



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 7, 2025 @ 2:00pm**

Voting Members:

Nathan Poon, President
Chioma Uzor, VP Academic
Wilfrid Youbi Fansi, VP External
Andrei Santiago, VP Governance & Finance
Alem Tesfay, VP Student Life

Resource Officials:

Darryl Kostash, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

In Attendance:

Shannon Marshall, Executive Coordinator
Larissa Williams, Internal Advocacy Advisor
Parvin Sedighi, External and Stakeholder Relations
Manager
Emily Lukacs, External Advocacy Advisor

1. Call to Order: 2:01pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:

VPSL/VPGF

CARRIED

4. Approval of Minutes for: May 1, 2025

VPGF/VPSL

CARRIED

TOPIC		DISCUSSION	ACTION/MOTION
1.	Norms	<p>Office communication – please use Outlook and/or Teams for office communication. (Telegram should only be used during retreats)</p> <p>Out of office – if you are not coming in due to illness or are coming in late please notify your team (ie. EC & GAST) via Teams/Outlook, and also notify the reception desk (samuadmin@macewan.ca) by email that you are away.</p> <p>Office hours – please define your office hours. Please choose 8:30am-4:30pm OR 9:00am-5:00pm and stick to these throughout your elected term.</p>	<p>Action: GA to book a session to discuss norms.</p>

		<p>Vacation or conference – if you are planning to be away from the office for vacation or to attend a conference please notify the reception desk (samuadmin@macewan.ca) via email prior to leaving. Also let EC/GAST know when you're scheduled to be away via Teams.</p> <p>Out of Office notification – when you are going to be Out of Office ensure you set up an Out of Office notification in Outlook.</p> <p>Time off in Lieu (TOIL) – TOIL cannot have a negative balance. TOIL can only be accumulated when required for business purposes (ie. only if you cannot flex your day).</p> <p>Arrival for meetings/event – you should arrive to meetings/event at least 5 minutes ahead of the start time.</p> <p>BambooHR – update BambooHR within xx hours/days of an absence or if accumulating TOIL hours.</p> <p>Executive Committee (EC) meetings – submit agenda items to Alan (via email) by noon on the day prior to the scheduled meeting at minimum.</p>	
2.	Appointment	<p>VPA/IAA –</p> <p>*Executive Committee motion 2025-03-26-5: "TO APPOINT JOEHN TORRES TO THE SCHOOL OF BUSINESS ASSOCIATE DEAN HIRING COMMITTEE"</p>	<p>MOTION</p> <p>TO RESCIND EXECUTIVE COMMITTEE MOTION 2025-03-26-5</p> <p>VPE/VPGF CARRIED</p> <p>MOTION</p> <p>TO APPOINT ANDREI SANTIAGO TO THE ASSOCIATE DEAN OF BUSINESS HIRING COMMITTEE FOR A TERM ENDING MAY 30, 2025</p> <p>VPSL/VPE CARRIED</p> <p>MOTION</p> <p>TO APPOINT DARCY HOOGEERS AS THE VP ACADEMIC DESIGNATE FOR THE ACADEMIC APPEAL PANEL OCCURRING ON MAY 9, 2025</p> <p>VPGF/VPSL CARRIED</p>

			MOTION TO APPROVE THE UPDATED MANDATE FOR THE TOWERS COLLECTIVE STUDENT GROUP VPSL/VPGF CARRIED
3.	Student Groups	VPSL -	
			MOTION TO GO IN CAMERA VPGF/VPSL CARRIED MOTION TO GO OUT OF CAMERA VPGF/VPSL CARRIED Action: RM to present draft response to president by end of day tomorrow.
4.	Student Inquiries re Global Conflict	Pres – since our discussion this morning we’ve received emails re. suspension of PSA.	
5.	Outstanding Action Items		
6.	VP External’s Report	CASA meetings update.	
7.	VP Governance & Finance Report	Reading policy/procedure/etc. SCOC update re appointments. Transition.	
8.	VP Student Life’s Report		
9.	VP Academic’s Report	Tabled	
10.	President’s Report	Onboarding week – transition/CASA.	
11.	GM Report	SG issue. HR update. Building update.	
12.	Recognition		

5. Adjournment
Time: 2:52pm