



**Voting Members:**

Gabriel Ambutong, President  
Darcy Hoogers, VP Academic  
Alric Reid, VP External  
Joseph A. La Torre, VP Governance & Finance  
Aleace Moom, VP Student Life

**Resource Officials:**

Darryl Kostash, General Manager  
Alan Honey, Governance Advisor

**Recording Secretary:**

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm
2. Approval of Agenda:  
**VPSL/VPE  
CARRIED**
3. Approval of Minutes: May 29, 2024  
**VPGF/VPE  
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Exec RSP/TFSA & Finance presentation	By Cam Whiting.	
2.	Contingency Fund	Vpgf – briefing note provided. Whiting – required to have 2 months of operating expenses in our Operating account. Currently our saving account doesn't cover the full amount so require a motion from EC to approve this transfer. We didn't have to do this last year – this is always the tight time of year as the next transfer from MacEwan doesn't happen until July.	<b>MOTION</b>  <b>TO APPROVE THE TRANSFER OF \$1,003,189.31 FROM THE CONTINGENCY FUND TO THE OPERATING FUND</b>  <b>VPGF/VPE CARRIED</b>
3.	Institutional Memory	IAA – briefing note provided. This will help keep track of meetings EC has with MacEwan, etc. Draft from provided – able to provide as much info as you believe is needed for institutional memory. This creates a standard process to implement this year for a trial. Vpsl – like the idea – good to track our advo to MacEwan or externally. Vpe – believe this is helpful to ensure continuity. Vpgf – in favour, important to have this institutional memory. Pres – need to have a process for reviewing these. Support staff can consolidate? In favour of idea.	Action: Update norms document and bring to next EC.  Touchpoint at EC midyear retreat-review process.

4.	Marketing	Pres – based on presentation I'd like EC to consider: - ability to identify what analytics are important for Governance events. - advo planning – include SPEAR report.	Action: include topic in Advo Planning.
5.			
6.	Project Updates (Standing Item)	Sharepoint Drive: <a href="#">EC Workplan</a>	
7.	Outstanding Action Items		
8.	Advocacy Wins	Sharepoint Drive: <a href="#">Advo Wins</a>	
9.			
10.	VP Academic's Report		
11.	VP External's report	Affordable housing meeting update.	
12.	VP Governance and Finance's Report		
13.	VP Student Life's Report	Met with MacEwan International re affordable housing.	
14.	President's Report		<b>MOTION</b> <b>TO GO IN CAMERA</b> <b>VPGF/VPSL CARRIED</b>  <b>MOTION</b> <b>TO GO OUT OF CAMERA</b> <b>VPE/VPGF CARRIED</b>
15.	General Manager's Report	AMICCUS-C update. Pre-audit almost complete. Fiscal end of year coming June 30. Credit card responsibilities reminder.	
16.	Recognition		

4. Adjournment

Time: 3:10pm.