

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
July 29, 2020 @ 11:00am**

**Voting Members:**

Sean Waddingham, President  
Alycia Stewart, VP Academic  
Ruan Bouwer, VP External  
Stephanie Ouellette, VP Operations & Finance  
Aubrianna Snow, VP Student Life

Collin Steffes, General Manager  
Alan Honey, Governance Advisor

**Guests:**

Darryl Kostash, Director of Building Ops  
Jaime Beagan, Director of Programs & Services  
Carl Knowler, Director of Marketing & Communications

**Resource Officials:**

1. Call to Order: 11:02am

2. Approval of Agenda

**VPE/VPSL**

**CARRIED**

3. Approval Minutes for: July 15, 2020

**VPA/VPSL**

**CARRIED**

<b>TOPIC</b>		<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1.	GM Intro	Collin Steffes introduction. Pres – looking forward to more	
2.	EC/GM one on one	Pres – would like to book an hour for each exec to meet with the Gm. When do we want to do this? Over video or in person? Each exec should book their own meeting. Looking for feedback on if it should be next week or the week after. Beagan – just remember that when face to face you need to wear a mask.	
3.	Gray Gallery	Added from last agenda.  Pres – Myrna Kahn basically told Ruan and I that we were giving the Gray Gallery space back. Drafting an email to her today. The agreement that was signed can be read different ways. Joint Steering Committee never discussed transferring the space back. Will ask to meet to discuss with her further. Kostash – in our view we aren't surrendering it to MacEwan – that was never discussed. Vpa – need to be firm that we aren't giving this space up. Gm – there needs to be some regard for the Gray family – be cognizant of contributions. Kostash – still work needs to be done on this – stance should be that we aren't giving space up. Vpe – believe we still have space to negotiate on this topic from the conversation we had with her.	
4.	Town Hall – stats recording structure	Vpo – need to identify how we are going to record stats for our town hall. Want to ensure we don't duplicate students table to table. Vpa – moving to online things is a good idea.	Action:  Vpo to look into last year's Town Hall and update EC at next EC meeting.

		<p>GA – suggest EC decide what data they want to collect and ask M&amp;C to come up with ideas on how to collect it.</p> <p>Knowler – option to do live polling if we'd like.</p> <ul style="list-style-type: none"> <li>- <a href="https://kahoot.com/business/presentations/">https://kahoot.com/business/presentations/</a></li> <li>- <a href="http://www.sli.do">www.sli.do</a></li> </ul> <p>*Beagan provides info about previous Town Halls as run by the SET team.</p>	<p>Vpo to identify what data to collect for next Town Hall.</p>
5.	Mental Health First Aid	<p>Vpsl – I'd like to take this instead of attending a conference.</p> <p>Need approval from EC to use conference funding.</p> <p>Vpo – clarification on what this course provides,</p>	<p><b>MOTION</b></p> <p><b>TO APPROVE UP TO \$200.00 FROM G/L 525400 FOR THE VPSL TO ATTEND THE PSYCHOLOGICAL FIRST AID COURSE</b></p> <p><b>VPSL/VPO CARRIED</b></p>
6.	Elections procedure	<p>Vpo – PSC has been working on this procedure and has provided some recommended updates for review.</p>	<p><b>MOTION</b></p> <p><b>TO APPROVE THE ELECTIONS PROCEDURE ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE</b></p> <p><b>VPO/VPSL CARRIED</b></p> <p><b>MOTION</b></p> <p><b>TO DECLARE AN EXTRAORDINARY EVENT, DUE TO COVID-19, FOR THE FALL 2020 COUNCILLOR ELECTION</b></p> <p><b>VPO/VPA CARRIED</b></p>
7.	Committee Appointment	<p>GA – From Tosheena: "As a full time staff member, I have never had the opportunity to sit on an official committee and I feel that the Grant Allocation Sub-Committee would be a great committee for my role as there would be no conflict of interest regarding my portfolio."</p>	<p><b>MOTION</b></p> <p><b>TO APPOINT TOSHEENA THOMPSON TO THE GRANT ALLOCATION SUB-COMMITTEE</b></p> <p><b>VPO/VPSL CARRIED</b></p>
8.	SVPEC – student-at-large appointment	<p>Vpsl – Elaine's application was the best that we received and would be a great fit.</p>	<p><b>MOTION</b></p> <p><b>TO APPOINT ELAINE TRAN TO SVPEC</b></p> <p><b>VPA/VPO</b></p>

			<b>CARRIED</b>
9.	Gallivan MyLegal Plan	Pres -	<b>MOTION</b>  <b>TO TABLE ITEMS 9-11 UNTIL THE NEXT EC MEETING</b>  <b>VPA/VPO CARRIED</b> tabled
10.	Virtual Office Hours	Vpa -	tabled
11.	SAMU EC column	Vpa -	tabled
12.	Nursing Dean Hiring Committee	Vpa – Faculty of Nursing is hiring a dean. A student from the program is needed to sit on the committee. It's a larger time commitment. Is it possible to recognize/remunerate them for sitting on this committee? Pres – will need to advertise this to nursing students. Could take it out of special projects if we want to provide them something. Vpa – have until the end of August to fill the spot. Might be a gap in procedure to work on too.	
13.	Outstanding Action Items		
14.	President's Report	Research re. post secondary updates in AB. EC workplan Annual report MyLegal plan meeting with Gallivan. Academic misconduct restorative conference. EC scheduling planning. CAUS counterparts. U-Pass feedback. GM orientation onboarding/planning. CAUS emergency meeting.	
15.	VP Academic's Report	Directors meeting. Annual report. Gallivan legal presentation. Student resource for online exams meeting. PSC meeting. EC workplan meeting. VP counterparts meeting. Restorative conference. Social media ideas/engagement meeting. Provost meeting. Conference debrief.	
16.	VP External's Report	Met student on LRC. CAUS Counterparts update. Reviewing student concerns re. highbred delivery of classes. Met with Myrna Kahn. Poli-Strat Conference – CASA - update.	
17.	VP Operations & Finance Report	SC meeting. Annual report meeting. Mylegalplan meeting.	

		U-pass meeting. PSC meeting. Workplan discussion. U-Pass advisory committee meeting. Counterparts. Student death update.	
18.	VP Student Life's Report	SC Webinars for fall session. Annual report meeting. Workplan meeting. Gallivan meeting. Sexual violence policy discussion. SV awareness week update. EDI update. SV advocacy reference doc work. Counterparts. Courage to Act webinar.	
19.	GM Report	Prep for building opening. Onboarding.	
20.	Recognition		

4. Adjournment

**VPO**

**CARRIED**

Time: 12:58pm