

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
February 14, 2018 @ 9:00am**

Copies To:

Stephanie Nedoshytko, President
Robbie Lepp, VP Academic
Parvin Sedighi, VP External
Emma Patterson, VP Operations & Finance

Jason Garcia, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor
Samantha Hay, Governance Assistant (Recording Secretary)

1. Call to Order: 9:04am

2. Approval Minutes for:

MOTION TO APPROVE MINUTES FOR FEBRUARY 7 2018

**VPSL
CARRIED**

3. Approval of Agenda

**VPA
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Clubs	<p>-Social Work Diploma Grad 2018 Vpa – signing authority declaration is unclear. We can approve it with the stipulation that they provide a cleaner application for Clubs dept. Pres – moving the forward, the Clubs dept. start to send them back before they are submitted to us</p> <p>-Cultural Events and Artistic Festivities Club -Health Professionals Club -MacEwan University Governor's Challenge Club Vpa – according to register in the Governor's Challenge, teams have to be selected through the university's own selection process, and they don't have a faculty member Vpsl – approve with conditions that they meet the criteria of having a faculty member</p>	<p>MOTION</p> <p>TO APPROVE THE SOCIAL WORK DIPLOMA GRAD 2018 CLUB CONDITIONAL ON THE SIGNING AUTHORITIES BEING RESUBMITTED</p> <p>VPO CARRIED</p> <p>MOTION</p> <p>TO APPROVE THE CULTURAL EVENTS AND ARTISTIC FESTIVITIES CLUB, & THE HEALTH PROFESSIONALS CLUB</p> <p>VPA CARRIED</p> <p>MOTION</p> <p>TO APPROVE THE MACEWAN UNIVERSITY GOVERNOR'S CHALLENGE CLUB CONDITIONAL ON</p>

			FACULTY ADVISOR BEING ADDED VPSL CARRIED
2.	Appointments		MOTION TO APPOINT VICE PRESIDENT ACADEMIC TO THE INTERDISCIPLINARY WORKING GROUP PRES CARRIED
		<p>Gm – careful around them having 4 individuals that have access to our data; access to the data has to go through a governance process</p> <p>Vpa – can we request that they sign a legal document with us?</p> <p>Gm – good idea</p> <p>Vpa – several issues with statement of work. Page 6 – change request management: why would a change request have to go through MacEwan if this is a change request for us. This demonstrates that they don't have a full understanding that we are a separate entity from the university. The invoice and signing should also go directly to us.</p> <p>Gm – for one year give it a try and see what our utilization is</p> <p>Vpa – we would want to standardize our equipment to match theirs if we go with them. There are several things in their spread sheet that are outdated. Are we going to put in a request for student tech fee to cover these things? We would need to get information from MacEwan as to when we can replace them.</p> <p>Vpo – the due date for submission is tomorrow</p> <p>Pres – we have a specific amount from the student tech fee, but we have to ensure that we are using it for the building.</p> <p>Vpo – don't see any harm in applying for it now for this specific need; if we have the opportunity to get some additional now than we should</p> <p>Vpa – would we be able to apply the student tech fee for maintenance such as licensing and subscription fees?</p> <p>Vpo – will look into this. To clarify, we are not planning to apply this year?</p> <p>Pres – no we are not. We already have a lump sum, it seems odd to apply for more.</p> <p>Vpa – if we unable to use that lump sum now, will we be submitting another application?</p> <p>Pres – sure</p> <p>Vpa – are we choosing option one or option two?</p> <p>Gm – it would be a hybrid</p> <p>Vpa – Gm should set up a meeting with the library and FAAC</p> <p>Ga – would need to go to Council. Earliest it would be approved would be March</p>	
3.	IT Strategies	Vpsl – unforeseen cost was parking, didn't realize we ran out of our parking passes given by transportation services. \$120 cost Gm – to go under Parking line	MOTION TO APPROVE \$150 FROM THE VPSL SPECIAL
4.	Sex Week		

		Vpsl – need to request an additional \$150 for the pizza for an event	PROJECTS LINE FOR SIX WEEK PRES CARRIED
5.	Roles & Responsibilities update	Vpo – completed the Vpo's. I followed what Jason put together for their outline. To refresh, we are planning on writing three lines/articles: internal role, external role, and role to students. If this is a policy amendment, BPC is meeting next week Wednesday. Would people be able to meet Feb 16 deadline? If not, BPC meets the third Wednesday again in March, can we commit to having it done by then. Pres – revise action item to read “bring draft by Feb 28 to EC”	Action EC to submit draft of Roles & Responsibilities to EC Feb 28
6.	President's Report	Townhall Met with Chris Bruckman CASA update Lunch with MacEwan Executive Met with Edmonton City Centre MP Retail meeting Councilor Days IT meeting Cost Reduction meeting Transition All Candidates meeting Building meeting CAUS Teleconference LEC meeting Intro to Burlesque	
7.	VP Academic's Report	Food for Thought Townhall Met with Legal Met with candidates Met with MacEwan Senior Admin APPC meeting Met with Edmonton City Centre MP Interviews for Associate Registrar Councilor Days EC All Candidates meeting Distinguished Teach Award prep.	
8.	VP External's Report	Tabled	
9.	VP Operations Report	Food for Thought Townhall SAMU Operating Budget meeting Partnership Agreement meeting Lunch with MacEwan Executive Building meeting Met with Edmonton City Centre MP Retail Strategy meeting Operating Budget meeting IT meeting Budget Review meeting Cost Reduction Teleconference Operational Transition Plan Building meeting All Candidates meeting Building meeting Budget meeting with Director of Finance	

		Budget prep. Strategic Plan prep.	
10.	VP Student Life's Report	Students' Services Committee meeting Lunch with MacEwan Executives GASC meeting Met with Edmonton City Centre MP AVP Student Search Committee Sex Week Resource Fair Sex Week Event All Candidates meeting Sex Week Events	
11.	GM report & Dashboards	BambooHR Budget	
12.	Recognition	Vpa – would like to recognize Vpsl for all of his work on Sex Week	

4. Adjournment

Time: 10:16am