

the

MAY 26, 1988

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY STUDENT'S NEWSPAPER

# NUGGET



## CAREER SECTION



PLACEMENT CENTRE

Produced in co-operation with  
THE NAIT PLACEMENT CENTRE

### EMPLOYMENT OPPORTUNITIES

#### SALES

POSTING # : 5387 DATE: 880524

DESCRIPTION : COMPU-HELP ASSOCIATES HAS A FULL-TIME POSITION AVAILABLE.

JOB DUTIES : POSITION CONSISTS OF COMPUTER SALES.

QUALIFICATNS: SUITABLE APPLICANT CAN START ASAP  
GRADUATE OF COMPUTER SYSTEMS TECHNOLOGY OR BUSINESS  
ADMINISTRATION WITH A MARKETING BACKGROUND.

LOCATION : EDMONTON  
START DATE : 88/06/13 SALARY : - NEGOTIABLE  
JOB TYPE : FT WORK HRS: 40 HOURS/WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT FRED AT 482-3710 TO  
INSTRUCTIONS ARRANGE AN INTERVIEW.

COMPANY NAME: COMPU-HELP ASSOCIATES  
CONTACT NAME: FRED JOHANNESSEN  
ADDRESS : 11227 JASPER AVENUE

EDMONTON, ALBERTA T5K 0L6

CLOSING DATE: 88/06/10

COMHEP SL

#### DENTAL ASSISTANT

POSTING # : 5728 DATE: 880517

DESCRIPTION : DR. BRIAN KUCEY HAS A FULL-TIME POSITION AVAILABLE FOR  
A DENTAL ASSISTANT.

JOB DUTIES : CHAIR SIDE, FULLY TRAINED TO WORK IN A PROSTHODONTIST OFFICE  
CROWN AND BRIDGE SPECIALITY.

QUALIFICATNS: GRADUATE OF DENTAL ASSISTING.

LOCATION : EDMONTON  
START DATE : 88/06/13 SALARY : \$1,400.00 - \$2,000.00 DOE  
JOB TYPE : FT WORK HRS: 8:30 - 5:00 MON-FRI

APPLICATION : INTERESTED APPLICANTS ARE TO CALL ELENA KUCEY ASAP FOR  
INSTRUCTIONS AN APPOINTMENT.

COMPANY NAME: KUCEY, DR. BRIAN  
CONTACT NAME: DR. KUCEY  
ADDRESS : 273 BONNIEDOON SHOPPING CTR.  
PROFESSIONAL BUILDING  
EDMONTON, ALBERTA T6C 4E3

CLOSING DATE: 88/06/10

KUCEY KW

#### ARCHITECTURAL TECHNICIAN

POSTING # : 5475 DATE: 880524

DESCRIPTION : LOCAL ARCHITECTURAL FIRM HAS A FULL-TIME POSITION AVAILABLE.

JOB DUTIES : BASIC ARCHITECTURAL DUTIES.

QUALIFICATNS: GRADUATE OF ARCHITECTURAL TECHNOLOGY.

LOCATION : EDMONTON  
START DATE : 88/06/20 SALARY : - NEG.  
JOB TYPE : FT WORK HRS: 8-5

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY TO  
INSTRUCTIONS MR. GARY FRY AT THE ADDRESS BELOW.

COMPANY NAME: WENSLEY, WEBSTER, FRY ARCHITECTS LTD.  
CONTACT NAME: GARY FRY  
ADDRESS : #1030, 5555 CALGARY TRAIL

EDMONTON, ALBERTA T6H 5P9

CLOSING DATE: 88/06/17

WENSLE SH

#### COMPUTER PROGRAMMER

POSTING # : 5822 DATE: 880519

DESCRIPTION : FIBREGLAS CANADA INC. HAS A TEMPORARY FULL-TIME POSITION FOR  
A COMPUTER PROGRAMMER AVAILABLE FOR ONE YEAR.

JOB DUTIES : DEVELOPMENT OF LOCAL AREA NETWORK COMPUTER AIDED PRODUCTION  
SYSTEM IN A MANUFACTURING ENVIRONMENT. SYSTEM IS INTENDED  
TO FACILITATE THE CAPTURE OF ALL VITAL OPERATIONAL PROCESS &  
PRODUCTION, DATA ORIGINATING FROM PLANT OPERATION & FROM  
AUTOMATIC DATA CAPTURING UNITS.

QUALIFICATNS: GRADUATE OF COMPUTER SYSTEMS.  
KNOWLEDGE OF PROGRAMMING IN BASIC AND/OR FORTRAN

LOCATION : EDMONTON  
START DATE : 88/05/31 SALARY : - NEG.  
JOB TYPE : FT WORK HRS: 8:00 - 4:15

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES WITH SALARY  
INSTRUCTIONS EXPECTATIONS DIRECTLY TO EMPLOYER AT THE ADDRESS BELOW.

COMPANY NAME: FIBERGLASS CANADA INC.  
CONTACT NAME: MIKE CARREAU  
ADDRESS : BOX 595, 831 HAYTER ROAD  
HWY 16 EAST  
EDMONTON, ALBERTA T5J 2L1

CLOSING DATE: 88/05/31

FIBER JH

#### SALES REPRESENTATIVE

POSTING # : 5643 DATE: 880520

DESCRIPTION : A SUPPLIER TO THE OIL AND GAS INDUSTRY HAS A FULL-TIME  
POSITIONS AVAILABLE. SUCCESSFUL APPLICANT MAY START  
IMMEDIATELY. A TRAVEL AND CAR ALLOWANCE IS GIVEN, AS WELL,  
BONUSES IN ADDITION TO MONTHLY SALARY IS OFFERED.

JOB DUTIES : OUTSIDE SALES - CALLING ON GAS PLANTS AND INDUSTRY USERS.

QUALIFICATNS: GRADUATE OF INSTRUMENTATION ENGINEERING TECHNOLOGY. SOME  
SALES EXPERIENCE WOULD BE PREFERRED.

LOCATION : EDMONTON  
START DATE : 88/06/01 SALARY : \$1,925.00 - PER MONTH  
JOB TYPE : FT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO DROP OFF RESUMES TO MATT  
INSTRUCTIONS DELEY OR BRIAN KENNEDY AT THE ADDRESS SET OUT BELOW.

COMPANY NAME: MDI INDUSTRIAL SALES  
CONTACT NAME: MATT DELEY/BRIAN KENNEDY  
ADDRESS : 9868 - 33 AVE.

EDMONTON, ALBERTA T6N 1C6

CLOSING DATE: 88/05/31

MDI JH

#### RELIEF SALES PERSON

POSTING # : 5895 DATE: 880519

DESCRIPTION : CLEANING BY PAGE HAS A RELIEF SALES PERSON AVAILABLE

JOB DUTIES : SALES

QUALIFICATNS: GRAD OF BUSINESS ADMINISTRATION WITH MARKETING BACKGROUND.  
MUST HAVE A VALID DRIVERS LICENSE.

LOCATION : EDMONTON  
START DATE : 88/06/06 SALARY : \$300.00 - \$350.00 PER WEEK  
JOB TYPE : FT WORK HRS: 40 HR WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MIKE CHETEK AT  
INSTRUCTIONS 476-6271 FOR APPOINTMENT

COMPANY NAME: CLEANING BY PAGE  
CONTACT NAME: MIKE CHETEK  
ADDRESS : 13035 - 97 STREET

EDMONTON, ALBERTA T5E 4C4

CLOSING DATE: 88/05/31

CLEAN SL



# EMPLOYMENT OPPORTUNITIES

## DRAFTSPERSON

POSTING # : 5896 DATE: 880519  
 DESCRIPTION : CONDON BARR HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : DRAFTING FOOD SERV. EQUIP. LAYOUTS, MAINTENANCE & OPERATING MANUALS, SHOP DRAWINGS, AS BUILTS, ASSISTING SMOOTH FLOW OF WORK IN CONTRACT DEPT INCLUDING ESTIMATING & PROJECT COORD. DRAFT PROPOSALS FOR SALES STAFF. EXTENSIVE TRAINING PROGRAM PROVIDED.  
 QUALIFICATNS: GRAD OF ENGINEERING DESIGN & DRAFTING OR ARCHITECTURAL ENG. TECH. GOOD INTERPERSONAL SKILLS REQUIRED.  
 LOCATION : EDMONTON  
 START DATE : 88/07/01 SALARY : 14000-16000/YR  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO TAKE RESUMES IN PERSON TO INSTRUCTIONS ADDRESS BELOW AND ASK FOR BRENDA TO FILL OUT APPLICATION  
 COMPANY NAME: CONDON BARR FOOD EQUIPMENT LTD.  
 CONTACT NAME: BRENDA TELNES  
 ADDRESS : 14515 - 118 AVE.  
 EDMONTON, ALBERTA T5L 2H7

CLOSING DATE: 88/06/30

CONBAR R

## MEDICAL TRANSCRIPTIONIST

POSTING # : 5897 DATE: 880519  
 DESCRIPTION : RESIDENT CLINIC HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : TRAINING FOR ONE WEEK COMMENCES JULY 25. MEDICAL DICTATION, TYPING, FILING, PATIENT RECEPTION  
 QUALIFICATNS: GRAD OF MEDICAL TRANSCRIPTION  
 LOCATION : EDMONTON  
 START DATE : 88/08/01 SALARY :  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT ELAINE AT 432-6363 OR INSTRUCTIONS SUBMIT APPLICATION OR RESUME TO THE ADDRESS BELOW  
 COMPANY NAME: DR. OLDING  
 CONTACT NAME: ELAINE  
 ADDRESS : 2421 WALTER MCKENZIE BLDG  
 UNIVERSITY OF ALBERTA  
 EDMONTON, ALBERTA

CLOSING DATE: 88/06/15

DROLD R

## ACCOUNTING CLERK

POSTING # : 5898 DATE: 880524  
 DESCRIPTION : NEARCTIC DEVELOPMENT CORP HAS A FULL-TIME POSITION AVAILABLE FOR AN ACCOUNTING CLERK.  
 JOB DUTIES : TYPING, FILING, ACCOUNTING, PROPERTY MANAGEMENT, KNOWLEDGE OF COMPUTERS AN ASSET. SUITABLE APPLICANT CAN START A.S.A.P.  
 QUALIFICATNS: GRAD OF BUSINESS WITH ACCOUNTING BACKGROUND OR GRAD OF 2 YEAR ADMINISTRATIVE SECRETARIAL ARTS  
 LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : \$1,300.00 -  
 JOB TYPE : FT WORK HRS: 8:30 - 4:30  
 APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUMES TO ADDRESS BELOW INSTRUCTIONS NO PHONE CALLS!!  
 COMPANY NAME: NEARCTIC DEVELOPMENT CORPORATION LIMITED  
 CONTACT NAME: MARILEE ELDRIDGE  
 ADDRESS : SUITE 305  
 10024 JASPER AVE.  
 EDMONTON, ALBERTA T5J 1R9

CLOSING DATE: 88/06/10

NEARCT JH

## RECEPTIONIST

POSTING # : 5899 DATE: 880519  
 DESCRIPTION : PHURBERT CONSULTANTS HAS A FULL TIME POSITION AVAILABLE  
 JOB DUTIES : GREETING CLIENTS, VARIETY OF CLERICAL DUTIES  
 QUALIFICATNS: GRAD OF SECRETARIAL & OFFICE ADMINISTRATION - 2 YEAR PROGRAM.  
 LOCATION : EDMONTON  
 START DATE : 88/05/26 SALARY : \$1,300.00 -  
 JOB TYPE : FT WORK HRS: NEG.  
 APPLICATION : INTERESTED APPLICANTS ARE TO CALL EVENLY BONACE ASAP INSTRUCTIONS AT 432-1460 FOR APPOINTMENT  
 COMPANY NAME: PHURBERT CONSULTANTS  
 CONTACT NAME: EVELYN BONACA  
 ADDRESS : 10509 - 81 AVENUE  
 EDMONTON, ALBERTA T6E 1X7

CLOSING DATE: 88/05/25

PHURB SL

## ESTIMATOR/DRAFTER

POSTING # : 5900 DATE: 880519  
 DESCRIPTION : MANUFACTURING FIRM HAS A FULL TIME POSITION AVAILABLE TO START ASAP  
 JOB DUTIES : BLUEPRINT TAKEOFFS, SHOP DRAWING WORK, CUSTOMER RELATIONS  
 QUALIFICATNS: GRAD OF BUILDING CONSTRUCTION ENG. TECH. OR ARCHITECTURAL TECH.  
 LOCATION : EDMONTON  
 START DATE : 88/06/02 SALARY :  
 JOB TYPE : FT WORK HRS: 8:00 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO FORWARD RESUMES TO EMPLOYER INSTRUCTIONS DIRECTLY  
 COMPANY NAME: SUPREME INDUSTRIES LTD.  
 CONTACT NAME: DOUG GALAVAN  
 ADDRESS : 16935 - 110TH AVENUE  
 EDMONTON, ALBERTA T5P 1G8

CLOSING DATE: 88/06/02

SUPR ED

## TECHNOLOGIST I - II

POSTING # : 5902 DATE: 880524  
 DESCRIPTION : PROVINCIAL GOVERNMENT HAS TWO FULL-TIME POSITIONS AVAILABLE FOR INSTRUMENT/MATERIALS TECHNOLOGISTS WILLING TO RELOCATE TO HIGH PRAIRIE, ONE FOR AN INSTRUMENT PERSON, THE OTHER FOR A MATERIALS PERSON.  
 JOB DUTIES : PERFORM WORK OF A TECHNICAL AND SUPERVISORY NATURE IN THE SURVEYING AND/OR MATERIALS TESTING AREA OF HIGHWAY CONSTRUCTION AND SURVEY PROJECTS. SOME CAMP WORK IN ISOLATED AREAS IS REQUIRED. REFER TO THE FURTHER INFORMATION BINDER IN THE WAIT PLACEMENT CENTRE, ROOM 111.  
 QUALIFICATNS: GRADUATE OF SURVEYING TECHNOLOGY, CIVIL ENGINEERING TECHNOLOGY OR MATERIALS ENGINEERING TECHNOLOGY. A VALID CLASS 5 DRIVER'S LICENCE IS REQUIRED.  
 LOCATION : HIGH PRAIRIE  
 START DATE : 88/06/20 SALARY : \$18,372-\$28,584  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT APPLICATION OR RESUME INSTRUCTIONS ATTENTION BRIGITTE FULGHAM AT THE ADDRESS NOTED BELOW.  
 COMPANY NAME: ALBERTA TRANSPORTATION; TRANSPORTATION & UTILITIES  
 CONTACT NAME: BRIGITTE FULGHAM, HUMAN RES.  
 ADDRESS : 2ND FLOOR, TWIN ATRIA BUILDING  
 4999 - 98 AVENUE  
 EDMONTON, ALBERTA T6B 2X3

CLOSING DATE: 88/06/10

ALTRAS BK

## ANIMAL HEALTH TECHNICIAN

POSTING # : 5903 DATE: 880524  
 DESCRIPTION : LARGE VETERINARY CHAIN HAS TWO FULL-TIME POSITIONS AVAILABLE IN CALGARY. COMPANY BENEFITS PLAN. SUCCESSFUL APPLICANT MAY START IMMEDIATELY.  
 JOB DUTIES : ONE DAY-TIME VETERINARY ASSISTANT POSITION AND ONE SURGICAL ASSISTANT POSITION FOR ANIMAL HOSPITAL.  
 QUALIFICATNS: GRADUATE OF ANIMAL HEALTH TECHNOLOGY.  
 LOCATION : CALGARY  
 START DATE : 88/06/01 SALARY : \$1100 PER MONTH  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT VERA MCCREADY AT INSTRUCTIONS 277-0135.  
 COMPANY NAME: ASSOCIATE VETERINARY CLINICS (1981) LTD.  
 CONTACT NAME: VERA E. MCCREADY  
 ADDRESS : 4204 - 4TH ST NW  
 CALGARY, ALTA T2K 1A3

CLOSING DATE: 88/05/31

ASVET ED

## INSIDE SALES REPRESENTATIVE

POSTING # : 5904 DATE: 880524  
 DESCRIPTION : B. & D. ENGINEERING SALES HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : PROCESSING QUOTATIONS & ORDERS FOR PUMPS, TANK PACKAGES, HEAT EXCHANGERS, PLATE COILS & VALVES PRODUCTS. MUST BE A SELF-STARTER NEEDING MINIMUM OF SUPERVISION. FAMILIAR WITH PIPING SYSTEMS & ABLE TO SKETCH TANK PACKAGE DESIGNS. MUST HAVE GOOD COMMUNICATION SKILLS.  
 QUALIFICATNS: GRADUATE OF MECHANICAL ENGINEERING TECHNOLOGY, ENGINEERING DESIGN AND DRAFTING TECHNOLOGY, PETROCHEMICAL ENGINEERING TECHNOLOGY OR PETROLEUM ENGINEERING TECHNOLOGY.  
 LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY :  
 JOB TYPE : FT WORK HRS: 8:30 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT RON MCGREGOR AT INSTRUCTIONS 437-0230 MAY 30 & 31 BETWEEN 2:00 AND 4:00.  
 COMPANY NAME: B. & D. ENGINEERING SALES  
 CONTACT NAME: RON MCGREGOR  
 ADDRESS : 9667 - 45 AVENUE  
 EDMONTON, ALBERTA T6E 5Z8

CLOSING DATE: 88/05/31

B&DENG SL



COOK

POSTING # : 5905 DATE: 880524
DESCRIPTION : EDMONTON RESTAURANT HAS TWO FULL-TIME POSITIONS AVAILABLE. SUCCESSFUL APPLICANTS MAY START IMMEDIATELY.
JOB DUTIES : ONE DAY-TIME LINE COOK AND ONE EVENING LINE COOK WILLING TO ENTER APPRENTICE PROGRAM.
QUALIFICATNS: GRADUATE OF COOKING.
LOCATION : EDMONTON
START DATE : 88/06/10 SALARY : - DEPENDS ON EXP.
JOB TYPE : FT WORK HRS: -
APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT FRASER MCDONALD OR IAN INSTRUCTIONS BOOTH AT 468-1919.
COMPANY NAME: BETWEEN FRIENDS RESTAURANT
CONTACT NAME: FRASER MCDONALD/IAN BOOTH
ADDRESS : 8615 - 51ST. AVE.
EDMONTON, ALBERTA T6E 6A8
CLOSING DATE: 88/06/09 BETWEEN JM

SALES REPRESENTATIVE

POSTING # : 5906 DATE: 880524
DESCRIPTION : COMPANY SUPPLYING INSTITUTIONAL JUICE PRODUCTS HAS A FULL-TIME POSITION AVAILABLE IN SALES. BASED OUT OF EDMONTON AND COVERING NORTHERN ALBERTA, A \$400 EXPENSE ALLOWANCE IS ALSO GIVEN.
JOB DUTIES : CALLING ON FOOD SERVICE DEPARTMENTS OF HOSPITALS, DAYCARE CENTRE, NURSING HOMES, LODGES AND HOTELS. INVOLVES FOUR TO FIVE NIGHTS A MONTH OUT OF TOWN.
QUALIFICATNS: GRADUATE OF BUSINESS ADMINISTRATION WITH A MARKETING BACKGROUND. MUST HAVE A RELIABLE VEHICLE AND CLEAN DRIVER'S LICENCE. MUST BE BONDABLE.
LOCATION : EDMONTON
START DATE : 88/06/07 SALARY : \$1,600.00 - PER MONTH
JOB TYPE : FT WORK HRS: -
APPLICATION : INTERESTED APPLICANTS ARE TO CALL 1-800-661-1329 AND LEAVE A MESSAGE FOR GREG DOWLING TO RETURN YOUR CALL.
COMPANY NAME: DOW DISTRIBUTING (PRIDE BEVERAGES)
CONTACT NAME: GREG DOWLING 1-800
ADDRESS : BAY E, 1003 - 55 AVENUE N.E. CALGARY, ALBERTA T2E 6W1
CLOSING DATE: 88/06/06 DOWDIS SL

SALES REPRESENTATIVE

POSTING # : 5908 DATE: 880524
DESCRIPTION : MULTINATIONAL SUPPLIER OF HOME ENTERTAINMENT PRODUCTS HAS SIX FULL-TIME POSITIONS AVAILABLE. COMPANY OFFERS EXCELLENT OPPORTUNITY FOR ADVANCEMENT (SEVERAL WAIT GRADUATES ALREADY ON STAFF). COMPLETE TRAINING PROGRAM PROVIDED.
JOB DUTIES : GREET CUSTOMERS; HANDLE SALES INQUIRIES; SOME ADMINISTRATIVE DUTIES; DEMONSTRATE PRODUCTS TO CUSTOMERS.
QUALIFICATNS: GRADUATE OF BUSINESS ADMINISTRATION WITH MARKETING BACKGROUND OR ELECTRONICS ENGINEERING TECHNOLOGY.
LOCATION : EDMONTON
START DATE : 88/06/15 SALARY : - NEGOTIABLE
JOB TYPE : FT WORK HRS: -
APPLICATION : INTERESTED APPLICANTS ARE TO DROP OFF RESUME AT ANY GRANADA INSTRUCTIONS STORE, ATTENTION STORE SUPERVISOR. NO PHONE CALLS PLEASE.
COMPANY NAME: GRANADA
CONTACT NAME: FRANK BUDD, SALES SUPERVISOR
ADDRESS : 10626-107 AVENUE
EDMONTON, ALBERTA T5H 0W4
CLOSING DATE: 88/06/09 GRANAD ED

PHOTOFINISHER/PHOTOGRAPHER

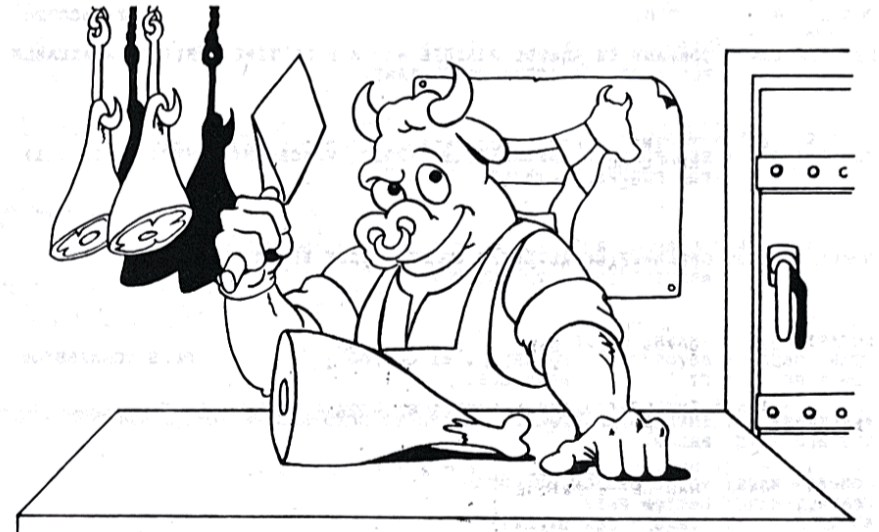
POSTING # : 5910 DATE: 880524
DESCRIPTION : HOPE LIBERTY COLOR & PRINT LAB, A NEW PORTRAIT STUDIO OPENING SOON, HAS A FULL-TIME POSITION AVAILABLE.
JOB DUTIES : GENERAL DUTIES RELATING TO A PHOTO STUDIO. TRAINING WILL BE PROVIDED IF NECESSARY.
QUALIFICATNS: GRADUATE OF PHOTOGRAPHIC TECHNOLOGY.
LOCATION : WAINWRIGHT
START DATE : 88/07/15 SALARY : - NEGOTIABLE
JOB TYPE : FT WORK HRS: 40 HOURS PER WEEK
APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES BY MAIL TO THE INSTRUCTIONS ADDRESS BELOW OR CONTACT MARILYN SCHAUBER AT 842-5101.
COMPANY NAME: MARILYN'S PHOTO & FRAME SHOP
CONTACT NAME: MARILYN SCHAUBER
ADDRESS : BOX 1943
WAINWRIGHT, ALBERTA T0B 4P0
CLOSING DATE: 88/06/15 MARILY SL

SALESPERSON

POSTING # : 5911 DATE: 880524
DESCRIPTION : MINOLTA HAS THREE FULL-TIME POSITIONS AVAILABLE TO WORK A PROTECTED TERRITORY IN EDMONTON. MONTHLY SALARY PLUS COMMISSION, AND A CAR ALLOWANCE OF \$175 PER MONTH. UNLIMITED EARNING POTENTIAL. TRAINING IS PROVIDED.
JOB DUTIES : PHOTOCOPIER AND FAX MACHINE SALES. COLD CALLING AND DEMONSTRATION OF EQUIPMENT.
QUALIFICATNS: GRADUATE OF BUSINESS ADMINISTRATION WITH A MARKETING BACKGROUND. SUCCESSFUL APPLICANT MAY START IMMEDIATELY.
LOCATION : EDMONTON
START DATE : 88/06/13 SALARY : \$1,000.00 - PER MONTH PLUS
JOB TYPE : FT WORK HRS: 8:15 TO 4:30
APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUME TO THE ADDRESS INSTRUCTIONS NOTED BELOW.
COMPANY NAME: MINOLTA COPIERS ALBERTA LTD.
CONTACT NAME: KAREN STRANK
ADDRESS : 11315 KINGSWAY AVENUE
EDMONTON, ALBERTA T5G 0X3
CLOSING DATE: 88/06/10 MINOLT ED

SALES REPRESENTATIVE

POSTING # : 5912 DATE: 880524
DESCRIPTION : MARKETING FIRM REQUIRES SALES REPRESENTATIVE ON A FULL-TIME OR SUMMER BASIS. SUCCESSFUL APPLICANTS MAY START IMMEDIATELY.
JOB DUTIES : MARKETING OF PRODUCTS.
QUALIFICATNS: STUDENT OR GRADUATE OF BUSINESS ADMINISTRATION WITH A MARKETING BACKGROUND.
LOCATION : EDMONTON
START DATE : 88/06/13 SALARY : - COMMISSION
JOB TYPE : FT WORK HRS: VARIED
APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT DAVID WRAY AT 482-2875 INSTRUCTIONS FOR FURTHER INFORMATION.
COMPANY NAME: NEW MARKET DEVELOPMENT
CONTACT NAME: DAVID WRAY
ADDRESS : 10320 - 123 STREET
EDMONTON, ALBERTA
CLOSING DATE: 88/06/10 NEWMAR SL



FOOD SERVICE (MEATCUTTER)

POSTING # : 5913 DATE: 880524
DESCRIPTION : EDMONTON COMPANY HAS TWO FULL-TIME POSITIONS AVAILABLE FOR RETAIL MEATCUTTERS.
JOB DUTIES : PORTION CUTTING AND BEEF BONING.
QUALIFICATNS: GRADUATE OF RETAIL MEATCUTTING.
LOCATION : EDMONTON
START DATE : 88/06/20 SALARY : - NEGOTIABLE
JOB TYPE : FT WORK HRS: 6 AM TO 2 PM
APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT KEITH HOGAN AT 468-4223 INSTRUCTIONS TO ARRANGE AN INTERVIEW.
COMPANY NAME: NORTH EDMONTON PRODUCE
CONTACT NAME: KEITH HOGAN
ADDRESS : 7545 - 72A STREET
EDMONTON, ALBERTA T6B 1Z3
CLOSING DATE: 88/06/15 NOEDPR RK



# EMPLOYMENT OPPORTUNITIES

## LINEMAN

POSTING # : 5914 DATE: 880524  
 DESCRIPTION : POWER COMPANY HAS A FULL-TIME POSITION AVAILABLE. EXPERIENCE AN ASSET ON FOLLOWING EQUIPMENT: HYDRAULICS, TEXANO MODEL 330 DIGGER, FORD LOUISVILLE/KING K-16 DERRICK-DIGGER, A WAJAX M-38 SKYJACKER, & CATERPILLAR 930-066 LOADER.  
 JOB DUTIES : CARRY OUT MAINTENANCE AND CONSTRUCTION OF OVERHEAD AND UNDERGROUND DISTRIBUTION SYSTEM IN THE AREA; METER READING; SERVICE CONNECTIONS; TROUBLE SHOOTING; OTHER RELATED FUNCTIONS. SUPERVISORY OR LEAD HAND EXPERIENCE & CPR COURSE REQUIRED.  
 QUALIFICATNS: GRAUDATE OF ELECTRICAL ENGINEERING ACCELERATED. MINIMUM OF CLASS 3 DRIVER'S LICENCE (AIR ENDORSED). POWER ELECTRICIAN CERTIFICATE PREFERRED.  
 LOCATION : INUVIK  
 START DATE : 88/06/06 SALARY : - \$21.65 PER HOUR  
 JOB TYPE : FT WORK HRS: 40 HOURS PER WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUME AND A COPY OF INSTRUCTIONS LINEMAN JOURNEYMAN CERTIFICATE TO THE ADDRESS NOTED BELOW.  
 COMPANY NAME: NORTHWEST TERRITORIES POWER CORPORATION  
 CONTACT NAME: DAVID MUSSELWHITE, AREA SUPER.  
 ADDRESS : P.O. BOX 1490  
 INUVIK, N.W.T. XOE OTO

CLOSING DATE: 88/06/03

NWTER1 SL

## LINEMAN

POSTING # : 5915 DATE: 880524  
 DESCRIPTION : NORTHWEST TERRITORIES POWER CORP. HAS A FULL-TIME POSITION AVAILABLE FOR A LINEMAN.  
 JOB DUTIES : CARRYOUT CONSTRUCTION, MAINTENANCE AND REPAIR OF ALL POWER DISTRIBUTION LINES, STREET LIGHT INSTALLATIONS, METER READINGS AND PROVIDE CUSTOMER SERVICE.  
 QUALIFICATNS: SUITABLE APPLICANT CAN START ASAP. GRADUATE OF ELECTRICAL ENGINEERING ACCELERATED. MUST HAVE LINEMAN JOURNEYMAN CERTIFICATION, 5 YRS. EXP. IN TRADE, DRV. LIC., SUPERVISORY EXP. A DEFINITE ASSET.  
 LOCATION : RESOLUTE BAY, N.W.T.  
 START DATE : 88/06/06 SALARY : - 21.65/HOUR  
 JOB TYPE : FT WORK HRS: 40/WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUME AND A COPY OF INSTRUCTIONS LINEMAN JOURNEYMAN CERTIFICATE TO THE ADDRESS BELOW.  
 COMPANY NAME: NORTHWEST TERRITORIES POWER CORP.  
 CONTACT NAME: FRED WHITTLINGER, AREA SUPER.  
 ADDRESS :  
 RESOLUTE BAY, N.W.T. XOA OVO

CLOSING DATE: 88/06/03

NWTER2 SL

## CONSTRUCTION CONSULTANT

POSTING # : 5918 DATE: 880524  
 DESCRIPTION : COMPANY IN GRANDE PRAIRIE HAS A FULL-TIME POSITION AVAILABLE FOR A CONSTRUCTION CONSULTANT.  
 JOB DUTIES : SEE FURTHER INFORMATION BINDER (PLACEMENT CENTRE, ROOM 111) FOR FURTHER DETAILS.  
 QUALIFICATNS: GRADUATE OF BUILDING CONSTRUCTION ENGINEERING OR ARCHITECTURAL TECHNOLOGY.  
 LOCATION : GRANDE PRAIRIE  
 START DATE : 88/06/30 SALARY : \$1,000.00 - PLUS COMMISSION  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUME TO THE ADDRESS INSTRUCTIONS BELOW.  
 COMPANY NAME: TOTAL DESIGN BUILDERS  
 CONTACT NAME: LAYTON PARK  
 ADDRESS : 10215 - 102 STREET  
 GRANDE PRAIRIE, ALBERTA T8V 2W1

CLOSING DATE: 88/05/31

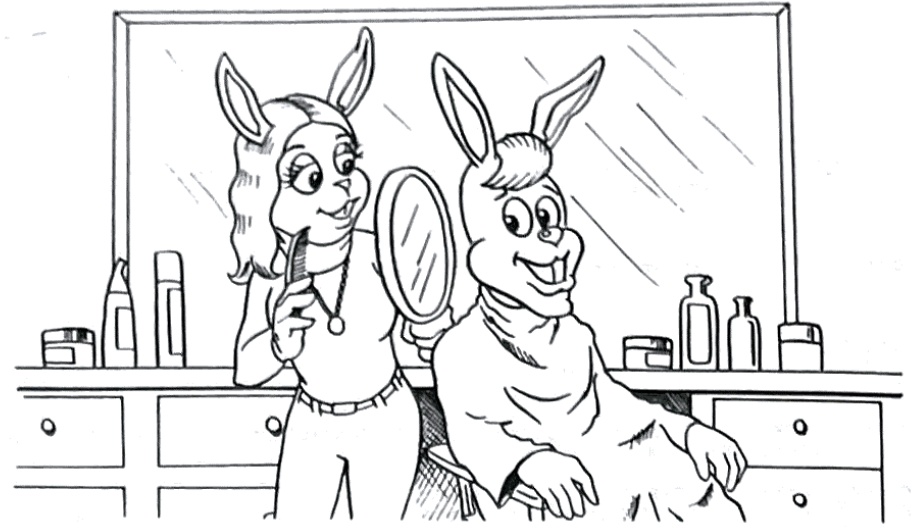
TODES SL

## DENTAL ASSISTANT

POSTING # : 5921 DATE: 880524  
 DESCRIPTION : NEW DENTAL PRACTISE TO OPEN IN AUGUST HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : INITIALLY, SOME RECEPTION WORK WILL BE INVOLVED AS NEW PRACTISE IS ESTABLISHED.  
 QUALIFICATNS: GRADUATE OF DENTAL ASSISTING. INTEREST IN COMPUTERS AN ASSET  
 LOCATION : EDMONTON  
 START DATE : 88/08/01 SALARY : - 8.50/HOUR  
 JOB TYPE : FT WORK HRS: 40/WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SEND RESUMES DIRECTLY TO INSTRUCTIONS DR. COULOMBE AT THE ADDRESS BELOW.  
 COMPANY NAME: CANADA PLACE DENTAL CENTRE  
 CONTACT NAME: DR. COULOMBE  
 ADDRESS : #416, 11405 - 27 AVENUE  
 EDMONTON, ALBERTA T6J 3N6

CLOSING DATE: 88/06/30

CANPDC SL



## HAIRSTYLIST

POSTING # : 5923 DATE: 880524  
 DESCRIPTION : LOCAL HAIR SALON HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : SUITABLE APPLICANT CAN START ASAP.  
 QUALIFICATNS: GRADUATE OF HAIRSTYLING.  
 LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : - NEG.  
 JOB TYPE : FT WORK HRS: 9:00 - 5:00  
 APPLICATION : INTERESTED APPLICANTS ARE TO APPLY IN PERSON AT THE INSTRUCTIONS ADDRESS BELOW.  
 COMPANY NAME: QUEENS AND TEENS BEAUTY SALON  
 CONTACT NAME: BETTY DEAN  
 ADDRESS : 11208 - 76 AVENUE  
 EDMONTON, ALBERTA T6G 0K1

CLOSING DATE: 88/06/10

QUETEE SL

## CLERK/TYPIST

POSTING # : 5925 DATE: 880524  
 DESCRIPTION : LOCAL OIL WELL SERVICING COMPANY HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : OPERATES IBM-PC, DATA ENTRY, TYPING, RECEPTION DUTIES.  
 SUITABLE APPLICANT CAN START ASAP.  
 QUALIFICATNS: GRADUATE OF SECRETARIAL & OFFICE ADMINISTRATION WITH SPECIALIZATION IN PC OPERATING.  
 LOCATION : EDMONTON  
 START DATE : 88/06/06 SALARY : \$1,150.00 - \$1,400.00  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY TO INSTRUCTIONS THE ADDRESS BELOW.  
 COMPANY NAME: MCCULLOUGH ATLAS WIRELINE SERVICE OPERATION  
 CONTACT NAME: KEN MACKEY  
 ADDRESS : 8055 CORONET ROAD  
 EDMONTON, ALBERTA T6E 4N7

CLOSING DATE: 88/06/03

MCCULD ED

## SHIPPER

POSTING # : 5926 DATE: 880524  
 DESCRIPTION : LOCAL OILWELL SERVICE COMPANY HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : INVENTORY CONTROL USING IBM-PC. PROCESS ORDERS FROM DISTRICT OFFICES WITHIN ALBERTA. FILL ORDERS AND SHIP TO DISTRICT OFFICES. THIS IS AN ENTRY LEVEL POSITION. EXCELLENT OPPORTUNITY FOR ADVANCEMENT TO OTHER POSITIONS WITHIN COMPANY.  
 QUALIFICATNS: GRADUATE OF PETROLEUM ENGINEERING TECHNOLOGY.  
 LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : \$1,500.00 - TO START  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES BY MAIL TO THE INSTRUCTIONS ADDRESS BELOW. \*\*\*NO PHONE CALLS PLEASE\*\*\*  
 COMPANY NAME: MCCULLOUGH ATLAS WIRELINE SERVICE OPERATION  
 CONTACT NAME: KEN MACKEY  
 ADDRESS : 8055 CORONET ROAD  
 EDMONTON, ALBERTA T6E 4N7

CLOSING DATE: 88/06/10

MCCULD ED

**ACCOUNTING TECHNICIAN**

POSTING # : 5927 DATE: 880524  
 DESCRIPTION : LOCAL CHARTERED ACCOUNTANT FIRM HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : WILL PROVIDE EXCELLENT ON-JOB-TRAINING OF ACCOUNTING AND COMPUTERS.  
 QUALIFICATNS: GRADUTE OF BUSINESS ADMINISTRATION WITH ACCOUNTING BACKGROUND.  
 LOCATION : EDMONTON  
 START DATE : 88/06/06 SALARY : - NEG.  
 JOB TYPE : FT WORK HRS: 37.5/WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO THE NAIT INSTRUCTIONS PLACEMENT CENTRE, ROOM 111.  
 COMPANY NAME: MAH & RENDFLESH CHARTERED ACCOUNTANTS  
 CONTACT NAME: DENNIS RENDFLESH  
 ADDRESS : #300, 10109 - 106 STREET  
 EDMONTON, ALBERTA T5J 3L7  
 CLOSING DATE: 88/05/31 MAHREN SL

**PROGRAMMER ANALYST**

POSTING # : 5932 DATE: 880524  
 DESCRIPTION : ACCESS NETWORK HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : SYSTEM DESIGN; DEVELOPMENT; MAINTENANCE OF COMPUTER SYSTEM; PRESENTLY USING A SYSTEM 38; TRAINING WILL BE PROVIDED.  
 QUALIFICATNS: GRADUATE OF COMPUTER SYSTEMS TECHNOLOGY.  
 LOCATION : EDMONTON  
 START DATE : 88/06/15 SALARY : #2,200.00 - #2,500.00  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUME BY MAIL OR FOR INSTRUCTIONS FURTHER INFORMATION CONTACT LEE HAFTY AT 451-7298.  
 COMPANY NAME: ACCESS NETWORK  
 CONTACT NAME: LEE HAFTY  
 ADDRESS : 16930-114 AVENUE  
 EDMONTON, ALBERETA T5M 3S2  
 CLOSING DATE: 88/06/03 ACCESS JC

**ELECTRONIC TECHNICIAN**

POSTING # : 5928 DATE: 880524  
 DESCRIPTION : TOA ELECTRONICS HAS A FULL-TIME POSITION AVAILABLE.  
 JOB DUTIES : START IN WAREHOUSE TO LEARN PRODUCT LINE THEN MOVE UP TO CUSTOMER SERVICE COORDINATOR. KNOWLEDGE OF SOUND SYSTEMS DESIRABLE.  
 SUITABLE APPLICANT CAN START ASAP.  
 QUALIFICATNS: GRADUATE OF ELECTRONICS ENGINEERING TECHNOLOGY.  
 LOCATION : EDMONTON  
 START DATE : 88/06/06 SALARY : #1,250.00 - STARTING SALARY  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES DIRECTLY TO THE INSTRUCTIONS NAIT PLACEMENT CENTRE, ROOM 111.  
 COMPANY NAME: TOA ELECTRONICS  
 CONTACT NAME: CECILE SWICK  
 ADDRESS : 10712-181 ST.  
 EDMONTON, ALBERTA T5S 1K8  
 CLOSING DATE: 88/06/03 TOAELE ED

**HYDROMETRIC SURVEY TECHNICIANS**

POSTING # : 5933 DATE: 880524  
 DESCRIPTION : ENVIRONMENT CANADA HAS FULL-TIME POSITIONS AVAILABLE.  
 JOB DUTIES : FOR FURTHER DETAILS SEE THE FURTHER INFORMATION BINDER IN THE NAIT PLACEMENT CENTRE, ROOM 111.  
 QUALIFICATNS: GRADUATE OF CIVIL ENGINEERING TECHNOLOGY, SURVEYING TECHNOLOGY OR EARTH RESOURCES.  
 LOCATION : B.C. & YUKON  
 START DATE : 88/06/06 SALARY : - 23500-33500/YR  
 JOB TYPE : FT WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO INSTRUCTIONS  
 COMPANY NAME: ENVIRONMENT CANADA  
 CONTACT NAME: R.ROBICHAUD,A/STAFFING OFFICER  
 ADDRESS : PUBLIC SERVICE COMM. OF CANADA  
 CAPITAL PLACE, 9707 - 110 ST.  
 EDMONTON, ALBERTA T5K 3L9  
 CLOSING DATE: 88/05/31 ENVIR SL

**SUMMER, PART TIME AND  
TEMPORARY OPPORTUNITIES**

**COOK II**

POSTING # : 5450 DATE: 880524  
 DESCRIPTION : EDMONTON NORTHLANDS HAS TWO SUMMER SEED POSITIONS AVAILABLE FOR COOKS  
 JOB DUTIES : COOKING  
 SUITABLE APPLICANT CAN START ASAP.  
 QUALIFICATNS: STUDENT IN COMMERCIAL COOKING  
 MUST BE RETURNING TO SCHOOL IN THE FALL  
 LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : #7.50 - PER HOUR  
 JOB TYPE : SUM WORK HRS: 35/WEEK  
 APPLICATION : INTERESTED APPLICANTS ARE TO FILL OUT APPLICATION AT INSTRUCTIONS EDMONTON NORTHLANDS.  
 COMPANY NAME: EDMONTON NORTHLANDS  
 CONTACT NAME: GERRY BROWN  
 ADDRESS : HUMAN RESOURCES OFFICE  
 SPORTEX BUILDING, PO BOX 1480  
 EDMONTON, ALTA T5J 2N5  
 CLOSING DATE: 88/06/10 EDMNOR SL

**PROGRAMMER ANALYST**

POSTING # : 5892 DATE: 880519  
 DESCRIPTION : ACT COMPUTER SERVICES LTD. HAS A SUMMER POSITION AVAILABLE FROM MAY TO AUGUST '88  
 JOB DUTIES : PERFORM PROGRAMMING FUNCTIONS UNDER THE GUIDANCE OF A SYSTEMS ANALYST USING MVS, JCL, 'C', APL, SAS, SELCOPY, MICROCOMPUTERS TO START A.S.A.P.  
 QUALIFICATNS: GRAD OR STUDENT OF COMPUTING SYSTEMS  
 LOCATION : EDMONTON  
 START DATE : 88/06/03 SALARY : #10.00 - PER HR  
 JOB TYPE : SUM WORK HRS:  
 APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MONICA HAMES AT INSTRUCTIONS 451-5555  
 COMPANY NAME: ACT COMPUTER SERVICES LTD.  
 CONTACT NAME: M. HAMES  
 ADDRESS : 11735 - 170 STREET  
 EDMONTON, ALBERTA T5M 3W7  
 CLOSING DATE: 88/06/03 ATCOM R



## SUMMER, PART TIME AND TEMPORARY

## COMPUTER OPERATORS

POSTING # : 5893 DATE: 880519

DESCRIPTION : ACT COMPUTER SERVICES LTD. HAS TWO SUMMER POSITIONS AVAILABLE

JOB DUTIES : PERFORM BASIC COMPUTER OPERATOR FUNCTIONS IN ACT'S MACHINE ROOM. SOME SHIFT WORK INVOLVED, SHOULD HAVE OWN VEHICLE.

QUALIFICATNS: STUDENT OF COMPUTING SYSTEMS

LOCATION : EDMONTON  
START DATE : 88/06/20 SALARY : \$7.50 - PER HR  
JOB TYPE : SUM WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MONICA HAMES AT INSTRUCTIONS 451-5555.

COMPANY NAME: ACT COMPUTER SERVICES LTD.  
CONTACT NAME: M. HAMES  
ADDRESS : 11735 - 170 STREET  
EDMONTON, ALBERTA T5M 3W7

CLOSING DATE: 88/06/15

ATCOM R

## RECEPTIONISTS

POSTING # : 5894 DATE: 880519

DESCRIPTION : ACT COMPUTER SERVICES LTD. HAS 3 SUMMER POSITIONS AVAILABLE

JOB DUTIES : OPERATE ACT'S SWITCHBOARD & PERFORM SOME TYPING AND CLERICAL DUTIES  
PLEASANT AND COURTEOUS TELEPHONE MANNER

QUALIFICATNS: GRAD OR STUDENT OF ADMINISTRATIVE SECRETARIAL ARTS

LOCATION : EDMONTON  
START DATE : 88/06/02 SALARY : \$6.50 - PER HR  
JOB TYPE : SUM WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MONICA HAMES AT INSTRUCTIONS 451-5555

COMPANY NAME: ACT COMPUTER SERVICES LTD.  
CONTACT NAME: M. HAMES  
ADDRESS : 11735 - 170 STREET  
EDMONTON, ALBERTA T5M 3W7

CLOSING DATE: 88/06/03

ATCOM R

## COURIER

POSTING # : 5901 DATE: 880524

DESCRIPTION : ACT COMPUTER SERVICES LTD. HAS A SUMMER POSITION AVAILABLE FOR A STUDENT. SUCCESSFUL APPLICANT MAY START IMMEDIATELY.

JOB DUTIES : TO DRIVE THE COMPANY VEHICLE AND DELIVER MATERIALS TO VARIOUS CLIENT SITES.

QUALIFICATNS: MUST HAVE A VAID ALBERTA OPERATOR'S LICENCE. PREFER A COMPUTING SYSTEMS STUDENT.

LOCATION : EDMONTON  
START DATE : 88/06/04 SALARY : \$6.50 PER HOUR  
JOB TYPE : SUM WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MONICA HAMES AT INSTRUCTIONS 451-5555.

COMPANY NAME: ACT COMPUTER SERVICES LTD.  
CONTACT NAME: MONICA HAMES  
ADDRESS : 11735 - 170 STREET  
EDMONTON, ALBERTA T5M 3W7

CLOSING DATE: 88/06/03

ATCOM RK

## LINE COOK

POSTING # : 5907 DATE: 880524

DESCRIPTION : EDMONTON GOLF COURSE HAS A PART-TIME POSITION AVAILABLE. SUITABLE APPLICANT MAY START IMMEDIATELY.

JOB DUTIES : COOKING.

QUALIFICATNS: STUDENT OR GRADUATE OF COOKING.

LOCATION : EDMONTON  
START DATE : 88/05/31 SALARY : \$7.00 PER HOUR  
JOB TYPE : PT WORK HRS: EVENINGS

APPLICATION : INTERESTED APPLICANTS ARE TO APPLY IN PERSON TO THE ADDRESS INSTRUCTIONS NOTED BELOW.

COMPANY NAME: GLENDALE GOLF & COUNTRY CLUB  
CONTACT NAME: DANNY CLAPP  
ADDRESS : 199 STREET & YELLOWHEAD TRAIL  
BOX 3530, STATION D  
EDMONTON, ALBERTA T5L 4J3

CLOSING DATE: 88/05/30

GLENCO SL

## ENGINEERING TECHNOLOGIST

POSTING # : 5909 DATE: 880524

DESCRIPTION : COAL MINING COMPANY HAS A SUMMER POSITION AVAILABLE. SUITABLE APPLICANT MAY START IMMEDIATELY.

JOB DUTIES : MINE PLANNING; UTILIZING A COMPUTER-BASED INTERACTIVE MINE PLANNING SYSTEM. DIGITIZING AND PLOTTING. VOLUME AND AREA CALCULATIONS; PRODUCTION SCHEDULING; DATA COMPILATION.

QUALIFICATNS: STUDENT OR GRADUATE OF CIVIL ENGINEERING TECHNOLOGY OR EARTH RESOURCES WITH MINERAL OPTION.

LOCATION : CALGARY  
START DATE : 88/05/26 SALARY : \$1,500.00 - PER MONTH  
JOB TYPE : SUM WORK HRS: 37.5 HOURS PER WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT PETER FOREST AT INSTRUCTIONS 294-5539.

COMPANY NAME: MANALTA COAL LTD.  
CONTACT NAME: PETER FOREST  
ADDRESS : 734 - 7 AVENUE S.W.  
P.O. BOX 2880  
CALGARY, ALBERTA T2P 2M7

CLOSING DATE: 88/05/25

MANAL SL

## CIVIL ENGINEERING TECHNICIAN

POSTING # : 5916 DATE: 880524

DESCRIPTION : LOCAL ENGINEERING CONSULTING FIRM HAS A SUMMER POSITION AVAILABLE FOR A CIVIL ENGINEERING TECHNICIAN.

JOB DUTIES : TESTING CONCRETE, SOILS, AND ASPHALT; SOME DRAFTING AND COMPUTER KNOWLEDGE REQUIRED.

QUALIFICATNS: STUDENT OR GRADUATE OF CIVIL ENGINEERING TECHNOLOGY.

LOCATION : EDMONTON  
START DATE : 88/06/10 SALARY : \$6.00/HR. + DOE  
JOB TYPE : SUM WORK HRS: 32-40/WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT OM SUKHRANI AT INSTRUCTIONS 435-1154 TO ARRANGE AN APPT.

COMPANY NAME: OMNI ENGINEERING CONSULTANTS LTD.  
CONTACT NAME: OM SUKHRANI  
ADDRESS : 9429 - 51 AVENUE  
EDMONTON, ALBERTA T6E 4W8

CLOSING DATE: 88/06/09

OMNIEN SL

## ADMINISTRATIVE EXEC. ASST.

POSTING # : 5917 DATE: 880524

DESCRIPTION : INVESTMENT AND HOLDING COMPANY IN PROPERTY MGMT. HAS A PART-TIME POSITION AVAILABLE FOR AN ADMINISTRATIVE EXEC. ASST.

JOB DUTIES : DRAW UP A LOGIC SYSTEM.

QUALIFICATNS: SUITABLE APPLICANT CAN START ASAP. GRADUATE OF BUSINESS ADMINISTRATION WITH ADMINISTRATIVE MANAGEMENT BACKGROUND. MUST HAVE EXP. WITH PC'S. COMPUTER PROGRAM DESIGN IS AN ASSET.

LOCATION : EDMONTON  
START DATE : 88/06/02 SALARY : 10.00/HOUR  
JOB TYPE : PT WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT DAVE OR NOREEN BARREY INSTRUCTIONS AT 488-8653 FOR APPT.

COMPANY NAME: ROYBAR HOLDINGS LTD.  
CONTACT NAME: DAVE BARREY/NOREEN BARREY  
ADDRESS : #101, 10325 - 120 STREET  
EDMONTON, ALBERTA T5K 2G2

CLOSING DATE: 88/06/01

ROYBAR SL

## ACCOUNTANT

POSTING # : 5919 DATE: 880524

DESCRIPTION : INSUREX FINANCIAL CORPORATION HAS A PART-TIME POSITION AVAILABLE.

JOB DUTIES : MANUAL AND COMPUTERIZED ACCOUNTING.

QUALIFICATNS: GRADUATE OF BUSINESS ADMINISTRATION WITH ACCOUNTING BACKGROUND. KNOWLEDGE OF ACCPAC ACCOUNTING SYSTEM AN ASSET.

LOCATION : EDMONTON  
START DATE : 88/06/01 SALARY : 8.50-9.00/HR  
JOB TYPE : PT WORK HRS: 4 DAYS/WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT LESLIE FOSTER OR INSTRUCTIONS DEBBIE PANAS-ARROTTA AT 429-0640 FOR APPT.

COMPANY NAME: INSUREX FINANCIAL CORPORATION  
CONTACT NAME: LESLIE FOSTER  
ADDRESS : #1800, OXFORD TOWER  
EDMONTON CENTRE  
EDMONTON, ALBERTA T5J 3G1

CLOSING DATE: 88/05/31

INSURE SL

**OFFICE ADMINISTRATOR**

POSTING # : 5920 DATE: 880524  
 DESCRIPTION : ALBERTA DANCE THEATRE HAS A SUMMER POSITION AVAILABLE ASAP.

JOB DUTIES : RELATED OFFICE DUTIES; DEVELOP & IMPLEMENT MARKETING STRATEGY; CO-ORDINATE FUND RAISING EVENTS; BOOK PERFORMANCES; BUDGETING, PLANNING & FINANCIAL MGMT; SUPERVISE VOLUNTEERS.

QUALIFICATMS: STUDENT OR GRADUATE OF BUSINESS WITH MARKETING INTEREST; SOMEONE WITH ARTS ADMINISTRATION EXP. PREFERRED.

LOCATION : EDMONTON  
 START DATE : 88/06/01 SALARY : - 6.00/HOUR  
 JOB TYPE : SUM WORK HRS: 35 HOURS/WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT ANNA MARIE FODI INSTRUCTIONS 421-4770 OR MARY ANNE SARACH 426-5595 IN THE EVENING.

COMPANY NAME: ALBERTA DANCE THEATRE  
 CONTACT NAME: ANNA MARIE FODI  
 ADDRESS : 307 MCLEOD BLDG.  
 10136 - 100 STREET  
 EDMONTON, ALBERTA T5J 0P1

CLOSING DATE: 88/05/31

ALBDAN RK

**WEED INSPECTION**

POSTING # : 5922 DATE: 880524

DESCRIPTION : ALBERTA MUNICIPAL AFFAIRS HAS 6 SUMMER POSITIONS AVAILABLE IN WORSLEY, ALBERTA.

JOB DUTIES : WORK UNDER DIRECTION OF AGRICULTURE FIELD MEN PERFORMING SUCH TASKS AS ADVISING RATE PAYERS ON WEED CONTROL, RECORDING WEED INFESTATIONS, SPOT TREATMENT OF ROADSIDE INFESTATIONS, OPERATING & MAINTAINING SPRAYING EQUIPMENT, COMPILATION OF STATISTICAL INFO. & REPORTS. MUST PROVIDE OWN CAR.  
 QUALIFICATNS: STUDENT OR GRAD. OF BIO-SCIENCES - POLL. & ENVIR. SCIENCES. BASIC KNOWLEDGE OF WEED ID METHODS OF CONTROL, VALID PESTICIDE APPLICATORS LICENSE PREFERRED.

LOCATION : WORSLEY  
 START DATE : 88/06/06 SALARY : - #9-11.00/HOUR  
 JOB TYPE : SUM WORK HRS: 36.25/WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO SUBMIT RESUMES TO THE INSTRUCTIONS ADDRESS BELOW.

COMPANY NAME: ALBERTA MUNICIPAL AFFAIRS  
 CONTACT NAME: BARRY KOLENOWSKY  
 ADDRESS : BOX 240

WORSLEY, ALBERTA T0H 3W0

CLOSING DATE: 88/05/27

ALTA2 SL

**BAKERS, COOKS, KITCHEN STAFF**

POSTING # : 5924 DATE: 880524

DESCRIPTION : CATERING FIRM HAS SUMMER POSITIONS FROM JUNE 24 - AUGUST 31 FOR A CADET CAMP.

JOB DUTIES : 1 BAKER AT #2000.00/MONTH (MUST HAVE PAPERS); 8 COOKS AT 8.50/HOUR (MUST HAVE PAPERS); 1 KITCHEN SUPERVISOR AT 7.50/HOUR (TWO YRS. EXP.), KITCHEN HELPERS AT 6.50/HOUR (SOME EXP. PREFERRED).

QUALIFICATNS: STUDENT OR GRADUATE OF COOKING OR BAKING.

LOCATION : EDMONTON  
 START DATE : 88/06/24 SALARY : - SEE BELOW  
 JOB TYPE : SUM WORK HRS: 44 HRS./WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO APPLY IN PERSON MONDAY-FRIDAY, INSTRUCTIONS OFFICE HOURS, AND ASK FOR BILL BURNS.

COMPANY NAME: MACKENZIE CATERERS  
 CONTACT NAME: BILL BURNS  
 ADDRESS : 14410 - 118 AVENUE

EDMONTON, ALBERTA T5L 2H5

CLOSING DATE: 88/06/23

MACKEN RK

**CLERICAL**

POSTING # : 5929 DATE: 880524

DESCRIPTION : MAJOR MOVING COMPANY HAS A SUMMER POSITION AVAILABLE.

JOB DUTIES : TYPING, WORD PROCESSING, FILING.

QUALIFICATNS: STUDENT OF BUSINESS. FAMILIAR WITH ACCOUNTING.

LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : - #6.00/HOUR  
 JOB TYPE : SUM WORK HRS: 40/WEEK

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT MAXINE AT 453-6777 INSTRUCTIONS FOR APPOINTMENT.

COMPANY NAME: HIGHLAND MOVING  
 CONTACT NAME: MAXINE  
 ADDRESS : 12526 - 126 AVENUE

EDMONTON, ALBERTA T5L 3C7

CLOSING DATE: 88/06/10

HIGH RK

**BUILDING SERVICES**

POSTING # : 5930 DATE: 880524

DESCRIPTION : AGT HAS TWO SUMMER POSITIONS AVAILABLE.

JOB DUTIES : SUCCESSFUL APPLICANT MAY START IMMED.; BUILDING MAINTENANCE: CLEANING, REPAIR & REFURBISHING OF BLDG. & WORK STATIONS INCLUDING OFFICE FURNITURE & FIXTURES; ASSIST IN PAINTING, MOVING CUBICLES & FURNITURE; INSTALL SIGNAGE; INSTALLATION & MAINTENANCE OF FIRE EXTINGUISHERS; MISC. DUTIES AS REQUIRED.  
 QUALIFICATNS: STUDENT OF BUILDING CONSTRUCTION ENGINEERING TECHNOLOGY.

LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : - 13.35/HOUR  
 JOB TYPE : SUM WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT EVELYN KUBKE 425-4815 INSTRUCTIONS OR MAIL RESUME ATTN. EVELYN KURKE, HUMAN RESOURCES.

COMPANY NAME: A.G.T.  
 CONTACT NAME: EVELYN KURKE  
 ADDRESS : MAIN FLOOR, A.G.T. TOWER  
 10020 - 100TH STREET  
 EDMONTON, ALBERTA T5J 0N5

CLOSING DATE: 88/06/10

AGT RK

**ELECTRICIAN**

POSTING # : 5931 DATE: 880524

DESCRIPTION : AGT HAS A SUMMER POSITION AVAILABLE.

JOB DUTIES : ASSIST IN MAINTAINING FIRE ALARM SYSTEMS AND ALL BUILDING-RELATED ELECTRICAL SYSTEMS. PERFORM MISC. DUTIES AS REQUIRED.

QUALIFICATNS: STUDENT OF ELECTRICAL ENGINEERING TECHNOLOGY OR AIR CONDITIONING ENGINEERING TECHNOLOGY.

LOCATION : EDMONTON  
 START DATE : 88/06/13 SALARY : - #13.35/HOUR  
 JOB TYPE : SUM WORK HRS:

APPLICATION : INTERESTED APPLICANTS ARE TO CONTACT EVELYN KURKE 425-4815 INSTRUCTIONS OR MAIL RESUME ATTN. EVELYN KURKE, HUMAN RESOURCES.

COMPANY NAME: A.G.T.  
 CONTACT NAME: EVELYN KURKE  
 ADDRESS : MAIN FLOOR, A.G.T. TOWER  
 10020 - 100TH STREET  
 EDMONTON, ALBERTA T5J 0N5

CLOSING DATE: 88/06/10

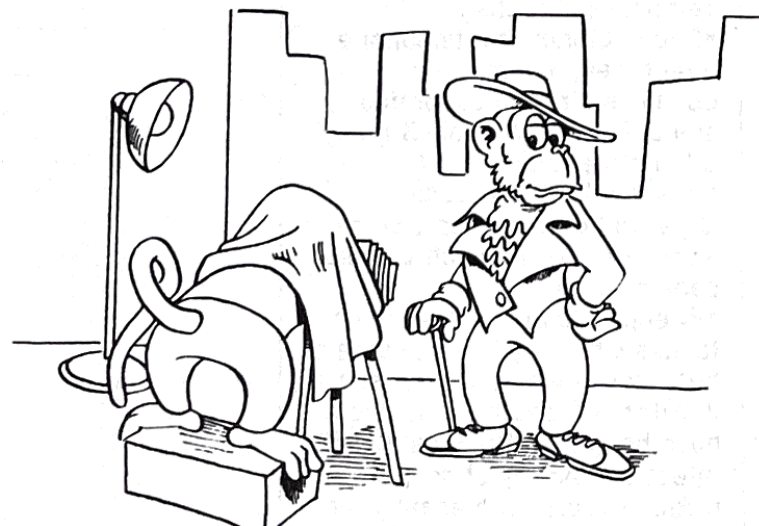
AGT RK

**WAREHOUSEMAN**

HORNE & PITFIELD  
 12910 - 156 STREET  
 EDMONTON, ALBERTA  
 T5J 2T6

A WHOLESALE FOOD SUPPLIER, HAS FIVE SUMMER POSITIONS AVAILABLE FOR THE AFTERNOON SHIFT SEVEN DAYS PER WEEK, TO FILL ORDERS FOR STORES (PRODUCE, DAIRY AND FROZEN FOODS). CANDIDATES SHOULD BE MAINT STUDENTS, PHYSICALLY FIT AND CAPABLE OF LIFTING UP TO 150 POUNDS. CONTACT THE EMPLOYER BETWEEN 8 AM AND 12 NOON.

HOURS: 30 HOURS PER WEEK OR LESS  
 SALARY: \$11.00 PER HOUR  
 START DATE: AS SOON AS POSSIBLE  
 CLOSING DATE: AS SOON AS SUITABLE CANDIDATES ARE FOUND



PHOTOGRAPHER

CONTACT RONALLEE CHAPCHUK AT 987-4693 IF YOU ARE INTERESTED IN DOING PHOTO SESSIONS FOR MODEL SHOOT.

CLOSING DATE: JUNE 17, 1988



HOUSEKEEPING STAFF AND NIGHT AUDITOR

LOBSTICK LODGE AND/OR ANDREW MOTOR LODGE  
P.O. BOX 1200  
JASPER, ALBERTA  
T0E 1E0

CONTACT MRS. SAVOIE AT 852-4431 OR 852-3394

HAS SUMMER POSITIONS AVAILABLE. ACCOMMODATION IS AVAILABLE FOR \$100 PER MONTH; WILL REIMBURSE BUS FARE TO JASPER. WILL TRAIN FOR NIGHT AUDITOR.

HOURS: 40 HOURS PER WEEK  
SALARY: \$5.50 PER HOUR; \$6.25 FOR NIGHT AUDITOR  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: JUNE 30, 1988

PART-TIME COOK

UNCLE GLENN'S EATERY AND SPORTS PUB

HAS A PART-TIME POSITION AVAILABLE FOR A COOK - PREPARATION AND SERVICE OF MENU ITEMS. WOULD LIKE A STUDENT OF COOKING TECH. CONTACT MIKE AT 481-3192.

HOURS: WEEKENDS  
SALARY: \$5.00 PER HOUR TO START  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: MAY 31, 1988

COCKTAIL WAITRESSES

CAPTAIN JOHN'S  
11311 KINGSWAY AVENUE  
EDMONTON, ALBERTA

HAS FULL-TIME AND PART-TIME POSITIONS AVAILABLE.

HOURS: 5:00 TO CLOSING OR 10 AM TO 2 PM  
SALARY: \$5.00 PER HOUR, \$6.00 AFTER TWO MONTHS  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: JUNE 17, 1988

MASCOT

BERT'S FRESHBURGERS  
BOURBON STREET  
WEST EDMONTON MALL

CONTACT JENNIFER AT 444-1852

HAS A PART-TIME POSITION AVAILABLE. MUST BE SIX FEET TALL TO FIT UNIFORM, ABLE TO ICE SKATE, LIKE CHILDREN. ACTING OR MIME EXPERIENCE AN ASSET.

HOURS: VARIED - 25 HOURS PER WEEK  
SALARY: \$5.00 PER HOUR DEPENDING ON EXPERIENCE  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: JUNE 17, 1988

SECURITY GUARD

WACHENHUT OF CANADA  
10235 - 124 STREET  
EDMONTON, ALBERTA  
T5B 1R7

HAS A PART-TIME POSITION AVAILABLE. MUST BE 18 AND BONDABLE WITH OWN VEHICLE. APPLY IN PERSON TO THE ADDRESS ABOVE.

HOURS: VARIED  
SALARY: \$4.50 DEPENDING ON EXPERIENCE  
START DATE: AS SOON AS POSSIBLE  
CLOSING DATE: JUNE 15, 1988

## Some BIG Reasons for Thinking Small

Persons entering the job market tend to focus upon the obvious employers first: Big Business & Industry. These institutions are most prominent by virtue of size and general familiarity. (Of course! . . . they spend billions of dollars annually on advertising that maintains this high level of visibility.) Often, job seekers fail to look beyond these obvious employers to see the vast potential in smaller businesses.

*Here are just a few big reasons for thinking small:*

•Two-thirds of all new jobs are in small businesses.  
" . . . 66% of the net new jobs that were generated in this country [since 1970], were generated in firms of 20 or fewer employees. I've also looked at data on the so-called Fortune 500 companies . . . it's in the ballpark of 15 million people who work for the 500 largest manufacturing corporations. But that figure has not changed significantly in years. Net new jobs — actual growth in the number of jobs — did not occur in those major corporations. They did occur in very, very large numbers in the smaller corporations."

—Dr. Robert Wegmann  
(at 1981 JIST Conference,  
Indianapolis, IN)

•The job seeker can more easily establish direct contact with the employer who manages a small business.

Direct contact with the employer is the single most effective way to seek and obtain work. Studies show that two-thirds of all job seekers use this method.

Without knowing whether or not there is an available position, these job seekers simply contact employers. More than half of these job seekers succeed in getting jobs by this method.

Typically, small businesses have no personnel office screening, and a minimum of other "gate keepers," if any. This makes it easier for you to get to the person who will do the hiring — a primary goal for every job seeker!

•Less competition

Other applicants are concentrating on the obvious employers and "visible" openings. You will be investigating an area of the market where openings tend to be "hidden" — not listed in want-ads or with employment and placement agencies. 85% of all available jobs are hidden!

### A Course For Action

1. Make a list of potential employers, using the following resources:

- Yellow & White Pages of the Telephone Directory
- Public Library (for telephone directories, newspapers, business directories, professional & trade journals & many other materials)
- Associations and Local Organizations of people who work in fields in which you are seeking a job.

•Friends, Relatives & Acquaintances who may know people or businesses who use your skills.

2. After prospective employers have been identified, establish direct contact by phone, introduce yourself, present your qualifications and ask for an interview.

3. Don't be surprised when you get a job offer . . . It's your BIG reward for thinking "small!"

