



**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
August 7, 2024 @ 2:00pm**

**Voting Members:**

Gabriel Ambutong, President  
Darcy Hoogers, VP Academic  
Alric Reid, VP External  
Joseph A. La Torre, VP Governance & Finance  
Aleace Moom, VP Student Life

Alan Honey, Governance Advisor (Recording Secretary)

**In Attendance:**

Shannon Marshall, Executive Coordinator  
Larissa Williams, Internal Advocacy Advisor

**Resource Officials:**

Darryl Kostash, General Manager

1. Call to Order: 2:00pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:

**VPSL/VPA  
CARRIED**

4. Approval of Minutes for: July 31, 2024

**VPA/VPSL  
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Tech Fee/ Student Tech Fee Committee	Vpgr – TOR amendments, Tech Fee as a MNIF, SAMU Proposals. Haven't received minutes or TOR from MacEwan to review yet. Will contact them again to get those. Pres – if this continues we should contact the Chair of the committee. Vpa – during the tech fee meeting they indicated the minutes would be available by the end of that particular week. Pres – limited time to prepare for next meeting if we aren't provided information in a timely manner.	
2. Encampment Statement Asks Discussion	Pres – based on conversations had we need to re-evaluate how to move forward. MacEwan doesn't seem to have an intention of making a statement on student safety or having dialogue with student protesters.	Action: Add topic to next Advo Campfire.

		<p>Vpa – could be worthwhile pivoting the focus, just not sure how yet. If MacEwan isn't going to give in to our requests we should update.</p> <p>Vpe – good to pivot at this point. Pressing MacEwan on something they're now going to do isn't useful.</p> <p>Vpgf – potential to mediate between the two? Or SAMU convey info to MacEwan in place of PSA.</p> <p>Vpa – could we connect this project with Town Halls, etc?</p>	
3.	EC at Fall Fest	<p>GM – we need people to support Fall Fest. We want EC to introduce bands, etc. Looking to know what you want to do, but also asking for help with setup/takedown if possible.</p>	<p><b>MOTION</b></p> <p><b>TO MOVE TO COMMITTEE OF THE WHOLE</b></p> <p><b>VPA/VPSL CARRIED</b></p> <p><b>MOTION</b></p> <p><b>TO MOVE OUT OF COMMITTEE OF THE WHOLE</b></p> <p><b>VPE/VPA CARRIED</b></p>
4.	Signing Authority Delegation	<p><i>Bylaw 51: Executive Committee may delegate the authority of operational contracts of under \$75,000 and not exceeding a five-year term to the General Manager.</i></p> <p>Gm – 1. looking at a contract of no more than 2 years. This would be a shorter term for Coke to prove they are a good partner with SAMU – the last contract was during Covid which didn't necessarily provide a good indication so want to provide them with another chance.</p> <p>Vpa – support how GM is going about this.</p> <p>Gm – after this contract we will go to RFP.</p> <p>Vpe – support motion.</p> <p>– 2. Currently negotiating a three or five year deal to provide us with better pricing. We use Jotform for a lot of things at SAMU and will also be adding it to our website to replace software that is less efficient and user-friendly.</p> <p>Vpe – does it tie us to using Jotform on the website?</p> <p>Gm – yes, and some of SAMU is currently using the product already. This integrates well with what we currently do.</p>	<p><b>MOTION</b></p> <p><b>TO DELEGATE SIGNING AUTHORITY TO THE GENERAL MANAGER TO ENTER AND SIGN SAMU INTO AN OPERATIONAL CONTRACT WITH COCA-COLA BOTTLING LIMITED</b></p> <p><b>VPGF/VPSL CARRIED</b></p> <p><b>MOTION</b></p> <p><b>TO DELEGATE SIGNING AUTHORITY TO THE GENERAL MANAGER TO ENTER AND SIGN SAMU INTO AN OPERATIONAL CONTRACT WITH JOTFORM</b></p> <p><b>VPGF/VPSL CARRIED</b></p>
5.	Project Updates (Standing Item)	<p><a href="#">EC Workplan 2024-2025</a></p>	
6.	Outstanding Action Items		

7.	Advo Wins	<a href="#">Advo Wins</a>	
8.	VP Student Life's Report		
9.	VP Academic's Report		
10.	VP External's Report	CAUS update. CASA update.	
11.	VP Governance & Finance Report		
12.	President's Report	Dean reappointment request update.	<b>MOTION</b> <b>TO GO IN CAMERA</b>  <b>VPA/VPE</b> <b>CARRIED</b>  <b>MOTION</b> <b>TO GO OUT OF CAMERA</b>  <b>VPGF/VPE</b> <b>CARRIED</b>
13.	GM Report	Building update. SAMUnity update. Legal update. Difficult conversations training update. SG update.	
14.	Recognition		

5. Adjournment  
Time: 3:46pm