

Copies To:

Parvin Sedighi, President
Jackie Kent, VP Academic
Andrew Bieman, VP External

Emma Patterson, VP Operations & Finance
Tansy Spyker, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 9:02am
2. Approval Minutes for: December 5, 2018

**VPSL/VPE
CARRIED**

3. Approval of Agenda

**VPO/VPSL
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Assessment of Sponsorship Options	Gm – option 1: do nothing – not an option Pres – need to build infrastructure internally. Start out with a part time position in order to understand the need. Between option 2 and 3. Vpe – option 2 as it is more gradual without having to take a huge risk Vpsl - option 2 for feasibility Vpo – option 2 to understand what we're working with, and an internal inventory as to how best to streamline it, and then move forward from there All in agreement to explore option 2 due.	
2. SC Presentation	Tabled from last EC meeting Pres – tabled, will clarify with Irfan	MOTION TO APPROVE A PRESENTATION BY IRFAN CHAUDRY AT THE FEBRUARY 2019 STUDENTS' COUNCIL MEETING
3. Committee Appointment	Vpa -	MOTION TO APPOINT GREG SPRINGATE TO THE AUDIT COMMITTEE FOR THE 2018-2019 TERM PRES/VPO CARRIED

4.	Special Projects	<p>Vpo –</p> <p>Vpa – Previously approved \$200 for this semester, would like to add \$200 for next semester as well.</p> <p>Vpo – have a note to include this in the budget for dept 12</p>	<p>MOTION</p> <p>TO APPROVE THE EXPENSE OF UP TO \$1700 FROM THE VPO SPECIAL PROJECTS LINE FOR SAMU BUILDING PEDWAY ADVERTISING</p> <p>VPO/VPE CARRIED</p> <p>MOTION</p> <p>TO APPROVE AN EXPENSE OF UP TO \$200 FROM THE VPA EC SPECIAL PROJECTS BUDGET LINE FOR THE FUEL FOR FINALS LIBRARY INITIATIVE</p> <p>VPO/VPSL CARRIED</p>
5.	Reporting Structure	<p>Vpo – GM reporting to SC, and reports in the middle of a financial quarter. Is this timing the most effective and is it the GMs responsibility to report to SC or is it EC’s responsibility to receive a report from GM and EC take forward to SC? The GM procedure needs to be evaluated for effectiveness and whether or not it is required. Is this a direction EC is comfortable to move forward with?</p> <p>Pres – don’t believe the Gm should be reporting to the SC as that is not within the org. structure. EC can share relevant information from the Gm report with SC. Prefer to see a present, past, future, potentially 3-year projection, when evaluating rather than the current metrics we are using. Capture information that provides context rather than specific numbers.</p> <p>Vpo - will be looking at developing a new structure where EC brings forward Gms reports to SC</p>	
6.	Outstanding Action Items		
7.	President’s Report	<p>Met with GM and Vpe re: Direct of Advocacy & Governance position description</p> <p>Building Steele Signing</p> <p>GOTV Check in with CAUS</p> <p>SC meeting</p> <p>Met with VP Resources and People</p> <p>Records management meeting</p> <p>Met with President Saucier</p> <p>PSLA Governance Changes Task Force Meeting</p> <p>Tour of Furniture Showrooms</p> <p>Grey Gallery Opening</p> <p>CASA Advocacy Week Conference</p> <p>Provost Search Committee Meeting</p> <p>Governance and Internal Review Committee</p> <p>Tour of Furniture Showroom</p> <p>SAMU Building operational transition plan committee meeting</p>	

		<p>BFC Meeting SAMU Joint Steering Committee Meeting GRAC meeting Tuition Consultation with MacEwan Appointment advisory committee meeting LEC meeting Provost search advisory committee meeting Met with Vpa re: Appeals Process Provost Search advisory committee meeting Tour of Norquest Furniture Met with the Griff re: President Position</p>	
8.	VP Academic's Report	<p>Tabled</p>	
9.	VP External's Report	<p>Met with student re: Vpe position CAUS meeting AVP Government Community Relations Position interviews Met with student re: Vpe position GOTV Volunteer Recruitment meeting Met with Northweather CAUS meeting UCSU re: GOTV Campaign SCRC Meeting</p>	
10.	VP Operations Report	<p>Gallivan Meeting Interview with the Griff re: VPO position Met with student re: Building Space Allocation Global Awareness Week meeting Tour of Furniture Showroom SAMU Building Operational Transition Plan Committee meeting BFC Meeting Joint Steering Committee meeting SSJOC Meeting BPC Meeting Tuition Consultation meeting Finance meeting Monthly meeting with GM Building Risk Committee meeting Resources Foundation Plan Committee meeting Reporting on Financial and Metrics meeting Tour of Norquest re: Furniture</p>	
11.	VP Student Life's Report	<p>Post-Secondary Student Mental Health Grant Operation Working Group meeting Met with Student re: concerns on campus Met with Student re: student concerns Student Services committee meeting People Culture foundation plan development meeting BFC meeting Tuition Consultation meeting Black History Month Working Group Meeting SAMU and Pride meeting Tour of Norquest re: Furniture Met with the Griff re: Vpsl position</p>	
12.	GM report & Dashboards	<p>Gallivan Update CIBC Orientation Director Meeting Director Advance</p>	

		Tour of Furniture Showrooms Finance meeting Met with Vpe BFC Meeting Joint Steering Committee meeting Director Meeting Finance meeting Staff one-on-one meeting Records Management Met with RBC Bamboo HR Reporting Functions meeting Met with Legal Firm Lunch with AMACUS EDs and GMs Debrief with Directors re: Professional Development plans	
13.	Recognition		

4. Adjournment

Time: 10:00am