

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
January 31, 2020 @ 11:40am**

**Copies To:**

Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor (Recording Secretary)

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1. Unbudgeted expenditure	Vpo – per the Director of Building Ops, we originally budgeted \$5000.00 for the software license required to facilitate the digital marketing in our building. This amount was an estimate provided by our Director of Marketing at the time of the budget construction & approval. Unfortunately the actual amount is approx. \$4800 US so when converted to CAN\$ the amount will go over budget. I'd like us to approve this unbudgeted expenditure so that we can move ahead with the software. I'm asking for up to \$1500.00 to ensure the funds are available in case the exchange rate changes.	<b>MOTION</b>  <b>TO APPROVE AN UNBUDGETED EXPENDITURE OF UP TO \$1500.00 FROM G/L 590270</b>  <b>VPO/VPSL CARRIED</b>

1. Adjournment  
Time: 1:46pm