

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
October 28, 2020 @ 2:00pm**

**Voting Members:**

Sean Waddingham, President  
 Alycia Stewart, VP Academic  
 Ruan Bouwer, VP External  
 Stephanie Ouellette, VP Operations & Finance (regrets)

Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager (regrets)  
 Alan Honey, Governance Advisor

1. Call to Order: 2:06pm

2. Approval of Agenda:

**VPSL/VPE  
CARRIED**

3. Approval of Minutes for: October 14 & 21, 2020

**VPSL/VPA  
CARRIED**

<b>TOPIC</b>		<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1.	2021/22 Tuition and Mandatory Non-Instructional Fees Consultation	*standing item through November 4, 2020 EC meeting	
2.	Naloxone Kit	Vpo - tabled	
3.	Feedback form update	Vpa - tabled	
4.	Exec in-office hours	<p>Vpsl – don't think our schedule is working for us. Would like to reevaluate it and hear what others think. Want to adjust mine. Pres – don't see a problem. We have accountabilities built in – working from home can be effective for some.</p> <p>Vpa – still figuring out my schedule but generally would like to be in the office more often.</p> <p>Vpe – keep Wednesday as the one firm day for everyone, but then provide some leeway for everyone to work around that.</p> <p>Vpa – would have to confirm if there would be any problems with having too many people in our offices at one time.</p> <p>Pres – ideally we would have a static schedule. Flexibility is good, but planning is easier with static.</p> <p>Vpe – look at if it's possible to have all of us in the office all the time.</p> <p>Vpsl – minimum should be our Wednesday, and then decide on schedules from there.</p> <p>Vpe – best practice of 2 days a week in office minimum?</p>	<p>Action:</p> <p>Execs to identify preferred work schedule and submit to GA by end of week.</p>
5.	Student Consultation	From Marlena: "I'm submitting an official request to use some of the funds allocated from the Student Consultation budget line. We'd like to	<b>MOTION</b>

		<p>incentivize students to participate in our online interview process as we begin discussions about our new website.</p> <p><b>\$25 x 25 students = \$625 total</b></p> <p>In past years, we have offered the same amount to our focus group participants (anywhere from 5 -15 students) as well as a pizza lunch. We'd like to provide our online participants with a \$25 gift card of their choice (from everythingcard.ca.)"</p> <p>Pres – request came to me from Marlena. I'm fine with approving this. Vpa – support this – some funds are already being used elsewhere. Approx \$200 max.</p>	<p><b>TO APPROVE AN EXPENSE OF UP TO \$625 FROM G/L 523000 TO PURCHASE GIFTCARDS TO PROVIDE TO ONLINE PARTICIPANTS TAKING PART IN WEBSITE CONSULTATION</b></p> <p><b>VPA/VPSL CARRIED</b></p> <p>Action: Pres to email Marlena that EC supports using these funds.</p>
6.	Outstanding Action Items		
7.	President's Report	<p>MacEwan Chancellor joint committee meeting. Tuition and fees meeting. Facilities meeting. CASA update. Alberta 2030 GFC session. Open House training session. Presidential installation video message. ESA meeting. Audit report. CAUS update. Tuition &amp; MNIF consultation meetings with MacEwan. AVP Students hiring meeting.</p>	
8.	VP Academic's Report	<p>Tuition &amp; fees meeting. Restorative meeting. Provost meeting update. Alberta 2030 bicameral governance session. Teaching and Learning Committee meeting. AVP students meeting. Open house session. Audit report. MASC meeting.</p>	
9.	VP External's Report	<p>U-Pass update. CASA update. Alberta 2030 small council meeting. ESA meeting. Alberta council workshop update. CAUS update. Met with MacEwan Student Life. MNIFs meeting. Met with Myrna Kahn.</p>	
10.	VP Operations & Finance Report	tabled	
11.	VP Student Life's Report	<p>SC meeting. Fees meeting. WPS meeting. Sexual Wellness webinar update. Open house training session.</p>	

		Student life meeting. Tuition/MNIFs prep meeting. SVAW debrief meeting. AVP update.	
12.	GM Report	tabled	
13.	Recognition		

4. Adjournment

**VPSL**

**CARRIED**

Time: 3:16pm