

Copies To:

Stephanie Nedoshytko, President
Robbie Lepp, VP Academic
Parvin Sedighi, VP External

Emma Patterson, VP Operations & Finance
Jason Garcia, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 9:00am
2. Approval Minutes for: September 27, 2017

**VPA
CARRIED**

3. Approval of Agenda

**VPE
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. EAAHSC TOR	Vpe – changes as discussed last meeting.	
2. Temporary Building Manager Position	Gm – draft of responsibilities/accountabilities provided. Would like feedback from everyone. Vpe – defer to Pres & Vpo on this as they have the experience.	
3. Keys	Vpo – PSC reviewed this procedure & Receipts and recommends minor changes/updates.	MOTION TO APPROVE KEYS ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE VPO CARRIED
4. Receipts		MOTION TO APPROVE RECEIPTS ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE VPO CARRIED
5. Leadership Seminar	Vpa – previously discussed this topic. Have to decide on a date & time for it. Will email Elsie to coordinate a concrete date.	Action: Vpa to connect with Elsie and coordinate date & time for seminar
6. Outstanding Action Items		
7. President's Report	Clubs Days. Allard Hall opening. Met with Chris Bruckman (w/ Vpo & Gm) SVPEC meeting.	

		BOG meeting. Vpe & I met with Minister of Labour. CASA Federal Policy Committee meeting. Clubs training. Naming of Heather MacEwan's garden event. Gm & I met with Margo Baptista.	
8.	VP Academic's Report	Allard Hall opening. Undergrad research USRI meeting. Met with students re. appeals, registrar, etc. BOG meeting. ITMC meeting. Grad Policy Review Working Group meeting. Career Development Advisory Committee meeting. Peer Support retreat. PSC meeting. Student Systems Joint Operations committee meeting.	
9.	VP External's Report	Allard Hall opening. CASA ED review subcommittee. Municipal election update. Met with Minister Gray. Policy Committee meeting. Clubs training lunch. Heather MacEwan naming event. CASA update.	
10.	VP Operations Report	Club Days. Allard Hall opening. Chris Bruckman meeting. Strat Plan meeting. BOG meeting. Club training. Heather MacEwan event. PSC meeting.	
11.	VP Student Life's Report	Allard Hall opening. Club Days. SSC – met with Chair. Healthy Campus Alberta meeting. Safewalk training session. Met with Programs manager. Peer Support retreat. Met with a student. Phone meeting with MacEwan development officer re. Allard Hall space naming.	
12.	GM report & Dashboards	Met with Maura & Jaime re. planning staff training sessions.	
13.	Recognition	Vpsl – Clubs Manager & Coordinator for putting on clubs training. Jaime, Maura, & Louise for Peer Support training. Vpa – for Allard Hall opening music. Gm – staff for their support of students.	

4. Adjournment

Time: 10:04am.