

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
September 18, 2019 @ 9:30am**

**Copies To:**

Ryley Osadchuk, President  
Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor  
Madeline Beard (Recording Secretary)

1. Call to Order: 9:31 am

2. Approval Minutes for: September 11, 2019

**VPA/VPEX CARRIED**

3. Approval of Agenda

**VPO/VPSL CARRIED**

<b>TOPIC</b>		<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1.	<i>Bereavement Procedure</i>	Vpo – change in procedure to the bereavement, Change in days for grieving period.	<b>MOTION</b>  <b>TO APPROVE BEREAVEMENT PROCEDURE</b>  <b>VPEX/VPSL CARRIED</b>
2.	<i>Credit Card Procedure</i>	Vpo – change in procedure to credit cards,	<b>MOTION</b>  <b>TO APPROVE CREDIT CARD PROCEDURE</b>  <b>VPEX/VPA CARRIED</b>
3.	<i>Employee Computer Purchase Program Procedure</i>	Vpo - change in procedure to employee computer purchase program Vpex- what is being bought beside computers Gm- essentially an employee loan program, loan money for computing technology to help with the job.	<b>MOTION</b>  <b>TO APPROVE EMPLOYEE COMPUTING TECHNOLOGY PURCHASE PROGRAM PROCEDURE</b>  <b>VPEX/VPA CARRIED</b>
4.	<i>General Manager Procedure</i>	Vpo – change in procedure for general manager procedure Vpex- would the GM come to meeting where further was being presented by EC, should it be in procedure? Gm- present when needed there, can bring it up to put into procedure.	Action:  Send back to procedure sub committee
5.	<i>Student Groups</i>	Consulting club Reel Deal Film Production Club	<b>MOTION</b>  <b>TO APPROVE CONSULTING CLUB</b> <b>VPEX/VPA</b>

			<b>CARRIED</b>  <b>MOTION</b>  <b>TO APPROVE REEL DEAL PRODUCTION CLUB</b>  <b>VPO/VPEX CARRIED</b>
6.	SC Training Agenda review	Pres – 11-12 Saturday SAMU overview who's presenting, what SAMU is and how SAMU and MacEwan interact Vpex- session on how to reach out to students and balance their own student life, importance on agendas, guide to questions.	Bring back next meeting
7.	Feedback on Fund Development Initiative	Gm – feedback on the options, scratch the idea or make a position with alumni Vpo- how much MacEwan will be involved, having to cost share may be an issue Vpsl- thinks the best option may be to scratch the idea. Vpex- clarification on how we would work with MacEwan Gm- sent background documents to give more information on how it would work Vpex- would it better the relationship with MacEwan if we work with them? Vpo- dealing with agreements, they can have more power over SAMU if we work with them Vpex- may be a good opportunity to diversify revenue? Vpo- is MacEwan going to take over this project? Vpex- having a person fundraise for each party may make both parties happy	<b>ACTION</b> EC TO CHAT AND CLARIFY ABOUT THIS.
8.	Building grand opening	Gm – feedback on guest list, everyone look at the guest list has been sent forward, get hold the dates to MP's wait for federal election before we reach out to the government official's  Vpa – MC/speeches/exec roles Who should MC? Speeches- president, each president for the last few years a short speech, president talks to everyone make sure everyone is acknowledged Exec roles- who's going to give a speech and for how long	
9.	Outstanding Action Items		
10.	President's Report	Board of governance training Town hall consolations Fall fest Went to gfc orientation Student council workshop Meeting with councilor Scott McKeen Meeting with David Eggen Talking to student	
11.	VP Academic's Report	Appointed 3 fine arts student to the council One of the health and community students, to volunteer Read the facility of arts agenda	

12.	VP External's Report	Meeting with student Invited to go to a student group Governance review Meeting with councilor Scott McKeen Workshop Fall fest 2 year review Student council campaign workshop David Eggen Getting ready for conference and get out the vote	
13.	VP Operations Report	Board of governors orientation Risk working group meeting Student talks about student council Fall fest 2 year review Workshop BPC prep Call with CEO of galivant helping international students SAMU building grand opening meeting	
14.	VP Student Life's Report	Governance review Pre think your drink alcohol harm reduction group Mc fall fest Participated in ending sexual violence video shoot 2 year review Vpo campaign work shop Grand opening building meeting Meeting for MacEwan jobs GASC meeting Sex week marketing request Sprit bear panel	
15.	GM report	Governance review Conference call on staff recognition and appreciation Discussion on MOU for table booking and food services Restrictions on the building Director meeting Part time staff Budget process Fall fest 2 year review Building grand opening meeting Change management meeting	Action Ec touches base on restrictions for building
16.	Recognition		

#### 4. Adjournment

Time: 10:39 am