

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 4, 2022 @ 2:00pm**

Voting Members:

Myles Dykes, President
 Stephan Vasquez, VP Academic
 Matt Yanish, VP External
 Larissa Williams, VP Operations & Finance
 Elaine Tran, VP Student Life

Resource Officials:

Darryl Kostash, Acting General Manager
 Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:08pm

2. Approval of Agenda:

VPE/VPO
CARRIED

3. Approval of Minutes for: April 20, 2022

VPSL/VPE
CARRIED

TOPIC	DISCUSSION	ACTION/MOTION
1. Committee Appointments	Note: will revisit appointments to AAC & LRC once result of CASA Chair appointment is known	MOTION TO APPOINT STEPHAN VASQUEZ TO GENERAL FACULTIES COUNCIL, GFC EXECUTIVE COMMITTEE, GFC COUNCIL OF STUDENT AFFAIRS, GFC ACADEMIC STANDARDS, CALENDAR & CURRICULUM, GFC ACADEMIC PLANNING AND QUALITY ASSURANCE, GFC COMMITTEE ON TEACHING & LEARNING, GFC COMMITTEE ON SCHOLARLY ACTIVITY, INFORMATION & TECHNOLOGY MANAGEMENT, DISTINGUISHED TEACHING AWARD, DISTINGUISHED RESEARCHER AWARD, PRESIDENTS MEDAL AWARD, STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, AND AWARDS SUB-COMMITTEE VPO/VPE

		<p>CARRIED</p> <p>MOTION</p> <p>TO APPOINT MYLES DYKES TO THE GENERAL FACULTIES COUNCIL, GFC COUNCIL ON STUDENT AFFAIRS, CONVOCATION PLANNING COMMITTEE, APPOINTMENT ADVISORY COMMITTEE, AND PROCEDURE SUB-COMMITTEE</p> <p>VPSL/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT LARISSA WILLIAMS TO THE INFORMATION & TECHNOLOGY MANAGEMENT COMMITTEE, STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, FACILITIES ADVISORY COMMITTEE, FOOD ADVISORY COMMITTEE, BYLAWS AND POLICY COMMITTEE, GOVERNANCE REMUNERATION ADVISORY COMMITTEE, HEALTH & DENTAL SUB-COMMITTEE, AND PROCEDURE SUB-COMMITTEE</p> <p>VPE/VPSL CARRIED</p> <p>MOTION</p> <p>TO APPOINT ELAINE TRAN TO THE UNITED WAY FUNDRAISING COMMITTEE, BOOK OF THE YEAR COMMITTEE, INDIGENOUS ADVISORY COUNCIL, FOOD ADVISORY COMMITTEE, STUDENT COMMUNITY ENGAGEMENT GRANT COMMITTEE, BLACK HISTORY MONTH COMMITTEE, SOCIAL</p>
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2.	Office Renovations	<p>Vpo – supplied info – Darryl & I met with Mona re. getting walls completed. This is the budget that was provided. Will require a building permit to complete the reno. 10% contingency built into cost. Open to discussion on whether this needs to be brought to council or not.</p> <p>Pres – if taking from Maintenance Fund we're required to report the expenditure to SC. Explain how the cost could increase if we wait?</p> <p>Vpo – was told the cost could increase.</p> <p>Gm – spoke with AllWest – manufacturers & suppliers are increasing costs – expect prices to increase by mid-May. Potential 5-7% jump by end of month.</p> <p>Vpa – estimate on timeline?</p> <p>Gm – 2-4 weeks construction timeline for completion. As we evolve in this building we will continue to make appropriate changes.</p>	<p>MOTION</p> <p>TO APPROVE UP TO \$178,000.00 FROM THE MAINTENANCE FUND TO BE USED FOR OFFICE RENOVATIONS</p> <p>VPO/VPE CARRIED</p> <p>Action: Vpo to report to SC on expenditure.</p>
3.	SAMU Lights	<p>Vpo – this is for the SAMU sign on the front of the building. This would make it so that each letter can have a separate color.</p> <p>Gm – most of the cost is to bring equipment in to make the change. We originally thought that the sign was set up for this but it's not.</p>	<p>MOTION</p> <p>TO APPROVE UP TO \$4000.00 FROM THE MAINTENANCE FUND TO BE USED TO UPGRADE OUR BUILDING SIGNAGE</p> <p>VPO/VPA CARRIED</p>
4.	Council Agenda	<p>*standing item for 2 weeks before every SC meeting.</p> <p>Pres – discuss what's coming to council at the next meeting.</p> <p>Vpo – hope to have the mental health report done.</p>	<p>Action: Vpo/GA to create a calendar of presentations for the coming year.</p>

		<p>Pres – could we do a MacEwan Strategic Vision presentation sometime this summer? Any other presentations that would be pertinent in the coming months? Also discussion of SAMUCares or bursary presentation.</p> <p>Vpa – transit presentation? There have been a lot of problems within the system lately.</p> <p>Pres – ask ETS for a presentation and then it would provide our elected leaders an opportunity to ask them questions.</p> <p>Gm – the more we talk about this the better – important topic.</p> <p>Pres – maybe ask partners to present on awareness, education, etc to SC.</p> <p>Vpsl – is this something LRC should discuss?</p> <p>Pres – yes. Bring recommendations to EC for presentations.</p> <p>Vpe – don't think SC presentations at SC meetings should be for PD. More presentations is a great idea for SC.</p> <p>Pres – CASA presentation would be useful later on.</p>	
5.	Flex	<p>Pres – talked a little last week about flex. Want to make sure we're accountable & transparent.</p> <p>Vpe – the reason we have this is to work our required time – it's not for leaving early or starting late on a continued basis.</p> <p>Vpo – if we want to change the policy around this we should do so for the next year – it looks really bad if we are to change something for ourselves.</p> <p>Vpsl – understand what Vpo is saying – it would look weird.</p> <p>Gm – recommend having a HR consultant come in and review, then make a recommendation on how to move forward. To me I'd see some kind of flex agreement.</p>	<p>Action:</p> <p>Continue on with flex for this year and report to Audit Committee quarterly & EC monthly.</p> <p>Bring this topic to May 18 EC meeting.</p>
6.	VP Operations and Finance's Report	<p>Refresher & retreat planning.</p> <p>Position description work.</p> <p>Retreat.</p> <p>AVP Financial Services search committee update.</p> <p>50th celebrations.</p> <p>Student issues.</p> <p>Helping incoming execs orient in office.</p> <p>Met with Gallivan re. renewal.</p>	
7.	VP Student Life's Report	<p>Onboarding – met with a lot of MacEwan departments.</p> <p>Pride update.</p> <p>Follow up meetings.</p>	
8.	General Manager's Report	<p>Oilers tix update.</p> <p>Summer student/HR update.</p> <p>SAMUCares update.</p> <p>Tile project wrapped up. Will be set up on the first floor in a couple weeks.</p> <p>Chamber doors going up tomorrow.</p> <p>Vendor update.</p> <p>Vacation time being used up during summer hours.</p> <p>Office plan update re. external people.</p> <p>General staff meeting on Friday went well.</p> <p>Planning for the new year has begun.</p> <p>Gallivan meeting.</p>	
9.	President's Report	<p>Transition/refresher prep.</p> <p>Retreat.</p> <p>Met with Myrna re. follow up item from PVP/guidelines.</p> <p>Misha Bazelevsky plaque update.</p> <p>ESA update – hosting AGM. SAMU is on planning committee.</p>	

10.	VP Academic's Report	Getting acclimated. Introductory meetings. Connecting with counterparts. Campaign priorities – initial planning.	
11.	VP External's report	CAUS Changeover planning. Onboarding/transition work – SAMU & CAUS. CASA platform work.	
12.	Recognition		

4. Adjournment

Time: 4:03pm