

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
January 21, 2021 @ 2:00pm**

**Voting Members:**

Sean Waddingham, President  
Alycia Stewart, VP Academic  
Ruan Bouwer, VP External  
Stephanie Ouellette, VP Operations & Finance

Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager  
Alan Honey, Governance Advisor

1. Call to Order: 2:15pm

2. Approval of Agenda:

**VPO/VPSL  
CARRIED**

3. Approval of Minutes for: January 6 & 18, 2021

**VPO/VPE  
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Extraordinary Event Declaration	GA – requirement of the Elections procedure so that our elections can proceed with some modifications (ex. electronic submissions)	<b>MOTION</b>  <b>TO DECLARE AN EXTRAORDINARY EVENT, DUE TO COVID-19, FOR THE WINTER 2021 ELECTIONS</b>  <b>VPA/VPSL CARRIED</b>
2. United Way Committee – Additional Student Seat	Pres – sharing info about this committee. Will send this out via email. Committee has worked with SAMU in the past. They're looking for a SAL sit on the committee. Hoping to have someone there for a longer term. Will bring forward a name for appointment in the future. Vpa – see benefit of having additional SAL. Have a couple ideas of students who might be interested. Vpsl – don't think Vpsl role has capacity to take this on – good opportunity for a SAL or councillor. Pres – keep one seat as a SAMU exec, and then provide opportunity to a student. Committee would like to have someone to offset the term of the exec that sits on it.	Action: Vpa to reach out to students who have already applied for committees, and Pres to email to SC, if we don't find a SAL, on Monday.
3. Expense Approval for Student w/ Gallivan Claim	Pres – we discussed this previously. Vpo – have already given the ok to Gallivan to deal with it. Pres – this is a one off.	
4. Student Voice on Violence Elimination Sub-	Vpsl – made some edits to the TOR that was previously approved. Looking to have this updated version approved. Vpa – the term off appointment seems odd. Why that decision?	<b>MOTION</b>

	Committee	Vpsl – matched with what USOLVE used to do. It also syncs up to be able to work with Vpsl for most of their appointed term.	<b>TO APPROVE THE STUDENT VOICE ON VIOLENCE ELIMINATION SUB-COMMITTEE TOR</b>  <b>VPSL/VPO CARRIED</b>
5.	Alberta 2030		<b>MOTION</b>  <b>TO GO IN CAMERA</b>  <b>VPE/VPO CARRIED</b>  <b>MOTION</b>  <b>TO GO OUT OF CAMERA</b>  <b>VPA/VPSL CARRIED</b>
6.	Dept. 12 Budget Check-in (Budget Due Friday)	Pres – Vpo needs to submit this to Justin by tomorrow. Ensure you've provided info. Vpo – we can meet tomorrow to <u>review</u> the submission.	
7.	Winter feedback form/survey	Vpa – wondering if we want to continue this from what we did last term? Continue as is, repurpose? Pres – think we should keep it open. Vpe – agreed. Can we pass off the reviewing of responses to someone? Pres – we could always share the responsibility of reviewing responses we received.	Action: Vpa to submit request for M&C to update site.
8.	Statistics Canada Jobs – SAMU Partnership Opportunity	Pres – we received call about this opportunity. How do we manage this? Gm – we've had a couple of these asks. Spoke to Carl about revamping our electronic media – may be some opportunity to showcase opportunities. If MacEwan has it we could channel this to them.	Action: Pres to respond to Sam, and cc Gm.
9.	Committees Graphic info sheet	Vpe – this came from LRC. Would like the committee chairs to help create something to increase interest from students. Vpo – use the committee training I created for training to use as a basis for this. Adapt slides into graphics. Vpa – submit to M&C as a marketing request.	
10.	Reports to SC	Vpe – from LRC, feedback received on eval forms identified that they noticed late EC reports to SC. Looking to find a way to ensure a way that meet the deadline.	Action: Add to next meeting agenda.
11.	Mystudentsystem consultation	Vpo -	Tabled to next meeting.
12.	VP Student Life's Report	AAC meeting. Sharilee Fossum meet. SVPEC restorative justice meeting. Brainstorm . First courage to act skillshare event . SVPEC meeting. ERPSMHC meeting. AHS cover communications townhall. Submitted final draft of courage to act resource.	

		<p>Pride meeting.</p> <p>Pride event planning.</p> <p>Transition planning .</p> <p>SVOVE training materials - done by the end of this week.</p> <p>- Relevant feedback from student SVPEC members, Roxanne, Meagan, Michelle Plouffe.</p> <p>Transition binder .</p>	
13.	GM Report	<p>Student Advocacy Coordinator.</p> <p>Meeting with Vice President Finance and Admin (Sharilee Fossum).</p> <p>Meeting to resolve Student Academic Grievance support.</p> <p>Meeting with Edmonton SA's on opportunities for collaboration.</p> <p>Revamped Administrative Coordinator position.</p> <p>Alberta GM's meeting.</p> <p>Reviewing organizational needs for 2021 to inform budget.</p> <p>Meeting with MacEwan Alumni.</p> <p>Meeting with VP Academic.</p> <p>Meeting with VP Operations &amp; Finance.</p> <p>Budget Preparation.</p> <p>Corporate Planning Project.</p>	
14.	President's Report	<p>Helped Achol (SRP Student) acquire a SIN at Service Canada.</p> <p>Attended AB2030 Student Town Hall.</p> <p>Met New CFO of MacEwan, Sharilee Fossum.</p> <p>Continued to work on Student Academic Grievance system/process.</p> <p>Call w/ U of A Grad Students' Association (UAGSA) President.</p> <p>CAUS Transformation Working Group Inaugural Meeting.</p> <p>Many strategic planning meetings with MacEwan's General Faculties Council and Board of Governors.</p> <p>Planned out the remainder of my term and what I'd like to get accomplished on a written document.</p> <p>SC Consultation Item created/submitted w/ extensive backgrounder.</p> <p>Meeting with Public Interest Alberta.</p> <p>Work on Restorative Resolutions with Academic Integrity Office.</p> <p>Op-Ed Brainstorm w/ SAMU VPEx.</p> <p>BFC Meeting – fee issues discussed.</p> <p>United Way Committee – first meeting of 2021 to set plans for the year.</p> <p>Alumni Advisory Council – plans for SAMU Collaboration announced.</p> <p>Alberta Health Services Student Engagement call.</p> <p>GRAC Committee – 2 meetings on Exec Remuneration so far.</p> <p>Meetings with UASU on External Advo Plans.</p> <p>Chaired Edmonton Student Alliance meeting.</p> <p>EC Transition Planning w/ the EC Team.</p>	
15.	VP Academic's Report	<p>Restorative resolutions.</p> <p>Engineering consultation.</p> <p>Townhalls- student, faculty, public.</p> <p>Student helps/ OHRDE meetings.</p> <p>GFC EC.</p> <p>AHS info.</p> <p>SSJOC.</p> <p>Strat plan session.</p>	

		Strat thought session. Provost meeting. BFC sit in. Academic planning committee meeting. Quality assurance committee meeting. Student survey working group. ITMC meeting.	
16.	VP External's Report		
17.	VP Operations & Finance Report	Working on: EC for a day, Campaigning 101, food for thought/town hall, transition, marketing stuff. BFC. Referendums + info for website, etc. Social committee. AHS town hall. Monday - sick day. Tuesday – off. Transition meeting. Meeting with Rick and Sharilee today.	
18.	Recognition		

4. Adjournment

**VPO**

**CARRIED**

Time: 4:02pm