

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
November 22, 2017 @ 9:00am**

Copies To:

Stephanie Nedoshytko, President
Robbie Lepp, VP Academic
Parvin Sedighi, VP External
Emma Patterson, VP Operations & Finance

Jason Garcia, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor
Samantha Hay, Governance Assistant (Recording
Secretary)

1. Call to Order: 9:02am

2. Approval Minutes for:

MOTION TO APPROVE MINUTES FOR NOVEMBER 15, 2017

**VPO
CARRIED**

3. Approval of Agenda

**VPE
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Appointments		MOTION TO APPOINT ZACHARY GRANT TO THE REMUNERATION ADVISORY COMMITTEE PRES CARRIED
2.	Student Fee Return	<p>Vpo – Registrars office contacted us, two students never actually attended our school. They were enrolled, and charged SAMU fees. They still have a credit on their account of Student Fees. Registrars office asked that we remove that from their accounts – return their students' association fee. The registrars office did in fact ensure that these students did not attend the school.</p> <p>Pres – I am okay with this.</p> <p>There is another mature student attending that is a senior – she receives a much fewer transit pass from the city for being a senior. We would need to give her special permission to opt her out.</p> <p>Gm – Maria has said that is up to her discretion.</p> <p>Ga – there are only specific cases that you are allowed to opt out of the u-pass and it is listed in the agreement.</p> <p>Decision: Gm to deal with returning the student fees</p>	
3.	Missing Credit Card Receipt	<p>Vpsl – receipt for CAUS counterpart conference for \$8.99.</p> <p>VPE – counterparts is covered in the all EC conference budget line</p>	MOTION TO APPROVE THE MISSING CREDIT CARD

			RECEIPT FORM FOR JASON GARCIA, DATED NOV. 5, 2017, IN THE AMOUNT OF \$8.99
			PRES CARRIED
4.	Sex & Gender Conference at Victoria College of the University of Toronto	<p>http://www.vic.utoronto.ca/students/Sex_and_Gender_on_Campus.htm</p> <p>Vpsl – Dean of Students' at the Victoria College of the University of Toronto has invited me to sit on a panel – see link. Brief summary – focus is on the importance is asking if others are well, asking for help, listening to people that need support, talking, how to offer help, difficult conversation. Speaking about this as both the VPSL and my role on Sexual Violence, as well as as an individual. Costs associated with SAMU are my time there, and per diem. UofT is covering all travel costs.</p> <p>Pres – the reason I feel this can be attended in the role of VPSL because this opportunity likely would not have happened if he was not the VPSL right now. I think that it is appropriate that VPSL can attend in his role, and not just as an individual, therefore is under his position.</p> <p>Vpe – the work is obviously relevant.</p> <p>Vpa – you are going to take things away from the conference that you will be able to bring back here.</p> <p>Decision: Vpsl to attend conference in his executive role</p>	
5.	University 101/102	<p>Vpa – Met with Students' Affairs staff regarding academic probation. They're trying to alter the program, because it is only a recommendation to students, it's not credited, costs \$400, and has to be done above regular course load. They are wanting to change it to something that is far less inaccessible, but they would probably still need to charge something. Change it to more a modular course, where they can perhaps self in role on Blackboard in, for example, Time Management course module, or a module on getting involved.</p> <p>Pres – how does getting involved on campus help your gpa?</p> <p>Vpa – some people aren't motivated to come to campus because they don't know anyone here. A lot of students that struggle with gpa is due to lack of motivation. The intention is that this moves away from those that are just on academic probation, as there is a stigma that is associated with this. They would like this to also target first year students and international students</p> <p>First module to be something that SAMU does for them. Hoping that we would create a video of the top 10 things that SAMU does. They said they would have a budget line for something like this. This could be a good promotional opportunity. They would also like an in-class presentation. They would like the video by April, they would want someone available for Fall 2018.</p> <p>Vpe – I don't think it would hurt to have SAMU involved in this.</p> <p>Vpa – to clarify, there is currently only a course that you can pay for and is only available to students on academic probation.</p> <p>Pres – I like this idea of having something that is free that will help students get orientated in terms of what is offered on campus. My only hesitation is the requirement to pay for the course.</p> <p>Vpa – I also have an issue with that aspect.</p>	

		<p>Pres – I would love for SAMU to be involved, but also don't want to be associated with something that our students are required to pay for in order to receive help</p> <p>Gm – this to me is within marketing priorities. Film editing is a very specialized skill, which is not something that someone will necessarily have within SAMU. There are a lot of complexities that go in to this. Specialized skill, set it as a priority, if you agree it is of value, and then give it to us. If the vpa could send a summary of what would be beneficial. If we were to invest, we would want to make it multi-purpose, such as a video that plays in our new building.</p> <p>Vpa – in favor of this, so long as our staff see value in this.</p> <p>Decisions: Vpa to send a summary of what would be beneficial to Gm</p>	
6.	Bulletin Boards in Allard Hall	<p>Vpa –There are several poster boards in Allard Hall, but are in obscure areas. One recommendation I think that we should make is that we have bulletin boards in the main area. There are several wall spaces that are blank. I can understand on the first floor, but not on the second, third and fourth. Our bulletin boards will not solve the problems that Allard Hall students are facing.</p> <p>Vpsl – there is still disconnect regarding the information that Allard Hall Students will receive, the same disconnect that was faced when it was a separate CFAC campus.</p> <p>Vpa – what is our desired outcome with my conversation with Provost?</p> <p>Pres – my recommendation is to focus on Allard Hall, and making sure that students have visible space, and that samu has visible space.</p> <p>Gm – one of the outcomes is to give him a heads up, and then bring it forward to other VPs. This is about a student experience and not just a poster on a wall.</p> <p>Decision – Vpa to speak with Provost regarding Allard Hall bulletin board issues.</p>	
7.	Barriers Campaign	<p>Vpe – part of the enticement factor was getting students to enter a draw for visa gift cards after sending a letter. This is not a cost that will always be associated with the campaign.</p> <p>Pres – we should take it out of this budget line right now, and if we run out of money from this line we can then take from the special projects line. You should exhaust one budget line that is for specific things, such as for external advocacy campaigns, and then go to other budget lines such as the special projects line.</p> <p>Gm – new budgeting process, I would like to see these cost centers reflect the costs of anything that is associated with it, rather than breaking it in to other lines. I would rather see the line go over in that specific activity, and then manage the rest of the budget.</p> <p>Vpo – for the goals that we are trying to accomplish with the budgeting process, it is more informative to have it all come out of the same line.</p> <p>Decision: prizing costs to be allocated to the Barriers Campain budget line</p>	

8.	<p>Ukrainian Partnership</p> <p>Pres – last year Samu teamed up with the Ukrainian Resource and Development Center to house three students here at MacEwan. They would like to do another event. Two SAMU students to attend a conference with the same student governments that came here. One of the students that is in charge of organizing an international student conference hosted in western Ukraine. Some of the things they proposed: a lot of problems in Ukraine in terms of sexual violence on campus, want to speak about similar issues on how do you keep a students association autonomous, OER's, etc. They are proposing that two samu executives attend this conference at the end of March. Given that this was a partnership that started last year, and the university will provide us with a large grant of \$5000 to attend this, I do feel there is validity in attending this. The only request was that samu provide a small contribution in the form of a per diem, in order for it to be seen as a partnership. It is a private University, and is not funded by the government, they tend to get a lot more international take up in terms of grants, they are looking to set this up whether or not we attend.</p> <p>Vpa – how much value did the execs see from the partnership last year?</p> <p>Vpsl – it is a very different way of bringing people together. It was of value to start that aspect of the partnership, where we brought in 3 students with the contributions done by MacEwan – Presidents office and URDC – the thought was for samu to engage in something that was seen as breaking uncharted territory as well connecting. Logistically speaking, it was not scheduled appropriately. This is something different from that, this is something that is less of a contribution fiscally. We do have a bit of precedent set based on our predecessors. Feel there is good amount of value for attending this. Caution would be that after this we allow our successors full freedom to decide what they want, rather than on precedent. They will have come here, and we will have gone there, and can therefore be seen as even.</p> <p>Pres – this conference would be more internally focused. Cheating is relevant on their campus, and how to deal with this. Feel that vpa would be beneficial in attending this. Caution that they would like to have a 24 hour conference straight – hackathons are very common in Europe and feel that this would attract more students. I would like to go as I have already been communicating with these students. They do all speak English. Caution that this is a Catholic university – the students are very progressive, however their admin can be more strict on what can be discussed such as sex and gender. This university is the most modern, and the safest place in Ukraine. We need to keep in mind that there is a war in the country, but right now it doesn't reach Western Ukraine. We would have to follow the MacEwan travel guidelines. I would like for vpe to be in the room for a full EC discussion.</p> <p>Vpa – as long as it is the end of March I don't see it being an issue. Cannot go in to that first week of April</p> <p>Pres – they would like to keep it on a weekend so that students can attend. We would have to ask to get free accommodation on their campus.</p> <p>Vpsl – I do believe this benefits our students, and can benefit the student movement. We would need to make a plan as to how to make this most useful and beneficial to students.</p> <p>Pres – some concrete outcomes.</p> <p>Vpsl – recommend speaking with MacEwan International</p> <p>Decision: n/a. Ongoing.</p>	
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9.	Outstanding Action Items		
10.	President's Report	CASA Webinar Meeting regarding Expectations for Mental Health Consultation SC meeting Advocacy Week preparation Students' Concerns Photo Session EC Holiday Card Attended Ukrainian Women at War Meeting with Councilor Strayer SAMU Budgeting meeting Mental Health meeting with GM Presidents Installation Dinner Fall Convocation	
11.	VP Academic's Report	Met with McGraw Hill Publishers Met with Sarah Flynn of Café regarding Course Evaluations Co-curricular Record Working Group meeting Met with student re: Appeal PSC Meeting Photo Session for EC Holiday Card Self Defense Training with Safewalk Budgeting Process meeting Restorative Justice Practices at MacEwan Fall Convocation Met with Wiley Publishers University 101/102	
12.	VP External's Report	Tabled	
13.	VP Operations Report	SC meeting Research Council Meeting on behalf of VPA PSC meeting Photo Session for EC Holiday Card Focus Group for Strategic Plan Barriers Campaign training Final review of Budget Process presentation Attended SAMU Comedy night SAMU Budgeting Process presentation for staff Department Budget preparation Presidents Installation Dinner Barriers Campaign EC meeting	
14.	VP Student Life's Report	Met with Ian Hanson re: Human Rights and Accessibility Policy Sexual and Gender Minority Program Working Group Met with Vpe & Director of Advocacy re: Mental Health Goals for CAUS Mental Health Workshop Student Community Engagement Grant Committee meeting Photo Session for EC Holiday Card Met with Tamara Martsenyuk Trans-gender day of remembrance planning Budgeting Process meeting Barriers Campaign Training Restorative Justice Practices in MacEwan Barriers Campaign Met with Subgroup of MacEwan Committee for Internationalization Speaking of Identity: Spoken Word Workshop	

		Budget Planning Process Job Descriptions Defining SAMU Culture Government Legislation – TOIL	
15.	GM report & Dashboards		
16.	Recognition		

4. Adjournment

Time: 11:02pm