

**Agenda for the Students' Council Meeting of the  
Students' Association of MacEwan University  
January 16, 2019 at 6:00pm in room #7-218**

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**In Attendance:**

Andrew Bieman, Vice President External  
Lee Burton, Councillor  
Ruan Bouwer, Councillor  
Rachelle Drummond, Councillor  
Jackie Kent, Vice President Academic  
Jaden Melech, Councillor  
Spencer Newton, Councillor  
Emma Patterson, Vice President Operations  
Parvin Sedighi, President  
Tansy Spyker, Vice President Student Life  
Alycia Stewart, Councillor  
Kent Strayer, Councillor

Lukus Ratz, Councillor  
Luis Ruiz, Councillor  
Matthew Yanish, Councillor  
vacant, Councillor  
vacant, Councillor  
vacant, Councillor  
vacant, Councillor

*SAMU Officials and Council Support:*  
Timothy Jobs, Chair  
Alan Honey, Governance Advisor  
Samantha Hay, Governance Assistant

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Meeting called to order at.

**1. Treaty 6 Land Recognition**

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwacyi Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

**2. Approvals**

**2.1 MOTION**

***TO APPROVE THE AGENDA FOR JANUARY 16, 2019***

**2.2 MOTION**

***TO APPROVE THE MINUTES OF DECEMBER 19, 2018***

**3. Presentations**

3.1. Diversity and Inclusion – presented by Irfan Chaudry

**4. For Information**

**4.1. Reports**

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

4.1.6.

**4.2. Executive Committee Minutes**

Minutes of December 12, 2018 provided.

**5. Question Period**

**5.1. Written Questions**

**5.2. Oral Questions**

**6. In Camera Period**

**7. Motions & Business Orders of the Day**

**7.1.**

**8. Consultation**

**8.1**

**9. Evaluation**

**9.1.**

**10. Recognition**

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**11. Adjournment**

***MOTION TO ADJOURN***

Next Meeting Date: January 23, 2019

Meeting adjourned at

**In Attendance:**

Andrew Bieman, Vice President External  
Ruan Bouwer, Councillor  
Rachelle Drummond, Councillor  
Jackie Kent, Vice President Academic  
Emma Patterson, Vice President Operations  
Parvin Sedighi, President  
Tansy Spyker, Vice President Student Life  
Alycia Stewart, Councillor  
Kent Strayer, Councillor  
Luis Ruiz, Councillor

Matthew Yanish, Councillor  
vacant, Councillor  
vacant, Councillor  
vacant, Councillor  
vacant, Councillor

*SAMU Officials and Council Support:*  
Timothy Jobs, Chair  
Alan Honey, Governance Advisor  
Samantha Hay, Governance Assistant

**Absent:**

Lee Burton, Councillor  
Jaden Melech, Councillor  
Spencer Newton, Councillor  
Lukus Ratz, Councillor

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Meeting called to order at 6:00pm.

**1. Treaty 6 Land Recognition**

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwacyi Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

**2. Approvals**

**2.1 MOTION** **TO APPROVE THE AGENDA FOR DECEMBER 19, 2018**

**RUIZ/VPE**

**CARRIED**

**2.2 MOTION** **TO APPROVE THE MINUTES OF NOVEMBER 21, 2018**

**VPO/DRUMMOND**

**CARRIED**

**3. Presentations**

**4. For Information**

**4.1. Reports**

**4.1.1. President**

Provost hiring update.

**4.1.2. Vice President Academic**

**4.1.3. Vice President External**

**4.1.4. Vice President Operations & Finance**

SAMU building planning update.

- 4.1.5. Vice President Student Life**
- 4.1.6. Audit Committee Work Plan**
- 4.1.7. Appointment Advisory Committee Work Plan**
- 4.1.8. Bylaws & Policy Committee Work Plan**
- 4.1.9. Budget & Finance Committee Work Plan**
- 4.1.10. Executive Committee Work Plan**
- 4.1.11. Governance Remuneration Advisory Committee Work Plan**
- 4.1.12. Students' Council Review Committee Work Plan**
- 4.1.13. Leadership & Engagement Committee Work Plan**
- 4.2. Executive Committee Minutes**

Minutes of November 14, 21, 22, 28, and December 5, 2018 provided.

## **5. Question Period**

### **5.1. Written Questions**

Stewart - In regards to the Academic Planning & Priorities Committee (APPC) updates in their report, it is mentioned that they are recommending that Open studies students are limited to a part-time course load. If this is put in place would students be able to apply to take more classes with justification or something? Although I understand the reasoning behind it, I think this limits students abilities to choose what works for them especially if they need a few more classes and can handle that, especially if they do get access to the advising, perhaps the advising can recommend a part-time course load but also help them manage more courses if needed. What are your thoughts?

Vpa - Thank you for your question Councillor Stewart.

The proposed outline does allow for exceptions to the course load requirements for Open Studies students categorized as 'exploratory'. Exceptions explicitly outlined include if a student needs a certain number of credits (and only has 3 courses left in one semester, so they would probably make an exception) to be considered for a program and student athletes who haven't been accepted into a program but need to maintain full-time status as per sporting regulations. All exceptions would be handled on a case-by-case basis, as per the proposal.

The main argument for limiting courses for Open Studies students is that with the open credit availability (ie basically can take as many as a full course load can handle), many students ARE advised against a full course load (due to their academic success, or lack thereof) and yet they continue to take full course loads - which isn't necessarily in their best interest academic performance wise.

The majority of the students who are in this category of Open Studies are trying to get into a credit program - many of them are successful, but just as many of them are not academically successful enough to get into a credential program. On another note, the university also wants to limit the number of courses students pay for that may not apply in the end to a credential program that we do have. For example, if a student in Open Studies takes a bunch of Arts/Science courses, and is successful with admission into Nursing, many of the courses they have taken will not be able to be used for their degree.

Advising for these students would be provided by the Office of the University Registrar, and would be for providing guidance on which courses to take to get into certain MacEwan programs, which courses are available, etc. It is not intended to assist students with help in the courses they are in.

I understand what they are proposing and why, but I am not sure if I agree yet.

Hope this answers your question.

**5.2. Oral Questions**

**6. In Camera Period**

**6.1. Building Update**

***MOTION TO GO IN CAMERA***

***PRES/VPO***

***CARRIED***

***MOTION TO GO OUT OF CAMERA***

***PRES/RUIZ***

***CARRIED***

**7. Motions & Business Orders of the Day**

**8. Consultation**

**9. Evaluation**

**10. Recognition**

**11. Adjournment**

***MOTION TO ADJOURN***

***YANISH***

***CARRIED***

Next Meeting Date: January 16, 2019

Meeting adjourned at 6:28pm.

## Students' Council Report

President  
January 16, 2019

Councillors, please find my report provided for your information. This report includes all activity since we last met.

### **Projects & Initiatives**

#### ***Advocacy Coordinator Hiring***

The VP External, General Manager and I are in the process of hiring for the Advocacy Coordinator position, which will replace what was formerly known as the Director of Advocacy and Governance position. We are hopeful that we will have the role filled by the end of January.

#### ***CAUS Counterparts Conference***

The Executive team attended the CAUS Counterparts conference in Calgary this week, where we met with executives from CAUS members across the province. Topics of discussion included tools to combat burnout, building on equity, diversity, and inclusion in the student movement, and open access and open education.

### **Committees**

#### ***Sexual Violence Prevention and Education Committee (SVPEC)***

SVPEC's discussions concerned potential masculinities programming that MacEwan might partake in as a part of a broader strategy to minimize sexual violence on campus. Additionally, there are continuous discussions about how to grow the reach of SV prevention around campus, and fruitful conversations are being had about partnerships with the many campus stakeholders.

#### ***CASA Governance and Internal Review Committee (GIRC)***

At my first meeting of GIRC, I was oriented to the ongoing projects, and have signed on to review the policy committee structures at CASA. As the former director of policy for CASA and current member of the federal policy committee, I feel both excited and well-situated to take on the work!

#### ***CASA Federal Policy Committee (FPC)***

CASA is looking at redefining the ways in which it communicates policy positions publicly, and this is the bulk of FPC's focus this semester. I will personally be working on the organization's sexual violence advocacy, as this is something I have prior experience with both at CASA and elsewhere.

### **Closing Remarks**

Welcome back! The campus is abuzz with the joy and grumblings of new and returning students, and it certainly adds a distinct flavor to student life in the winter months. Here at SAMU, we're starting the lengthy process of preparing for the handover that is coming in a few short months, and doing all the other things that require doing while we're at it. There are



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

exciting discussions and decisions up ahead for us, councillors, I'm thrilled to take it on with all of you!

All the best,

Parvin Sedighi, President  
Students' Association of MacEwan University

## Students' Council Report

### Vice President Academic January 16, 2019

Greetings Council,

Below is my report detailing what has happened between December 13<sup>th</sup> and January 10<sup>th</sup>

#### **Committees**

##### *Academic Policy Committee*

The first meeting of the Academic Policy Committee took place in December. We discussed the mission and purpose of the committee, elected a chair, and discussed the future work that this committee will undertake. This policy committee will be more 'hands on' with policy changes and creation of academic related policies. My successor can look forward to thoughtful conversation at these committee meetings!

#### **Other Business**

##### *Meeting with AVP Students – Student Appeals*

The VP Student Life and I met with Dr. Lynn Wells to discuss the upcoming changes to the student appeals policy and procedure. As per the PSLA, students will have the right to take an appeal to the Board of Governors. We discussed the thought-out changes to the policy (and procedure), and what an appeal that goes to the highest level may look like.

##### *Meetings/Correspondence with Students*

As with any end to a semester, I have had multiple meetings and correspondence with students who have academic concerns with grading, their professor, or other items. This number of student goes up due to the time of the year, and I am always happy to support and assist students with any academic appeals or grievances they may want to pursue.

#### **Closing**

It is a relatively short report, as this period included a two week break for the holidays.

Do not hesitate to contact me, or drop by with any questions about my report or otherwise - you know where to find me!

Best as always,



Jackie Kent  
Vice President Academic  
Students' Association of MacEwan University



## Students' Council Report

Vice President External  
January 16, 2019

Greetings Councillor's,

please see below for the report on the activities of the Vice President External from December 17<sup>th</sup> to January 10<sup>th</sup>.

### **Projects and Initiatives**

#### *Council of Alberta University Students (CAUS)*

CAUS' GOTV is all set and ready to go. It looks like Monday will be the official launch date.

The Vice Chair, myself, along with the Counterparts planning committee planned and executed counterparts. CAUS Counterparts took place from January 9 to January 10, and from initial feedback, was a success.

I attended the quarterly meeting with the Campus Alberta department of Advanced Education where we discuss Bill 19, and the regulation and guidelines that are going to be in force February 1<sup>st</sup>, 2019. We raised some concerns over the guidelines, and Campus Alberta was receptive. If you want to know more, please do not hesitate to contact me.

I met with Chief of Staff of Advanced Education to discuss the Ministry's goals before the election, especially around budget consultations. It was a productive conversation.

#### *SAMU*

The President, the GM, and myself have started interviews for our advocacy coordinator position. More to come on this in the following weeks.

I attended MacEwan's Development of Community Plan Foundation meeting where we discussed how university external relations can implement the academic success soda of the upcoming new strategic plan.

### **Closing Remarks**

I hope you all had a great winter break and are getting into the swing of things now. Here is to another great semester.

Cheers,

Andrew Bieman  
Vice President External

## Students' Council Report

### Vice President Operations & Finance January 16, 2019

Please see below my report for the dates between December 19, 2018 and Jan 9, 2019.

#### **Projects & Initiatives**

##### *SAMU Building*

Structural steel is moving at a great pace right now. As the activity is on the critical path, it is very important that it goes well. We are currently pouring slab on the south end of the building. The orange hoarding you see currently is to keep the site covered and help with heating the site - concrete has to cure at a certain temperature so it doesn't crack.

The SAMU Building Operational Transition Plan working group has been struck, and will kick-off with a large workshop at the end of this month.

I also attended the monthly SAMU Building Risk Committee meeting, where things are pretty status quo. We provided updates on things we are working on internally, so they could be recorded.

As it was the holidays, work continued, but no reportable activities occurred during that time. We continue to have bi-weekly building meetings with our PM, who gives us updates and information about the status of the project.

##### *Food For Thought Town Hall*

As part of sitting on council, we host an annual town hall, where students can come and talk to SC members about SAMU and their experience on campus. The town hall will be on February 6, from 11:30-1pm, so please make yourself available for that date!

##### *EC For A Day*

We will be running our 'EC For A Day' event for the third year in a row this year. It is an opportunity for students to connect with current executives, and get a more personalized look at the roles and what they entail. This is a great opportunity for students to engage with not only executives, but the association as well. It is also good if you or another student is interested in running for an executive position this year, or future years. I highly encourage you all to either attend, or encourage other interested to students, to register for the event. You can sign up for up to 4 sessions, so you could visit with up to 4 different portfolios. It will be on Jan 22/23, and you can register on our website up to Jan 21.

#### **Committees**

##### *Global Awareness Week Sub-Committee*

This is a sub-committee of the MacEwan Committee on Internationalization (MCI), with a specific mandate to put together the annual Global Awareness Week event. We meet almost weekly, and provide updates on work we are doing. As we get closer to the week, we are finalizing the different events and activities that will be happening during that time.

##### *Budget & Finance Committee*

This committee met at the beginning of the year to discuss policy amendments and budgeting process. The results of this discussion will be seen at an upcoming council meeting.

The budgeting process is underway, and the committee will be facilitating a 'Intro to Budgeting' type presentation for all councilors in the next couple months, so watch your emails for that.

**Closing Remarks**

Welcome back to a new year! With the holidays and students away from campus, most of my time has been devoted to desk work, with various administrative tasks and preparatory work for upcoming projects.

Regards,  
Emma Patterson, VP Operations & Finance

## Students' Council Report

### Vice President Student Life January 16, 2019

Happy new year! New year, same us. I am happy to have you all on council and look forward to the rest of my time with you as your VPSL. Over the past months, I have been focusing on building strength in initiatives that will be playing out after my term.

#### **Projects & Initiatives**

##### *Black History Month*

A committee has been struck of black individuals that are students, faculty, and staff. I am thrilled to announce that from this group we will be having our first campus Black History Month. I have been working heavily with the team to make a fantastic event for all.

##### *Wellness Week*

I have been having meeting with university and community members to continue the work on having a week across campus the fourth to seventh of February. Until the week has passed all I have to report is that its planning is ongoing.

##### *NSO*

As presented in Presidents report.

#### **Committees**

##### *BHMC*

This is the committee that the work for the month, in the above report, initiative is coming from. We have met about twice a week for the past two months.

##### *GASC*

In this meeting, we passed expenditure of grants for students to attended conferences and clubs to hold events.

##### *BFC*

As covered in the VPO report.

##### *People Culture Foundation*

We completed the last section of the foundation plan, called "the MacEwan Effect". There discussion around what it means to be part of the MacEwan community was very fruitful. This is one of my favorite committees to sit on, it is always a good reminder of all the growth, passion and people at the school.

#### **Closing Remarks**

I would like to take this opportunity to remind you all that the EC election is sneaking up on us. If you or any of your friends might be I would be happy to tell you more about EC life.

All the best,  
Tansy Spyker, VPSL

**Copies To:**

Parvin Sedighi, President  
Jackie Kent, VP Academic  
Andrew Bieman, VP External

Emma Patterson, VP Operations & Finance  
Tansy Spyker, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 9:02am
2. Approval Minutes for: December 5, 2018

**VPSL/VPE  
CARRIED**

3. Approval of Agenda

**VPO/VPSL  
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Assessment of Sponsorship Options	Gm – option 1: do nothing – not an option Pres – need to build infrastructure internally. Start out with a part time position in order to understand the need. Between option 2 and 3. Vpe – option 2 as it is more gradual without having to take a huge risk Vpsl - option 2 for feasibility Vpo – option 2 to understand what we're working with, and an internal inventory as to how best to streamline it, and then move forward from there  All in agreement to explore option 2 due.	
2. SC Presentation	Tabled from last EC meeting  Pres – tabled, will clarify with Irfan	<b>MOTION</b>  <b>TO APPROVE A PRESENTATION BY IRFAN CHAUDRY AT THE FEBRUARY 2019 STUDENTS' COUNCIL MEETING</b>
3. Committee Appointment	Vpa -	<b>MOTION</b>  <b>TO APPOINT GREG SPRINGATE TO THE AUDIT COMMITTEE FOR THE 2018-2019 TERM</b>  <b>PRES/VPO CARRIED</b>

4.	Special Projects	<p>Vpo –</p> <p>Vpa – Previously approved \$200 for this semester, would like to add \$200 for next semester as well.</p> <p>Vpo – have a note to include this in the budget for dept 12</p>	<p><b>MOTION</b></p> <p><b>TO APPROVE THE EXPENSE OF UP TO \$1700 FROM THE VPO SPECIAL PROJECTS LINE FOR SAMU BUILDING PEDWAY ADVERTISING</b></p> <p><b>VPO/VPE CARRIED</b></p> <p><b>MOTION</b></p> <p><b>TO APPROVE AN EXPENSE OF UP TO \$200 FROM THE VPA EC SPECIAL PROJECTS BUDGET LINE FOR THE FUEL FOR FINALS LIBRARY INITIATIVE</b></p> <p><b>VPO/VPSL CARRIED</b></p>
5.	Reporting Structure	<p>Vpo – GM reporting to SC, and reports in the middle of a financial quarter. Is this timing the most effective and is it the GMs responsibility to report to SC or is it EC’s responsibility to receive a report from GM and EC take forward to SC? The GM procedure needs to be evaluated for effectiveness and whether or not it is required. Is this a direction EC is comfortable to move forward with?</p> <p>Pres – don’t believe the Gm should be reporting to the SC as that is not within the org. structure. EC can share relevant information from the Gm report with SC. Prefer to see a present, past, future, potentially 3-year projection, when evaluating rather than the current metrics we are using. Capture information that provides context rather than specific numbers.</p> <p>Vpo - will be looking at developing a new structure where EC brings forward Gms reports to SC</p>	
6.	Outstanding Action Items		
7.	President’s Report	<p>Met with GM and Vpe re: Direct of Advocacy &amp; Governance position description</p> <p>Building Steele Signing</p> <p>GOTV Check in with CAUS</p> <p>SC meeting</p> <p>Met with VP Resources and People</p> <p>Records management meeting</p> <p>Met with President Saucier</p> <p>PSLA Governance Changes Task Force Meeting</p> <p>Tour of Furniture Showrooms</p> <p>Grey Gallery Opening</p> <p>CASA Advocacy Week Conference</p> <p>Provost Search Committee Meeting</p> <p>Governance and Internal Review Committee</p> <p>Tour of Furniture Showroom</p> <p>SAMU Building operational transition plan committee meeting</p>	

		<p>BFC Meeting  SAMU Joint Steering Committee Meeting  GRAC meeting  Tuition Consultation with MacEwan  Appointment advisory committee meeting  LEC meeting  Provost search advisory committee meeting  Met with Vpa re: Appeals Process  Provost Search advisory committee meeting  Tour of Norquest Furniture  Met with the Griff re: President Position</p>	
8.	VP Academic's Report	<p>Tabled</p>	
9.	VP External's Report	<p>Met with student re: Vpe position  CAUS meeting  AVP Government Community Relations Position interviews  Met with student re: Vpe position  GOTV Volunteer Recruitment meeting  Met with Northweather  CAUS meeting  UCSU re: GOTV Campaign  SCRC Meeting</p>	
10.	VP Operations Report	<p>Gallivan Meeting  Interview with the Griff re: VPO position  Met with student re: Building Space Allocation  Global Awareness Week meeting  Tour of Furniture Showroom  SAMU Building Operational Transition Plan Committee meeting  BFC Meeting  Joint Steering Committee meeting  SSJOC Meeting  BPC Meeting  Tuition Consultation meeting  Finance meeting  Monthly meeting with GM  Building Risk Committee meeting  Resources Foundation Plan Committee meeting  Reporting on Financial and Metrics meeting  Tour of Norquest re: Furniture</p>	
11.	VP Student Life's Report	<p>Post-Secondary Student Mental Health Grant Operation  Working Group meeting  Met with Student re: concerns on campus  Met with Student re: student concerns  Student Services committee meeting  People Culture foundation plan development meeting  BFC meeting  Tuition Consultation meeting  Black History Month Working Group Meeting  SAMU and Pride meeting  Tour of Norquest re: Furniture  Met with the Griff re: Vpsl position</p>	
12.	GM report & Dashboards	<p>Gallivan Update  CIBC Orientation  Director Meeting  Director Advance</p>	

		Tour of Furniture Showrooms Finance meeting Met with Vpe BFC Meeting Joint Steering Committee meeting Director Meeting Finance meeting Staff one-on-one meeting Records Management Met with RBC Bamboo HR Reporting Functions meeting Met with Legal Firm Lunch with AMACUS EDs and GMs Debrief with Directors re: Professional Development plans	
13.	Recognition		

4. Adjournment

Time: 10:00am