

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
March 28, 2018 @ 9:00am**

Copies To:

Stephanie Nedoshytko, President
Robbie Lepp, VP Academic
Parvin Sedighi, VP External

Emma Patterson, VP Operations & Finance

Jason Garcia, VP Student Life

Gwen Bauer, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 9:04am
2. Approval Minutes for: March 21, 2018

**VPA
CARRIED**

3. Approval of Agenda

**VPE
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. SAMU Budget	<p>Gm – Topic: Who has responsibility for dept. budgets?</p> <p>Discussion regarding budget responsibility and spending limits.</p> <p>Decision: Gm to do research on general practice of non-profits and students' associations for contracts and unbudgeted spending limits; Gm to obtain written opinion from MNP for RFP process. With increased reporting and additional review on a monthly basis, expenditures under each budget schedule can be expended by the budget owner.</p>	<p>Action</p> <p>Gm to do research on general practice of non-profits and students' associations for contracts and unbudgeted; obtain written opinion from MNP for RFP process.</p>
2. SVPEC	<p>Vpsl – U-Solve would like for her to sit on this committee</p>	<p>MOTION</p> <p>TO APPOINT SAMANTHA HAY TO THE SEXUAL VIOLENCE PREVENTION AND EDUCATION COMMITTEE EFFECTIVE JULY 1, 2018</p> <p>PRES CARRIED</p>
3. The Stationery Station	<p>Vpsl – student volunteer with the Office of Sustainability – project to divert unused/gently used items from landfills. Looking for if they can place their school supply donation bins at the SAM Centre and utilize SAMU tables to sell back to students.</p>	

		Decision: Can place a bin in front of SAM Centre, but specify to them that SAMU gives out locker-cuts items for free. Must go through same process of everyone else to use tables.	
4.	Statement of Support for UASU	Vpe – University of Alberta is bringing forward increases - international student increase, mandatory meal plan increase, residence rate of rent is also going up. UASU has been doing a lot of advocacy regrading this. Feel we should publicly show solidarity with UASU. What happens with them has the probability of occurring here. Providing support to them will also increase likelihood of them supporting us.	Action Pres & Vpe to work with Director of Advocacy and UASA re: providing statement of support for UASU
5.	Missing Receipt Forms	Vpe - receipt from Montreal conference, 2 for cabs, 1 for bag checks. Brother cleaned my room and threw out receipts. Already have 2 forms for the year. According to procedure, I will develop a plan to prevent this from happening in the future – will probably get a box for receipts and leave it in my office.	MOTION TO APPROVE THE MISSING CREDIT CARD RECEIPT FORMS FOR PARVIN SEDIGHI, DATED FEB. 23, FEB. 25, & FEB. 25, 2018, IN THE AMOUNT OF \$46, \$37.20, & \$26.25 PRES CARRIED
6.	Outstanding Action Items		
7.	President's Report	Mental Health Resource Fair International Student Hackathon - Ukrainian Catholic University CASA Annual General Meeting Students' Council Building Meeting	
8.	VP Academic's Report	Students' Council Student Appeals Student Technology Fee Panel Conversation with Michelle Obama event SAMU Speakers Series Distinguished Alumni Awards Sub-Committee Sexual Violence Policy and Procedure Workshop Policy Advisory Group AGC Executive Committee	
9.	VP External's Report	CASA Board Meeting Pride Resource tabling CASA Annual General Meeting Students' Council	
10.	VP Operations Report	Councillor Days Meeting with Faculty of Nursing Professor Students' Council Monthly meeting with Director of Finance Conversation with Michelle Obama event SAMU Speakers Series Building meetings Sexual Violence Policy and Procedure Workshop Met with John McGrath Transition Database & Catalogue	

		Students' Council U-Solve Selection Committee meeting Met with Michelle Plouffe Sexual/Gender Minority Program Working Group Met with Director of Programs & Services Earth Hour Orientation as Challenge Host Book of the Year Author Q&A Student Technology Fee Panel Conversation with Michelle Obama event Challenge for Earth Hour Race Sexual Violence Policy and Procedure Workshop Cannabis Meeting AVP Student Search Committee meeting Transitioning with incoming	
11.	VP Student Life's Report	HR Update Webinar re: Excel Dashboard Reporting Naloxone Training Performance Development Plan Conference Building Meeting Auditor Meeting EC Transition Retreat preparation Global Education Fund meeting Met with Director of Programs and Services	
12.	GM report & Dashboards	Vpe – Would like to recognize VPO, VPSL, and VPA for keeping things running smoothly. Pres – VPO for astounding work on Budget. Appreciate the support of EC.	
13.	Recognition		

4. Adjournment

Time: 10:31am