



Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
October 5, 2022 @ 2:30pm

**Voting Members:**

Myles Dykes, President  
Stephan Vasquez, VP Academic  
Matt Yanish, VP External  
Larissa Williams, VP Operations & Finance  
Elaine Tran, VP Student Life

**Resource Officials:**

Darryl Kostash, Acting General Manager  
Alan Honey, Governance Advisor

**Recording Secretary:**

Alan Honey, Governance Advisor

1. Call to Order: 2:34pm
2. Approval of Agenda:  
**VPA/VPSL**  
**CARRIED**
3. Approval of Minutes for: September 27, 2022  
**VPA/VPO**  
**CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Committee Appointments	<p>*tabled from last meeting</p> <p>SCE Dean Search Committee discussion.</p> <p>Vpsl – might be good to have EC see all the applications.</p> <p>Vpo – agreed, would like to see the applications prior to approving. Moving forward include applications in EC agenda.</p> <p>Vpa – need student for SCE Dean Search Committee but I can't do it. Be best to give it to a student of SCE. Will communicate with those students.</p> <p>Vpo – if we can find a SCE student that would be great but if we can't we can have more conversation about the topic.</p> <p>Gm – suggest we reply to MacEwan that we don't represent those students and encourage them to solicit a student to sit on the committee.</p> <p>Vpo – if their procedure indicates 'student' we should still try for a SCE student with a timeline to recruit for two weeks.</p> <p>Gm – if we don't find a SCE student we should find a student not directly involved with SAMU.</p> <p>Vpsl – we're not technically representing those students under the PSLA so agree with what we're recommending.</p> <p>SVPEC</p>	<p><b>MOTION</b></p> <p><b>TO REMOVE CELINA VIPOND FROM REB</b></p> <p><b>VPA/VPSL</b> <b>CARRIED</b></p> <p><b>MOTION</b></p> <p><b>TO APPOINT LETICIA ANIM KWARTENG TO FHCS, RIDHI THAKUR TO FAS, CINDY AUNG CHEN TO REB, SAADIA CHEEMA TO STUDENT AFFAIRS, AND ABBIGALE MASSAM TO REB</b></p> <p><b>VPA/VPE</b> <b>CARRIED</b></p> <p><b>MOTION</b></p> <p><b>TO APPOINT HAYLEY DICKS AND TO THE SEXUAL VIOLENCE PREVENTION</b></p>

		<b>AND EDUCATION COMMITTEE (SVPEC)</b>  <b>VPSL/VPO CARRIED</b>  Action: Vpa/GA to consolidate SAL committee listing into one place on Sharepoint	
2.	Advo Committee Discussion	<p>*tabled from last meeting</p> <p>Vpe – there have been committees created in the past similar to what I'm considering, but don't want to replicate those. I want to demystify the work that I do – a group that, in the spring, would help develop the priorities for the year in an advisory capacity. At end of Vpe term there could be a review of what was accomplished. Look like an ongoing focus group.</p> <p>Vpa – talked to any councillors yet?</p> <p>Vpo – hope to bring a committee restructuring plan to EC at retreat. Think what is described is too niche.</p> <p>Vpsl – need to look at an expanded level of what our committees do.</p> <p>Ga – concern that the group doesn't really</p> <p>Vpsl – we already have a reporting structure to SC – that should be used more effectively. Tie some of the CASA/CAUS priorities to our EC workplan?</p>	
3.	EC Performance procedure	<p>Vpo – provided procedure for EC to review. Will submit CoC policy at the month's SC meeting so some procedures will need to come quickly after that. This would be a team norms kind of document for the year. Provide feedback on anything missing, etc. See this document being reviewed at the beginning of every new EC's elected term to identify their team norms. Hope to bring it forward around the time the policy goes to SC for approval.</p> <p>Vpsl – could we bring this to retreat to pilot it for the rest of the year? There might be changes needed before we leave office if some things don't work out as we expected.</p> <p>Vpa – looking at professionalism for dress – be more specific to situations.</p> <p>Vpe – agree with last point. Define who decides on 'dressing professional' and when it's defined.</p>	
4.	SC Training	Vpo – agenda provided. At next EC meeting will identify who is doing what so everyone's clear on their role.	
5.	Tek Booth	<p>Vpo – this is a proposal to acquire the Tek Booths we've previously discussed. Price will be increasing in approx. 10 days. Booths cost is \$28000, but there is electrical and other costs involved that will take us close to \$35000.</p>	<b>MOTION</b>  <b>TO APPROVE UP TO \$38000 FROM THE MAINTENANCE FUND FOR THE TEK BOOTHS</b>  <b>VPO/VPSL CARRIED</b>

6.	Tuition policy	Tabled.	
7.	Healthy Campus Alberta Regional Gathering	Vpsl – costs have been provided. Registration just opened. Please review. Just have to ensure it's within budget. Vpo – we should have budget to cover this expense.	
8.	Project Updates	Updates provided from each exec.	Add Google Drive link to document to EC agendas going forward.  Action:  Vpa to share focus group questions with EC & confirm SC was informed.
9.	VP Operations and Finance's Report	Topics include: Tuition & MNIF conversation; Audit; Official position; ec retreat; GM timelines; ConEd; SC training; Gov Review; HR update; SAMU finances; Gallivan meeting;	
10.	VP Student Life's Report	Topics Include: Student Mental Health Committee; Health promotion; Mental Health Awareness Week; SRP; SC elections; EC retreat; SC swag;	
11.	President's Report	Topics include:	
12.	VP Academic's Report	Topics Include: The griff interview; Mental Health Workshop; MMIW event; Dean Search; Council of Student Affairs; Internal Grants training; NIAC conference;	Action: Vpa & Vpe to write & submit conference reports.
13.	VP External's report	Topics Include: T-shirts update; CASA; CAUS; SC elections;	
14.	General Manager's Report	Topics include: Building; offices; student groups; HR update; Covid; Annual Report; Furniture; The Pantry/Breakfast Club; AMICCUS-C;	
15.	Recognition		

#### 4. Adjournment

Time: 4:37pm