

Copies To:

Sean Waddingham, VP Academic
Cole Baker, VP External
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

	TOPIC	DISCUSSION	ACTION/MOTION
1.	Unbudgeted expenditure	Vpo – per the Director of Building Ops, we originally budgeted \$5000.00 for the software license required to facilitate the digital marketing in our building. This amount was an estimate provided by our Director of Marketing at the time of the budget construction & approval. Unfortunately the actual amount is approx. \$4800 US so when converted to CAN\$ the amount will go over budget. I'd like us to approve this unbudgeted expenditure so that we can move ahead with the software. I'm asking for up to \$1500.00 to ensure the funds are available in case the exchange rate changes.	<p>MOTION</p> <p>TO APPROVE AN UNBUDGETED EXPENDITURE OF UP TO \$1500.00 FROM G/L 590270</p> <p>VPO/VPSL CARRIED</p>

1. Adjournment
Time: 1:46pm