

# **Camporama Staff Information Guide**

**1998 National Camporama**



**Revised June 26, 1998**

# **Orientation Meeting**

## **Agenda**

**Welcome** ..... Paul Stanek

### **Introduction of Staff**

**Security**.....Paul Etheridge  
**Medical**.....Ray Nance  
**Administration** .....Alan Bardsley  
**Pageants**.....Steve Schultz  
**Press** .....Marshall Bruner  
**Food Services** .....Don Brock  
**Communications** .....Ronnie Franklin  
**Grounds**.....Ralph Glunt  
**Sanitation**.....Dana Lemieux  
**Snack Bars**.....Richard Mariott  
**Bank** .....Dave Wharton  
**Safety**.....Richard Hahn  
**Registration**.....Jim Barger  
**Trading Post**.....Robert Jimenez  
**National Commander** .....Ken Hunt

**Review Orientation Manual**.....Paul Stanek

**Security Report**.....  
**Medical Report**.....  
**Administration Report** .....  
**Press Report** .....  
**Food Service Report**.....  
**Communications Report** .....  
**Grounds Report**.....  
**Sanitation Report**.....  
**Snack Bar Report**.....  
**Bank Report** .....  
**Safety Report**.....  
**Registration Report**.....  
**Parade Report** .....Robert Jimenez

**Questions and Answers**

**National Commander**

**Praise Report**

## II CAMPORAMA SCHEDULE

### MONDAY, July 13

- Check in and set up camps—groups on their own, no meals provided.
- However, the main snack bar will service food, snacks, and drinks.
- Regional snack bars and swimming pools: operating hours set by each regional HQ

9:00 am	Camp setup Main snack bar open Registration open National HQ open Ticket sales (National HQ) Regional HQ open
10:00 am	Royal Rangers Trading Post open GPH Trading Post open
2:00-4:30 pm	Visiting Hours
5:00 pm	Royal Rangers Trading Post closed GPH Trading Post closed
6:30 pm	District Commanders orientation—in front of lodge
8:00 pm	Evening service (amphitheater) Main snack bar closed
9:30 pm	Registration closed National HQ—remain open Regional HQ—remain open
11:00 pm	Lights out

### TUESDAY, July 14

Tickets—redeemable for snack bar items and Royal Rangers and Gospel Publishing House Trading Posts items—can be purchased today by district representatives only. Tickets will be sold at the lower deck of the Johnnie Barnes Lodge, next to the Headquarters' hospital.

- Regional snack bars and swimming pools: operating hours set by each regional HQ

6:00-8:00 am	Breakfast (food tent)—see "Camporama Meals Schedule" for meal times
9:00 am	Opening ceremony National HQ open Regional HQ open Main snack bar open
10:00 am	Ticket Sales (National HQ) Main concession open Royal Rangers Trading Post open GPH Trading Post open
10:00-11:30 am	Camporama events
10:00-11:30 am	Visiting hours

**Note:** Visitors must remain in the designated picnic area (located in front of the Johnnie Barnes Lodge) from 11:30-2:00 p.m.

11:30-1:30 pm	Lunch (food tent)
2:00-4:30 pm	Visiting hours
2:30-4:30 pm	Camporama events
5:00 pm	Royal Rangers Trading Post closed GPH Trading Post closed
5:00-7:00 pm	Dinner (food tent)
5:30-7:30 pm	Hot air balloon rides
6:00 pm	Main snack bar closed
8:00 pm	Evening service (amphitheater)
10:00 pm	Regional meetings National HQ—remain open Regional HQ—remain open
11:00 pm	Lights out

### **WEDNESDAY, July 15**

● Regional snack bars and swimming pools: operating hours set by each regional HQ

6:00-8:00 am	Breakfast
9:00 am	Regional devotionals National HQ open Regional HQ open Main snack bar open
10:00 am	Royal Rangers Trading Post open GPH Trading Post open
10:00-11:30 am	Camporama events
10:00-11:30 am	Visiting Hours
11:30-1:30 pm	Lunch (food tent)
2:00-4:30 pm	Visiting Hours
2:30-4:30 pm	Camporama events
5:00 pm	Royal Rangers Trading Post closed GPH Trading Post closed
5:00-7:00 pm	Dinner (food tent)
6:00 pm	Main snack bar closed
8:00 pm	Evening service (amphitheater)
10:00 pm	Regional meetings National HQ—remain open Regional HQ—remain open

11:00 pm                      Lights out

**THURSDAY, July 16**

- Regional snack bars and swimming pools: operating hours set by each regional HQ

6:00-8:00 am	Breakfast
9:00 am	Regional devotionals National HQ open Regional HQ open Main snack bar open
10:00 am	Royal Rangers Trading Post open GPH Trading Post open
10:00-11:30 am	Camporama events
10:00-11:30 am	Visiting Hours
11:30 am-1:30 pm	Lunch (food tent)
2:00-4:30 pm	Visiting Hours
2:30-4:30 pm	Camporama events
5:00 pm	Royal Rangers Trading Post closed GPH Trading Post closed
5:00-7:00 pm	Dinner (food tent)
6:00 pm	Main snack bar closed
8:00 pm	Evening service (amphitheater)
10:00 pm	Regional meetings National HQ—remain open Regional HQ—remain open
11:00 pm	Lights out

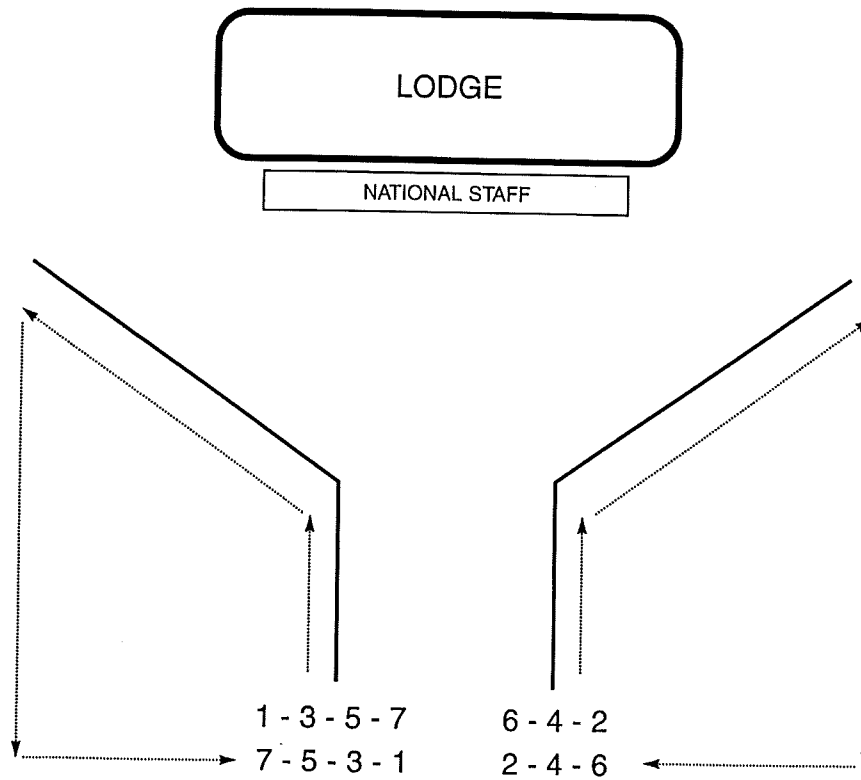
**FRIDAY, July 17**

6:00-8:00 am	Continental breakfast
6:00 am-12 noon	Camp break-down
8:00-11:00 am	Ticket refund (national headquarters)

**Break camp and depart for home—CAMPSITES MUST BE INSPECTED  
AND CLEARED FOR RELEASE BY NOON.**

**Opening Ceremony  
Tuesday, July 14**

**OPENING CEREMONY**



- |                 |                                |
|-----------------|--------------------------------|
| <b>10:00 am</b> | Ken Hunt welcome               |
| <b>10:02 am</b> | Color guards                   |
| <b>10:04 am</b> | Flag Raising & Music           |
|                 | Fly-by                         |
|                 | • Airplane                     |
|                 | • Jet                          |
| <b>10:14 am</b> | Ken Hunt introduce theme parks |

➤ Parade

1. 1st Millennium—Adam & Eve  
Color: Green

**1a** Great Lakes  
Michigan  
Illinois  
Midwest Latin  
Indiana  
Ohio  
Kentucky

**1b** Southwest  
Hawaii  
Rocky Mountain  
North  
California/Nevada  
Southern California  
Arizona  
Pacific Latin

2. 2nd Millennium—Days of Noah & His Ark  
Color: Orange

**2a** Northeast  
Appalachian  
Pennsylvania/Delaware  
Potomac  
New York  
Northern New England  
Southern New England  
Spanish Eastern  
New Jersey

**2b** Northwest  
Northwest  
Oregon  
Alaska  
Southern Idaho  
Montana  
Wyoming

3. 3rd Millennium—Egyptian Empire  
Color: Red

**3a** North Central  
North Dakota  
South Dakota  
Nebraska  
Iowa  
Northern Missouri  
Wisconsin/Northern  
Michigan  
Minnesota

**3b** Southeast  
Alabama  
Georgia  
South Carolina  
North Carolina  
West Florida  
Peninsular Florida  
Southeastern Spanish  
Puerto Rico

4. 4th Millennium—Jesus, Rome, & Palestine  
Color: Yellow

**4a** Gulf  
Southern Missouri  
Arkansas  
Louisiana  
Mississippi  
Tennessee

**4b** South Central  
Kansas  
Central Latin  
Gulf Latin  
New Mexico  
West Texas  
North Texas  
South Texas  
Oklahoma

5. 5th Millennium—The Crusades  
Color: Blue

Chi Omega Rho **5**

6. 6th Millennium—Frontier America  
Color: Brown

Frontiersmen Camping Fellowship **6**

7. National  
Color: Purple

National Royal Rangers of the Year **7**

10:45 am	Air Show <ul style="list-style-type: none"><li>• Parachute jumpers—two</li><li>• Fly-over—airplane and jet</li><li>• Ultralight Demonstration</li><li>• R/C Airplane Demonstration</li></ul>
10:40 am	Ken Hunt pronouncement: <ul style="list-style-type: none"><li>• Start of 1998 National Camporama</li><li>• Balloons released</li></ul>
10:40 am	Cannon report
10:42 am	Ken Hunt—dismissal



## **Post Camporama Events Schedule**

### ***Friday, July 17***

<b>6:00 am - 8:00 am</b>	Breakfast
<b>12 noon</b>	Lunch
<b>1:00 pm</b>	Staff meeting
<b>6:00 pm</b>	Dinner
<b>9:30 pm</b>	Staff meeting

### ***Saturday, July 18***

<b>8:00 am</b>	Breakfast / Staff meeting
<b>12 noon</b>	Lunch / Staff meeting
<b>6:00 pm</b>	Dinner / Staff meeting

### ***Sunday, July 19***

<b>8:00 am</b>	Breakfast
<b>12 noon</b>	Lunch
<b>3:00 pm</b>	Camp shut-down Security closed Medical facility closed

# ROYAL RANGERS CAMP EAGLE ROCK, CAMPORAMA '98

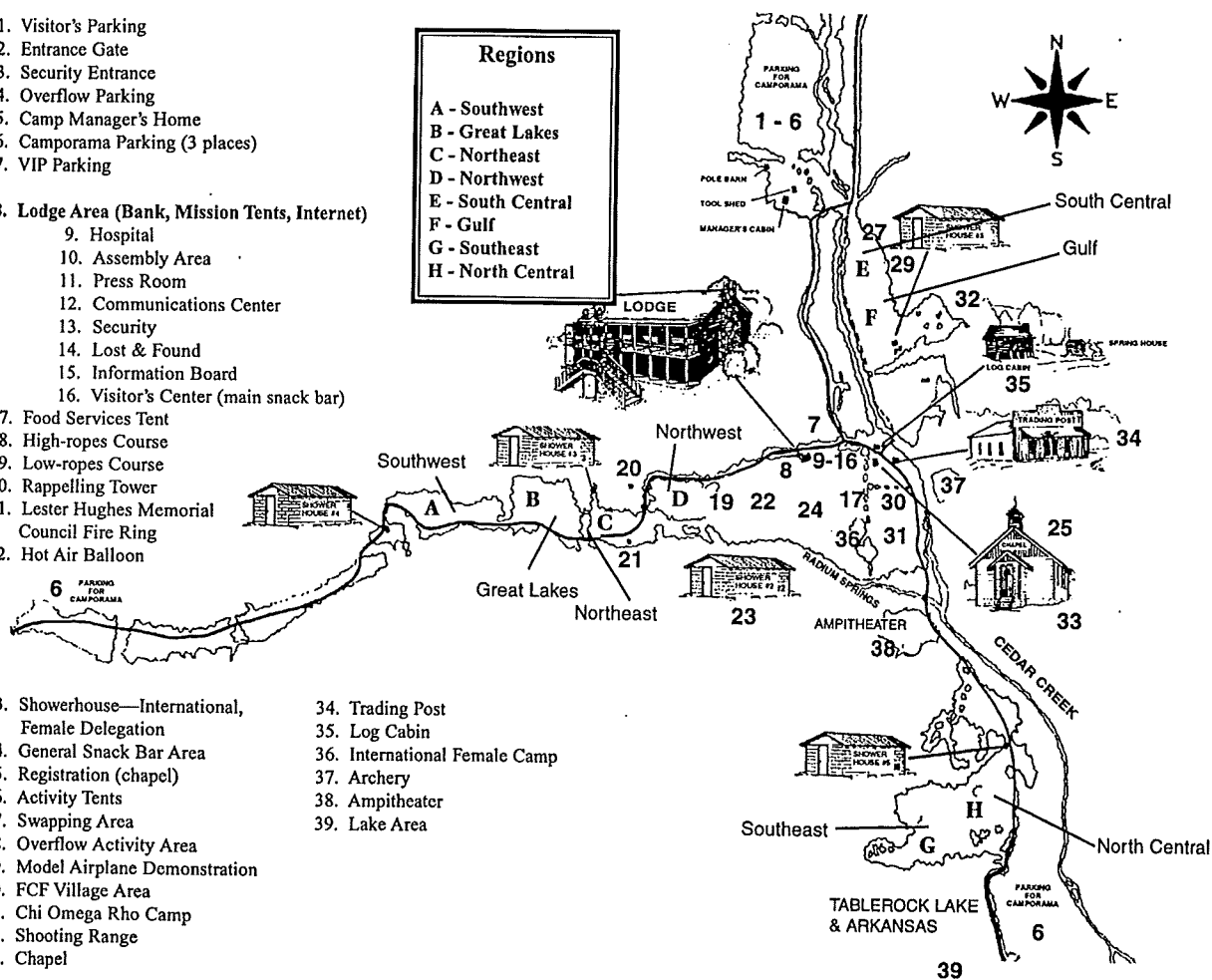
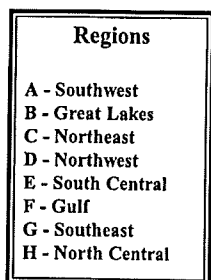
1. Visitor's Parking
2. Entrance Gate
3. Security Entrance
4. Overflow Parking
5. Camp Manager's Home
6. Camporama Parking (3 places)
7. VIP Parking

## 8. Lodge Area (Bank, Mission Tents, Internet)

9. Hospital
10. Assembly Area
11. Press Room
12. Communications Center
13. Security
14. Lost & Found
15. Information Board
16. Visitor's Center (main snack bar)
17. Food Services Tent
18. High-ropes Course
19. Low-ropes Course
20. Rappelling Tower
21. Lester Hughes Memorial Council Fire Ring
22. Hot Air Balloon

23. Showerhouse—International, Female Delegation
24. General Snack Bar Area
25. Registration (chapel)
26. Activity Tents
27. Swapping Area
28. Overflow Activity Area
29. Model Airplane Demonstration
30. FCF Village Area
31. Chi Omega Rho Camp
32. Shooting Range
33. Chapel

34. Trading Post
35. Log Cabin
36. International Female Camp
37. Archery
38. Amphitheater
39. Lake Area



Disabilities  
CHI OMEGA RHO

FCF

Shower  
House

Food  
Tent



Les Hughes  
Memorial  
Council Fire  
Ring

Snack  
Bar

VENDOR PARKING

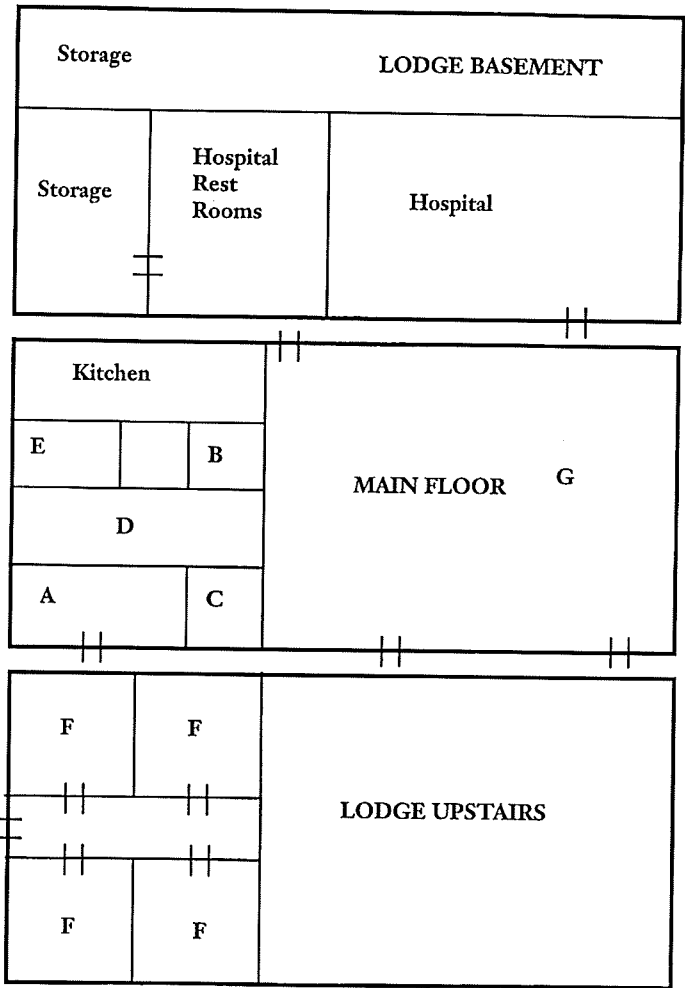
LODGE

ICE MACHINES

Lodge Area, Internal



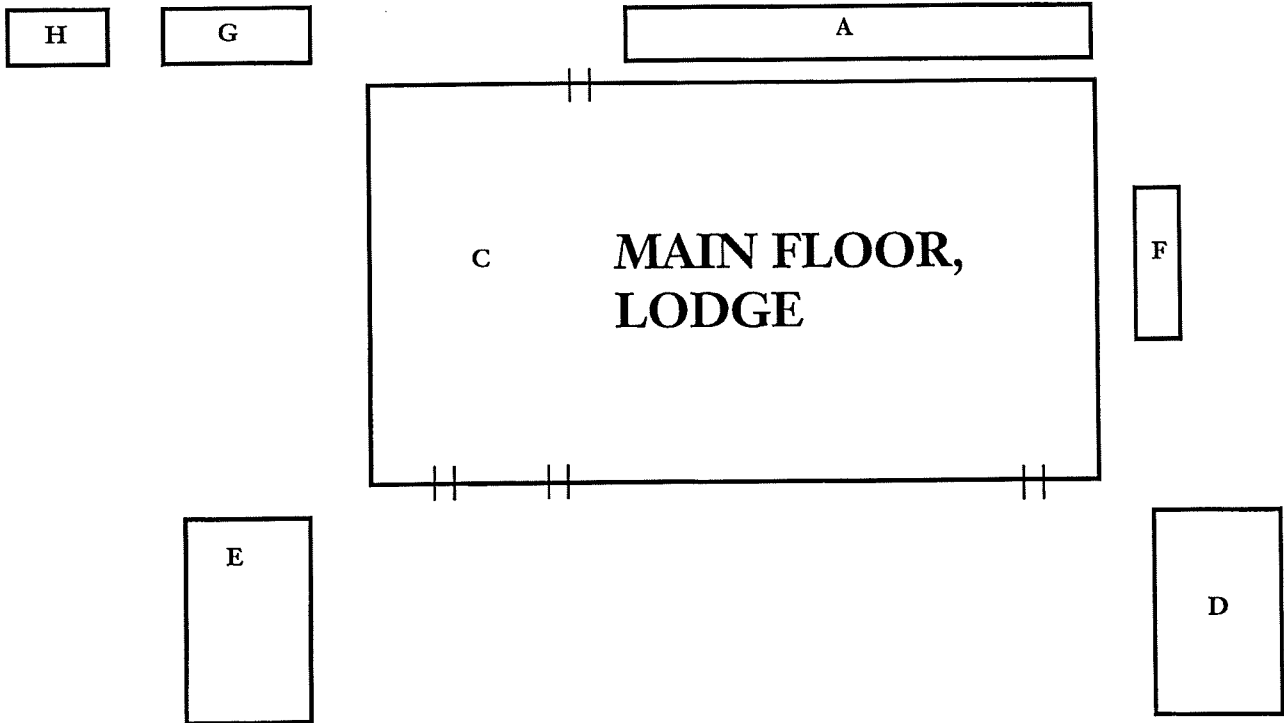
- A - VIP ROOM
- B - GUEST RESTROOM
- C - GUEST RESTROOM
- D - HQ, NEWSROOM, BANK, COMMUNICATIONS
- E - SECURITY OFFICE
- F - STAFF BEDROOMS
- G - DISPLAYS, INTERNET, ETC.



Lodge Area, Peripherals



- A - Ice Machines
- B - Paul Stanek
- C - HQ, Camporama office, bank, communications, internet, etc.
- D - Food Tent/Catering Service
- E - National Booths
- F - Main Snack Bar
- G - Golf Cart Parking
- H - Fire Truck/Emergency Vehicles



## STAFF ASSIGNMENTS

1. Pre-Camporama Staff
    - Note: Staff to arrive on Tuesday, July 7
    - Meals: Meals to be paid by individuals—use wrist bands.
    - a. Grounds
      - 1. Brush hogging
      - 2. Insect spraying (verify # of days, before)
      - 3. Sanitation (Barger to diagram where porta-potties go.)
    - b. Electrician
    - c. International Guests' Supplies
    - d. Staff Housing & Supplies
    - e. Meals (July 6—breakfast to July 10—lunch)  
(July 10—dinner to July 13—dinner)
  2. Sponsorship Foreign Delegates
  3. Registration
    - a. Camp Assignments (Placement/Measurements)
    - b. VIP Housing
    - c. Packets
      - 1) 1 camp stool
      - 2) 1 colored wrist band
      - 3) 2 patches
      - 4) 1 cap with patch
      - 5) 2 T-shirts
      - 6) 1 information booklet
      - 7) 1 pocket schedule
      - 8) 1 Camporama stick pin
      - 9) 1 Time Traveler's string (rawhide string for beads)
  4. Finance Officer
  5. Time Traveler's Trail
    - a. Patch—string to be distributed inside registration packets)
      - Note: Color beads, 3 per theme park—18 total required for Time Traveler's patch.
      - Beads will be colorized for each theme park. Will be hung on Time Traveler's String.
      - National office will provide beads.
      - Districts will provide their own give-a-ways.
      - For a boy or a leader to earn a patch, he must obtain 3 beads from each theme park—18 total.
    - b. Displays (Traditional, by Districts—with giveaways)
    - c. Archways
      - Should be thematic and attractive looking—in close approximation to the region archways.
    - d. Awards and Recognition
- Awards will be presented to the districts and regions for the following:
- ⇒ Best District Activities
  - ⇒ Best District Archways

- ⇒ Best District Camps
- ⇒ Largest District Attendance
- ⇒ Best District Standards
- ⇒ Best District Spirit
- ⇒ Best Theme Park

- Leon Wills will develop grading sheet

- e. Music (should be used to add excitement)
- f. Dress Outfits (District leaders should wear outfits according to the theme of their district/region.)
- g. Theme Park Coordinator

Steve Schultz

## 6. Activities

- a. National Activities:

⇒ Color: Purple

- 1) Trading Post
- 2) Vendors Row
- 3) Traders Row
- 4) Hot air balloon
- 5) Swimming
  - By region, each region to set schedule
  - Maintenance conducted by region
- 6) Low-ropes course—open only Tuesday and Wednesday, July 14 and 15, for all boys/leaders
- 7) High-ropes course—open only Tuesday and Wednesday, July 14 and 15, for Rangers ages 14-17 and leaders
- 8) Rappelling—open only Tuesday and Wednesday, July 14 and 15, for Rangers ages 12-17 and leaders
- 9) Blacksmith Shop

Fred Deaver & FCF

- b. Time Traveler's Trail

- 1) 1st Millennium—Adam & Eve: Great Lakes & Southwest

⇒ Color: Green

- Activities

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)

- 2) 2nd Millennium—Days of Noah & His Ark: Northeast & Northwest

⇒ Color: Orange

- Activities

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)

3) 3rd Millennium—Egyptian Empire: Southeast & North Central

⇒ Color: Red

- Activities

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)

4) 4th Millennium—Jesus, Rome & Palestine:  
Gulf & South Central

⇒ Color: Yellow

- Activities

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)

5) 5th Millennium—The Crusades: Chi Omega Rho

⇒ Color: Blue

- Activities

- a) Archery
- b) Crossbow shoot
- c) Spear throw
- d) Javelin throw
- e) Ring jousting
- f) Sword fighting with boffers
- g) Wet sponge flails
- h) Water balloon catapult
- i) Wet sponge quarter staffs
- j) Log and boulder toss

6) 6th Millennium—Frontier America: FCF

⇒ Color: Brown

- Activities

- a) Rifle shoot (.22)
- b) Hawk throw
- c) Knife throw
- d) Flint and steel
- e) Hawk light
- f) Sling shot at cans



- g) Rock throwing gallery
- h) Indian stick throwing
- i) Leather crafts
- j) General displays

7. Food Service & VIP Meals

**Don Brock**

8. Concessions & Ice

**Richard Mariott  
& Staff**

a. Snack bars: 1 per theme park

**Regional  
Coordinators  
Ken's Catering**

b. Main snack bar (by lodge)

9. Program

**Steve Schultz**

a. Evening Rallies and Pageants

**Monday, July 13**

Pageantry: "Freedom From Personal Slavery"

Special Speaker: James Barger

**Tuesday, July 14**

Pageantry: "Freedom From Political Slavery"

Special Speaker: Fred Deaver

**Wednesday, July 15**

Pageantry: "Freedom From Spiritual Slavery"

Special Speaker: Robb Hawks

**Thursday, July 16**

Pageantry: "Freedom Rally"

Special Speaker: Terry Raburn

1) Nightly

- Cannons

2) Closing Night

- Fireworks
- Candle Lighting

3) Pre-Service

4) Keyboard

**Robert Jimenez  
Brain Millet**

b. Morning Assemblies

1) Grand Opening Assembly

- Boys seated
- Flags representing each theme park
- Flags representing each district
- Air Show
- Balloon launch (small helium balloons)
- Cannon

2) Other Morning Assemblies

- By Each Region

c. Speaker

1) Evening Rallies

- First Night: James Barger
- Second Night: Fred Deaver
- Third Night: Robb Hawks
- Fourth Night: Terry Raburn

- |     |  |                               |
|-----|--|-------------------------------|
|     | 2) Morning Devotionals (by regions)        |                               |
| d.  | Technical                                  | Steve Schultz<br>Don Bixler   |
|     | 1) Sound engineer                          |                               |
|     | 2) Electrician                             |                               |
| 10. | Trading Post                               |                               |
| a.  | GPH  | Stan Hancock<br>& Jason Tracy |
| b.  | Royal Rangers Trading Post                 | Robert Jimenez                |
| c.  | Lost & Found                               | Alan Bardsley                 |
| d.  | Vendors Row                                | Derek Goodwin                 |
| 11. | Security                                   | Paul Etheridge                |
| a.  | Rules                                      |                               |
| b.  | ATV's                                      |                               |
| c.  | Visitor's Center (tent)                    |                               |
| d.  | VIP Host                                   | Marshall Bruner               |
| e.  | Safe                                       | Richard Hahn                  |
| 12. | Medical                                    | Nick Andriandri               |
| 13. | Transportation                             |                               |
| a.  | International Delegates                    | Paul Stanek                   |
| b.  | On-site Hospitality Transportation         |                               |
| 14. | Communications                             | Marshall Bruner               |
| a.  | Phone System                               | Ralph Glunt                   |
| b.  | Staff 2-way Radios                         | Paul Stanek                   |
| c.  | Translation for Foreign<br>Representatives | N/A                           |
| d.  | Public Relations and Releases              |                               |
| e.  | Camporama Newspaper (Printing)             |                               |
| f.  | Press Spokesman                            |                               |
| g.  | Photographer                               |                               |
| h.  | Video                                      |                               |
| 15. | HQ Office                                  | Alan Bardsley                 |
| 16. | Regional HQ                                |                               |
|     | • Tent                                     |                               |
|     | • Medical First-Aid                        |                               |
|     | • Theme Park Coordinator                   |                               |
| 17. | Post-Camporama Staff                       | Paul Stanek                   |

## EMERGENCY TELEPHONE NUMBERS

Carroll County Hospital:	501-423-3355
Barry County Hospital Cassville:	847-4115
Dental Clinic Cassville:	847-2461
Eagle Rock Fire Department:	271-3221
Cox Emergency Ambulance:	847-4774
Sheriff, Barry County:	847-3121
U.S. Forest Service:	271-2144
National Royal Rangers Office:	417-862-2781, ext. 4179
National Weather Service:	1-800-992-7433

Shower House #1 (north, first inside gate): \_\_\_\_\_

Shower House #2 (Buckskin Glade, south): \_\_\_\_\_

Shower House #4 (near rappelling tower,  
west central): \_\_\_\_\_

Shower House #5 (near Long Meadow, west): \_\_\_\_\_

Trading Post: \_\_\_\_\_

**NOTE:** Inquiry regarding any accident, illness, emergency, or misconduct occurrence from the public or media must be referred to the Office of Public Relations of The General Council of the Assemblies of God and/or the legal counselor of The General Council of the Assemblies of God.

## FIRST AID TREATMENT POLICY

### *Levels*

1. Regional first aid station—staffed by qualified first aid personnel and/or EMT's
2. National first aid station—staffed by EMT's or Nurse or Doctor
3. Hospital evacuation
  - a. Car to Cassville hospital
  - b. Ambulance to Cassville hospital
  - c. Air ambulance to St. John's Regional Hospital, Springfield, Missouri.

### *Policy for Transporting Patients to Hospital*

1. Transport to be determined by a medical doctor or nurse.
2. Level of transportation to be determined by a medical doctor.
3. All first aid treatment must be documented and filed.
4. Medical insurance forms and injured-person applications must accompany all patients to the hospital.
5. No drugs will be administered to patients without the authorization of a medical doctor. The authorized medications must be administered by a nurse or doctor.
6. The national commander and the camp director must be notified of all serious injuries and/or sicknesses and of all persons being transported to hospitals.
7. Patients' relatives will be notified *only* by the following professionals: medical doctor, hospital staff, or the national Royal Rangers Office staff.

## RISK MANAGEMENT PLANS

### *Levels of Alert*

- |          |   |
|----------|---|
| Level 1: | Possible danger—information only  |
| Level 2: | Move vehicles to lodge area <ol style="list-style-type: none"><li>a. Notify regional headquarters and district commanders of mobilization intentions.</li></ol> |
| Level 3: | Mobilize people from camp to prescribed assigned evacuation housing in orderly, prearranged fashion, with camp equipment.                                       |
| Level 4: | Mobilize people immediately—equipment left behind   |

### ***Alert Sound Procedures***

1. Sirens will blast
2. All people report to campsite
  - a. Commander take roll
  - b. Remain in place for further details.
3. Regional and national staff report to the lodge for briefing and direction
4. Law enforcement cars with public address systems will drive through areas, giving directions
5. Evacuation plans will proceed by assigned regions

### ***Severe Storm Plan***

Severe storms may include the following:

- Electrical storms
- Hurricane
- Tornado
- Earthquake
- Heavy rains over an extended period of time

The following actions shall be taken when an immediate possibility of a severe storm (as defined above) is present:

1. *Threatening Tornado:* In the event of a threatening tornado, move quickly to the lowest area nearby and lie flat on the ground. Sirens will blow—providing time permits. Remain in place until the "all clear" signal is given via the public address system or a siren. Take roll following the all clear signal. Contact the national headquarters concerning persons missing or injured.
2. All pool and waterfront activities shall be immediately terminated.
3. All activities at *all* other program areas shall be immediately terminated.
4. All campers shall be sent back to their respective campsites.
5. All staff members shall immediately report to camp headquarters.
6. Each camp director shall respond to his respective camp headquarters.
7. All loose equipment, tents, boats, etc., shall be made as secure as possible by staff members without jeopardizing the safety of staff personnel.
8. Each camping unit and the camp staff shall take a head count to determine that all persons are accounted for.
9. The use of electricity and telephones should be limited during electrical storms.
10. All activities at the waterfront, pools, and program areas may continue *only* after the Camporama camp director or his designee has given the all clear signal.
11. When the "all clear" signal is given by the NRRTC camp manager or his designee, signaling the end of the emergency, each camping unit and camp staff shall immediately take a head count. The unit leader shall quickly report to his respective camp director, indicating that all persons are accounted for. If someone is not accounted for, a missing persons' report shall be immediately given to the respective camp director.

### ***Flood Plan***

The following steps should be taken when the possibility of a flooding condition at Camp Eagle Rock occurs.

1. All waterfront activities shall be terminated.
2. All campers shall be sent back to their respective campsites.
3. All waterfront staff shall relocate canoes and boats to high ground, making them secure. Special precautions should be taken by staff in emergency procedures to not endanger themselves.
4. Each camp director shall make a determination that all staff and campers are accounted for.
5. After flooding danger has passed, the Camporama manager shall inspect all waterfront areas, making a determination as to condition and advisability to resume or not to resume activities.

### ***Fire Guard Plan***

1. *PURPOSE:* To set up procedures for the following:
  - a. The establishment of fire-fighting equipment
  - b. The reporting of fires
  - c. The organizing to fight fires
  - d. The suppression of fires
  - e. Follow-up actions for any fires within the confines of Camp Eagle Rock.
2. *REPORTING THE FIRE*

As soon as a fire is discovered, its location, extent, and type (i.e. woods, grass, building, etc.), shall be reported to the camp manager immediately. All communications utilizing the emergency number **911** will be placed *only* by the **Camp Eagle Rock camp manager**. It is the responsibility of the camp manager to notify the Eagle Rock Fire Department and/or to place all calls to the 911 number.

### 3. ORGANIZING TO SUPPRESS THE FIRE

- a. The first staff members to reach the NRRTC fire station will pick up the fire equipment, form buddy teams, and proceed to the fire scene with the camp manager. The remaining camp staff will stay at the NRRTC lodge to assist in first aid, sending messages, or as a relief crew.
- b. The Camp Eagle Rock camp manager will notify the entire camp by ringing the chapel bell.
- c. When a camp alarm is sounded for a fire, *all* campers shall return to their campsites. Camp staff will be prepared to be picked up, along with fire equipment, by the camp manager.
- d. Each camping unit will send two responsible persons to the camp headquarters to act as runner/messengers. The use of such runners is the responsibility of the camp manager.
- e. A runner/messenger from the fire scene will meet with the camp manager, directing him and others to the scene of the fire.
- f. The Eagle Rock Volunteer Fire Department may join the activities. This fire department will be informed and assisted by the camp manager. Determinations will be made as to how to proceed.
- g. The fire department may ask camp staff and other volunteers to continue to assist in fire fighting or may request that the staff and others return to their respective campsites.
- h. Each camp is expected to respond with all available manpower and equipment requested, proceeding quickly and safely, obeying all speed and traffic laws.
- i. As soon as danger is over and an "all-clear" signal has been given, all staff and campers shall return to their respective campsites, continuing the day's activities.

### 4. ADDITIONAL MANPOWER/EQUIPMENT

- a. The Camp Eagle Rock camp manager or his assigned representative (designee) who is the first to arrive at the fire scene will make a determination to ascertain the following:
  1. If additional manpower and/or equipment is needed.
  2. If the Eagle Rock Fire Department should be called.
- b. The information shall be communicated to the main NRRTC headquarters lodge. The local fire department will be notified as needed.
- c. The camp manager or designee is authorized to request additional manpower. This will be known as the ALERT SYSTEM. The following is an example of how the ALERT SYSTEM will work.

*NOTE:* Remember that all of staff will take directions from the fire department officers until such time the fire is declared extinguished. It is possible that the fire department officers *will not* want the staff to continue fighting the fire. If so, the staff will return to their respective camps and await orders.

- d. The support staff shall prepare drinking water for fire-fighting personnel, taking water to the fire scene. The kitchen/dining hall staff shall prepare to feed the staff (as directed by the Camp Eagle Rock camp manager or his designee) after the fire has been declared to be extinguished.

### *Under Control—All Clear*

1. *Under Control:* When the fire department officer in charge of the fire scene declares the fire to be "under control," this information will be relayed to the NRRTC headquarters by the Camp Eagle Rock camp manager or his designee.
2. *Fire Scene:* When the fire department officer in charge of the fire scene declares the fire to be "extinguished" and releases all personnel, the NRRTC camp manager or his designee at the fire scene will radio this information to the communication headquarters.
3. *All Clear:* When an "all clear" is received at camp headquarters, the "director of camping" or his designee will notify each camp director and advise him that the camp may return to normal operations.

### *Critique*

1. As soon as is practical after the fire is declared extinguished, a critique of the operation shall be conducted by the Camp Eagle Rock camp manager.
2. The following points shall be considered:
  - a. Manpower at the scene—enough? too many? actions of?
  - b. Manpower response—timely? Obeyed traffic/safety laws and considerations?
  - c. Communications—good? bad? whatever?
  - d. Equipment—enough? in good repair? correct type?
  - e. Other considerations?

### ***Safety Precautions and Procedures***

Missouri can be known for its extreme, hot temperatures. Precautions need to be taken to drink sufficient amounts of liquids to avoid heat-related injuries. Frequent drinks and rests in a shaded area are necessary during extremely warm temperatures.

# 1998 Camporama Policy Manual



## for District Commanders, Regional and National Leaders

### **NOTE: Contains Revised Materials**

**This document contains vital information that will inform you of your responsibilities before and during the 1998 Camporama. It is imperative that you familiarize yourself with the contents of this and other manuscripts pertaining to the Camporama.**

**This information should be shared by the district commander, or whomever he assigns to serve as the district coordinator at Camporama, with all staff. The district commander, or whomever he assigns to serve as the district coordinator at Camporama, must take this manual with him to Camporama.**

# 1998 Camporama

## Contents

### I Introduction

- Purpose of the Camporama
- Theme "Let Freedom Reign"
- Date & Location

### II Personnel

- Adult Qualifications
- Boy Qualifications
- District Qualifications/Responsibility
- General Understandings

### III Payment

- Fee of Camporama
- Benefits From Fees
- Refund Policy

### IV Camp Organization

- Camporama Committees Organization
- Camporama Committee & Mission
- Region Staff & Mission
- Operation Responsibilities of Regional Encampment Centers
- District Mission

### V Programs

- Time Traveler's Trail
- Inner-Campsite Visitation
- Demonstrations
- Swap Area
- Special Events
- Contest
- Opening Ceremony
- Morning Devotions
- Evening Rallies
- Frontiersmen Camping Fellowship Encampment
- Chi Omega Rho Encampment
- Newspaper (*Eagle Eye*)

### VI Administration



- Health and Safety
- Immunization
- Medical Waivers
- Disabilities
- District Insurance
- Vehicle Use
- Meals
- Appliance and Other Equipment Use
- Water Use
- Power Outlets
- Family Campgrounds
- Visiting Hours
- Postal Service
- Telephone Service
- Lost and Found
- Trading Post
- Concession Stands
- Vendors Row
- Shower Houses
- Trash
- Porta-Potties
- Traffic Safety
- Motor Vehicles
- Child Abuse Prevention
- Safety Precaution and Procedures

## **VII Equipment**

Clothing

Recommended Personal Equipment

Optional Personal Equipment

## **VIII Appendix**

Map to Camp Eagle Rock

Map of Camporama Facilities

Map of Activity Areas

Organization Flow Chart

# **I Introduction**

## ***Purpose of Camporama***

The National Camporama will provide many wholesome opportunities for Royal Rangers around the world who will attend. Keep in mind the objectives of the Camporama.

- To bring boys and men to a clear understanding of deeper spiritual commitment to Christ
- To bring boys and men to a renewal of traditional Christian values with a Pentecostal distinctive
- To provide a rich spiritual environment of brotherhood and friendship
- To provide opportunities for activities and physical growth
- To impress upon our youth the need to live by the Royal Ranger Code
- To appreciate the uniqueness of various cultures that are represented in the Assemblies of God
- To inspire all participants to return home with a deeper spiritual appreciation for American and Christian values

## ***Theme***

The theme for the 1998 Camporama is "Let Freedom Reign" (Isaiah 61:1). This Camporama theme will be reflected in the decor, activities, and throughout the three evening pageants produced by the national productions team. Special speakers will spiritually challenge boys following each of the nightly pageants. On the final evening an accomplished guest singer will present the Christian challenge.

- Monday, July 13  
Theme: "Freedom From Slavery"
- Tuesday, July 14  
Theme: "Freedom From Political Oppression"
- Wednesday, July 15  
Theme: "Freedom From Sin"
- Thursday, July 16  
Theme: "Freedom Rally"

The themes come to life through colorful dramatization and sound as the stories unfold to present the overcoming, living God. Each evening service will end with an altar call. We are believing in God for another wave of His Spirit to fall as boys flee to the altar for salvation, rededication, and the infilling of the Holy Spirit. This Camporama theme, "Let Freedom Reign," will focus on a biblical principle of evangelism, Christian service, and Christian mission commitment to the vocation of the body of Christ.

### ***Dates and Location***

The Camporama is being planned for the greatest attendance ever: 5,000-plus Royal Rangers and leaders. Participants will be coming from around the world.

Camporama Date: July 13-17. The Cost: \$140 per camper, \$165 for those who missed the registration deadline. Districts will be allowed to enter the campsite and begin camp setup Sunday, July 12, at 12 noon. Those coming early will not be allowed to go to restricted areas—such as the Johnnie Barnes Lodge and the FCF encampment—during this pre-Camporama period.

## **II Personnel**

### ***Adult Qualifications***

Camporama leadership positions are open to male leaders who meet these qualifications:

- Who meet the qualifications as stated in *The Royal Rangers Leader's Manual*
- Who have completed and submitted within the designated time the *1998 Camporama Application* with church pastor's signature of endorsement
- Who have completed and submitted within the designated time the *1998 Medical Record* form with health practitioner's signature of endorsement for a sports physical
- Who are approved by their districts, as indicated with district commander's signature of endorsement on the applicant's *Camporama Application*

*Note: Female foreign delegate leaders may attend and participate as special, honored guests. However, the policies of their own delegations regarding women leaders make special allowances to this exception. Also, female staff workers who have been approved by the national office and who serve as special workers—such as first aid nurses—may be on-site.*

### ***Boy Qualifications***

Boys may attend the Camporama who meet the following qualifications:

- Who are Pioneers at least 10 years of age by July 1, 1998, and who have been currently involved in Royal Rangers the last 6 months
- Who have completed and submitted within the designated time the *1998 Camporama Application* form, with parent or guardian signature of consent
- Who have completed and submitted within the designated time the *1998 Medical Record* form with health practitioner's signature of endorsement for sports physical

### ***District Qualifications and Responsibilities***

- Review this packet of information with district workers and campers
- Ensure that all adult delegates have the pastor's signature of endorsement on their *Camporama Application* forms
- Screen leaders and boys to ensure they are qualified to attend and to sign their *Camporama Application* forms, verifying district commander's endorsement
- Provide a photocopy of each applicant's *Camporama Application* and *Medical Record* forms

- Collect district preregistration and national registration fees from each participant in his district. Fill out the District Preregistration form and send the roster and fees to national Royal Rangers Office by **May 1, 1998**.
- Coordinate and administer the individual and district Camporama registration process
- Provide insurance to and from the Camporama
- Assure compliance of ratio of one man to every four boys
- Assure that the district delegation abides by all Camporama rules and guidelines
- Assure that the district delegation abides by the standards of the Royal Ranger Code
- Ensure for the safety, well-being, and conduct of his delegation to, at, and from the Camporama site
- Provide food service to his delegation prior to and after Camporama. However, once Camporama is officially underway, food will be provided by the Camporama catering service. National Camporama fees will cover the cost for all Camporama meals. Meals will be served in shifts in a tent food pavilion. When your group checks in at the campground, your group will be assigned a time period for meals. Bracelet wrist bands, for meals and activities, will be issued to each camper upon registration. The first meal served will be breakfast, July 14. The final meal served will be a continental breakfast, July 17.
- Ensure responsibility of his delegation when off the property of the National Royal Rangers Training Center, known as Camp Eagle Rock
- Oversee district-sponsored activities and encampment
- Provide transportation to and from the Camporama for those attending from the district (suggestion: bus or auto caravan)
- Provide camping equipment for his district group. Tents should be the type that you can stand in. The ideal size tent is a four-six man tent.

*Note: If the district commander is unable to attend the Camporama or should have another staff responsibility, he may assign another district leader to fill his place and assume the Camporama responsibilities. In this event, the assigned leader must be well versed with the requirements listed in this manual.*

### **General Understanding**

All leadership at the 1998 Camporama agree to:

- Meet their responsibility throughout the Camporama
- Conduct themselves in accordance with the Royal Ranger Code and guidelines
- Carry out assignments given to them
- Wear the official, authorized Camporama clothing
- Understand that breaking Camporama rules is grounds for dismissal from staff responsibility and participation at the Camporama

### **III Payments**

#### ***Fee***

The National Camporama registration fee per camper is \$140. This fee covers the cost of facilities, food, supplies, program development, materials, and accident sickness insurance program at Camp Eagle Rock. All participants, including staff, will fill out an application and pay their fees. Additional fees may be charged by districts to defray delegation expenses such as transportation, insurance, and equipment.

Applicants will receive the following items for their fees:

- 1 Camporama Cap
- 2 Camporama Patches
- 2 Official Camporama T-shirts
- 1 Folding Seat
- 10 Meals
- 1 Camporama Packet
- 1 Meal Bracelet
- Access to Camporama Activities

#### ***Refund Policy***

The registration fee may be refunded to an individual, minus a \$60 administration fee, if the applicant submits a written request to the national office postmarked no later than June 1, 1998.

### **IV Camp Organization**

The Camporama site will become an instant town of some 5,000-plus campers for 5 days. Amid the hundreds of tents, elaborate gateways, and colorful banners, there will be the community service of most small towns. These include medical field hospital, postal service, church, food service, trading post, bank, newspaper, fire department, and security force—the combination will result in an exciting program designed for boys.

As a member of the district and Camporama leadership, your function will be very important to the success of this town. Camporama staff will be working in two basic areas of responsibility: the headquarters staff and the regional staff. The guiding principle of the Camporama staff is to ensure a rewarding experience for all. This principle will govern the actions of all staff members in the execution of their responsibilities. The entire team of workers should be coordinated so that the entire Camporama will run smoothly so boys can be blessed spiritually, physically, mentally, and socially.

The campers will be located in four encampments—two regions assigned to each encampment—which will be divided into district sub-camps. The Camporama headquarters will provide services to the regional camps. Regional camp leaders will provide guidance to the district encampments established within those regional encampments. Regional encampments will staff the snack bars and coordinate the eating schedule at the main food-service tents. Regional camp

leaders will provide a first aid station, and the Camporama headquarters will provide a field hospital.

### ***Camporama Committee Organization***

The Camporama Committee is made up of the National Royal Rangers Executive Committee and specially assigned persons. The purpose of the committee is to plan, develop, and staff the 1998 Camporama. The Camporama Committee will be responsible for food service, logistics, operations, programs, relationships, promotions, sales, and supervision. Upon arrival at the Camporama site, this group will be called the Camporama Staff, consisting of the Camporama headquarters staff and regional support staff.

\* A Camporama orientation meeting will be held in the afternoon of Monday, July 13 – time to be announced.

### ***Camporama Committee Mission***

#### ***Operations Groups***

- To set qualifications for boys and leaders
- To promote attendance
- To recruit staff personnel
- To implement pre-Camporama activities and functions
- To provide on-site guidance

#### ***Program Group***

The program group will develop and implement programs, activities, features, and special events.

#### ***Personnel Group***

The personnel group will supervise registration and coordinate functions of headquarters, staff housing, trading post, vendors, lost and found, etc.

#### ***Physical Arrangement Groups***

The mission of the physical arrangement group is to:

- Develop and implement all physical arrangements
- Procure all equipment and supplies
- Provide and implement clerical support

#### ***Auxiliary Support Groups***

The support group will:

- Arrange for banking service
- Provide for insurance
- Provide for security
- Provide for postal service
- Provide for business activities—including copier, computer, clerical, and secretarial
- Arrange for transportation for specific needs
- Provide medical field hospital

- Provide security service—which includes parking, selected facilities, communications, route signs, etc.

#### *Staffing Accommodations*

- Will provide special housing assignments and staff food service
- Will provide oversight of VIP

#### *Food Service Support Group*

- Will provide well-balanced meals
- Provide planning of menu
- Provide distribution of food/supplies
- Provide meal monitors to expedite traffic flow
- Provide management of snack bars
- Provide meal identification bracelets

#### *Public Relations Group*

- Promote attendance of top leadership
- Coordinate foreign delegation participation
- Plan, supervise, administer, and control all internal and external communications prior to and at the Camporama

#### *Regional Staff Mission*

The mission of the regional staff is to:

- Promote attendance
- Recruit volunteers
- Provide liaison between the Camporama headquarters and the district sub-camps

#### *Operation Responsibilities of Regional Encampment Centers*

- Operate and staff snack bars
- Maintenance of snack bars and cleaning of shower houses
- Operate, man regional first aid stations
- Carry out organization and responsibility assignments designated to them
- Oversee trash details within regional encampment

#### *District Encampment Mission*

The mission of the districts is:

- To supervise district delegation
- To provide housing and equipment for the encampment
- To build a district archway
- To provide a hospitality area for visitors
- To provide volunteers to cover assigned responsibilities
- To enforce health and safety standards within the camp
- To supervise all Royal Rangers
- To provide a district activity in which visitors can participate
- To provide memorabilia for visitors
- To cooperate with all guidelines and regulations of the Camporama

- To assure all district delegations attend scheduled events

## V Programs

### *Time Traveler's Trail*

To emphasize friendship, boys are encouraged to complete the Time Traveler's Trail. At various stations on the trail, individuals will have an opportunity to observe crafts, skills, demonstrations, etc. All individuals who visit theme parks will be issued beads. Once they receive the designated quantity of beads (18 beads), they will be eligible to receive the Time Traveler's patch, which will be distributed to them at their regional encampment.

### *Inner-Campsite Visit*

To encourage boys to visit other campsites, we encourage each district to give visitors an inexpensive item to commemorate their visit.

### *Demonstration*

A number of demonstrations and displays of outstanding interest will be presented each day.

### *Swap Area*

An area or areas will be designated for trading items—no money can be exchanged for these items. Both boys and leaders will be allowed to swap items of interest. **However, men are prohibited from swapping and selling items with boys.** Each participant is encouraged to take to the Camporama trade items—such as patches, novelty items, craft items, and state souvenirs.

### *Special Events*

A number of field events will be held—such as hiking; water activities; archery, BB rifle, and .22 gauge rifle ranges; self-confidence courses; and much more. (Some of these events will be conducted on a reservation basis or age-level basis.)

### *Contests*

Each district is encouraged to build an archway at the entranceway of its area. An award for the best archway will be given during an evening rally. Each district commander is encouraged to prepare and to display a standard or banner to identify his delegation. An award for the best district banner will also be given during an evening rally. Also, an award will be handed out for the best overall district encampment.

### *Opening*

The Camporama kick-off will not include a pass-and-review but an opening parade, as was conducted at the 1994 National Camporama. Each district will participate in the parade and should come prepared with a unique feature fitting to the Camporama theme. Beyond this delegation of individuals with theme-oriented dress, all boys and their outpost leaders will participate in the parade wearing their Class B uniforms.



### ***Morning Devotions***

Each region will hold morning devotions—including the first day, which will be conducted by the regional coordinator. In other words, though there will be four encampments, each region within a given encampment will conduct its own morning devotions.

### ***Evening Rallies***

Special entertainment will proceed each evening rally—such as elaborate presentations, music, and singing.

An evening rally will be held each night at the Camp Eagle Rock amphitheater. The rally begins with special entertainment—such as elaborate music and singing. The rally is officially underway with an introduction of lively songs. Special presentations often accompany the rally. Following is a colorful pageantry filled with pyrotechniques, visual and audio sound effects, and drama. The Spirit-led presentation of God's Word presented by a key speaker ushers in one of the greatest altar calls one will ever see. Nothing is so moving than to see over 1,000 boys and leaders press around the altar, calling out to God, while those who could not make their way forward huddle into groups praying for one another.

### ***FCF Encampment***

Frontiersmen Camping Fellowship members will host a frontiersmen village. Special FCF skills and demonstrations will be held daily. The encampment will be patterned after an old-time frontiersmen rendezvous.

### ***Chi Omega Rho Encampment***

Chi Omega Rho members will be demonstrating their knight-in-armor theme. Both boys and men dressed in costume will hold special demonstrations. Colorful displays will be on-site.

### ***Eagle Eye Newspaper***

A daily newspaper called *Eagle Eye* will be available at a designated site. The newspaper will highlight Camporama events, activities, and personalities. This jam-packed newspaper will give excitement to the Camporama.

## **VI Administration**

### ***Physical Exams***

Along with their *Camporama Application*, all participants must submit a completed *Medical Record*. The form must bear a health practitioner's signature of endorsement for a sports physical. Health and safety are of utmost importance. The following guidelines must be enforced:

- Every participant is required to obtain a sports physical from a health practitioner.
- The examination, effective for 1 year, should not take place prior to August 1, 1997.
- *Immunization:* Immunization requirements are based on recommendations of the U.S. Public Health Service. Each participant's immunization shots should be current. Those wishing to attend Camporama should speak to their physicians concerning immunization during their physical examination.
- **The district commander must maintain a photocopy of each district participant's *Medical Record* form with him to and from the Camporama site.** Upon arrival at the campsite, the district commander must go to the registration booth and submit the original *Medical Record* forms. These original copies will not be returned. The district commander should keep the photocopied forms with him throughout the Camporama.

### ***Medical Waivers***

The Camporama will be exhausting and demanding. Therefore, it is necessary that the medical staff be aware of participants who have certain physical conditions requiring waivers. Such physical problems of concern are as follows:

- Cardiovascular problems requiring medication
- High or low blood pressure
- Diabetes requiring treatment
- Marked obesity
- Bronchial asthma (acute or severe) under treatment during past 24 months
- Anemia, hemophilia, or other such severe blood problems
- Epileptic seizure having occurred within the past 12 months
- Psychiatric illness under current treatment
- Severe physical disability of any type
- Other communicable diseases

Persons who have any of the above or precautionary conditions will have to request a waiver from the national office in order to attend the Camporama. Approval may or may not be granted. The person seeking such a waiver must send a physician's statement along with his request for a waiver.

### ***Disabilities***

Any special accommodations required for a disabled person must be made known to the field hospital doctor and the Camporama coordinator. A person with serious physical disabilities may not be able to attend the Camporama.

### ***Insurance***

Accident and sickness insurance will be provided to all Camporama participants. The cost of this insurance is included as part of the Camporama fee. Each individual district will provide additional insurance coverage for the purpose of traveling to and from the Camporama site.

### ***Transportation and Personal Vehicles***

Each district commander is responsible to provide transportation for his delegation to and from the Camporama site. Those who are coming by commercial transportation must provide transportation to Camp Eagle Rock. Those whose arrival transportation terminates in Springfield, Missouri, may wish to make arrangements with a designated travel agency in Springfield, Missouri, for transportation to the Camporama site.

Note again that district commanders can begin setting up their encampments by Sunday, July 12, 12 noon. Certain areas—such as the Johnnie Barnes Lodge and the FCF encampment—will be off limits to early comers. Early comers will be required to comply to the following guidelines as well. At the onset of the official beginning of the Camporama—8:00 a.m., Monday, July 15—vehicles may be driven to assigned campsites for unloading gear. Those driving vehicles will be given 2 hours to unload and take their vehicles to the assigned parking lot.

All personal vehicles must be parked in the assigned parking area. For safety factors, all personal vehicle—including any motor propelled unit—will not be permitted for transporting people or equipment on the campsite during Camporama. All drivers must obey road signs and flow routes. Flow routes will be marked. Security staff workers will be present to enforce these regulations.

### ***Meals***

At registration every camper will receive a wrist I.D. bracelet to wear on his right wrist. This bracelet will allow individuals to pass through the food service lines. Individuals without bracelets will not be served.

### ***Special Dietary Needs***

Our catering service does not have the capability of satisfying special dietary needs. Campers having special dietary needs will have to provide their own food. If we can be of help, let the national office know of particular needs.

### ***Use of Appliances and Other Equipment***

Because of a limited supply of gas and power, participants will be permitted to bring only such items as electric razors and hair dryers. No large household-size electric or gas appliances will be permitted.

Do not bring such items as follows: Walkie-talkies, power augers, power tools, chain saws, motor propelled units of any kind, boom boxes, microwaves, televisions, weed cutters, guns, fire works, etc.

### ***Power Outlets***

There will be no power outlets for use by campers with the exception for grooming purposes inside the shower houses. No alteration of electric systems will be allowed. All power outlets are for Camporama operations only.

### ***Water Use***

The water supply and source will be limited. Careful supervision will have to be given. Use water sparingly. Do not drink water from the creeks, but only from authorized water areas.

### ***Shower Houses***

Each region will be assigned a shower house for the boys of that region to use. Only biodegradable soap is allowed. Using biodegradable soap will help keep the environment safe.

### ***Family Campgrounds***

Family members (non-Camporama participants) may wish to camp or stay in the resort area near Camp Eagle Rock. For information contact the following: Eureka Springs, Arkansas, Chamber of Commerce (phone 501-253-8737), Branson Chamber of Commerce (phone: 417-334-4136), Roaring River State Park (phone: 417-847-2539 or 417-847-2330), Cassville Chamber of Commerce (phone: 417-847-2814). For individuals staying in Springfield, Missouri, call the Springfield Chamber of Commerce (phone: 1-800-678-8767).

### ***Visiting Hours***

All visitors will have to check-in and check-out at the visitors and host station. There will be a visitor's area in which visitors may stay at during visiting hours. A snack bar will be assigned to visitors during lunch break period. Visitors will be allowed to remain on the grounds in restricted areas during the Camporama hours of 10:00 a.m. to 11:30 a.m. and from 2:00 p.m. to 4:30 p.m. (During the time frame from 11:30 a.m. to 2:00 p.m., campers will be eating, resting, and even showering. Therefore, the campers' privacy must be maintained.) Visitors will not be permitted to participate in activities or to attend the evening services. Visitors will not be permitted to camp on the Camp Eagle Rock property during the Camporama.

### ***Postal Service***

*Mail to the Camporama:* In order to improve postal service during the Camporama, mail should be addressed in this manner:

National Royal Rangers Training Center  
1998 Camporama  
Joe Doe  
District: \_\_\_\_\_  
P.O. Box 36, Forest Road 1051  
Eagle Rock, MO 65641

Letters from the Camporama can be mailed at a convenient box at the Trading Post.

### ***Telephone Communications***

Because of the limited facilities for telephone communications at the Camporama site, all incoming calls to participants will be handled on an emergency basis only as follows:

- All emergency phone calls must be made to 417-271-3900. Messages will then be delivered to the Camporama participant.
- If a return call is necessary, the requested party will phone from one of the public phones located outside the lodge or at the shower houses.
- These telephones will be of two types: coin and credit card operated. Reverse charges to Camp Eagle Rock will not be permitted.

### ***Trading Post***

The Camporama Trading Post will be selling various souvenirs—such as Camporama mugs, Camporama patches, Camporama bolo ties, Royal Rangers clothing, cups, and more.

### ***Concession Stands***

Cold drinks, snack food, and ice will be sold for those with an appetite and thirst between meals. Operational hours will be determined by the regional coordinators supervising these stands.

### ***Vendors' Row***

Vendors who have been preapproved by the national Royal Rangers Office will be permitted to set up their sellable items at the designated site called Vendors' Row. Vendors will be charged a fee to participate as a vendor. For a vendor's application, contact the national office.

### ***Trash Policy***

Trash maintenance is a must in order to keep the camp clean and sanitary. Cooperation by all participants is requested to help ensure trash is disposed of properly. Trash dump sites will be designated.

### ***Porta-Potties***

Porta-potties will be selectively placed through the campsite. These porta-potties will be serviced daily. When one has been filled to its capacity, kindly move on to another so overflow will not occur.

### ***Tobacco, Alcohol, Drugs, Fireworks, Firearms, and Knife-Use Policy***

Tobacco, alcohol, illegal drugs, fireworks, and firearms are not permitted (fireworks and firearms may be used only by appointed personnel when approved by the national office for event activities). This policy will apply to all applicants, vendors, and service personnel.

**Firearms:** The national Royal Rangers Office of The General Council of the Assemblies of God has adopted the following policy regarding the use and sale of firearms at any Royal Rangers activity: Firearms, including black powder firearms, may not be sold, awarded, traded, or conveyed by any means as personal property to anyone under the age of 21. This policy, however, will not prevent the person under age 21 from being in possession of black powder firearms at a Royal Rangers activity if the individual is properly supervised.

**Knives:** The national Royal Rangers Office of The General Council of the Assemblies of God has adopted the following policy regarding the use and sale of knives at any Royal Rangers activity: Knives, including folding knives, may not be sold, awarded, traded, or conveyed by any means as personal property to anyone under the age of

18 who does not have written parental consent. The possession or sale of any knife that opens by spring action or centrifugal force (i.e., switch blades, butterfly knives, etc.) is expressly prohibited at any Royal Rangers activity.

### ***Traffic Safety Policy***

It is essential that motor vehicles be used to transport materials, supplies, and a selective group of staff workers throughout the Camporama site. The purpose of the following guidelines are for the best interest of all participants.

#### ***Pedestrian***

- Walk on the left shoulder of the road, single-file facing traffic and carrying a flashlight at night.
- Stay off roadways and bridges when foot paths are available.
- Cross roadways only at established crossings.
- Give emergency vehicles the right of way.
- Obey traffic signs.

#### ***Motor Vehicle***

- Use of motor vehicles on the Camporama site is by approval only.
- Always buckle up your seat belt— passengers too.
- Travel slower than the posted speed limits, as this is a highly congested area.
- Truck beds/tractors may not be used for transporting passengers.
- Give right of way to emergency vehicles and security service.
- Give right of way to service vehicles.

### ***Child Abuse Prevention Policy***

Every adult attending the Camporama must 1.) obtain on the *Camporama Application* form the signature of endorsement from his pastor, 2.) have in his church's file a church worker's clearance form. **The pastor of that commander wishing to attend *must sign the leader's application form*—indicating the leader is a competent and qualified church worker with no known facts or allegations that raise any question concerning the leader's suitability for working with minors in any Royal Rangers activity—before that commander may attend the Camporama.**

All suspected child abuse at the Camporama will be reported immediately to the Camporama coordinator. Child abuse will not be tolerated. Child abuse reports will be kept confidential, and alleged child offenders will be confronted appropriately. Acceptable conduct concerning man-and-boy relationships should be defined and agreed with all district adult delegates prior to coming to the Camporama.

### ***Safety Precautions and Procedures***

Missouri can be known for its extremely hot temperatures. Precautions need to be taken to drink sufficient amounts of liquids to avoid heat-related injuries. Frequent drinks and rests in a shaded area is necessary during extremely warm temperatures.

18 who does not have written parental consent. The possession or sale of any knife that opens by spring action or centrifugal force (i.e., switch blades, butterfly knives, etc.) is expressly prohibited at any Royal Rangers activity.

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- Give right of way to service vehicles.

### ***Child Abuse Prevention Policy***

Every adult attending the Camporama must 1.) obtain on the *Camporama Application* form the signature of endorsement from his pastor, 2.) have in his church's file a church worker's clearance form. **The pastor of that commander wishing to attend must sign the leader's application form**—indicating the leader is a competent and qualified church worker with no known facts or allegations that raise any question concerning the leader's suitability for working with minors in any Royal Rangers activity—**before that commander may attend the Camporama.**

All suspected child abuse at the Camporama will be reported immediately to the Camporama coordinator. Child abuse will not be tolerated. Child abuse reports will be kept confidential, and alleged child offenders will be confronted appropriately. Acceptable conduct concerning man-and-boy relationships should be defined and agreed with all district adult delegates prior to coming to the Camporama.

### ***Safety Precautions and Procedures***

Missouri can be known for its extremely hot temperatures. Precautions need to be taken to drink sufficient amounts of liquids to avoid heat-related injuries. Frequent drinks and rests in a shaded area is necessary during extremely warm temperatures.

### ***Insects***

Precautions need to be taken to avoid ticks and chiggers ("red bugs"). The use of insect repellent and avoiding high weeds and wooded areas will help prevent infestation. Every camper should take precaution to avoid infestation. In the event a person becomes infested by ticks or chiggers, he should immediately go to a first aid center for treatment.

### ***Snakes and Wildlife***

Do not confront or touch snakes and animals. We are visitors to their environmental home. If a person is bit by a snake or animal, he should report to the field hospital immediately.

### ***Injuries***

All injuries should be reported to the regional first aid station or to the field hospital. Appropriate action will be taken by the medical staff in the event someone becomes injured. Sick or injured boys must be accompanied by an adult leader from his district to and from the first aid station, field hospital, or local community medical center.

### ***Emergency Evacuation***

In the event of a forest fire, a tornado, a flood, or other unexpected hazards, all delegates should quickly return to their district campsites. All headquarters staff will report to the lodge for evacuation directions.

## **VII Equipment**

The Camporama Committee is eager to reduce excessive expenditures for the Camporama. Please help ensure that costs for conducting the Camporama will be minimal.

### ***Clothing***

- ***Uniforms:*** Each camper must have at least one Class B uniform. Class B uniforms will be the official dress and will be worn at times specified by the camp coordinator.
- ***Casual Wear:*** During field activities and during campsite duties, boys are permitted to wear casual trousers, jeans, or short pants (cannot be more than 2 inches above the knee). They may be worn with the official Camporama T-shirt.
- ***T-shirts:*** Each camper will be issued two National Camporama T-shirts. (Additional T-shirts may be purchased at the Trading Post.)
- ***Shoes:*** Campers should wear regulation shoes while wearing the Class B uniform. During field events, sturdy shoes or boots are recommended. (Be sure shoes are broken in.)
- ***Headgear:*** A special National Camporama cap will be issued and worn during the Camporama.
- ***Poncho or Raincoat:*** Each camper is recommended to bring a poncho or raincoat.
- ***Socks, Handkerchiefs, Underclothing, Etc.:*** As Needed.



### ***Recommended Personal Items***

- Sleeping bag
- Ground cloth
- Sunscreen lotion
- Swimming suit
- Toilet kit / biodegradable soap
- Towels
- Canteen
- Air mattress or sleeping pad
- Personal first aid kit
- Pen or pencil
- Small Bible
- Lip balm
- Insect repellent

### ***Optional Personal Equipment***

- Watch
- Notebook & pen
- Camera & film
- Drinking cup
- Musical instrument
- Air pillow
- Swim trunks
- Royal Rangers handbooks
- Duffel bag
- Sun glasses

## **VIII Appendix**

Map to Camp Eagle Rock

Map of Camporama facilities

Map of activity areas

Flow chart of Camporama Committee

Headquarters Staff

Regional Staff



# 1998 National Camporama

## FINANCE POLICY

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The following policies are effective for the 1998 National Camporama, July 13-17, 1998, including pre- and post-related activities. The policy will provide accuracy and protection to all those handling funds.

**Note:** The following procedures do not apply to the Gospel Publishing House sales and preapproved private sales and authorized vendor sales.

### FINANCE COMMITTEE

David Wharton, chairman  
Paul Stanek

### FINANCE OFFICE

The finance office is located inside the Johnnie Barnes Lodge. The finance coordinator is **David Wharton**. The hours will be as follows:

<b>Sunday</b>	12 noon - 8:00 p.m.
<b>Monday</b>	9 a.m. - 9:30 p.m.
<b>Tuesday-Thursday</b>	9 a.m. - 9:30 p.m.
<b>Friday</b>	8 a.m. - 11:00 a.m.

### BANKING

The branch office of Commerce Bank of Barry County, located in Eagle Rock, is the Camporama bank. Please note the following relative information:

Commerce Bank of Barry County  
Phone: (417) 271-3297  
Hours: 9:00 a.m. - 2:00 p.m.

Cassville Branch  
Phone: (417) 847-4111  
Hours: 8:00 a.m. - 2:00 p.m., Monday - Friday

### CHECKING

Camporama operates only one authorized checking account. As few checks as possible will be written during Camporama. The primary purpose of the checking account is for emergencies. The checkbook will be held by the Finance Committee. Checks require two signatures (any combination of the following two persons): ⇒ **Paul Stanek** ⇒ **Ken Hunt** ⇒ **Ralph Glunt**

### DEPOSITS

The Finance Committee will make regular deposits. A member of the Missouri Highway Patrol will provide security transportation to and from the bank. Deposits will be made daily, or as often as necessary.

### PURCHASES—PURCHASE ORDERS & CHECK REQUISITIONS

A purchase order must accompany all authorized purchases. The purchase order must be signed by any combination of the following two persons: ⇒ **Paul Stanek** ⇒ **Ken Hunt** ⇒ **Ralph Glunt**

If Royal Rangers has an open account with the business, the purchase order will allow the business to bill. If Royal Rangers does not have an open account with the business, a check will be written for the purchase. Cash will not be supplied for Camporama purchases.

**Note:** Unauthorized expenditures could be the sole responsibility of the individual.

Two signatures from the above list are required on all check requisitions.

## **CHARGES**

Only **Ralph Glunt**, NRRTC coordinator, is authorized to charge to any area business on behalf of Royal Rangers.

## **ON-SITE VENDOR PAYMENTS**

Preapproved vendors may be paid after a check requisition has been completed and signed.

## **REIMBURSEMENTS**

Only preauthorized purchases are eligible for on-site reimbursement (see PURCHASES). Unauthorized purchases are subject to review by the National Committee following Camporama. Reimbursements for Camporama expenses will be made by check requisition following Camporama and issued by the General Council—mailed to the payee.

## **CASH TILL**

### **A. Ticket Sales**

Cash receipts from sales of Camporama tickets will be handed in periodically by the ticket sales coordinator, **Ammie Craun**, assistant to David Wharton.

### **B. Ticket Receipts (tickets used to purchase items)**

#### **1. Royal Rangers Snack Bars**

**Richard Mariot** will collect tickets from the Royal Rangers snack bars and turn them into the headquarters bank.\* **Jimenez** will keep separately each snack bar sales receipt (ticket) or cash. The headquarters bank will keep a separate account record of the sales from the Royal Rangers snack bars.

#### **2. Main Snack Bar**

The vendor of the main snack bar will turn in tickets to the headquarters bank.\* In return, the headquarters bank will reimburse in cash the vendor for all tickets turned in. The headquarters bank will keep a record of reimbursements to the main snack bar.

#### **3. Royal Rangers Trading Post**

**Robert Jimenez** will turn in tickets to the headquarters bank from the Royal Rangers Trading Post.\* The headquarters bank will keep a separate account record of the sales from the Royal Rangers Trading Post.

#### **4. GPH Trading Post**

Radiant Bookstore representatives working at the GPH Trading Post will turn in tickets for items sold at the GPH Trading Post.\* The headquarters bank will keep account of all tickets turned in. At the appropriate time determined by **David Wharton**, the headquarters bank will reimburse the cash value of the tickets turned in by the GPH representatives.

### **c. Ticket Refunds**

Tickets not used by campers may be refunded for cash *only* the final day of Camporama, Friday, July 15, from 8 a.m. - 11 a.m.

\* **Note:** **David Wharton** will determine when tickets may be turned into the national headquarters bank from the various sales areas.



## 1998 National Camporama CASH REPORT

Date: July \_\_\_\_\_, 1998 Time: \_\_\_\_\_ ☐ a.m. ☐ p.m.

### CASH or TICKETS FROM:

- ☐ Main Snack Bar ☐ GPH Trading Post  
☐ Theme Park Snack Bar ☐ Ushers  
☐ Royal Rangers Trading Post ☐ Camporama HQ  
☐ Other \_\_\_\_\_

Name of person delivering tickets (or money): \_\_\_\_\_

RECEIPTS	DOLLARS	CENTS
Currency		
Coin		
Checks		
TOTAL		

DESIGNATION:		
Registration		
Offering		
Ticket Sales		
Main Snack Bar		
Theme Parks Snack Bars		
TOTAL		

FOR OFFICE USE ONLY Deposit # \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Time \_\_\_\_ ☐ a.m. ☐ p.m.



## 1998 National Camporama PURCHASE REQUISITION

GENERAL COUNCIL OF THE ASSEMBLIES OF GOD  
Royal Rangers  
1445 Boonville Avenue, Springfield, Missouri 65802-1894  
Telephone: (417) 862-2781

(Issued by Finance Committee)

AUTHORIZED BY Finance Committee



## 1998 National Camporama Incident / Accident Report Form

(Please Print)

Date \_\_\_\_\_ Time of Incident \_\_\_\_\_ (exact time)

Person(s) Involved \_\_\_\_\_

Age \_\_\_\_\_ Sex \_\_\_\_\_

Description of Incident / Accident \_\_\_\_\_

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Site of Injury \_\_\_\_\_

Examination and Treatment Refused ☐ Yes ☐ No

First Aid Given ☐ Yes ☐ No If yes, by whom: \_\_\_\_\_

If yes, what specific treatment \_\_\_\_\_

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Further Care Indicated ☐ Yes ☐ No Emergency Medical System Activated ☐ Yes ☐ No If yes, who was notified \_\_\_\_\_

Equipment Involved ☐ Yes ☐ No If yes, list specifics \_\_\_\_\_

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Witnesses \_\_\_\_\_

Incident Assessed By \_\_\_\_\_



## 1998 National Camporama Medical Referral

Patient's Name \_\_\_\_\_

Patient's District \_\_\_\_\_

Patient's Theme Park Campsite \_\_\_\_\_

First Aid Station Giving Medical Referral \_\_\_\_\_

Medical Attention Needed \_\_\_\_\_

\_\_\_\_\_

Person Giving Medical Referral \_\_\_\_\_



## 1998 National Camporama Release and Hold Harmless Agreement

1. I hereby state that I am the adult/Royal Rangers commander responsible for the boys and/or men leaving the Camp Eagle Rock (National Royal Rangers Training Center) campground.

Name of adult leader in charge: \_\_\_\_\_

2. I hereby agree to release and hold harmless the national Royal Rangers Office, HonorBound: Men of Promise, The General Council of the Assemblies of God, for any loss, damage, or injury to the boys, persons, or property that may occur from any cause whatsoever as a result of their leaving the Camp Eagle Rock (National Royal Rangers Training Center) campground. Initial \_\_\_\_\_

3. I hereby accept full responsibility for any liabilities or claims arising from my allowing these boys and/or men to leave the Camp Eagle Rock (National Royal Rangers Training Center) campground. I agree that I will never prosecute or in any way aid in prosecuting any demands, claims, or suits against the national Royal Rangers Office, HonorBound: Men of Promise, The General Council of the Assemblies of God, for any loss arising from my allowing these boys and/or men to leave the Camp Eagle Rock (National Royal Rangers Training Center). Initial \_\_\_\_\_

4. This agreement is executed of my own free will and accord. I am leaving with \_\_\_\_\_  
(number) of boys for the purpose of \_\_\_\_\_  
\_\_\_\_\_.

Home Church: \_\_\_\_\_

Outpost: \_\_\_\_\_ Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature of adult leader in charge: \_\_\_\_\_



# 1998 National Camporama

July 13-17, 1998

**Camp Eagle Rock**  
**Eagle Rock, Missouri**

## Exhibit Space Application/Contract

The national Royal Rangers Office of The General Council of the Assemblies of God is authorizing reserved exhibit space to vendors whose applications have been approved by the national office. This Exhibit Space Application/Contract must be completed and submitted to the address listed below.

Organization: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Products and/or services to be exhibited (describe in detail):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We will \_\_\_\_\_ will not \_\_\_\_\_ have items for sale.

Display will \_\_\_\_\_ will not \_\_\_\_\_ include sound equipment.

### In Order To Validate This Contract:

1. Attach a check made payable to "National Royal Rangers Office" for total price of booth.
2. We have read the exhibit information—including standards, qualifications, and policies—and agree to abide by the rules and regulations as stated therein.
3. Only the products and/or services listed in this contract are those we specifically propose to exhibit. Any changes will immediately be reported to the national Royal Rangers Office in writing.

### PLEASE COMPLETE

Exhibitor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Authorized By \_\_\_\_\_

Title \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Signature \_\_\_\_\_

Total booth Price \_\_\_\_\_

Payment Enclosed \_\_\_\_\_

### FOR OFFICE USE ONLY

Date Received \_\_\_\_\_

Booth(s) Assigned \_\_\_\_\_

Total Booth Price \_\_\_\_\_

Date Confirmed \_\_\_\_\_

Account Number \_\_\_\_\_

**Mail one copy of the contract to the address below and retain one for your files.**

**ROYAL RANGERS**  
**1445 Boonville Avenue**  
**Springfield, Missouri 65802-1894**



## **Exhibit Information and Contract Provision**

### **Delegates**

Delegates will include district, regional, and national Royal Rangers leaders, and Royal Rangers boys.

### **Location**

Exhibits location will be communicated to exhibitors upon registration—contact person: Ed White.

### **Booth Specifications**

All spaces will be limited according to space available. Every effort will be made to provide space for each booth, pending room allowance.

### **Booth Fees**

All spaces are \$35, along with a 10 percent tithe.

### **Standards**

The national Royal Rangers Office of The General Council of the Assemblies of God is a church-based program. Smoking, alcoholic beverages, profanity, and immodest apparel are contrary to our church standards. Exhibitors are requested to honor this standard. The national office reserves the right to restrict exhibits that may be considered objectionable.

### **Qualifications**

The purpose of the exhibits is to acquaint our Royal Rangers and their leaders with the products and services you offer that will benefit and enhance their local ministry. You should give careful consideration to this policy when making applications.

### **Application**

All applications must be approved by the national Royal Rangers Office. Use only the official application forms, and make certain all information is correct and complete. Exhibit

spaces will be assigned on a first-come-first-serve basis.

### **Policies**

No exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted, or exhibit therein, or permit any other person to exhibit therein, any goods other than those manufactured by or for the exhibitor. Exhibit space shared by two or more parties must be indicated on the application.

Except for official Royal Rangers materials, no literature may be displaced in the campgrounds, on cars, etc., except in the assigned exhibitors' booths. Except for official posters and signs, no posters placards, signs, banners, etc., may be posted or displayed except in the assigned exhibitors' booths. No items may be displayed, sold, or advertised by the exhibitor—either at the exhibitor's booth or elsewhere on the Camp Eagle Rock property—that is sold by Gospel Publishing House or the national Royal Rangers Office.

The national Royal Rangers Office of The General Council of the Assemblies of God shall not be held liable for the safety of exhibits against robbery, fire, or accident; nor accident to exhibitors or their employees. No security will be provided for exhibits.

### **Shipping**

Materials to be shipped ahead of time must be shipped, prepaid, by the exhibitor at his own risk and expense.

### **Setup and Move-out**

Setup May Begin: July 12, 1998, 1:00 a.m.  
Take-down May Begin: July 18, 1998, 10:00 p.m.

