUCTIONS PLACEMENT CENTRE, ROOM 111.

COMPANY NAME: WERNERS REFRIGERATION  
CONTACT NAME: JIM WERNER  
ADDRESS : 155 WEST 3RD AVENUE

VANCOUVER, B.C. V5Y 1E8

CLOSING DATE: 88/05/18

WERNEL KW

#### SR. INSTRUMENT SALES ASST.

POSTING # : 5634 DATE: 880510

DESCRIPTION : A COMPANY INVOLVED IN THE MANUFACTURE AND REPAIR OF CONTROL AND INSTRUMENTATION HAS A FULL-TIME POSITION AVAILABLE.

JOB DUTIES : TO PROCESS ORDERS RECEIVED FROM FISHER REPRESENTATIVES AND CUSTOMERS IN AN EFFICIENT AND EXPEDITIOUS MANNER; CONVERSION OF ORDER REQUIREMENTS IN FISHER TECHNICAL INFORMATION.

QUALIFICATNS: GRADUATE OF INSTRUMENTATION.

LOCATION : EDMONTON  
START DATE : 88/05/24 SALARY : 21,000/YEAR  
JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO NAIT INSTRUCTIONS PLACEMENT CENTRE, ROOM 111.

COMPANY NAME: FISHER CONTROLS COMPANY OF CANADA LTD.  
CONTACT NAME: BARRY LITTLE  
ADDRESS : 2122 - 84TH AVENUE

EDMONTON, ALBERTA T6P 1K2

CLOSING DATE: 88/05/19

FISH SL

#### COMPUTER PERSON

POSTING # : 5665 DATE: 880505

DESCRIPTION : REED STENHOUSE LTD. HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : OPERATION OF COMPUTERS, MONTH END REPORTS, DATA ENTRY, ASSISTING PROBLEM PROGRAMMING (LIMITED)

QUALIFICATNS: GRAD OF COMPUTER SYSTEMS

LOCATION : EDMONTON  
START DATE : 88/05/16 SALARY : \$1,300.00 - PER MONTH  
JOB TYPE : FT WORK HRS: 7:45-4:00 8:30-4:45

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT JUDY TURNER AT 423-1443 INSTRUCTIONS FOR APPT. AT WHICH TIME RESUME WILL BE REQUESTED.

COMPANY NAME: REED STENHOUSE  
CONTACT NAME: JUDY TURNER  
ADDRESS : SUITE 101, 9925 - 109TH STREET

EDMONTON, ALBERTA T5K 2J8

CLOSING DATE: 88/05/13

REEDST SH

#### ACCOUNTING TECH

POSTING # : 5666 DATE: 880505

DESCRIPTION : REED STENHOUSE LTD. HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : COORDINATING 3 ACCOUNTING POSITIONS, ACCOUNTS RECEIVABLE/ ACCOUNTS PAYABLE, G/L RECONCILIATION, MONTH END PROCEDURES, SUPPLIES CONTROLLING COSTS

QUALIFICATNS: GRAD OF BUSINESS

LOCATION : EDMONTON  
START DATE : 88/05/16 SALARY : \$1,250.00 - PER MONTH  
JOB TYPE : FT WORK HRS: 7:45-4:00 8:30-4:45

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT JUDY TURNER AT 423-1443 INSTRUCTIONS FOR APPT AT WHICH TIME RESUME WILL BE REQUESTED.

COMPANY NAME: REED STENHOUSE  
CONTACT NAME: JUDY TURNER  
ADDRESS : SUITE 101, 9925 - 109TH STREET

EDMONTON, ALBERTA T5K 2J8

CLOSING DATE: 88/05/13

REEDST SH

## EMPLOYMENT OPPORTUNITIES

## FLEET ADMINISTRATOR

POSTING # : 5759 DATE: 880505  
 DESCRIPTION : AN INDUSTRIAL AND CORPORATE TRUCK RENTAL FLEET MANAGEMENT COMPANY HAS A FULL-TIME POSITION AVAILABLE FOR A FLEET ADMINISTRATOR.  
 JOB DUTIES : INSIDE SALES CO-ORDINATOR--OPEN AND CLOSE CONTRACTS, CHECKING VEHICLES IN AND OUT, ADMINISTERING INSURANCE CLAIMS AND FULL DAY TO DAY OPERATION OF FLEET MANAGEMENT. USE OF COMPANY VEHICLE AVAILABLE. SUITABLE APPLICANT CAN START AS SOON AS POSSIBLE.  
 QUALIFICATNS: GRADUATE OF BUSINESS WITH ADMINISTRATIVE MANAGEMENT OR MARKETING BACKGROUND.  
 LOCATION : EDMONTON  
 START DATE : 88/05/16 SALARY : \$1,500.00 - \$2,000.00  
 JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT BILL SCHELL AT 424-4500 INSTRUCTIONS FOR AN APPOINTMENT.

COMPANY NAME: FIVE HUNDRED SELECTION SERVICES LTD.  
 CONTACT NAME: BILL SCHELL  
 ADDRESS : 2120, 10123 - 99 ST

EDMONTON, ALBERTA T5J 3H4

CLOSING DATE: 88/05/13

FIVEHU SL

## UTILITIES ELECTRICAL TECH.

POSTING # : 5760 DATE: 880506  
 DESCRIPTION : ALBERTA POWER LTD. HAS FULL-TIME POSITIONS AVAILABLE FOR UTILITIES ELECTRICAL TECHS 1 AND UTILITIES ELECTRICAL TECH ASSISTANTS. SALARIES ARE FROM \$15.63-\$20.87 PER HOUR FOR THE UTILITIES ELECTRICAL TECH 1 AND \$11.17-\$15.54 FOR TECH ASSIST  
 JOB DUTIES : INSTALLATION, INSPECTION, AND REPAIR OF ELECTRICAL EQUIPMENT IN GENERATING STATIONS, SWITCHING STATIONS, SUBSTATIONS, AND OTHER COMPANY FACILITIES. LOCATIONS OF POSITIONS ARE FORT McMURRAY, VEGREVILLE, PEACE RIVER AND SLAVE. PLEASE GIVE PREFERENCE ON THE FOUR LOCATIONS WHEN SUBMITTING RESUME  
 QUALIFICATNS: GRADUATE OF ELECTRICAL ENGINEERING TECHNOLOGY.

LOCATION : VARIOUS SEE ABOVE  
 START DATE : 88/05/17 SALARY : SEE BELOW  
 JOB TYPE : FT WORK HRS: 40 HOURS PER WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT UCPA APP. TO THE NAIT PLACEMENT CENTRE, RM 111. GIVE PREFERENCE AS TO LOCATION.

COMPANY NAME: ALBERTA POWER LTD.  
 CONTACT NAME: ROD PEAKE  
 ADDRESS : P. O. BOX 2526  
 5TH FLOOR, 10405 JASPER AVENUE  
 EDMONTON, ALBERTA T5J 2V6

CLOSING DATE: 88/05/16

ALBP01 SL

## SALES REPRESENTATIVE

POSTING # : 5761 DATE: 880506  
 DESCRIPTION : MAJOR CANADIAN TRANSPORTATION COMPANY HAS A FULL-TIME POSITION AVAILABLE FOR A SALES REPRESENTATIVE.  
 JOB DUTIES :  
 QUALIFICATNS: GRADUATE OF BUSINESS WITH MARKETING BACKGROUND. PREVIOUS WORK EXPERIENCE A NECESSITY.

LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : NEG.  
 JOB TYPE : FT WORK HRS: 40/PER WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES IN PERSON OR INSTRUCTIONS BY MAIL TO THE ADDRESS SET OUT BELOW.

COMPANY NAME: MOTORWAYS LIMITED  
 CONTACT NAME: GUY SHIELDS  
 ADDRESS : 5805 - 98 STREET

EDMONTON, ALBERTA T6E 3L4

CLOSING DATE: 88/05/17

MOTORW SL

## INSTR. MARKETING ANALYST

POSTING # : 5762 DATE: 880505  
 DESCRIPTION : BARTON INSTRUMENTS HAS A FULL-TIME POSITION AVAILABLE FOR AN INHOUSE INSTRUMENTATION MARKETING ANALYST. DIRECTLY RELATED INHOUSE TRAINING IS PROVIDED.  
 JOB DUTIES : PREPARATION OF TECHNICAL QUOTATIONS AND EVALUATION OF CUSTOMER SPECIFICATIONS. PROCESSING OF TECHNICAL ORDERS & ASSISTING SALESMEN WITH CUSTOMER FOLLOW-UP. PROVIDING TECHNICAL EXPERTISE TO CLIENTS. PARTICIPATION IN TECHNICAL PRODUCT PRESENTATIONS.  
 QUALIFICATNS: POTENTIAL CANDIDATES SHOULD BE RECENT INSTRUMENTATION AND TECHNOLOGY GRADUATES SEEKING A CHALLENGING POSITION WITH GOOD POSSIBILITIES FOR GROWTH.

LOCATION : CALGARY  
 START DATE : 88/06/01 SALARY : DOE/BENEFITS  
 JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO THE NAIT INSTRUCTIONS PLACEMENT CENTRE, ROOM 111. INTERVIEWS WILL BE HELD MAY 25

COMPANY NAME: BARTON INSTRUMENTS  
 CONTACT NAME: KEITH H. JENKINS  
 ADDRESS : #9, 2010 - 30 AVE. N.E.

CALGARY, ALBERTA T2E 7K9

CLOSING DATE: 88/05/18

BARTON KW

## SECRETARY

POSTING # : 5763 DATE: 880506  
 DESCRIPTION : PIZZA 73 HAS A FULL-TIME POSITION AVAILABLE FOR A SECRETARY.  
 JOB DUTIES : WIDE VARIETY OF DUTIES INCLUDING ACCOUNTING, TYPING, DICTAPHONE AND WORD PROCESSING. POSITION MAY BE FILLED PRIOR TO CLOSING IF SUITABLE CANDIDATE IS FOUND. THIS POSITION IS TO START AS SOON AS POSSIBLE.  
 QUALIFICATNS: GRADUATE OF ADMINISTRATIVE SECRETARIAL ARTS.  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$6.00 PER HOUR  
 JOB TYPE : FT WORK HRS: 8:00 - 4:30

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY IN INSTRUCTIONS PERSON OR BY MAIL TO KERRY DUPERRON AT THE ADDRESS BELOW.

COMPANY NAME: PIZZA 73  
 CONTACT NAME: KERRY DUPERRON  
 ADDRESS : 12929 - 62ND STREET

EDMONTON, ALBERTA T5A 0V2

CLOSING DATE: 88/05/19

PIZZA7 SL

## SALES TRAINEE

POSTING # : 5765 DATE: 880506  
 DESCRIPTION : CANADIAN OWNED HARDWOOD, PLYWOOD AND LUMBER WHOLESALER HAS A FULL-TIME POSITION AVAILABLE FOR A SALES TRAINEE.  
 JOB DUTIES : SALES TRAINEE STARTING IN WAREHOUSE (INCLUDING RECEIVING AND DISTRIBUTING OF HARDWARE PRODUCTS.  
 QUALIFICATNS: GRADUATE OF BUSINESS WITH ADMINISTRATIVE MANAGEMENT BACKGROUND.

LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : \$8.00 PER HOUR  
 JOB TYPE : FT WORK HRS: 8:00 - 4:30

APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUME TO LAWRENCE AT INSTRUCTIONS ADDRESS BELOW. RESUMES SHOULD NOT ARRIVE LATER THAN MAY 20/

COMPANY NAME: P.J. WHITE HARDWOODS  
 CONTACT NAME: LAWRENCE TETREULT  
 ADDRESS : 14604 - 124TH AVENUE

EDMONTON, ALBERTA T5L 3B3

CLOSING DATE: 88/05/20

PJWHIT SL

## DENTAL ASSISTANT

POSTING # : 5766 DATE: 880506  
 DESCRIPTION : DR. GRANT MOLDENHAUER HAS A FULL-TIME POSITION AVAILABLE FOR A DENTAL ASSISTANT TO START AS SOON AS POSSIBLE.  
 JOB DUTIES :  
 QUALIFICATNS: GRADUATE OF DENTAL ASSISTING.

LOCATION : CANMORE  
 START DATE : 88/06/20 SALARY : NEG.  
 JOB TYPE : FT WORK HRS: 8:00 - 5:00

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY TO INSTRUCTIONS EMPLOYER OR TO CALL KAREN MACKINNON AT 678-4533.

COMPANY NAME: MOLDENHAUER, DR. GRANT  
 CONTACT NAME: KAREN MACKINNON  
 ADDRESS : BOX 10

CANMORE, ALBERTA T0L 0M0

CLOSING DATE: 88/05/31

MOLDEN SL

## JUNIOR ARCHITECTURAL TECH.

POSTING # : 5767 DATE: 880506  
 DESCRIPTION : KOLIGER SCHMIDT ARCHITECT ENGINEER HAS A FULL-TIME POSITION AVAILABLE FOR A JUNIOR ARCHITECTURAL TECHNOLOGIST.  
 JOB DUTIES : RENOVATING AND MODERNIZING SCHOOLS. MAINLY DRAFTING. SUITABLE APPLICANTS CAN START AS SOON AS POSSIBLE.  
 QUALIFICATNS: GRADUATE OF ARCHITECTURAL TECHNOLOGY.

LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : NEG.  
 JOB TYPE : FT WORK HRS: 38 1/2 HOURS PER WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MARIO MACCHIONE INSTRUCTIONS DIRECTLY.

COMPANY NAME: KOLIGER SCHMIDT ARCHITECT ENGINEER  
 CONTACT NAME: MARIO MACCHIONE  
 ADDRESS : 2ND FLOOR, 10835 - 120TH ST.

EDMONTON, ALBERTA T5H 3P9

CLOSING DATE: 88/05/31

KOLIGR SL

**CAMERA PERSON**

POSTING # : 5770 DATE: 880509  
 DESCRIPTION : OCTV HAS A FULL TIME CAMERA PERSON POSITION AVAILABLE  
 JOB DUTIES : COMPLETE ON LOCATION ASSIGNMENTS AND STUDENT CAMERA WORK AS WELL AS GATHERING RAW STOCK FEED FOR OCTV'S PROGRAMMING FORMAT  
 QUALIFICATNS: GRAD OF RADIO & TELEVISION ARTS. 1-2 YEARS EXPERIENCE PREFERRED. MUST POSSESS & MAINTAIN A VALID ALBERTA DRIVERS LICENSE.  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : #21000 PER YEAR  
 JOB TYPE : FT WORK HRS: SHIFT  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY BY MAIL INSTRUCTIONS TO CHERYL LANE.  
 COMPANY NAME: OCTV LTD.  
 CONTACT NAME: CHERYL LAINE  
 ADDRESS : 10538 - 114 STREET  
 EDMONTON, AB T5H 4A6  
 CLOSING DATE: 88/05/17 OCTV SL

**ACCOUNTANT**

POSTING # : 5779 DATE: 880509  
 DESCRIPTION : GENERAL LINE MUSIC COMPANY HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : ACCOUNTING SUITABLE APPLICANT CAN START A.S.A.P.  
 QUALIFICATNS: GRAD OF BUSINESS WITH ACCOUNTING BACKGROUND  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : #1,100.00 - PER MONTH  
 JOB TYPE : FT WORK HRS: 40 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT GORDON PRICE OR INSTRUCTIONS PAM PRICE AT 439-0007 FOR APPOINTMENT  
 COMPANY NAME: GORDON PRICE MUSIC  
 CONTACT NAME: WARREN PRICE  
 ADDRESS : 10828 WHYTE AVENUE  
 EDMONTON, ALBERTA T6E 2B3  
 CLOSING DATE: 88/05/19 GORDPR SL

**ARCHITECTURAL TECH.**

POSTING # : 5771 DATE: 880509  
 DESCRIPTION : N.P. GERBITZ ARCHITECTS LIMITED HAS A FULL TIME POSITION AVAILABLE AS SOON AS POSSIBLE  
 JOB DUTIES : TAKE DOWN EXISTING INFORMATION & TRANSLATE THAT INFO INTO DRAWINGS AS WELL AS REPORTS. KNOWLEDGE OF SOME BASIC BUILDING SCIENCES IS NECESSARY POSITION TO START IMMEDIATELY  
 QUALIFICATNS: GRAD OF ARCHITECTURE, ENGINEERING DESIGN & DRAFTING OR BUILDING CONSTRUCTION  
 LOCATION : EDMONTON  
 START DATE : 88/05/18 SALARY : #15.00 - DOE/ABILITY  
 JOB TYPE : FT WORK HRS: 7-1/2 HR PER DAY  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL NIELS AT 432-9381 A.S.A.P. INSTRUCTIONS  
 COMPANY NAME: N. P. GERBITZ ARCHITECTS LIMITED  
 CONTACT NAME: NIELS  
 ADDRESS : 10012 A - 79TH AVENUE  
 EDMONTON, ALBERTA T6E 1R5  
 CLOSING DATE: 88/05/17 NPGER KW

**INSIDE SALES & ORDER ADM.**

POSTING # : 5780 DATE: 880509  
 DESCRIPTION : ELECTRICAL MANUFACTURE/SALES HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : INSIDE ORDER DESK POSITION, WILL LEARN PRODUCT LINE, ASSIST IN ORDER ADMINISTRATION, ASSIST WITH TECHNICAL REQUIREMENTS OF CLIENTS, EVENTUALLY ADVANCE INTO SALES  
 QUALIFICATNS: GRAD OF ELECTRICAL ENGINEERING TECHNOLOGY. NOTE: DOES NOT WANT MARKETING GRADS.  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : #1,900.00 - PER MONTH  
 JOB TYPE : FT WORK HRS: 8:00 - 4:30  
 APPLICATION : INTERESTED APPLICANTS ARE TO MAIL OR DROP OFF RESUME TO INSTRUCTIONS ADDRESS BELOW  
 COMPANY NAME: SIEMENS ELECTRIC  
 CONTACT NAME: ERNIE MORTEMORE  
 ADDRESS : 9829 - 45TH AVENUE  
 EDMONTON, ALBERTA T6E 5C8  
 CLOSING DATE: 88/05/19 SIEMEN KW

**EDITOR**

POSTING # : 5772 DATE: 880509  
 DESCRIPTION : OCTV HAS A FULL TIME EDITOR POSITION AVAILABLE  
 JOB DUTIES : EDITING VIDEOTAPED PROGRAMS ON 1/2 3/4 1 INCH HARDWARE PERFORM MASTER CONTROL DUTIES AS REQUIRED  
 QUALIFICATNS: GRAD OF RADIO & TELEVISION ARTS. 1-2 YEARS EXPERIENCE IN TELEVISION EDITING PREFERRED  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : 23,600 PER YEAR  
 JOB TYPE : FT WORK HRS: SHIFT  
 APPLICATION : INTERESTED APPLICANTS ARE TO MAIL RESUMES TO CHERYL LANE INSTRUCTIONS AT THE ADDRESS BELOW  
 COMPANY NAME: OCTV LTD.  
 CONTACT NAME: CHERYL LAINE  
 ADDRESS : 10538 - 114 STREET  
 EDMONTON, AB T5H 4A6  
 CLOSING DATE: 88/05/17 OCTV SL

**OFFICE SECRETARY**

POSTING # : 5781 DATE: 880509  
 DESCRIPTION : GENERAL INSURANCE COMPANY HAS A FULL TIME POSITION AVAILABLE TO START A.S.A.P.  
 JOB DUTIES : TYPING OF REPORTS & MINUTES, ORDERING OF SUPPLIES, FILING, SOME WORD PROCESSING & SWITCHBOARD RELIEF  
 QUALIFICATNS: GRAD OF ADMINISTRATIVE SECRETARIAL ARTS (1ST YEAR)  
 LOCATION : EDMONTON  
 START DATE : 88/05/20 SALARY : #1,000.00 - PER MONTH  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO DROP OFF RESUMES AT ADDRESS INSTRUCTIONS BELOW AND FILL OUT APPLICATION AT PEACE HILLS  
 COMPANY NAME: PEACE HILLS GENERAL INSURANCE COMPANY  
 CONTACT NAME: BRENDA MACMILLIN  
 ADDRESS : #902, KENSINGTON PLACE  
 10011 - 109TH STREET  
 EDMONTON, ALBERTA T5J 3S8  
 CLOSING DATE: 88/05/19 PEACEH KW

**CHEMICAL TECHNOLOGIST**

POSTING # : 5777 DATE: 880509  
 DESCRIPTION : COMPANY PRODUCING EDIBLE OILS HAS A FULL TIME POSITION AVAILABLE. SALARY WILL BE REVIEWED IN 3 MONTHS  
 JOB DUTIES : QUALITY CONTROL LAB WORK WORKING WITH EDIBLE OILS & ANALYZING THEM, ANALYZING MOISTURE & SALT CONTENT OF FINISHED PRODUCT, MICROBIOLOGICAL WORK  
 QUALIFICATNS: GRAD OF CHEMICAL TECHNOLOGY  
 LOCATION : EDMONTON  
 START DATE : 88/05/19 SALARY : #1,600.00 - PER MONTH  
 JOB TYPE : FT WORK HRS: 37-1/2 HR/WK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT KLAUS KYRITZ OR INSTRUCTIONS JERRY OGREN AT 452-4720 FOR FURTHER INFORMATION  
 COMPANY NAME: PRAIRIE MARGARINE INC.  
 CONTACT NAME: MR. KLAUS KYRITZ  
 ADDRESS : 14711 - 128TH AVENUE  
 EDMONTON, ALBERTA T5L 3H3  
 CLOSING DATE: 88/05/18 PRAIRI R

**RECEPTIONIST/SECRETARY**

POSTING # : 5783 DATE: 880509  
 DESCRIPTION : HARDY BBT HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : WORKING SWITCHBOARD, WORD PROCESSING, DATA ENTRY, MISCELLANEOUS WORK  
 QUALIFICATNS: GRAD OF SECRETARIAL & OFFICE ADMINISTRATION  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : #1,200.00 - #1,300.00 PER MONTH  
 JOB TYPE : FT WORK HRS: 8:30 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES IN PERSON OR BY INSTRUCTIONS MAIL  
 COMPANY NAME: HARDY BBT LIMITED  
 CONTACT NAME: DAVE BARNES  
 ADDRESS : 4810 - 93RD STREET  
 EDMONTON, ALBERTA T5J 2L4  
 CLOSING DATE: 88/05/19 HARDAS SL

# EMPLOYMENT OPPORTUNITIES

## MACHINE SHOP HELPERS

POSTING # : 5785 DATE: 880509  
 DESCRIPTION : HANSEN MATERIALS ENGINEERING HAS TWO FULL TIME POSITIONS AVAILABLE.  
 JOB DUTIES : RUN LATHE, MILLING MACHINE AND BANDSAW, SURFACE GRINDER. WILL TRAIN. APPLICANT TO START A.S.A.P.  
 QUALIFICATNS: MACHINIST (CERTIFICATE)  
 LOCATION : EDMONTON  
 START DATE : 88/05/20 SALARY : \$1,550.00 - \$1,650.00 PER MONTH  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL DARCY HAICH AT 440-2916 INSTRUCTIONS  
 COMPANY NAME: HANSON MATERIALS ENGINEERING  
 CONTACT NAME: DARCY HAICH  
 ADDRESS : 7450 - 18TH STREET  
 EDMONTON, ALBERTA T6P 1N8

CLOSING DATE: 88/05/19

HANSON KW

## CONSTRUCTION TECHNOLOGIST

POSTING # : 5786 DATE: 880509  
 DESCRIPTION : H & H OILFIELD SERVICES HAS A FULL TIME POSITION AVAILABLE TO START JUNE 1 (APPROXIMATELY)  
 JOB DUTIES : QUALITY CONTROL ASSURANCE TO DO WITH WELDING & FABRICATION AND ASSEMBLY OF HIGH PRESSURE PIPING. COST ESTIMATING IN THE ABOVE, DESIGN.  
 QUALIFICATNS: GRAD OF MATERIALS ENGINEERING, MECHANICAL ENGINEERING, PETROCHEMICAL/PETROLEUM ENGINEERING  
 LOCATION : BONNYVILLE  
 START DATE : 88/06/01 SALARY : \$1,650.00 - \$2,500.00 DOE  
 JOB TYPE : FT WORK HRS: 40 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL RUSS YARMUCH AT 1-826-3199 INSTRUCTIONS  
 COMPANY NAME: H. & H. OILFIELD SERVICES  
 CONTACT NAME: RUSS YARMUCH  
 ADDRESS : P. O. BOX 6798  
 BONNYVILLE, ALBERTA T9N 2H3

CLOSING DATE: 88/05/29

H & H KW

## ARCHITECTURE/INTERIOR DESIGN

POSTING # : 5787 DATE: 880509  
 DESCRIPTION : KENNETH H. LEE ARCHITECT HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : ARCHITECTURE, INTERIOR DESIGN  
 QUALIFICATNS: 1988 GRAD OF ARCHITECTURE - INTERIOR DESIGN  
 LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : - DOE  
 JOB TYPE : FT WORK HRS: 8:45 - 5:15  
 APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUMES DIRECTLY TO THE INSTRUCTIONS EMPLOYER  
 COMPANY NAME: KENNETH M. LEE ARCHITECTS  
 CONTACT NAME: SUSAN LEE  
 ADDRESS : SUITE 202, 11445-124 STREET  
 EDMONTON, ALBERTA T5M 0K4

CLOSING DATE: 88/05/24

KMLEE KW

## HYDROCARBON LAB TECH.

POSTING # : 5788 DATE: 880509  
 DESCRIPTION : CHEMEX LABS ALBERTA LTD. HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : 10 DAY/MONTH IN EDM. LAB PERFORMING OIL & GAS ANALYSIS BY GAS CHROMATOGRAPHY AS WELL AS A VARIETY OF ASTM TEST PROCEDURES. 10 DAYS/MONTH IN RAINBOW LK OFF PERFORMING SAMPLING & CLIENT RELATION FUNCTIONS. AIR TRAVEL & ACCOM. IN RAINBOW LK SUPPLIED  
 QUALIFICATNS: GRAD OF CHEMICAL TECHNOLOGY OF PETROCHEMICAL TECH.  
 LOCATION : EDMONTON/RAINBOW LK  
 START DATE : 88/06/01 SALARY : \$1,600.00 - \$1,700.00 PER MONTH  
 JOB TYPE : FT WORK HRS: 1A0/MONTH  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL BERNIE BRASSARD AT INSTRUCTIONS 465-9877 FOR APPOINTMENT  
 COMPANY NAME: CHEMEX LABS ALBERTA LTD.  
 CONTACT NAME: BERNIE BRASSARD  
 ADDRESS : 9331 - 48 STREET  
 EDMONTON, ALBERTA T6B 2R4

CLOSING DATE: 88/05/27

CHEMEX SL

## STACK TESTING TECHNOLOGIST

POSTING # : 5789 DATE: 880509  
 DESCRIPTION : CHEMEX LABS HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : TO ASSIST IN PERFORMING STACK EMISSION TESTS ON VARIOUS INDUSTRIAL & PETRO-CHEMICAL VENT AND INCINERATOR STACKS MUCH TRAVEL AND OVERTIME REQUIRED  
 QUALIFICATNS: GRAD OF CHEMICAL OR BIOLOGICAL SCIENCES TECH - POLLUTION AND ENVIRONMENTAL SCIENCES  
 LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : \$1,470.00 - PER MTH/-OT  
 JOB TYPE : FT WORK HRS: 40 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT BERNIE BRASSARD AT INSTRUCTIONS 465-9877 FOR APPOINTMENT  
 COMPANY NAME: CHEMEX LABS ALBERTA LTD.  
 CONTACT NAME: BERNIE BRASSARD  
 ADDRESS : 9331 - 48 STREET  
 EDMONTON, ALBERTA T6B 2R4

CLOSING DATE: 88/05/20

CHEMEX SL

## RECEPTIONIST

POSTING # : 5790 DATE: 880509  
 DESCRIPTION : ADVERTISING AGENCY HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : RECEPTION DUTIES  
 QUALIFICATNS: GRAD OF SECRETARIAL & OFFICE ADM. MUST HAVE GOOD TYPING SKILLS & TELEPHONE MANNERS AND ABLE TO WORK UNDER PRESSURE  
 LOCATION : EDMONTON  
 START DATE : 88/06/15 SALARY : \*\*\*\*\* - PER YEAR  
 JOB TYPE : FT WORK HRS: 8:30 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUMES INCLUDING INSTRUCTIONS REFERENCES TO THE ADDRESS BELOW  
 COMPANY NAME: BAKER LOVICK LTD.  
 CONTACT NAME: GEORGIA SMITH  
 ADDRESS : #909, 10009 - 108TH STREET  
 EDMONTON, ALBERTA T5J 3C5

CLOSING DATE: 88/05/31

BAKERL SL

## SENIOR EXEC. SECRETARY

POSTING # : 5791 DATE: 880509  
 DESCRIPTION : CANADIAN DIABETES ASSOCIATION HAS A FULL TIME POSITION IMMEDIATELY  
 JOB DUTIES : STRONG SKILLS IN WORD PROCESSING - 85% OF WORKLOAD IS CORRESPONDENCE, REPORTS, ETC. MUST HAVE GOOD KNOWLEDGE OF ENGLISH GRAMMER FOR EDITING REPORTS. GENERAL ASSISTANT TO ADMINISTRATIVE ASSISTANT  
 QUALIFICATNS: GRAD OF ADMINISTRATIVE SECRETARIAL ARTS - 2 YEAR OPTION  
 LOCATION : EDMONTON  
 START DATE : 88/05/17 SALARY : \$1,650.00 - \$1,800.00 PER MONTH  
 JOB TYPE : FT WORK HRS: 40 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT ESTHER COOPER AT INSTRUCTIONS 482-2307 TO ARRANGE AN INTERVIEW  
 COMPANY NAME: CANADIAN DIABETES ASSOCIATION  
 CONTACT NAME: ESTHER COOPER  
 ADDRESS : #305, 10240 - 124 STREET  
 EDMONTON, ALBERTA T5N 3W6

CLOSING DATE: 88/05/16

CANDIA R

## INSIDE SALES

POSTING # : 5793 DATE: 880509  
 DESCRIPTION : DISTRIBUTOR FOR INDUSTRIAL CONTROLS HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : VARIETY OF TASKS - TAKING ORDERS, GIVING TECHNICAL INFO. TO CUSTOMERS  
 QUALIFICATNS: GRAD OF INSTRUMENTATION OR MECHANICAL INDUSTRIAL ENG. TECH.  
 LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : - NEG.  
 JOB TYPE : FT WORK HRS: 8:30 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT A RESUME IN PERSON INSTRUCTIONS  
 COMPANY NAME: DAVIS CONTROLS  
 CONTACT NAME: MAURICE FORTIN  
 ADDRESS : 9816-44 AVE.  
 EDMONTON, ALBERTA T6E 4E5

CLOSING DATE: 88/05/20

DAVIS SL

HEAVY DUTY MECHANIC

POSTING # : 5794 DATE: 880509
DESCRIPTION : GRIMSHAW SPRINGS HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : SUSPENSION & ALIGNMENT OF VEHICLES
ALIGNMENT OF HEAVY DUTY OR LARGE VEHICLES
FURTHER TRAINING AVAILABLE FOR SUCCESSFUL APPLICANT

QUALIFICATNS: GRAD OF INDUSTRIAL HEAVY EQUIPMENT TECHNOLOGY

LOCATION : GRIMSHAW
START DATE : 88/05/30 SALARY : \$14.00 - \$15.00 PER HR NEG.
JOB TYPE : FT WORK HRS: 44 HR/WK

APPLICATION : INTERESTED APPLICANTS ARE TO CALL ELAINE OR CLEM SAVARD AT
INSTRUCTIONS 1-332-4767 FOR FURTHER INFORMATION

COMPANY NAME: GRIMSHAW SPRINGS LTD.
CONTACT NAME: ELAINE SAVARD
ADDRESS : BOX 474

GRIMSHAW, ALBERTA T0H 1W0

CLOSING DATE: 88/05/25

GRIMSH SL

PROJECT COORDINATOR/ESTIMATOR

POSTING # : 5799 DATE: 880509
DESCRIPTION : PRODUCTION AND PROCESSING EQUIPMENT MANUFACTURER HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : ESTIMATE AND PROJECT CO-ORDINATE
TO START A.S.A.P.

QUALIFICATNS: GRAD OF PETRO-CHEMICAL, PETROLEUM OR MECHANICAL ENG. TECH.

LOCATION : EDMONTON
START DATE : 88/05/20 SALARY : \$1,500.00 - \$2,000.00 PER MONTH
JOB TYPE : FT WORK HRS: 8:00 - 5:00

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT TASSO PALIDIS AT
INSTRUCTIONS 440-1122 FOR AN APPOINTMENT

COMPAN' NAME: PORTA-TEST INC.
CONTACT NAME: TASSO PALIDIS
ADDRESS : 5710 - 17TH STREET, N.W.
P.O. BOX 5510
EDMONTON, ALBERTA T6P 1S4

CLOSING DATE: 88/05/20

PORTAT KW

COMPUTER PROGRAMMER

POSTING # : 5796 DATE: 880509

DESCRIPTION : COMPUTER PROGRAMMING COMPANY HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : ONSITE PROGRAMMING. SPEED ONE AND SPEED TWO COMPUTER SOFTWARE. TRAINING BY COMPANY PRIOR TO BEING SENT IN THE FIELD

QUALIFICATNS: GRAD OF COMPUTER SYSTEMS.

LOCATION : EDMONTON
START DATE : 88/05/20 SALARY : \$1,400.00 - \$1,600.00 PER MONTH
JOB TYPE : FT WORK HRS: 8:00 - 5:00

APPLICATION : INTERESTED APPLICANTS ARE TO MAIL OR DROP-OFF RESUMES TO
INSTRUCTIONS ADDRESS BELOW

COMPANY NAME: KWOK & CO. INC.
CONTACT NAME: HENRY KWOK
ADDRESS : #1350, 5555 CALGARY TR. SOUTH
EDMONTON, ALBERTA T6H 5P9

CLOSING DATE: 88/05/20

KWOK KW

CERTIFIED DENTAL ASSISTANT

POSTING # : 5800 DATE: 880509

DESCRIPTION : RIVERSIDE DENTAL CLINIC IN DRUMHELLER HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : DENTAL ASSISTING

QUALIFICATNS: GRAD OF DENTAL ASSISTING

LOCATION : DRUMHELLER
START DATE : 88/06/13 SALARY : NEG
JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CALL DR. POZNIKOFF AT
INSTRUCTIONS 1-823-7755 OR SUBMIT RESUME TO ADDRESS BELOW

COMPANY NAME: RIVERSIDE DENTAL CLINIC
CONTACT NAME: DR. KEN POZNIKOFF
ADDRESS : 180 RIVERSIDE DR. EAST
P.O. BOX 699
DRUMHELLER, ALBERTA T0J 0Y0

CLOSING DATE: 88/05/20

RIVSID SL

SALESPERSON

POSTING # : 5797 DATE: 880509

DESCRIPTION : A FOOD BROKERAGE FIRM HAS A FULL TIME POSITION AVAILABE
SALARY WILL BE \$7.00 - 15.00/HOUR APPROXIMATELY.
MINIMUM WEEKS ABOUT \$300.00. CAR ALLOWANCE AND GAS ALLOWANCE
APPLICANT CAN START A.S.A.P.

JOB DUTIES : TRAIN FOR SELLING OF FOOD ITEMS

QUALIFICATNS: GRAD OF BUSINESS. MUST QUALIFY UNDER YOUTH EMPLOYMENT TRAINING PROGRAM

LOCATION : EDMONTON
START DATE : 88/05/20 SALARY : \$7.00 - \$15.00 APPROX.
JOB TYPE : FT WORK HRS: 8:00 - 5:00

APPLICATION : INTERESTED APPLICANTS ARE TO TELEPHONE DALE GAHRING AT
INSTRUCTIONS 447-1626 FOR AN APPOINTMENT

COMPANY NAME: MARKETWISE
CONTACT NAME: DALE GAHRING
ADDRESS : 12818 - 163 STREET

EDMONTON, ALBERTA T5V 1K6

CLOSING DATE: 88/05/20

MARKET KW

DRAFTSPERSON

POSTING # : 5802 DATE: 880510

DESCRIPTION : BACZ ENGINEERING HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : DRAFTING AND DESIGNING OF HVAC SYSTEMS

QUALIFICATNS: GRAD OF ENGINEERING DESIGN AND DRAFTING

LOCATION : EDMONTON
START DATE : 88/05/24 SALARY : \$10.00 - PER HR
JOB TYPE : FT WORK HRS: 7-1/2 HR PER DAY

APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUMES TO ZIGGY AT THE
INSTRUCTIONS ADDRESS BELOW

COMPANY NAME: BACZ ENGINEERING
CONTACT NAME: ZIGGY BACZYNSKI
ADDRESS : 11822 - 126 STR.

EDMONTON, ALBERTA T5L 0V9

CLOSING DATE: 88/05/24

BACZ KW

MINE SUPERVISOR

POSTING # : 5798 DATE: 880509

DESCRIPTION : MAJOR UNDERGROUND EXPLORATION AND DEVELOPMENT PROJECT HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : SURVEYING
SUITABLE APPLICANT CAN START A.S.A.P.

QUALIFICATNS: GRAD OF SURVEYING

LOCATION : WELLS, B.C.
START DATE : 88/06/01 SALARY : - NEG
JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT RICHARD HALL AT
INSTRUCTIONS 1-604-994-3304 A.S.A.P.

COMPANY NAME: MOSIQUITO CONSOLIDATED GOLD MINES LTD.
CONTACT NAME: RICHARD HALL
ADDRESS : BOX 160

WELLS, BC V0K 2R0

CLOSING DATE: 88/05/31

MOSIQ SL

OPERATIONS MANAGER

POSTING # : 5803 DATE: 880510

DESCRIPTION : OIL INDUSTRY SERVICE COMPANY HAS A FULL TIME POSITION AVAILABLE

JOB DUTIES : SCHEDULE MAINTENANCE OF EQUIPMENT INCLUDING HEAVY TRUCKS. ASSIST IN SALES & FIELD WORK WHENEVER NEEDED. ORGANIZE SHOP STAFF. TO START A.S.A.P.

QUALIFICATNS: GRAD OF INDUSTRIAL HEAVY EQUIPMENT. MATURE, RESPONSIBLE, EAGER AND CAPABLE.

LOCATION : EDMONTON
START DATE : 88/05/20 SALARY : 27000-36000/YR
JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO APPLY DIRECTLY TO EMPLOYER
INSTRUCTIONS A.S.A.P.

COMPANY NAME: CATALYST TECHNOLOGY (CANADA) LTD.
CONTACT NAME: WAYNE LANK
ADDRESS : 8103 - 43 STREET

EDMONTON, ALBERTA T6B 2M3

CLOSING DATE: 88/05/20

CATTEC ED

# EMPLOYMENT OPPORTUNITIES

## SALES REPRESENTATIVE

POSTING # : 5804 DATE: 880510  
 DESCRIPTION : OIL INDUSTRY SERVICE COMPANY HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : SALE OF EQUIPMENT AND SERVICES TO PETROLEUM RELATED INDUSTRY. TRAINING WILL BE PROVIDED. TO START A.S.A.P.  
 QUALIFICATNS: GRAD OF BUSINESS ADMINATRATION - MARKETING, PETROLEUM OR PETROCHEMICAL ENGINEERING TECH.

LOCATION : EDMONTON  
 START DATE : 88/05/20 SALARY : 27000-36000/YR  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO APPLY DIRECTLY TO EMPLOYER  
 INSTRUCTIONS A.S.A.P.  
 COMPANY NAME: CATALYST TECHNOLOGY (CANADA) LTD.  
 CONTACT NAME: WAYNE LANK  
 ADDRESS : 8103 - 43 STREET  
 EDMONTON, ALBERTA T6B 2N3

CLOSING DATE: 88/05/20 CATTEC ED

## FIELD SUPERVISOR

POSTING # : 5805 DATE: 880510  
 DESCRIPTION : OIL INDUSTRY SERVICE COMPANY HAS A FULL TIME POSITION AVAILABLE TO START A.S.A.P.  
 JOB DUTIES : PLAN & SCHEDULE THE SERVICING OF CATALYTIC INSTALLATIONS IN PETROLEUM & PETROCHEMICAL RELATED PLANTS. USE FURNACE RESOURCES EFFECTIVELY. COMMUNICATE EFFECTIVELY WITH CUSTOMERS.  
 QUALIFICATNS: GRAD OF PETROCHEMICAL OR PETROLEUM ENG. TECH. PREVIOUS EXPERIENCE IN OIL INDUSTRY AN ASSET. MUST BE MATURE AND RESPONSIBLE.

LOCATION : EDMONTON  
 START DATE : 88/05/20 SALARY : 24000-30000/YR  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO APPLY DIRECTLY TO EMPLOYER  
 INSTRUCTIONS A.S.A.P.  
 COMPANY NAME: CATALYST TECHNOLOGY (CANADA) LTD.  
 CONTACT NAME: WAYNE LANK  
 ADDRESS : 8103 - 43 STREET  
 EDMONTON, ALBERTA T6B 2N3

CLOSING DATE: 88/05/20 CATTEC ED

## DENTAL ASSISTANT

POSTING # : 5806 DATE: 880510  
 DESCRIPTION : DR. K. COMPTON HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : DENTAL ASSISTING  
 QUALIFICATNS: GRAD OF DENTAL ASSISTING

LOCATION : EDMONTON  
 START DATE : 88/06/20 SALARY : \$9.00 - \$11.00 PER HOUR  
 JOB TYPE : FT WORK HRS: 44 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO SHARON  
 INSTRUCTIONS COMPTON BY MAIL OR IN PERSON TO ADDRESS BELOW  
 COMPANY NAME: COMPTON, DR. K.H.  
 CONTACT NAME: SHARON COMPTON  
 ADDRESS : #450, 10665 JASPER AVE.  
 FIRST EDMONTON PLACE  
 EDMONTON, ALBERTA T5J 3S9

CLOSING DATE: 88/06/10 COMPTO SL

## MEDICAL CLERK DICTA-TYPIST

POSTING # : 5807 DATE: 880510  
 DESCRIPTION : MEDICAL SURGEONS' OFFICE REQUIRES A FULL TIME MEDICAL CLERK DICTA-TYPIST  
 JOB DUTIES : DICTA-TYPING, ETC.  
 QUALIFICATNS: GRAD OF MEDICAL TRANSCRIPTION

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$9.00 - DOE  
 JOB TYPE : FT WORK HRS: 4 DAYS/WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES BY MAIL OR CALL  
 INSTRUCTIONS LILA NOAD AT 433-3107 FOR INFORMATION  
 COMPANY NAME: DR. FISHER, LEES & PROCYCHYM  
 CONTACT NAME: LILA NOAD  
 ADDRESS : #602, 8215 - 112 STREET  
 EDMONTON, ALBERTA T6G 2C8

CLOSING DATE: 88/05/20 FILEPR SL

## SEISMIC SURVEYOR

POSTING # : 5809 DATE: 880510  
 DESCRIPTION : GEOPHYSICAL SERVICE INCORPORATED HAS 4 FULL TIME POSITIONS AVAILABLE  
 JOB DUTIES : SEISMIC SURVEYING TO START A.S.A.P.  
 QUALIFICATNS: GRAD OF SURVEYING TECH.

LOCATION : ALTA, SASK. B.C.  
 START DATE : 88/05/24 SALARY : \$8.00 - PER HOUR  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MR. EATON AT 245-7000  
 INSTRUCTIONS A.S.A.P.  
 COMPANY NAME: GEOPHYSICAL SERVICE INCORPORATED  
 CONTACT NAME: MR. EATON  
 ADDRESS : 906 - 15 AVE. S.W.  
 CALGARY., ALBERTA T2R 1K7

CLOSING DATE: 88/05/20 GEOSER SL

## ARCHITECTURAL TECH.

POSTING # : 5810 DATE: 880510  
 DESCRIPTION : MANUFACTURER OF WOODEN ROOF AND FLOOR TRUSSES FOR THE RESIDENTIAL, COMMERCIAL AND AGRICULTURAL INDUSTRY HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : ROOF ESTIMATING, QUOTATIONS TO CUSTOMERS, PREPARING LAYOUTS, PRODUCTION, COORDINATION, CUSTOMER CONTACT.  
 QUALIFICATNS: GRAD OF ARCHITECTURE TECH-ARCHTECTURAL OPTION OR GRAD OF BUSINESS CONSTRUCTION ENGINEERING TECH.

LOCATION : MORINVILLE  
 START DATE : 88/05/24 SALARY : NEG.  
 JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO FORWARD RESUMES TO EMPLOYER  
 INSTRUCTIONS AT ADDRESS BELOW.

COMPANY NAME: KILIAN INDUSTRIES LTD.  
 CONTACT NAME: JOHN OR LINDA  
 ADDRESS : BOX 1800  
 MORINVILLE INDUSTRIAL PARK  
 MORINVILLE, ALTA T0G 1P0

CLOSING DATE: 88/05/24 KILIAN KW

## DRAFTING TECHNICIAN

POSTING # : 5811 DATE: 880510  
 DESCRIPTION : CONSULTING GROUP HAS A FULL TIME POSITION AVAILABLE FOR AN ENTRY LEVEL JUNIOR DRAFTING TECH. SUCCESSFUL APPLICANT CAN START IMMEDIATELY.  
 JOB DUTIES : DUTIES RELATING TO THE TRANSPORTATION, PLANNING AND LAND DEVELOPMENT FIELDS  
 QUALIFICATNS: GRAD OF ENGINEERING DESIGN & DRAFTING OR ARCHITECTURE-URBAN & REGIONAL PLANNING

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$9.00 - PER HOUR  
 JOB TYPE : FT WORK HRS: 8:00 - 4:30

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT STEPHEN DUFRESNE AT  
 INSTRUCTIONS 424-2002 TO ARRANGE AN INTERVIEW

COMPANY NAME: IMC CONSULTANTS LTD.  
 CONTACT NAME: STEPHEN DUFRESNE  
 ADDRESS : #700, 10160 - 112 STREET  
 EDMONTON, ALBERTA T5K 2L6

CLOSING DATE: 88/05/20 IMC R

## SECRETARY

POSTING # : 5812 DATE: 880510  
 DESCRIPTION : KWOK & COMPANY HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : TELEPHONE, RECEPTION, WORKING ON WORD PROCESSOR, GENERAL OFFICE DUTIES TO START A.S.A.P.  
 QUALIFICATNS: GRAD OF ADMINISTRATIVE SECRETARIAL ARTS

LOCATION : EDMONTON  
 START DATE : 88/05/25 SALARY : \$1,100.00 - \$1,300.00 PER MONTH  
 JOB TYPE : FT WORK HRS: 8:30 - 4:30

APPLICATION : INTERESTED APPLICANTS ARE TO MAIL OR DROP OFF RESUMES TO  
 INSTRUCTIONS ADDRESS BELOW

COMPANY NAME: KWOK & CO. INC.  
 CONTACT NAME: HENRY KWOK  
 ADDRESS : #1350, 5555 CALGARY TR. SOUTH  
 EDMONTON, ALBERTA T6H 5P9

CLOSING DATE: 88/05/24 KWOK KW

**FINANCIAL STATEMENT TYPIST**

POSTING # : 5813 DATE: 880510  
 DESCRIPTION : MILLER MCCLELLAND AND CO. HAS A FULL TIME POSITION AVAILABLE  
 8:30 - 4:30 MAY TO DECEMBER  
 8:30 - 5:00 JANUARY TO APRIL

JOB DUTIES : TYPING, DICTAPHONE, FILING, RELIEF SWITCHBOARD, USING WANG  
 WORD PROCESSOR

QUALIFICATNS: GRAD OF ADMINISTRATIVE SECRETARIAL ARTS

LOCATION : EDMONTON  
 START DATE : 88/05/16 SALARY : \$1,200.00 - \$1,400.00 PER MONTH  
 JOB TYPE : FT WORK HRS: 8:30 - 4:30 MAY-DEC

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MARILYN HUFF AT  
 INSTRUCTIONS 451-4406 OR DROP OFF RESUME IN PERSON

COMPANY NAME: MILLER MCCLELLAND & COMPANY  
 CONTACT NAME: MARILYN HUFF  
 ADDRESS : #900 WEST TOWER  
 14310-111 AVENUE  
 EDMONTON, ALBERTA T5M 3Z7

CLOSING DATE: 88/05/13

MILLER SL

**ASST MANAGER**

POSTING # : 5814 DATE: 880510  
 DESCRIPTION : ORANGE JULIUS IN WEST EDMONTON MALL HAS A FULL TIME  
 POSITION AVAILABLE

JOB DUTIES : OVERSEEING GENERAL OPERATION OF THE 3 ORANGE JULIUS  
 LOCATIONS AT WEST EDMONTON MALL. HIRING, PAYROLL, STAFF  
 TRAINING, SCHEDULING, ORDERING OF SUPPLIES.  
 3 DAYS/ 2 EVENINGS PER WEEK

QUALIFICATNS: GRAD OF BUSINESS - ADMINISTRATIVE MANAGEMENT

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$1,400.00 - \$1,600.00 PER MONTH  
 JOB TYPE : FT WORK HRS: VARIES

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO WAIT  
 INSTRUCTIONS PLACEMENT CENTRE, ROOM 111.

COMPANY NAME: ORANGE JULIUS  
 CONTACT NAME: RON ZYNYCH  
 ADDRESS : WEST EDMONTON MALL  
 8770 - 170 STREET  
 EDMONTON, ALBERTA T5T 1J2

CLOSING DATE: 88/05/24

ORNJUL KW

**MAKE SURE YOU CHECK THE BOARDS REGULARLY FOR  
 NEW POSITIONS RECEIVED BETWEEN PUBLICATION DATES.**

**SUMMER, PART TIME AND  
 TEMPORARY OPPORTUNITIES**

**RECEPTIONIST**

POSTING # : 5663 DATE: 880510  
 DESCRIPTION : NORTH AMERICAN AIRLINES LTD. HAS A FULL TIME SUMMER  
 POSITION AVAILABLE  
 HOURS ARE 5:00 - 9:00 P.M. MONDAY TO FRIDAY

JOB DUTIES : RECEPTIONIST DUTIES WITH SOME COMPUTER WORK

QUALIFICATNS: STUDENT OF SECRETARIAL

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : - D.O.E.  
 JOB TYPE : SUM WORK HRS: 5:00 - 9:00 P.M.

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUME TO BONNIE HOLLIER  
 INSTRUCTIONS AT THE ADDRESS BELOW

COMPANY NAME: NORTH AMERICAN AIRLINES LTD.  
 CONTACT NAME: BONNIE HOLLIER  
 ADDRESS : HANGAR 11A, MUNICIPAL AIRPORT  
 BOX 3355, STM D  
 EDMONTON, ALBERTA T5L 4J2

CLOSING DATE: 88/05/18

NORAM

**GEOPHYSICAL TECHNICIAN**

POSTING # : 5721 DATE: 880510  
 DESCRIPTION : NUMAC OIL AND GAS HAS A SUMMER POSITION AVAILABLE FOR  
 A GEOPHYSICAL TECHNICIAN. SUCCESSFUL APPLICANT MAY START  
 IMMEDIATELY.

JOB DUTIES : WORK AS AN ASSISTANT TO THE COMPANY'S GEOPHYSICAL TECH. THE  
 PRIMARY FUNCTION WILL BE SEISMIC DATA MAN. ALTHOUGH EXPOSURE  
 TO ALL AREAS OF RESPONSIBILITY, NORMALLY EXPER. BY BOTH  
 GEOLOGICAL & GEOPHYSICAL TECHNICIANS WILL BE PROVIDED.

QUALIFICATNS: PREFER SUPERIOR DRAFTING, ORGANIZATIONAL AND COMMUNICATION  
 SKILLS. GRADUATE OF GEOSCIENCES-PETROLEUM EXPLORATION.

LOCATION : EDMONTON  
 START DATE : 88/05/19 SALARY : - \$7.50 PER HOUR  
 JOB TYPE : SUM WORK HRS: 8:00 - 4:00

APPLICATION : INTERESTED APPLICANTS ARE TO DELIVER RESUME TO THE  
 INSTRUCTIONS RECEPTIONIST AT THE ADDRESS SET OUT BELOW.

COMPANY NAME: NUMAC OIL & GAS LTD.  
 CONTACT NAME: PHILIP LOUDEN  
 ADDRESS : 14TH FLOOR, 9915 - 108 STREET  
 EDMONTON, ALBERTA T5K 2G8

CLOSING DATE: 88/05/18

NUMAC KW

**SECRETARY RECEPTIONIST**

POSTING # : 5702 DATE: 880510

DESCRIPTION : NORTH AMERICAN AIRLINES LTD. HAS A PART TIME POSITION  
 AVAILABLE AT THE MUNICIPAL AIRPORT. HOURS OF WORK WILL BE  
 4:00 - 9:00 MONDAY - FRIDAY AND 10:00 - 5:00 P.M. SATURDAY  
 AND SUNDAY

JOB DUTIES : TELEPHONES, ACCOUNTING COMPUTER WORK, GENERAL OFFICE DUTIES  
 TO START A.S.A.P.

QUALIFICATNS: STUDENT OF ADH. SEC. ARTS RETURNING TO 2ND YEAR.

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$5.50 - PER HR  
 JOB TYPE : PT WORK HRS: 20 HR WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO DROP OFF RESUMES AT RECEPTION  
 INSTRUCTIONS AREA TO ATTENTION OF BONNIE HOLLIER. TRANSCRIPT REQUIRED

COMPANY NAME: NORTH AMERICAN AIRLINES LTD.  
 CONTACT NAME: BONNIE HOLLIER  
 ADDRESS : HANGAR 11A, MUNICIPAL AIRPORT  
 BOX 3355, STM D  
 EDMONTON, ALBERTA T5L 4J2

CLOSING DATE: 88/05/18

NORAM SH

**PROPERTY MAINTENANCE**

POSTING # : 5757 DATE: 880510

DESCRIPTION : DAVID APLINE AND ASSOCIATES HAS A SUMMER POSITION AVAILABLE  
 FOR THEIR PROPERTY MANAGEMENT COMPANY.

JOB DUTIES : GENERAL HANDYMAN, PAINTING, CARPENTRY. TRAINING IS PROVIDED

QUALIFICATNS: STUDENT OF BUILDING CONSTRUCTION ENGINEERING TECHNOLOGY  
 OR OTHER INTERESTED.

LOCATION : EDMONTON  
 START DATE : 88/05/13 SALARY : - \$6.00 PER HOUR  
 JOB TYPE : SUM WORK HRS: 35 HOUR WORK WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT CAROLINE AT 428-6663  
 INSTRUCTIONS TO ARRANGE AN INTERVIEW.

COMPANY NAME: DAVID APLIN & ASSOCIATES  
 CONTACT NAME: CAROLINE  
 ADDRESS : #2140, 10060 JASPER AVENUE  
 EDMONTON, ALBERTA T5J 3R8

CLOSING DATE: 88/05/12

DAVAPL RK

## SUMMER, PART TIME AND TEMPORARY

## LAB EMPLOYMENT

POSTING # : 5758 DATE: 880505  
 DESCRIPTION : A LOCAL MANUFACTURING COMPANY PRODUCING CHEMICALS FOR THE OIL FIELDS AND REFINERY.

JOB DUTIES : MEASURING TYPICAL PROPERTIES OF A BROAD RANGE OF PETROLEUM PRODUCTS, DENSITIES, VISCOSITIES, ACID NUMBER, ETC.

QUALIFICATNS: STUDENT OR GRADUATE OF CHEMISTRY.

LOCATION : EDMONTON  
 START DATE : 88/05/16 SALARY : - NEG.  
 JOB TYPE : SUM WORK HRS: 37 HOUR WORK WEEK

APPLICATION: INTERESTED APPLICANTS ARE TO SEND RESUMES AS SOON POSSIBLE INSTRUCTIONS TO DR. DRUPAY AT THE ADDRESS BELOW.

COMPANY NAME: ALCHEM INC.  
 CONTACT NAME: DR. KRUPAY  
 ADDRESS : 17 STREET & 110TH AVENUE  
 P. O. BOX 6120, POSTAL ST. C.  
 EDMONTON, ALBERTA T5B 4K5

CLOSING DATE: 88/05/13

ALCHEM SL

## GEOSCIENCES TECHNICIAN

POSTING # : 5764 DATE: 880505

DESCRIPTION : ALBERTA RESEARCH COUNCIL HAS A SUMMER POSITION AVAILABLE FOR A GEOSCIENCES TECHNICIAN.

JOB DUTIES : STUDENTS WHO HAVE COMPLETED UNDERGRADUATE COURSE WORK IN GEOLOGY, AND WHO HAVE FAMILIARITY WITH COMPUTER DATA ENTRY AND APPLICATIONS TO WORK WITH THEIR PROFESSIONAL STAFF DURING THE SUMMER MONTHS OF 1988. STUDENTS WHO POSSESS SOME DRAFTING SKILLS WILL BE GIVEN PREFERENCE.

QUALIFICATNS: STUDENT OF GEOSCIENCES.

LOCATION : EDMONTON  
 START DATE : 88/05/20 SALARY : \$1,700.00 -  
 JOB TYPE : SUM WORK HRS:

APPLICATION: INTERESTED APPLICANTS ARE TO CONTACT THE ALBERTA RESEARCH INSTRUCTIONS COUNCIL, GEOLOGICAL SURVEY DEPART. AT 438-7618 FOR MORE INFO

COMPANY NAME: ALBERTA RESEARCH COUNCIL  
 CONTACT NAME: J. V. CARTMELL  
 ADDRESS : 4445 CALGARY TRAIL SOUTH  
 EDMONTON, ALBERTA T6H 5R7

CLOSING DATE: 88/05/19

ALTRC RK

## SUMMER MARKETING POSITION

POSTING # : 5768 DATE: 880509

DESCRIPTION : AIR CANADA HAS A SUMMER MARKETING POSITION AVAILABLE. MUST BE A GRAD AND RETURNING TO SCHOOL IN THE FALL WORKING AT ADDRESS BELOW SOME AIRPORT ASSIGNMENTS MAY BE INVOLVED

JOB DUTIES : IN CONJUNCTION WITH SALES DEVELOPMENT, PASSENGER-CANADA MAINTAIN A STRONG PRESENCE WITHIN THE DISTRICT MARKETPLACE IDENTIFYING SOCIO-ECONOMIC PATTERNS RELATING TO THE TRAVEL IND. SHARE FINDINGS WITH PASS. SALES DEPT., G.M. & FUNCTIONAL MGRS, INTERFACE OUTSIDE OF DISTRICT.

QUALIFICATNS: STUDENT OF BUSINESS, MAJOR IN MARKETING, ADVANCED SKILLS IN SAMPLING & MARKET ANALYSIS, ABOVE AVERAGE COMM., INTERPERSON SKILLS, INQUISITIVE, INITIATIVE, GOOD JUDGMENT, SELF-STARTER

LOCATION : EDMONTON  
 START DATE : 88/05/13 SALARY : \$291.98 - \$361.07 PER WK  
 JOB TYPE : SUM WORK HRS: 40 HR WEEK

APPLICATION: INTERESTED APPLICANTS ARE TO SUBMIT APPLICATIONS (AVAILABLE INSTRUCTIONS AT PLACEMENT CENTRE) TO ADDRESS BELOW BY MAY 13/88

COMPANY NAME: AIR CANADA  
 CONTACT NAME: MISS L. M. ROSSLER  
 ADDRESS : SUITE 708, 10303 JASPER AVENUE  
 EDMONTON, ALBERTA T5J 3N6

CLOSING DATE: 88/05/13

AIRCAN R

## PROGRAMMER

POSTING # : 5769 DATE: 880509

DESCRIPTION : UNIVERSITY OF ALBERTA, COMPUTING SYSTEMS HAS A SUMMER S.T.E.P. POSITION AVAILABLE UNTIL AUGUST 26, 1988

JOB DUTIES : DEVELOPING COBOL PROGRAMS

QUALIFICATNS: STUDENT OR 1988 GRAD OF COMPUTING SYSTEMS

LOCATION : EDMONTON  
 START DATE : 88/05/16 SALARY : \$10.34 - PER HOUR  
 JOB TYPE : SUM WORK HRS: 8:00 - 4:00

APPLICATION: INTERESTED APPLICANTS ARE TO DROP OFF RESUME AT THE INSTRUCTIONS ADDRESS BELOW

COMPANY NAME: UNIVERSITY OF ALBERTA, COMPUTING SYSTEMS  
 CONTACT NAME: WALLY AFFOLDER  
 ADDRESS : 148 STUDENTS UNION BUILDING  
 EDMONTON, ALBERTA T6G 2J7

CLOSING DATE: 88/05/12

UOF15 KW

## INTERIOR DESIGN DECORATOR

POSTING # : 5773 DATE: 880509

DESCRIPTION : A LOCAL FURNITURE COMPANY HAS A PART-TIME POSITION AVAILABLE

JOB DUTIES : ARRANGING FLOOR DISPLAY FURNITURE

QUALIFICATNS: STUDENT IN ARCHITECTURE - INTERIOR DESIGN

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : - NEG.  
 JOB TYPE : PT WORK HRS:

APPLICATION: INTERESTED APPLICANTS ARE TO CALL SHARON WEST AT 452-8690 INSTRUCTIONS FOR APPOINTMENT

COMPANY NAME: CAMPBELL'S HOME FURNISHINGS  
 CONTACT NAME: SHARON WEST  
 ADDRESS : 14520 - 111TH AVENUE  
 EDMONTON, ALBERTA T5K 2P4

CLOSING DATE: 88/05/18

CAMPHO SL

## DRAFTING

POSTING # : 5774 DATE: 880509

DESCRIPTION : STANLEY ASSOCIATES ENGINEERING LTD. HAS A SUMMER POSITION AVAILABLE

JOB DUTIES : HP CADD SYSTEM - PLOTTING DRAWINGS & DOING BOARD DRAFTING, GRAPHIC WORK  
 SUITABLE APPLICANT CAN START A.S.A.P.

QUALIFICATNS: STUDENT OR GRAD OF ENGINEERING DESIGN & DRAFTING

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$8.00 - \$10.00 PER HOUR  
 JOB TYPE : SUM WORK HRS: 37-1/2 HR/WK

APPLICATION: INTERESTED APPLICANTS ARE TO CALL HUGH POWELL AT 423-4777 INSTRUCTIONS

COMPANY NAME: STANLEY ASSOCIATES ENGINEERING LTD.  
 CONTACT NAME: HUGH POWELL  
 ADDRESS : 10160 - 112TH STREET  
 EDMONTON, ALBERTA T5K 2L6

CLOSING DATE: 88/05/18

STANAS SL

## CARPENTER

POSTING # : 5775 DATE: 880509

DESCRIPTION : EQUIPMENT SUPPLY & SERVICES BRANCH OF ALBERTA TRANSPORTATION HAS A 3 - 4 MONTH POSITION AVAILABLE FOR A CARPENTER

JOB DUTIES : CARPENTRY DUTIES  
 SUITABLE APPLICANT CAN START A.S.A.P.

QUALIFICATNS: GRAD OF MILLWORK & CARPENTRY

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$15.94 - PER HOUR  
 JOB TYPE : TMP WORK HRS: 40 HR WEEK

APPLICATION: INTERESTED APPLICANTS ARE TO CALL JIM LYON AT 469-0431 FOR INSTRUCTIONS AN APPOINTMENT

COMPANY NAME: ALBERTA TRANSPORTATION AND UTILITIES  
 CONTACT NAME: JIM LYON  
 ADDRESS : 6312 - 50TH STREET  
 EDMONTON, ALBERTA T6B 2N7

CLOSING DATE: 88/05/18

ALBTRN SL

## COOK

POSTING # : 5776 DATE: 880509

DESCRIPTION : A NEW RESTAURANT IN JASPER HAS FOUR POSITIONS AVAILABLE FOR COOKS

JOB DUTIES : COOKING  
 SUITABLE APPLICANTS CAN START A.S.A.P.

QUALIFICATNS: GRAD OF COOKING

LOCATION : JASPER  
 START DATE : 88/05/24 SALARY : \$6.00 PER HOUR  
 JOB TYPE : TMP WORK HRS: DAY & NIGHT SHIFT

APPLICATION: INTERESTED APPLICANTS ARE TO CALL JOHN RIEDLER AT 1-852-3093 INSTRUCTIONS OR SUBMIT RESUMES BY MAIL TO THE ADDRESS BELOW

COMPANY NAME: JASPER TRAMWAY  
 CONTACT NAME: JOHN RIEDLER  
 ADDRESS : P. O. BOX 418  
 JASPER, ALBERTA T0E 1E0

CLOSING DATE: 88/05/18

JASTRA SL



**MATERIALS TECHNOLOGIST**

POSTING # : 5778 DATE: 880509  
 DESCRIPTION : SMALL INDEPENDENT AGGRESSIVE FIRM HAS A TEMPORARY POSITION AVAILABLE. THERE IS A STRONG POSSIBILITY OF PERMANENT EMPLOYMENT  
 JOB DUTIES : TESTING OF CONCRETE, SOILS & ASPHALT.  
 QUALIFICATNS: GRAD OF MATERIALS ENGINEERING OR CIVIL ENGINEERING

LOCATION : DAWSON CREEK  
 START DATE : 88/05/24 SALARY : - NEG  
 JOB TYPE : TMP WORK HRS: 40 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES BY MAIL A.S.A.P. INSTRUCTIONS TO THE ADDRESS BELOW  
 COMPANY NAME: PEACE COUNTRY MATERIALS TESTING LTD.  
 CONTACT NAME: ED SPICER  
 ADDRESS : #6, 420 - 115TH AVENUE  
 DAWSON CREEK, B.C. V1G 3B9

CLOSING DATE: 88/05/19 PCMAT SL

**SWITCHBOARD/RECEPTION**

POSTING # : 5782 DATE: 880509  
 DESCRIPTION : PALM DAIRIES LTD. HAS A SUMMER POSITION AVAILABLE  
 JOB DUTIES : ANSWERING SWITCHBOARD, RECEPTION, TYPING, HANDLING COURIER SERVICES, INCOMING MAIL, SOME CLERICAL WORK SUITABLE APPLICANT CAN START A.S.A.P.  
 QUALIFICATNS: GOOD VERBAL & WRITTEN COMMUNICATION SKILLS. TYPING 45 WPM GENERAL KNOWLEDGE OF BUSINESS EQUIPMENT

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$1,200.00 - PER MONTH  
 JOB TYPE : SUM WORK HRS: 37.5 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL JAY WHITE AT 462-8901 FOR INSTRUCTIONS APPOINTMENT  
 COMPANY NAME: PALM DAIRIES  
 CONTACT NAME: JOE DIES/JAY WHITE  
 ADDRESS : 2959 PARSONS ROAD  
 EDMONTON, ALBERTA T5J 2H9

CLOSING DATE: 88/05/19 PALMDA SL

**TEMP. LAB TECH.**

POSTING # : 5784 DATE: 880510  
 DESCRIPTION : FIBERGLASS CANADA HAS A TEMPORARY FULL TIME POSITION AVAILABLE FROM JUNE 1 TO DECEMBER 31, 1988.  
 JOB DUTIES : PERFORM ROUTINE CHEMICAL & PHYSICAL ANALYSIS IN A SMALL INDUSTRIAL LABORATORY. INVOLVE CONSTANT CONTACTS WITH PRODUCTION & PROCESS PERSONNEL  
 QUALIFICATNS: GRAD OF CHEMICAL TECHNOLOGY

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : - 25,000.00/YEAR  
 JOB TYPE : TMP WORK HRS: 8:00 - 4:15  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES & TRANSCRIPT OF INSTRUCTIONS MARKS TO MIKE CARREAU AT THE ADDRESS BELOW  
 COMPANY NAME: FIBERGLASS CANADA INC.  
 CONTACT NAME: MIKE CARREAU  
 ADDRESS : BOX 595, 831 HAYTER ROAD  
 HWY 16 EAST;  
 EDMONTON, ALBERTA T5J 2L1

CLOSING DATE: 88/05/19 FIBER KW

**CATERING SALES SECRETARY**

POSTING # : 5792 DATE: 880509  
 DESCRIPTION : HOTEL HAS A TEMPORARY POSITION AVAILABLE UNTIL OCTOBER 1ST TO COVER MATERNITY LEAVE. WILL TRY TO PLACE SUCCESSFUL APPLICANT IN ANOTHER AREA OF THE HOTEL AFTER OCTOBER. POSITION MAY START EARLIER THAN MAY 24TH.  
 JOB DUTIES : SECRETARY TO CATERING MANAGER, TYPING 50 WPM, PHONES, GREETING CLIENTS  
 QUALIFICATNS: GRAD FO ADMINISTRATIVE SECRETARIAL ARTS. MUST ENJOY WORKING WITH THE PUBLIC

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : \$7.50 - \$8.00 PER HOUR  
 JOB TYPE : TMP WORK HRS: 8:30 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO APPLY IN PERSON 9 - 5; BRING INSTRUCTIONS RESUMES, LETTERS OF REFERENCES ARE HELPFUL  
 COMPANY NAME: CHATEAU LACOMBE  
 CONTACT NAME: PATTY LITTLE  
 ADDRESS : 10111 BELLAMY HILL  
 EDMONTON, ALBERTA T5J 1N7

CLOSING DATE: 88/05/19 CHATLA R

**COOK**

POSTING # : 5795 DATE: 880509  
 DESCRIPTION : NURSING HOME HAS A TEMPORARY POSITION AVAILABLE FOR A COOK  
 JOB DUTIES : INSTITUTIONAL COOKING - 3 DAYS/WEEK  
 QUALIFICATNS: GRAD OF COOKING

LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : \$10.66 - PER HOUR  
 JOB TYPE : TMP WORK HRS: 3 DAYS / WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT GOOD SAMARITAN INSTRUCTIONS APPLICATION A.S.A.P. TO KAREN HANGELSEN AT THE ADDRESS BELOW  
 COMPANY NAME: GOOD SAMARITAN MT. PLEASANT CARE CENTRE  
 CONTACT NAME: KAREN MANGELSON  
 ADDRESS : 10530 - 56 AVENUE  
 EDMONTON, ALBERTA T6H 0X7

CLOSING DATE: 88/05/26 GDSAN1 SL

**SALES MARKETING ANALYST**

POSTING # : 5801 DATE: 880509  
 DESCRIPTION : SAKRAK ENTERPRISE LTD HAS A SUMMER POSITION AVAILABLE  
 JOB DUTIES : MARKETING, SALES  
 QUALIFICATNS: STUDENT OR GRAD OF BUSINESS

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : - NEG  
 JOB TYPE : SUM WORK HRS: 40 HR WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL PAUL LALL AT 462-2541 FOR INSTRUCTIONS APPOINTMENT  
 COMPANY NAME: SAKRAK ENTERPRISE LTD.  
 CONTACT NAME: PAUL LALL  
 ADDRESS : 10132 - 114 ST  
 EDMONTON, ALBERTA

CLOSING DATE: 88/05/20 SAKRAK SL

**SURVEY ASSISTANT**

POSTING # : 5808 DATE: 880510  
 DESCRIPTION : GEOPHYSICAL SERVICE INCORPORATED HAS 4 SUMMER POSITIONS AVAILABLE  
 JOB DUTIES : SURVEYING TO START A.S.A.P.  
 QUALIFICATNS: STUDENT OF SURVEYING TECH.

LOCATION : ALTA, SASK, B.C.  
 START DATE : 88/05/24 SALARY : \$5.50 - \$6.00 PER HOUR  
 JOB TYPE : SUM WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MR. EATON AT 245-7000 INSTRUCTIONS A.S.A.P.  
 COMPANY NAME: GEOPHYSICAL SERVICE INCORPORATED  
 CONTACT NAME: MR. EATON  
 ADDRESS : 906 - 15 AVE. S.W.  
 CALGARY., ALBERTA T2R 1K7

CLOSING DATE: 88/05/20 GEOSER SL

**PLANNING ASSISTANT**

POSTING # : 5815 DATE: 880510  
 DESCRIPTION : PROVINCIAL MUSEUM OF ALBERTA HAS A SUMMER POSITION AVAILABLE UNTIL THE END OF AUGUST  
 JOB DUTIES : PLANNING ASSISTANT TO START A.S.A.P.  
 QUALIFICATNS: GRAD OR STUDENT OF ARCHTECTURE. MUST POSSESS GOOD GRAPHIC AND WRITING SKILLS. FAMILIARITY WITH COMPUTERS AN ASSET

LOCATION : EDMONTON  
 START DATE : 88/05/24 SALARY : - NEG  
 JOB TYPE : SUM WORK HRS: 36.25 HR PER WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT TIM WILLIS AT 427-1777 INSTRUCTIONS A.S.A.P.  
 COMPANY NAME: PROVINCIAL MUSEUM  
 CONTACT NAME: TIM WILLIS  
 ADDRESS : 12845 - 102ND AVENUE  
 EDMONTON, ALBERTA T5N 0M6

CLOSING DATE: 88/05/20 MUSEUM SL

## SUMMER, PART TIME AND TEMPORARY

**MATERIALS ENG. TECH.**

POSTING # : 5817 DATE: 880510

DESCRIPTION : SHELBY ENGINEERING HAS A SUMMER POSITION AVAILABLE

JOB DUTIES : SUITABLE CANDIDATE TO START A.S.A.P.

QUALIFICATNS: GRAD OR STUDENT OF MATERIALS ENGINEERING TECH.

LOCATION : EDMONTON  
START DATE : 88/05/24 SALARY : \$6.50 - PER HR DOE  
JOB TYPE : SUM WORK HRS: 40 HR WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES IN PERSON AT INSTRUCTIONS THE ADDRESS BELOW

COMPANY NAME: SHELBY ENGINEERING  
CONTACT NAME: KEN ITO  
ADDRESS : 9632-54 AVE.

EDMONTON, ALBERTA T6E 5V1

CLOSING DATE: 88/05/20

SHELBY SL

**ELECTRONIC ASSEMBLY**

POSTING # : 5818 DATE: 880510

DESCRIPTION : SYSTEMS CONTROLS HAS A PART TIME POSITION AVAILABLE

JOB DUTIES : PLACEMENT OF COMPONENTS, SOLDERING, TRIMMING

QUALIFICATNS: GRAD OR STUDENT OF ELECTRONIC SERVICE TECH. OR ELECTRONIC ENG. TECH.

LOCATION : EDMONTON  
START DATE : 88/05/24 SALARY : \$6.00 - \$7.00 PER HR  
JOB TYPE : PT WORK HRS: VARIES

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY TO INSTRUCTIONS ADDRESS BELOW

COMPANY NAME: SYSTEMS CONTROLS  
CONTACT NAME: DONALD MACINNES  
ADDRESS : #807, 11147 -82AVENUE

EDMONTON, ALBERTA T6G 0T5

CLOSING DATE: 88/05/20

SYSCON SL

**ELECTRONIC DESIGN**

POSTING # : 5819 DATE: 880510

DESCRIPTION : SYSTEMS CONTROLS HAS A PART TIME POSITION AVAILABLE

JOB DUTIES : DESIGN CIRCUIT BOARDS ON CADD SYSTEM AND BOARD MANUFACTURING

QUALIFICATNS: GRAD OF ELECTRONICS ENG. TECH.

LOCATION : EDMONTON  
START DATE : 88/05/24 SALARY : - NEG  
JOB TYPE : PT WORK HRS: VARIES

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES BY MAIL TO THE INSTRUCTIONS ADDRESS BELOW

COMPANY NAME: SYSTEMS CONTROLS  
CONTACT NAME: DONALD MACINNES  
ADDRESS : #807, 11147 -82AVENUE

EDMONTON, ALBERTA T6G 0T5

CLOSING DATE: 88/05/20

SYSCON SL

**PLASTICS TECHNICIAN**

POSTING # : 5821 DATE: 880510

DESCRIPTION : GUARDIAN TUBING SERVICES LTD. HAS A PART-TIME POSITION THAT WILL PROBABLY TURN INTO A FULL-TIME POSITION IN THE FALL FOR A PLASTICS TECHNICIAN.

JOB DUTIES : INSTALLATION OF LINER MEMBRANE IN FIELD SERVICE TO EVENTUALLY TRANSFER AND TAKE OVER SHOP FABRICATION OF THE LINERS. (GEOMEMBRANE LINERS). NOTE, SALARY IS \$11.00 PER HOUR IN THE FIELD AND \$9.32 PER HOUR IN THE SHOP.

QUALIFICATNS: GRADUATE OF PLASTICS ENGINEERING TECHNOLOGY.

LOCATION : CALGARY  
START DATE : 88/05/25 SALARY : -  
JOB TYPE : PT WORK HRS: VARIOUS

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUME TO GUARDIAN INSTRUCTIONS TUBING AT THE ADDRESS BELOW, ATTENTION: WALTER MCCALLUM

COMPANY NAME: GUARDIAN TUBING SERVICES LTD.  
CONTACT NAME: WALTER MCCALLUM  
ADDRESS : 920 - 26TH STREET, N.E.

CALGARY, ALBERTA T2A 2M4

CLOSING DATE: 88/05/24

GUARTB KW

**ARCHITECTURE TECH-LANDSCAPE**

POSTING # : 5820 DATE: 880510

DESCRIPTION : CUSTOMIZED CONSTRUCTION HAS A TEMPORARY TERM POSITION AVAILABLE FOR AN ARCHITECTURAL LANDSCAPE TECH TO WORK ON A CONTRACTUAL BASIS OR ON AN HOURLY BASIS. COULD BE STEADY WORK.

JOB DUTIES : FOR JOB DUTIES CONTACT THE EMPLOYER DIRECTLY.

NOTE, THIS POSITION IS TO COMMENCE AS SOON AS POSSIBLE.

QUALIFICATNS: GRADUATE OF ARCHITECTURE - LANDSCAPE OPTION.

LOCATION : EDMONTON  
START DATE : 88/05/25 SALARY : - CONTACT BASIS  
JOB TYPE : TMP WORK HRS: VARIOUS

APPLICATION : INTERESTED APPLICANTS ARE TO TELEPHONE STAN AS SOON AS INSTRUCTIONS POSSIBLE AT 426-0498.

COMPANY NAME: CUSTOMIZED CONSTRUCTION  
CONTACT NAME: STAN MAH  
ADDRESS : 11107 - 103 AVENUE

EDMONTON, ALTA T5K 2P1

CLOSING DATE: 88/05/24

CUSTOM KW



**WAITING  
for a  
JOB CALL ?**

WE CAN TAKE YOUR MESSAGES  
WHILE YOU ARE OUT JOB HUNTING

USE OUR

**seniors' answering service**

YOU QUALIFY IF YOU:

- are actively searching for work
- are using this employment agency
- are living in Edmonton
- have no other means of receiving messages

This free service is for job-related calls only

**call:** GORDON or ETHEL at 466-1040  
between 9 am & 1 pm

**ARCHITECTURAL TECHNOLOGY - INTERIOR DESIGN OPTION**

MRS. ANDERSON AT 454-4669 WOULD LIKE A STUDENT OR GRADUATE OF THIS TECHNOLOGY TO REDISIGN A KITCHEN - SOME STRUCTURAL CONSIDERATION NEEDED.

**CASHIERS, SALES AND LOADERS**

TOTEM BUILDING SUPPLIES  
FORT ROAD  
CONTACT ROD SMITH AT 475-1723

TOTEM BUILDING SUPPLIES  
117 AVENUE AND 156 STREET  
CONTACT BARRY MOTTUS AT 451-1981

HAS FULL-TIME AND PART-TIME POSITIONS AVAILABLE. CALL FOR INTERVIEW.

HOURS: VARIED  
SALARY: NEGOTIABLE  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 31, 1988

Along a continuum of time (it changes with each job opening), a standard sequence of events occurs which ends up with an employer and a job seeker making a deal. Here's how it looks to two kinds of job seekers.

# Four Stages of a Job Opening



## First Stage:

### "Pony Express!"

If you can get on this stage, you'll arrive at your destination (A JOB) practically before it gets on the map! An abundance of tickets are for sale and virtually all jobs go through this stage. At the start of the trip, the employers may not even know they have a problem. They may not know that our well-prepared job seeker can solve the problem. But sometime during this stage, it occurs to the job seeker and/or the employer that this job seeker's unique talents could be applied to resolve the problem.

## Second Stage: "The

### Driver Knows Some Short-Cuts"

This is a slightly slower stage, but there are still plenty of short-cuts to get our job seeker to the destination long before rush-hour. The seat selection is still good, too. About 70% of all job openings are still offered here. The employer eventually decides that someone needs to be hired to solve the problem. If our job seeker arrives in town on this stage and knows how to do the job the employer wants filled, who do you think has the best chance?

## Third Stage:

### "Sending Out the Posse"

Personnel knows by now. It's posted and/or employer is actively looking for someone. Tickets are at a premium though — only about 30% of job openings ever stay open this late in the game.

## Fourth Stage:

### "Gold Rush!"

Enter the thundering horde. Now everyone knows about the job. There's never enough seats for all the passengers! A mere 15% of all job openings are left at this late hour.

### Average Job Seeker Is Thinking:

☞ Things sure are tight. Even the people at the employment office said so. I sure am getting depressed. Wonder what I'll do tomorrow.

☞ An opening! It's not exactly what I had in mind, but I guess I'll apply anyway.

☞ There sure were a lot of people there applying for that job. (worry, worry)

☞ Maybe they'll call tomorrow. (worry, worry)

It wasn't such a great job anyway. Things sure are tight. I sure am depressed.....

### Well-Prepared Job Seeker Is Thinking:

☞ It's 7:00 a.m., I'm going to get up and get at least two people to talk to me tomorrow. This afternoon I go see Mr. Jones to find out about where he works and who he knows, ditto with Ms. Smith this a.m. That lady from the widget company called too. Not exactly what I had in mind, but I'll talk to her about what I really want. Maybe she'll know someone.

☞ Bingo! I can't believe my good luck! She offered me a job paying better than I would have asked, doing exactly what I wanted to do!

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### FRONT DESK CLERK; WAITER/WAITRESS; WRANGER

RAFTER & SIX RANCH RESORT  
SEEBE, ALBERTA  
TOM IXO

HAS SUMMER POSITIONS AVAILABLE FOR A GUEST RANCH NEAR BANFF.  
CONTACT JEANINE DEPPISCH OR GLORIA AT 673-3622.

HOURS: SHIFTS AND WEEKENDS  
SALARY: NEGOTIABLE  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 18, 1988

### CLERICAL RESEARCH ANALYST

AMERICAN LEGAL SYSTEMS  
CONTACT GERARD AT 448-1203

HAS MANY SUMMER POSITIONS AVAILABLE IN EDMONTON. GOOD WRITTEN COMMUNICATIONS SKILLS AND ENGLISH SKILLS ARE NEEDED. MUST HAVE TWO YEARS OF POST-SECONDARY EDUCATION. CALL FOR INTERVIEW.

HOURS: 40 HOURS PER WEEK  
SALARY: \$6.00 TO \$7.00 PER HOUR  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 18, 1988

MAKE SURE YOU CHECK THE BOARDS REGULARLY FOR NEW POSITIONS RECEIVED BETWEEN PUBLICATION DATES.

### SECURITY GUARD

METROPOL BASEFORT SECURITY GROUP  
10129 - 109 STREET  
EDMONTON, ALBERTA  
T5J 3M4

CONTACT INSPECTOR GUERARD AT 421-1707

HAS A FULL-TIME POSITION AVAILABLE. MUST BE OVER EIGHTEEN YEARS OF AGE; HAVE OWN VEHICLE AND DRIVER'S LICENSE; POSSESS FIRST AID OR AGREE TO OBTAIN WITHIN SIXTY DAYS; BE PREPARED TO PAY FOR OWN FINGERPRINTING AND LICENSING. APPLY IN PERSON 8:30 TO 4:30 WEEKDAYS.

HOURS: 40 HOURS PER WEEK; SHIFTWORK  
SALARY: \$5.00 PER HOUR  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 31, 1988

DATA BASE ASSISTANT

ALBERTA PUBLIC SAFETY SERVICES  
10320 - 146 STREET  
EDMONTON, ALBERTA  
T5N 3A2

HAS A SUMMER POSITION AVAILABLE REQUIRING A PERSON TO ASSIST IN THE EXPANSION OF THE EMERGENCY RESPONSE INFORMATION CO-ORDINATION (ERIC) SYSTEM. APPLICANT MUST HAVE COMPUTER PROGRAMMING EXPERIENCE OR EXPOSURE. REFER TO THE FURTHER INFORMATION BINDER IN THE NAIT PLACEMENT CENTRE.

HOURS: 8:00 TO 5:00  
SALARY: \$5.50 PER HOUR PLUS 10.8% HOLIDAY PAY  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 31, 1988 (OR EARLIER IF POSITION FILLED)

WAITERS, WAITRESSES, BREAKFAST COOK

THE OVERLANDER LODGE  
BOX 960  
HINTON, ALBERTA  
T0E 1B0

JUDITH AT 866-3790

HAS SUMMER POSITIONS AVAILABLE. MUST BE OVER EIGHTEEN YEARS OF AGE AS WORK IS IN A LICENSED RESTAURANT.

HOURS: 40 HOURS PER WEEK  
SALARY: \$5.00 PER HOUR PLUS LIVING ACCOMMODATIONS  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 18, 1988

# INSTRUCTOR EVALUATION BY STUDENTS

## **NAIT STUDENTS AND STAFF:**

A committee is reviewing the system of instructor evaluation by students.

The committee welcomes your input, individually or in groups.

### **OPEN MEETINGS ARE SCHEDULED**

FROM 1:00 P.M. TO 4:30 P.M.  
ON MAY 10, 16, 25, AND 31; AND JUNE 7 AND 14  
IN THE GOVERNORS' BOARD ROOM

Please call Eleanor Dunbar at 7705 to schedule your meeting with the review committee.

You may also provide your input privately to the committee or any member of the committee listed below:

- |                            |                                      |
|----------------------------|--------------------------------------|
| Perry Baird                | phone: 7851                          |
| Brian McCullough:          | Phones: Bus. 7499<br>Res. 464 - 5069 |
| Dianne Pilling             | Phone: Res. 487 - 8664               |
| Elaine Salkie              | Phone: 7791                          |
| Judith Tomlinson           | Phone: 8896                          |
| Seeth Seethram (Chairman ) | Phone: 7704                          |