

Copies To:

Parvin Sedighi, President
Jackie Kent, VP Academic
Andrew Bieman, VP External
Emma Patterson, VP Operations & Finance

Tansy Spyker, VP Student Life
Gwen Bauer, General Manager
Samantha Hay, Governance Assistant (Recording Secretary)

1. Call to Order: 9:02am
2. Approval Minutes for:

MOTION TO APPROVE MINUTES FOR OCTOBER 24, 2018

**VPSL/VPA
CARRIED**

3. Approval of Agenda

**VPO/VPSL
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Clubs	<p>MacEwan University Engineering Club Vpsl – one year program, so no time for transition for executive, so they have to open and close every year</p> <p>MacEwan University Japanese Conversation Club</p> <p>MacEwan University Diabetes Outreach & Support Network</p> <p>BSW Grad Committee</p> <p>Social Work Circle 2022 Vpsl – there is an evening social work club. It's because the classes operate at different time, so theres no cross over time for people to meet. Not wanting to duplicate clubs because this isn't around the same subject matter. This is in the process to become a faculty committee, but until that happens we want to give them the opportunity to have these clubs.</p> <p>The AEPS Common Room Club Vpsl – issue with it being around a room. The clubs procedures, that is not something that we do. Pres – I don't think it's something that should be centered around a room especially because we don't have jurisdiction over space. It should be centered around similar interests, not room. Change of mandate.</p>	<p>MOTION</p> <p>TO APPROVE THE MACEWAN UNIVERSITY ENGINEERING CLUB, MACEWAN UNIVERSITY JAPANESE CONVERSATION CLUB, BSW GRAD COMMITTEE, MACEWAN UNIVERSITY DIABETES OUTREACH & SUPPORT NETWORK, AND SOCIAL CIRCLE 2022, AND TO CLOSE THE FINANCE CLUB</p> <p>VPSL Carried</p> <p>Action</p> <p>Vpsl to recommend alterations to the mandate of the AEPS Common Room Club to Clubs Department</p>

		Closure: Finance Club	
2.	TEDx MacEwanU Event	Vpa – the event has been approved for January 23 rd . \$25 for a ticket for a total of \$125 from EC events attendance.	
3.	<i>Approvals</i>	Vpo – better reflect the processes in HR Bamboo. Pres – cannot specify credit card approvals to a specific position.	Action Vpo to take Approvals procedure back to PSC
4.	Christmas Holiday Time-off	Gm – last day for staff is the 18 th . Vpo – last year, the decision was to mirror MacEwan’s hours. Pres – need to develop an official calendar year. For particular portfolios. For this year, SC meeting is on the 19 th which will be the last day in office for EC and returning on the same day as staff.	Action Gm to develop official calendar
5.	SAMU & Pride	Vpsl – no longer under the vpsl portfolio, Metta is the one doing this. Refreshing our stores of samu stickers and I will be maintaining the committee positions.	
6.	Building AV	Vpo – AV for SC chambers in the new building, current estimate is \$15 thousand. Pres – not worth a large investment. Vpo – Will simplify and have the Director of Building Operations look into other options.	
7.	Consultation Item for SC	Vpa – Tutoring as a consultation item for next month.	
8.	Outstanding Action Items		
9.	President’s Report	PSLA Governance Changes Task Force meeting Advocacy meeting EC Team Meeting CAUS teleconference Document Organization SC training Records Management meeting Progress Update Question Period at the legislature Tuition announcement ISP Consultation Townhall New Tenant Review meeting	
10.	VP Academic’s Report	Research Council EC Team Meeting Awards Sub-Committee meeting SC Training Records Management meeting Document Organization Tuition Announcement AGC Meeting	Action GM to work with directors to celebrate EC advocacy accomplishments
11.	VP External’s Report	Met with Government Interview with NAIT re tuition campaign CAUS Teleconference Interview with Alberta Prime Time SC Training Tuition Announcement Integrative Strategic Plan Townhall	

12.	VP Operations Report	<p>Governance Review Session EC Team Meeting EC Directors Meeting SC Training Materials SC Training Records Management Progress Update Meeting Global awareness week planning meeting Tuition Announcement Staff and Student Insurance Policy Meeting ISP Consultation Townhall SAMU New Tenant Review Meeting</p>	
13.	VP Student Life's Report	<p>Development of People and Culture Foundation Plan Group SGMP Working Group SVAW Debrief Meeting GASC Meeting First Year Experience Student Affairs Speakers Series and Winterfest meeting All Staff meeting SC Meeting Students Services Committee Meeting SMHA Wellness Summit United Way Campaign Committee meeting Speakers Series SC Training Records Management meeting Student Interview Tuition Announcement Student of Concern meeting AGC Meeting</p>	
14.	GM report & Dashboards	<p>Records Management Student and Staff Travel meeting Student of Concern meeting New Tenant Review meeting Staff Insurance meeting</p>	
15.	Recognition	<p>Vpo – Recognize the Vpsl for sitting in at the AGC meeting at the last minute as one of the students couldn't make it Vpo – recognize Vpe for his great work as chair of CAUS and the tuition announcement, as well as for our current President and past Vpe Vpe – thank everyone for the support at the tuition announcement Vpo – recognize the members of SC that attended the tuition announcement Pres – recognize EC team for the support at SC training</p>	

4. Adjournment

Time: 10:12am