

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
December 12, 2018 @ 9:00am**

Copies To:

Parvin Sedighi, President
Jackie Kent, VP Academic
Andrew Bieman, VP External

Emma Patterson, VP Operations & Finance
Tansy Spyker, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 9:02am
2. Approval Minutes for: December 5, 2018

**VPSL/VPE
CARRIED**

3. Approval of Agenda

**VPO/VPSL
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Assessment of Sponsorship Options	<p>Gm – option 1: do nothing – not an option Pres – need to build infrastructure internally. Start out with a part time position in order to understand the need. Between option 2 and 3. Vpe – option 2 as it is more gradual without having to take a huge risk Vpsl - option 2 for feasibility Vpo – option 2 to understand what we're working with, and an internal inventory as to how best to streamline it, and then move forward from there</p> <p>All in agreement to explore option 2 due.</p>	
2. SC Presentation	<p>Tabled from last EC meeting</p> <p>Pres – tabled, will clarify with Irfan</p>	MOTION TO APPROVE A PRESENTATION BY IRFAN CHAUDRY AT THE FEBRUARY 2019 STUDENTS' COUNCIL MEETING
3. Committee Appointment	<p>Vpa -</p>	MOTION TO APPOINT GREG SPRINGATE TO THE AUDIT COMMITTEE FOR THE 2018-2019 TERM PRES/VPO CARRIED

			MOTION TO APPROVE THE EXPENSE OF UP TO \$1700 FROM THE VPO SPECIAL PROJECTS LINE FOR SAMU BUILDING PEDWAY ADVERTISING VPO/VPE CARRIED
4.	Special Projects	Vpo – Vpa – Previously approved \$200 for this semester, would like to add \$200 for next semester as well. Vpo – have a note to include this in the budget for dept 12	MOTION TO APPROVE AN EXPENSE OF UP TO \$200 FROM THE VPA EC SPECIAL PROJECTS BUDGET LINE FOR THE FUEL FOR FINALS LIBRARY INITIATIVE VPO/VPSL CARRIED
5.	Reporting Structure	Vpo – GM reporting to SC, and reports in the middle of a financial quarter. Is this timing the most effective and is it the GMs responsibility to report to SC or is it EC's responsibility to receive a report from GM and EC take forward to SC? The GM procedure needs to be evaluated for effectiveness and whether or not it is required. Is this a direction EC is comfortable to move forward with? Pres – don't believe the Gm should be reporting to the SC as that is not within the org. structure. EC can share relevant information from the Gm report with SC. Prefer to see a present, past, future, potentially 3-year projection, when evaluating rather than the current metrics we are using. Capture information that provides context rather than specific numbers.	
6.	Outstanding Action Items	Vpo - will be looking at developing a new structure where EC brings forward Gms reports to SC	
7.	President's Report	Met with GM and Vpe re: Direct of Advocacy & Governance position description Building Steele Signing GOTV Check in with CAUS SC meeting Met with VP Resources and People Records management meeting Met with President Saucier PSLA Governance Changes Task Force Meeting Tour of Furniture Showrooms Grey Gallery Opening CASA Advocacy Week Conference Provost Search Committee Meeting Governance and Internal Review Committee Tour of Furniture Showroom SAMU Building operational transition plan committee meeting	

		BFC Meeting SAMU Joint Steering Committee Meeting GRAC meeting Tuition Consultation with MacEwan Appointment advisory committee meeting LEC meeting Provost search advisory committee meeting Met with Vpa re: Appeals Process Provost Search advisory committee meeting Tour of Norquest Furniture Met with the Griff re: President Position	
8.	VP Academic's Report	Tabled	
9.	VP External's Report	Met with student re: Vpe position CAUS meeting AVP Government Community Relations Position interviews Met with student re: Vpe position GOTV Volunteer Recruitment meeting Met with Northweather CAUS meeting UCSU re: GOTV Campaign SCRC Meeting	
10.	VP Operations Report	Gallivan Meeting Interview with the Griff re: VPO position Met with student re: Building Space Allocation Global Awareness Week meeting Tour of Furniture Showroom SAMU Building Operational Transition Plan Committee meeting BFC Meeting Joint Steering Committee meeting SSJOC Meeting BPC Meeting Tuition Consultation meeting Finance meeting Monthly meeting with GM Building Risk Committee meeting Resources Foundation Plan Committee meeting Reporting on Financial and Metrics meeting Tour of Norquest re: Furniture	
11.	VP Student Life's Report	Post-Secondary Student Mental Health Grant Operation Working Group meeting Met with Student re: concerns on campus Met with Student re: student concerns Student Services committee meeting People Culture foundation plan development meeting BFC meeting Tuition Consultation meeting Black History Month Working Group Meeting SAMU and Pride meeting Tour of Norquest re: Furniture Met with the Griff re: Vpsl position	
12.	GM report & Dashboards	Gallivan Update CIBC Orientation Director Meeting Director Advance	

	<p>Tour of Furniture Showrooms Finance meeting Met with Vpe BFC Meeting Joint Steering Committee meeting Director Meeting Finance meeting Staff one-on-one meeting Records Management Met with RBC Bamboo HR Reporting Functions meeting Met with Legal Firm Lunch with AMACUS EDs and GMs Debrief with Directors re: Professional Development plans</p>	
13.	Recognition	

4. Adjournment

Time: 10:00am