**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University**
July 19, 2017 at 6:00pm in room #7-218

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In Attendance:

Stephanie Nedoshytko, President
Robbie Lepp, Vice President Academic
Parvin Sedighi, Vice President External
Emma Patterson, Vice President Operations
Jason Garcia, Vice President Student Life
Andrew Bieman, Councilor
Aubrianna Broughton-Snow, Councilor
Andrew Desaulniers, Councilor
Rachele Drummond, Councilor
Jacob Marler, Councilor
Duncan McManus, Councilor
Jared Millions, Councilor

Arva Nadeem, Councilor
Mark Romero, Councilor
Luis Ruiz, Councilor
Megan Sell, Councilor
Tansy Spyker, Councilor
Quyen Tang, Councilor (absent)
Micheal Ziegler, Councilor

SAMU Officials and Council Support:
Timothy Jobs, Chair
Alan Honey, Governance Advisor
Monica Brzak, Admin Assistant

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Meeting called to order at 6:00pm.

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION   TO APPROVE THE AGENDA FOR JULY 19, 2017

NADEEM/DRUMMOND

McManus – strike 6.1 and move it to

      MOTION TO STRIKE 7.1 AND ADD 8.2 TO READ THE SAME

      MCMANUS/ZIEGLER

      CARRIED

CARRIED

2.2 MOTION   TO APPROVE THE MINUTES OF JUNE 21 AND JUNE 28, 2017

RUIZ/BIEMAN

CARRIED

3. Presentations

4. For Information

4.1 Reports

4.1.1 President

GM update.

4.1.2 Vice President Academic

As presented.

4.1.3 Vice President External

As presented.

4.1.4 Vice President Operations & Finance

As presented.

4.1.5 Vice President Student Life

Convocation regalia update.

4.1.6 Chair of Students' Council

As presented.

4.2 Executive Committee Minutes

Minutes of June 7, 14, 23, and 28, 2017 provided.

5. Question Period

5.1 Written Questions

Ziegler - For President: what knowledge and new perspectives did you gain specific to your role at the CAUS Counterpart Conference?
Pres - Neither Presidents nor VP Externals were able to participate in a breakout session, as a majority of the conference was spent finalizing the CAUS advocacy priorities document. I did get to discuss different governance structures as well as gender parity at SAMU with the conference delegates.

Ziegler - For VPO: what knowledge and new perspectives did you gain specific to your role at the CAUS Counterpart Conference?
Vpo - As I mentioned in my report, specific things included: Health and Dental plans and providers, Association/Union revenue generators, Student food services/catering, Budget process, structure and publication, and legal agreements specifically between the Institution and Association. Discussing different procedures and operations can help flush out problems different associations/unions face, and ideas on how to solve them.
Third written question,

Ziegler - VPE: what knowledge and new perspectives did you gain specific to your role at the CAUS Counterpart Conference?
Vpe - The VP Externals did not have a chance to do position specific work, as the time we had at the conference was spent in the CAUS meeting, finalizing CAUS priorities for the year.

Ziegler - For VPSL: what knowledge and new perspectives did you gain specific to your role at the CAUS Counterpart Conference?
Vpsl - As stated in my report to council the VPSLs "dedicated our breakout session time to discuss Sexual Violence, Mental Health and Campus Indigenization in depth. We spoke to our portfolios' relationships to our respective schools & associations on these issues, potential areas of collaboration going forward, and agreed on collective takeaways from the session on how we should act on these issues accordingly."
Fifth written question,

Ziegler - For VPA: what knowledge and new perspectives did you gain specific to your role at the CAUS Counterpart Conference?
Vpa - My knowledge on OERs is still somewhat limited so my biggest takeaway was information on these. The VPA at Mount Royal University went to an Open Textbook summit in BC and provided us all with a little more information on OERs. A lot of places that promote OERs are straying away from calling OERs free textbooks, and instead using words like affordability, accessibility, and promotion of student success. I was also informed about some of the campaigns those schools ran in the past and will be working with SAMUs marketing team to see what will work for us. The five VPAs from

institutions that make up CAUS will be working together to run a province wide textbook broke campaign in January aimed at both students and faculty.

I also learned that MacEwan is ahead of the game in producing institutional learning outcomes (ILO) and having a policy on student rights and responsibility. The ILO work has come from a desire to stay ahead of the government in case the Alberta government chooses to follow in Ontario's footsteps and require that all PSIs have ILOs. The Student Rights and Responsibilities policy is something our institution has had since 1983 when it was approved by academic council.

Ziegler - For VPO, VPSL and President: seeing as this question fits into all of your roles, I have decided to direct it towards of three of you. Since scholarship funding in the most recent budget saw a drastic cut of $14 000 (2016-2017 acct.# 502500 at $16 000 and 2017-2018 acct.# 502500 at $2000) has there been any talk of creating a new scholarship to replace the one that came to an end, that could be added to next year's budget or talk of any beneficially equivalent replacement?

Vpo - This is something we will address closer to budget review and creation for next fiscal year. For this year however, the budget acts as is. The $2000 you refer to is a top up, while the rest of the scholarships are self-funding now and don't require top ups.

Ziegler - For President: what are the common goals we share with UASU, that our current executive can most effectively work on through collaboration to ensure progress towards their completion?

Pres - Given that we are the two publically funded universities in Edmonton, it is important that we keep a strong relationship with UASU within our shared advocacy organizations, ESA, CAUS, and CASA, but also have a good understanding of both of internal issues. Some of the things that we would like to work on this year are mental health initiatives, open education resources, and the municipal election. Other initiatives are to come.

Ziegler - For VPA and VPSL: what are the policies and procedures that fall within your portfolios that are being brought forward at the Code of Conduct meeting, and what are ECs thoughts on them?

Vpsl - The Non-Academic Conduct policy and the Non-Academic Conduct procedure are areas that concern my portfolio. At this meeting in particular discussions surrounding the Non-Academic Conduct policy and procedure have been very preliminary, but one ask thus far was to clearly outline the process in the Non-Academic Conduct procedure that Student Affairs & Security Services determine the appropriate policy & procedure during a non-academic incident given specific non-academic incidents are governed by separate, policies (i.e. ensuring a sexual assault directed to the Sexual Violence stand-alone policy & procedure or a human rights violation to the future Human Rights & Accessibility policy & it's related procedures as opposed to those governed simply Non-Academic Conduct).

Vpa - At this Code of Conduct meeting we discussed what the VPSL mentioned and a policy and procedure on Academic Integrity. As the VPSL mentioned in his response, this meeting was very preliminary. The Academic Integrity Office has been working on a policy like this for some time and they are reaching out to various stakeholders on our thoughts. Some of the thoughts we had on Academic Integrity were surrounding clarification of definitions and wording. The process based on what was written was a little confusing to follow and would likely be even more difficult to navigate for students-at-large. Moving forward, I will be meeting with the Academic Integrity Office to discuss this policy and procedure. All of EC will have discussions on these policies and procedures in our meetings so that the VPSL and myself can accurately bring forward the comments of the entire executive team without us all having to make time to attend these meetings in the future.

Ziegler - For VPA: having tested the Office of the Registrar's new way for students to apply for all scholarships, awards and bursaries, what are your thoughts?

Vpa - Overall I liked the process and found it a lot easier than the current system. You will apply for them through the Peoplesoft student system, which will automatically pull your student information and bring it into the application. You will be asked a series of questions which will then provide you with all the awards you are eligible for. This streamlines it quite a bit since you won't have to read hundreds of rewards to find out which you are eligible for and then add them to your cart. A downside however, is instead of filling out the additional materials, like additional questions or written responses, at the end of the application and doing it all at once, you must click on each award and fill them out individually. An upside to this process is if one award has the same questions as an award

that you answered prior to it, it will auto fill your responses from the previous question. Unfortunately, they brought us in too late into the conversations so some of the issues I had with it cannot be altered. The issues I had were minor and would aid in user friendliness, but aren't completely necessary.

Ziegler - For VPE: what are some of the barriers to post secondary education you hope to address in your potential campaign this fall?
Vpe - This is an ongoing conversation that has not yet reached specifics. Financial and social barriers will be highlighted, though

Ziegler - For EC: refer to EC meeting minutes for June 14, 2017, topic 3 and June 28, 2017, topic 2; I've noticed that missing receipts take a month to come into discussion at an EC meeting (can refer to old EC minutes to see this is a trend of at least two years). Why is it that it takes over a month for EC to discuss and vote on approving a lost receipt?
Vpo - Credit card statements are received on the 15th of each month for the prior month's expenses. Staff have a period of time (10 days) in which to hand in all receipts with their expense report. Between this time and when these reports go to Finance, that is where the missing receipt is usually found. From there it is passed on to EC.

Ziegler - For EC: refer to SAMU Procedures Grants, article 3; why are grants awarded on a first come first serve basis? Article 5 explains that an itemized receipt is necessary to receive a reimbursement; does that mean that students can only receive this grant as a reimbursement?
Vpsl - The procedure is written this way to ensure that student conference grants are used specifically for conference expenses. Students are required to submit receipts and a review of the conference they attended before they receive their reimbursement.

Ziegler - For EC: refer to SAMU Procedures Elections; article 39 explains that tie breaks will be determined by a coin toss; does this seem a bit outdated and rudimentary, and could we not enshrine a better method of breaking ties?
Vpa – Outside of a 'runoff' where the people tied run a whole new campaign, the two main ways of deciding a tied vote are to flip a coin or to remove a random ballot. We used to have the CRO remove a random ballot back when they were paper ballots, but the electronic age has made that more difficult so we decided to go with the coin-toss option.

5.2 Oral Questions

Topics include: Student Conference Grants; SC Recordings; Crisis communication including MacEwan & SAMU; Barriers for Post-Secondary students;

6. **In Camera Period**
7. **Motions & Business Orders of the Day**
   ### 7.1 Audio Recordings/Transcripts of Students' Council Meetings
   MOTION   TO RECEIVE BOTH A REPORT AND A PROPOSED AMENDMENT OF "STUDENTS' COUNCIL MEETINGS" POLICY ON ACCESSIBLE AUDIO RECORDINGS AND/OR TRANSCRIPTS FROM BPC NO LATER THAN THE OCTOBER 18, 2017 MEETING

   ZIEGLER/MCMANUS

   > *MOTION   TO STRIKE "BOTH" AND "AND A PROPOSED AMENDMENT OF STUDENTS' COUNCIL MEETINGS POLICY"*

   > *DESAULNIERS/SPYKER*

   > *CARRIED*

   CARRIED

8. **Consultation**

   8.1 Possibility of Electoral Reform in EC Elections

   McManus – looking for feedback on the potential of ranked voting.

   8.2 BPC writing policy for recording individual votes cast during meetings when votes are taken.

   McManus – looking for feedback on what being transparent to students means.

9. **Evaluation**
10. **Recognition**
11. **Adjournment**

MOTION   TO ADJOURN

VPA

CARRIED

Next Meeting Date: August 16, 2017

Meeting adjourned at 7:31pm.