

**Agenda for the Students' Council Meeting of the
Students' Association of MacEwan University
May 15, 2019 at 6:00pm in room #7-218**

In Attendance:

Cole Baker, Vice President External
vacant, Councillor
Ruan Bouwer, Councillor
Rachelle Drummond, Councillor
Myles Dykes, Councillor
Ahsan Hassan, Councillor
vacant, Councillor
Jaden Melech, Councillor
Spencer Newton, Councillor
Ryley Osadchuk, President
Luis Ruiz, Councillor
Michael Simpson, Councillor

Aubrianna Snow, Vice President Student Life
Alycia Stewart, Councillor
Kent Strayer, Councillor
Andrea Turner, Vice President Operations
vacant, Councillor
Sean Waddingham, Vice President Academic
Matthew Yanish, Councillor

SAMU Officials and Council Support:
Timothy Jobs, Chair
Alan Honey, Governance Advisor

Meeting called to order at.

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR MAY 15, 2019

2.2 MOTION

TO APPROVE THE MINUTES OF APRIL 17, 2019

3. Presentations

3.1. Campus Campaign presentation

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

4.1.6. Audit Committee

4.2. Executive Committee Minutes

Minutes of April 9, 17, 25, and May 3, 2019 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

6. In Camera Period

6.1 Chief Returning Officer Consultation

Vpsl –

7. Motions & Business Orders of the Day

7.1. Budget and Finance Committee

**MOTION TO APPOINT COUNCILLOR _____ TO THE BUDGET AND FINANCE
COMMITTEE FOR A TERM ENDING OCTOBER 31, 2019**

VPO/

7.2. Bylaws and Policy Committee

**MOTION TO APPOINT COUNCILLOR _____ TO THE BYLAWS AND POLICY
COMMITTEE FOR A TERM ENDING OCTOBER 31, 2019**

VPO/

7.3. Leadership and Engagement Committee

MOTION TO APPOINT COUNCILLOR _____ TO THE LEADERSHIP AND ENGAGEMENT COMMITTEE FOR A TERM ENDING OCTOBER 31, 2019

PRES/

7.4.

8. Consultation

8.1

9. Evaluation

9.1.

10. Recognition

•

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: June 19, 2019

Meeting adjourned at

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
April 17, 2019 at 6:00pm in room #7-218**

In Attendance:

Andrew Bieman, Vice President External
vacant, Councillor
Ruan Bouwer, Councillor
Rachelle Drummond, Councillor
Myles Dykes, Councillor
Ahsan Hassan, Councillor
Gurleen Kaur, Councillor
Jackie Kent, Vice President Academic
Jaden Melech, Councillor
Spencer Newton, Councillor
Emma Patterson, Vice President Operations
Parvin Sedighi, President

Michael Simpson, Councillor
Tansy Spyker, Vice President Student Life
Alycia Stewart, Councillor
Kent Strayer, Councillor
vacant, Councillor
Luis Ruiz, Councillor
Matthew Yanish, Councillor

SAMU Officials and Council Support:
Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Hay, Governance Assistant

Meeting called to order at 6:02pm.

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION TO APPROVE THE AGENDA FOR APRIL 17, 2019

RUIZ/VPE

MOTION TO AMEND THE AGENDA TO REMOVE ITEM 3.1

PRES/VPA

CARRIED

CARRIED

2.2 MOTION TO APPROVE THE MINUTES OF MARCH 20, 2019

VPO/VPSL

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

As presented

4.1.2. Vice President Academic

Sat on two adjudication panels this week.

4.1.3. Vice President External

As presented.

4.1.4. Vice President Operations & Finance

U-Pass Advisory Committee update.

4.1.5. Vice President Student Life

As presented.

4.1.6. Chief Returning Officer

4.1.7. Q3 Financial Statements

4.2. Executive Committee Minutes

Minutes of March 13, 20, 27, and April 3 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics include: SAMU building; GOTV campaign; OER resources; Q4 financials;

6. In Camera Period

7. Motions & Business Orders of the Day

8. Consultation

8.1 Governance Review Project

Vpo – provided brief on recommendation of BPC to get consultation from SC. Please provide any feedback you may have.

5-minute recess.

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

PRES

CARRIED

Next Meeting Date: May 15, 2019

Meeting adjourned at 6:42pm.

Students' Council Report

Vice President Academic May 15, 2019

Greetings Council,

Below is my report detailing what has happened between April 11th and May 9th.

Committees

REB

The Research Ethics Board now has two new members; myself and SAL Jessie Swanek. I have communicated these changes to the REB.

SSJOC & Experiential Learning Advisory Committee

The VPA last year did not sit on the SSJOC or the Experiential Learning Advisory Committee, but seeing as these committees' mandates are relevant to some of my advocacy goals, I have been added to both committees. I have communicated these changes to both committees.

USRI

The USRI met to assess the application process and decide whether to change aspects of it. The TOR and guidelines were also considered. The application forms are undergoing slight tweaks to respond to comments about clarity. Next year's chair was supposed to be selected but due to absences in the committee, this was tabled for later.

DRA

The distinguished researcher award committee met to go over 1) the timeline for submission, 2) the rubric for award assessment, and 3) the TOR in light of policy changes, and 4) the new format of Research Council, and this subcommittee in particular, under the new GFC format. The DRA committee has changed some submission dates and is currently working on making the assessment rubric clearer and more explicit.

GFC

The main topic of discussion for GFC was the new *Conflicts of Interest Act* spearheaded by Alberta's Ethics Commissioner, and the new MacEwan University Employee Code of Conduct implemented in response to this legislation. In essence, this legislation applies to universities the same conflict of interest checks & balances imposed on government employees & politicians.

Many concerns were brought forward regarding this legislation going too far in terms of the cost, the burdensome nature of the legislation, and the violation of academic freedom and privacy. For most employment attained by a MacEwan faculty or staff member outside of the university, thorough documentation and approval is required to vet these instances for conflicts of interest. Key issues around this are a) the vagueness of conflicts of interest as written in the legislation and therefore the excessive room for interpretation therein, perceived as threatening academic freedom and privacy, and b) the cost and time commitment of approving all of these instances individually, which for some faculty members will mean multiple approvals of this nature per month.

Other Business

Transition

The former VPA met with the current VPA multiple times, making up over 40 transition hours.

Student Appeal Policy Familiarization

As student appeals are a part of the VPA role, I thoroughly read over the Student Appeal Policy and highlighted key points. Students need to know very specific timelines for appeals so I had to be sure to memorize all of them and how different timelines apply in different cases.

Regular Meeting with the Provost

My regular meeting with the Provost Dr. Craig Monk was very fruitful and productive. He was responsive to my advocacy goals and provided much logistical information about how I may go about accomplishing them. Further, the provost gave me information on the AVPR search, the new Dean of Libraries, and the Dean of FAS search.

AVP Research Interviews/Presentations

The three finalists for AVP Research have been selected and the Provost has asked us to attend their interviews and presentations, scheduled to begin next week.

Meeting with UASU VPA and President

I had the pleasure of meeting with UASU President Akanksha and VPA Joel to go over our objectives for the year. I can foresee both of them being great resources, and really enjoyed their company and getting more info about priority academic issues at the U of A.

FAS Meeting

I met with the Deans of the Faculty of Arts and Science as an introductory meeting to get feedback on my advocacy goals and understand their interests as well. Feedback was largely logistical in nature and helped me work out some details of how to proceed in these goals. They also provided valuable context about students on committees.

Closing Remarks

I'm probably speaking for all of the new EC members when I say this, but I am excited and honored to be in this role with such a great capacity to assist students in their experiences at MacEwan. I take this opportunity very seriously and there are certain things I wish to accomplish over the next year that, although they have varying degrees of feasibility, will be pursued diligently.

Online tools for students, a better work balance with a reformed academic calendar, and manageable costs of educational resources (OER's included, but beyond OER's as well) are still my main goals as advocated for in my campaign. Much of these can be accomplished and some are already underway. Additionally, however, I have learned things in the last few weeks that have expanded my scope of advocacy further than this and I now have new insights into other projects as well, after immersing myself in the role. The appointment process for students on committees as well as support for experiential learning in all its forms have come up as issues that need attention, and so I am eager to pursue these topics and improve the processes underlying them.

Sean Waddingham
Vice President Academic – 2019/2020
Students' Association of MacEwan University

Students' Council Report

Vice President External
May 15, 2019

Councillors, please find my report provided for your information. This report includes all the activity since I've come into office, including the activities of my predecessor.

Events

Student Research Day

My predecessor would like to note that he attended this initiative.

Records Management Day

My predecessor attended this event.

Projects & Initiatives

Transition

I attended the SAMU EC transition with the other current and most recent EC. There, we learned a multitude of information regarding SAMU and our affairs. As well, it provided the opportunity to become a more cohesive team to ensure success this year.

Retreat and Transition Planning

My predecessor would like to report on behalf of the transition and retreat training he conducted/prepared.

CAUS Changeover Planning with CAUS Executive Director

My predecessor would like to note that he met with the CAUS Executive Director to discuss the upcoming changeover.

CAUS Budget Preparation

My predecessor would like to highlight his efforts in getting the CAUS year-end budget prepared.

Other Business

UASU Counterpart Meeting

I, along with my predecessor, met with Adam Brown, the UASU VP External, in order to get acquainted and discuss the current climate for post-secondary institutions in Alberta and Canada. It was a fruitful meeting and I have a very positive outlook on the collaboration between UASU and SAMU.

SCRC Meeting

My predecessor would like to note that he attended this meeting.

Ariana Grande Concert Meeting

My predecessor would like to note that he, alongside the other past executives, attended the Ariana Grande concert with the director of Corporate Stakeholder Relations of Edmonton Economic Development to discuss student organization engagement.

SC Training

My predecessor and myself attended SC training. Here, we became better acquainted with rules, procedures, and the councillors themselves.

Media Training

Myself, along with the other EC, attended the media training provided by the Director of Marketing & Communication to discuss strategy when dealing with the media.

Meeting with Vice-President of University Relations

I had a lovely first meeting with my university counterpart where we discussed the university's priorities and set up monthly meetings hereafter.

Closing Remarks

The experiences I have accumulated thus far have been instrumental in my development as VP External in order to garner a successful year. I am very proud to have been elected into this position and even prouder to work alongside all of the dedicated and passionate councillors. Though I am sure the time will fly by, I am excited to see our impact as a united collective for the greater enhancement and progression of SAMU and the student body. I would like to stress open communication as valued virtue; therefore, if you have any questions, do not hesitate to ask! I am looking forward to an amazing year.

Cole Baker, Vice President External
Students' Association of MacEwan University

Students' Council Report

Vice President Operations & Finance May 15, 2019

See Emma's report for the dates between April 18th and April 30th in black text.

See Andrea's report for the dates between May 1st and May 9th, 2019 in blue text.

Projects & Initiatives

SAMU Building.

Our biweekly building meetings with our project manager continue – the last one I had we discussed managing the FFE budget, as well as deferred items that we may purchase once we are in the space and better understand our needs.

Andrea

I am learning a great deal about our new building. From the many hours of training for the position of VP Operations and Finance to officially stepping into office, there is a wealth of information to catch up on. I have walked by this building almost every day since the ground broke, and to view the evolution during that time has been exciting. It will be great to get safety training for our new team of Executives, then we are equipped to go inside and see how far along our students' new building has come. There have been updates through social media on when site visits occur, and I am thrilled to assist in sharing that with the students when the time comes.

I have attended Risk Management meetings twice with our outgoing Executive and things are pretty status quo, while also providing updates of our own to be recorded.

I have yet to attend a bi-weekly building updates with our Project Manager. When I commence, I am excited to continue to stay up to date with the work in progress.

Governance Project

We have had 2 meetings since our last SC meeting, where we went more in depth into questions and distinctions of delegation of authority. We've begun separating responsibilities of the Executive from the GM, and responsibilities of SC from EC. We are also taking a close look at our Approvals procedure. No decisions have been made, but very productive conversation. I'm expecting our consultant to return with some policy recommendations soon.

Committees

Office of Sustainability

As a member of the Campus Sustainability Council, myself and the incoming VPO attended the Integrated Strategic Plan (ISP) Sustainability Planning Session, where we analyzed the newest draft of the ISP and how sustainability on campus can support or affect the strategic goals of the university. We will see the results of this in the upcoming Office of Sustainability plan for the next couple years.

Andrea

I have yet to sit on one of the committees. I am anxious to get started and learn the ropes about participating, even acting as Chair for the committees ahead.

I have my first Budget and Finance Committee meeting next week, looking at adjusting the policy to better meet the needs with the new building opening up in the fall.

For two of our committees: Budget and Finance, and, Bylaws and Policy, I am looking forward to Student Council members filling the vacant positions left behind.

Other Business

Lunch with UASU

The outgoing and incoming VPO attended a lunch meeting with the incoming and outgoing VPO from the University of Alberta Students' Union (UASU). The purpose was to introduce each other, as we will be working in close proximity over our terms, as the two Edmonton CAUS schools. I'm hopeful that we will be able to work together and collaborate on future projects and initiatives.

Records Management Day

As we finalize our transition to digital record keeping, we had a Records Management Day in the office, where staff were all able to ask questions and work on transitioning their documents into our shared drive. This is a great step for SAMU sustainability, both environmentally and for information.

Retreat

As part of retreat, I organized and led multiple sessions, introducing the new EC team to SAMU operations, governance, the building project, strategic planning, bylaws and policy, the budget, and other operations components. Personally, I feel the retreat was planned and executed very well, giving lots of needed information for all the portfolios. I hope the incoming team found it helpful.

Andrea

Though I have been a part of the SAMU community for two years as a volunteer, getting reacquainted in my new position has been a great review from the inside. Learning more the intricate details of the staff and their roles has been invaluable learning experience, and, ongoing at the present time.

Closing Remarks

Andrea

Retreat was very informative, and plenty of hard work throughout the week. A great introduction for us Executives in our year to come. I was pleased to get quality time with my fellow incomings. Finding out more about my colleagues and each of their portfolios and their plans for our fellow students helped me to fully realize the positions we are in, and what we bring to the table. I look forward to the future ahead with this amazing team, and our wonderful students at MacEwan university. Let the work begin!

Best,

Andrea Turner, VP Operations and Finance

VPO Report to Students' Council

Submitted May 9, 2019

Page 2 of 2

Students' Council Report

Vice President Student Life May 15th, 2019

Greetings, and happy spring!

Below is my first report detailing events that occurred between March 20th and May 9th.

Projects & Initiatives

Transition

On March 20th, I began meeting with Tansy several times per week to commence the transition process. I had the opportunity to shadow her in some meetings and gain insight relative to my goals for this year. I attended EC Transition Retreat from April 29th – May 4th, where I further established my goals and participated in various team building activities and info sessions.

Committees

Sexual Violence Awareness Week Planning Committee

I attended a meeting of this committee during my transition. Possible events and structures for the week were discussed, with a decision being made to change the dates of the week to Oct. 7-11.

Grants Allocation Sub-Committee

On May 7th, I chaired my first meeting of the Grants Allocation Sub-Committee. One club had applied for an event grant, and a student had applied for a conference grant. Both were successful.

Other Business

Campus Engagement Meeting

I was able to attend this meeting on May 6th, where I had the opportunity to connect with folks involved with non-academic initiatives on campus and brainstorm ways to encourage student engagement in the coming year.

Social Innovation Institute Advisory Council

This council met on May 8th, where new directions and plans for the Social Innovation Institute in the 2019-20 year were discussed. It was a great opportunity to connect with both faculty members and external members of the community.

Closing Remarks

I feel grateful for the informative and rewarding experience of transitioning into the VPSL role. I still have much to learn, and am looking forward to continuing to grow and work towards my goals for the year. If you have feedback or questions, or would just like to chat, I encourage you to come by my office or reach out via email. I am looking very forward to working with you all!

Best wishes,
Aubrianna Snow
Vice President Student Life
Students' Association of MacEwan University
VPSL Report to Students' Council
Submitted May 9th, 2019
Page 1 of 1

Students' Council Report

Audit Committee Chair
May 15th, 2019

Audit Committee Members:

Luis Ruiz (Chair)
Matt Yanish
Alycia Stewart
Vacant

Greetings Council,

This is the report from Audit Committee for the third fiscal quarter for your consideration.

Variations report

A good portion of the meeting was looking at the current state of the way the committee sees the budget and variances. This is still a work in progress as the last few meetings have been tests to find the best way that works for all members of the committee. We did agree that this last way was good and easy to read all the information and see all variances across all the quarters.

Another thing that we talked with the committee and our support staff was the cut-off to make variances relevant to the committee that way we can decide on the bigger picture rather than looking at small variances that might not be relevant to the committee. In the end we decided that we would look at variances within a certain percentage.

Vacancies

Given that one of our members resigned we now have a vacancy within the committee. If you are interested in joining the committee, I invite you to reach out to myself or any of the other members for information on the committee.

Closing Remarks

If you have any questions, comments or concerns about the committee feel free to approach me or any members of the committee know. I hope you are all doing well.

Regards,

Luis Ruiz

Copies To:

Parvin Sedighi, President
Jackie Kent, VP Academic
Andrew Bieman, VP External
Emma Patterson, VP Operations & Finance

Tansy Spyker, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor
Samantha Hay, Governance Assistant (Recording Secretary)

1. Call to Order: 11:04am
2. Approval Minutes for: April 3, 2019

**VPSL/VPE
CARRIED**

VPO ABSTAIN

3. Approval of Agenda

**VPA/VPSL
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Incoming Executive Swag items	Discussion on swag items for incoming EC. Pres – will speak with marketing regarding options for swag items.	Action Pres to speak with Marketing Department regarding swag for incoming EC
2. Outstanding Action Items		
3. President's Report	Retreat Planning session One-on-one with GM Bi-weekly building meeting SAMU Building Site Visit Transition Planning Awards Night CAUS Policy Committee Post-Secondary Education Forum	
4. VP Academic's Report	Student Retreat Planning SAMU Building Site Visit AVP Research Candidate Search	
5. VP External's Report	Student Technology Fee Advisory Committee meeting Met with new Executive Director at CAUS SAMU Building Site Visit Awards Night	
6. VP Operations Report	Met with Incoming VPO Bi-weekly Building meeting SAMU Building Site Visit Monthly one-on-one with GM	

		Awards Night Retreat Session Planning	
7.	VP Student Life's Report	Transition Planning Retreat Planning session Edmonton Regional Post-Secondary Mental Health Working Group meeting MacEwan Book of the Year Adjudication for Student Contest Awards Night	
8.	GM report & Dashboards	Met with Director of Building Operations Retreat Planning session One-on-one meetings with staff Building? Director meeting Met with Associate Dean of Nursing Change Management Team lunch meeting Marketing and Communications Review Awards Night Director meeting	
9.	Recognition		

4. Adjournment

Time: 11:28am

Copies To:

Parvin Sedighi, President
Jackie Kent, VP Academic
Andrew Bieman, VP External
Emma Patterson, VP Operations & Finance

Tansy Spyker, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor
Samantha Hay, Governance Assistant (Recording Secretary)

1. Call to Order: 10:01am
2. Approval Minutes for: April 9, 2019

**VPSL/VPO
CARRIED**

3. Approval of Agenda

**VPSL/VPA
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Incoming VPA Conference	Vpa – There is money in the exec travel line and in the vpa special projects line to cover the cost of the conference.	MOTION TO APPROVE \$600 FROM THE VPA SPECIAL PROJECTS LINE AS A CONTINGENCY TOWARDS THE INCOMING VPAS ATTENDANCE AT THE NORTHEAST OER SUMMIT VPA CARRIED Action Governance office to book the Northeast OER Summit for the VPA
2. Study Abroad Policy	Pres – MacEwan international would like to speak with us regarding the rescission of the study abroad policy as they feel this is captured in other areas. They would like a response from us by May 1 st .	Action EC to review the Study Abroad policy prior to the next EC meeting
3. Outstanding Action Items		
4. President's Report	Joint Steering Committee meeting Edmonton Centre Debate EC Transition	

		SAMU Building Met with VPE CAUS Policy meeting	
5.	VP Academic's Report	EC Transition Policy Advisory Group Research Council USRI Adjudication meeting Open Textbook Fellowship Project Adjudication	
6.	VP External's Report	CAUS Change Over meeting Advocacy Planning meeting EC Transition Retreat Presentation preparation	
7.	VP Operations Report	Joint Steering Committee meeting Met with VP Resources and People Final FF&E Approvals meeting EC Transition Student Appeal Met with VP Resources and People U-PASS Advisory Committee meeting with City of Edmonton Retreat preparation	
8.	VP Student Life's Report	EC Transition Tradition for Incoming GASC Meeting Met with Director of Programs and Services Attended Stretch and Restore SAMU Music Showdown City Wide Graduates meeting Sexual Violence Awareness Week Committee meeting Sexual Gender Minority Working Group GASC Meeting	
9.	GM report & Dashboards	Tabled	
10.	Recognition	Vpa – recognize Vpo for sitting on a Student Appeal committee	

4. Adjournment

Time: 10:25am

Copies To:

Parvin Sedighi, President
Jackie Kent, VP Academic
Andrew Bieman, VP External
Emma Patterson, VP Operations & Finance

Tansy Spyker, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor
Samantha Hay, Governance Assistant (Recording Secretary)

1. Call to Order:10:05am
2. Approval Minutes for: April 17, 2019

**VPSL/VPO
CARRIED**

3. Approval of Agenda

**VPSL/VPO
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	SC Presentations	Alumni Department Presentation – May 2019 Auditor Presentation – September 2019	MOTION TO APPROVE AN ALUMNI DEPARTMENT PRESENTATION AT THE MAY 2019 STUDENTS' COUNCIL MEETING PRES/VPSL CARRIED MOTION TO APPROVE A SAMU AUDITOR PRESENTATION AT THE SEPTEMBER 2019 STUDENTS' COUNCIL MEETING VPA/VPE CARRIED
2.	Clubs	MacEwan University Investment Club Vpa – I read this one as stock market itself and not specifically personal finance. One of the other finance clubs does run the annual mock stock exchange Vpsl – what they want to do is covered in other clubs but not to the same extent	MOTION TO APPROVE THE MACEWAN UNIVERSITY INVESTMENT CLUB VPSL/VPE CARRIED

		<p>Pres – I like this idea but do wonder if they are duplicating something that is already happening. It doesn't seem like there are clubs that are dedicated specifically to this.</p> <p>Vpa – I am curious as to how they would execute their mandate as the stock market is risky. Concerned about having someone that is not a professional trading stocks.</p> <p>Vpsl – they do have a faculty advisor.</p> <p>Gm – if the focus is on education that's one thing, but if they are giving advice as to how to invest their money, then that's inappropriate.</p> <p>Pres – it appears that they would be doing education.</p> <p>Vpe – we have to make it clear that they shouldn't be giving investment advice.</p>	
3.	Committee Appointment		<p>MOTION</p> <p>TO APPOINT JESSIE SWANEK TO THE RESEARCH ETHICS BOARD</p> <p>VPA/VPSL CARRIED</p>
4.	Outstanding Action Items		
5.	President's Report	<p>CAUS Meeting</p> <p>Students' Council Meeting</p> <p>EC Transition</p> <p>Bi-weekly Building Meeting</p> <p>Exit Interview with GM</p> <p>Second Meeting re: Governance Review</p>	
6.	VP Academic's Report	<p>Students' Council Meeting</p> <p>Student Research Day Welcome</p> <p>Approvals Procedure Meeting</p> <p>General Faculties Council</p> <p>Met with student</p> <p>EC Transition</p> <p>Met with Provost</p> <p>Second Meeting re: Governance Review</p>	
7.	VP External's Report	<p>CAUS Meeting</p> <p>Students' Council Meeting</p> <p>UASU Lunch with outgoing/incoming VPEs</p> <p>SCRC Meeting</p> <p>CAUS Meeting</p> <p>Second Meeting re: Governance Review</p>	
8.	VP Operations Report	<p>SAMU Building Council Chambers AV meeting</p> <p>Students' Council Meeting</p> <p>UASU Lunch with outgoing/incoming VPOs</p> <p>Career Development meeting</p> <p>Approvals Procedure Meeting</p> <p>Bi-weekly building meeting</p> <p>EC Transition</p> <p>General Faculties Council meeting</p> <p>Second Meeting re: Governance Review</p> <p>Sustainability Integrated Strategic Planning Session</p>	
9.	VP Student Life's Report	<p>Students' Council meeting</p> <p>EC Transition</p>	

		Student Research Day General Faculties Council meeting NSO Planning Met with Christa from kihew waciston Approvals and Committees meeting	
10.	GM report & Dashboards	Approvals process Biweekly building meeting One-on-one with staff Farewell lunch Second Meeting re: Governance Review	
11.	Recognition	Pres – I would like to recognize the team for getting cupcakes yesterday. Vpa – I would like to recognize EC, GM and part time and full-time staff for making it such a positive place to work for a year. Vpsl – I would like to recognize the VPA for coming to the Music Showdown and supporting the students. Pres – I would like to recognize the Governance Office for supporting the EC team.	

4. Adjournment

Time: 10:39am

Copies To:

Ryley Osadchuk, President
Sean Waddingham, VP Academic
Cole Baker, VP External

Andrea Turner, VP Operations & Finance
Aubrianna Snow, VP Student Life
Gwen Bauer, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 1:42pm
2. Approval Minutes for: April 25, 2019

**VPE/VPA
CARRIED**

3. Approval of Agenda

**VPE/VPO
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. SAMU Committees	Appointments	<p>MOTION</p> <p>TO APPOINT THE PRESIDENT TO THE LEADERSHIP AND ENGAGEMENT COMMITTEE</p> <p>VPE/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT THE VP ACADEMIC TO THE AWARDS SUB-COMMITTEE AND THE PROCEDURE SUB-COMMITTEE</p> <p>VPE/VPSL CARRIED</p> <p>MOTION</p> <p>TO APPOINT THE VP EXTERNAL TO THE STUDENTS' COUNCIL REVIEW COMMITTEE</p> <p>VPA/VPSL CARRIED</p> <p>MOTION</p>

			<p>TO APPOINT THE VP OPERATIONS & FINANCE TO THE BYLAWS AND POLICY COMMITTEE, PROGRAMS AND SERVICES SUB-COMMITTEE, HEALTH AND DENTAL SUB-COMMITTEE, AND THE PROCEDURE SUB-COMMITTEE</p> <p>VPE/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT THE VP STUDENT LIFE TO THE PROGRAMS AND SERVICES SUB-COMMITTEE, HEALTH AND DENTAL SUB-COMMITTEE, STUDENT REFUGEE PROGRAM AD HOC SUB-COMMITTEE, APPOINTMENT ADVISORY COMMITTEE AND THE GRANT ALLOCATION SUB-COMMITTEE</p> <p>VPA/VPE CARRIED</p> <p>MOTION</p>
2.	MacEwan Committees	Appointments	<p>TO APPOINT SEAN WADDINGHAM TO THE ACADEMIC PLANNING & PRIORITIES COMMITTEE, EXPERIENTIAL LEARNING ADVISORY COMMITTEE, COMMITTEE ON ADMISSIONS & TRANSFERS, RESEARCH ETHICS BOARD, ACADEMIC POLICY COMMITTEE, RESEARCH COUNCIL, GENERAL FACULTIES COUNCIL, INFORMATION & TECHNOLOGY MANAGEMENT COMMITTEE, UNDERGRADUATE STUDENT RESEARCH INSTITUTE, DISTINGUISHED TEACHING AWARD, DISTINGUISHED RESEARCHER AWARD, SCHEDULING</p>

			<p>ACCOMMODATIONS, POLICY ADVISORY GROUP, STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, CAREER DEVELOPMENT ADVISORY, STUDENT TECHNOLOGY FEE COMMITTEE, OMBUDS ADVISORY, & STUDENT RESEARCH DAY</p> <p>VPE/VPSL CARRIED</p> <p>MOTION</p> <p>TO APPOINT RYLEY OSADCHUK TO THE, CO-CURRICULAR WORKING GROUP, STUDENT TECHNOLOGY FEE COMMITTEE, SVPEC, CONVOCATION PLANNING COMMITTEE, & PSLA GOVERNANCE CHANGES TASK FORCE</p> <p>VPO/VPE CARRIED</p> <p>MOTION</p> <p>TO APPOINT ANDREA TURNER TO THE STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, STUDENT TECHNOLOGY FEE COMMITTEE, CAMPUS SUSTAINABILITY PLAN COMMITTEE, MACEWAN UNIVERSITY BUDGET MODEL PROJECT REVIEW STEERING COMMITTEE, & FACILITIES ADVISORY COMMITTEE</p> <p>VPSL/VPE CARRIED</p> <p>MOTION</p> <p>TO APPOINT AUBRIANNA SNOW TO THE STUDENT SERVICES COMMITTEE,</p>
--	--	--	---

			<p>MACEWAN COMMITTEE ON INTERNATIONALIZATION, MCI-STUDENTS SUB-COMMITTEE, STUDENT SUCCESS SUB-COMMITTEE, STUDENT TECHNOLOGY FEE COMMITTEE, OMBUDS ADVISORY, BOOK OF THE YEAR COMMITTEE, STUDENT COMMUNITY ENGAGEMENT GRANT COMMITTEE, HUMAN RIGHTS & ACCESSIBILITY WORKING GROUP, BLACK HISTORY MONTH COMMITTEE, SOCIAL INNOVATION INSTITUTE COMMITTEE, U-SOLVE, INDIGENOUS ADVISORY COUNCIL, SEXUAL & GENDER MINORITY WORKING GROUP, & EDMONTON REGION POST-SECONDARY MENTAL HEALTH COMMITTEE</p> <p>VPE/VPO CARRIED</p> <p>MOTION</p> <p>TO APPOINT COLE BAKER TO THE, STUDENT TECHNOLOGY FEE COMMITTEE, TRAVEL ADVISORY COMMITTEE, & UNITED WAY FUNDRAISING COMMITTEE</p> <p>VPA/VPO CARRIED</p>
3.	Outstanding Action Items		
4.	President's Report	EC Changeover.	
5.	VP Academic's Report	EC Changeover.	
6.	VP External's Report	EC Changeover. CASA update. CAUS update.	
7.	VP Operations Report	EC Changeover.	
8.	VP Student Life's Report	EC Changeover.	

9.	GM report & Dashboards	Change management update. Records management day.	
10.	Recognition		

4. Adjournment

Time: 2:12pm

STUDENTS' COUNCIL MEETING SUBMISSION

(must be fully completed or item will not be added to Students' Council meeting agenda)

TYPE OF SUBMISSION (CHECK ONE):

MOTION

CONSULTATION ITEM

Meeting Date: May 15, 2019

Submitted By: Aubrianna Snow, VP Student Life

Submission Title (As it will appear on agenda):

Chief Returning Officer (In Camera Item)

Background Information:

Students' Council must appoint a Chief Returning Officer for the 2019-2020 term. The Appointment Advisory Committee (AAC) is seeking feedback on whether to reappoint the current CRO or to re-conduct the hiring process in search of other applicants.

There is no item in SAMU's policies or procedures stating that the complete hiring process must be conducted for each appointment of the CRO. Therefore, Students' Council has the choice of whether to reappoint the current CRO or to pursue a full range of candidates through the hiring process.

Implications:

The Appointment Advisory Committee will be able to bring forward an appointment motion to Students' Council or commence the hiring process.

STUDENTS' COUNCIL MEETING SUBMISSION

(must be fully completed or item will not be added to Students' Council meeting agenda)

TYPE OF SUBMISSION (CHECK ONE):

MOTION

CONSULTATION ITEM

Meeting Date: May 15, 2019

Submitted By: Andrea Turner, VP Operations & Finance

Submission Title (As it will appear on agenda):

Budget & Finance Committee

Motion to appoint Councillor _____ to the Budget & Finance Committee for a term ending October 31, 2019

Background Information:

With the recent resignation of Councillor Ratz a vacancy has opened up on the Budget & Finance Committee.

Implications:

The committee can continue to do it's work with a full membership.

Budget and Finance Committee

Mandate

1 Budget and Finance Committee oversees the construction of the SAMU budget, assesses and reviews SAMU fees, and reviews SAMU financial statements.

Roles of Committee

2 Budget and Finance Committee compiles, creates, and submits the annual SAMU operating budget to Students' Council for approval.

3 Budget and Finance Committee monitors and recommends adjustments to the SAMU Membership Fee.

4 Budget and Finance Committee monitors the financial well-being of SAMU.

5 Budget and Finance Committee provides recommendations regarding new or current SAMU fees.

6 Budget and Finance Committee monitors SAMU's investment accounts.

Composition

7 The voting members of Budget and Finance Committee are the President, the Vice President Academic, the Vice President External, the Vice President Operations and Finance, the Vice President Student Life, and two Councilors

8 The resource officials of Budget and Finance Committee are the General Manager and a full-time staff member of the Finance department.

8.1 Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

9 The Vice President Operations and Finance serves as Chair of Budget and Finance Committee.

10 Meetings of Budget and Finance Committee are held at least once every two months.

11 The Committee Chair may call additional meetings as required.

STUDENTS' COUNCIL MEETING SUBMISSION

(must be fully completed or item will not be added to Students' Council meeting agenda)

TYPE OF SUBMISSION (CHECK ONE):

MOTION

CONSULTATION ITEM

Meeting Date: May 15, 2019

Submitted By: Andrea Turner, VP Operations & Finance

Submission Title (As it will appear on agenda):

Bylaws & Policy Committee

Motion to appoint Councillor _____ to the Bylaws & Policy Committee for a term ending October 31, 2019

Background Information:

With the recent resignation of Councillor Burton a vacancy has opened up on the Bylaws & Policy Committee.

Implications:

The committee can continue to do it's work with a full membership.

Bylaws and Policy Committee

Mandate

1 Bylaws and Policy Committee ensures the relevance and consistency of SAMU Bylaws and Policy.

Roles of Committee

2 Bylaws and Policy Committee ensures the proper and timely review of SAMU Bylaws and Policy.

2.1 Bylaws and Policy Committee utilizes the policy review regulations set in *Policies*

3 Bylaws and Policy Committee may create or recommend amendments to a particular bylaw or policy.

4 Bylaws and Policy Committee ensures the alignment of Policy with the SAMU Bylaws, Vision, and Mission.

5 Bylaws and Policy Committee consults with SAMU staff in the course of its deliberations where the creation and revision of policies affects department operations.

Composition

6 The voting members of Bylaws and Policy Committee are one Executive and three Councilors.

7 The resource officials of Bylaws and Policy Committee are the Governance Advisor and the Chair of Students' Council.

7.1 Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

8 Meetings of Bylaws and Policy Committee are held at least twice per term.

9 The Committee Chair may call additional committee meetings as required.

STUDENTS' COUNCIL MEETING SUBMISSION

(must be fully completed or item will not be added to Students' Council meeting agenda)

TYPE OF SUBMISSION (CHECK ONE):

MOTION

CONSULTATION ITEM

Meeting Date: May 15, 2019

Submitted By: Ryley Osadchuk, President

Submission Title (As it will appear on agenda):

Leadership & Engagement Committee

Motion to appoint Councillor _____ to the Leadership & Engagement Committee for a term ending October 31, 2019

Background Information:

With the recent resignation of Councillor Burton, a vacancy has opened up on the Leadership & Engagement Committee.

Implications:

The committee can continue to do its work with a full membership.

Leadership and Engagement Committee

Mandate

1 The committee assists Students' Council in the development of individual councilor's leadership skills and develops engagement opportunities for Students' Councilors.

Roles of Committee

2 The committee works with Students' Councilors to create meaningful opportunities to develop leadership skills by:

2.1 researching applicable workshops and seminars for councilors;

2.2 working with the Executive Committee to ensure mentorship is occurring; and

2.3 developing bi-monthly activities for Students' Council.

3 Develop an engagement plan for Students' Council which includes:

3.1 a schedule of monthly Students' Council office hours; and

3.2 how Students' Councilors will communicate with SAMU members.

Composition

4 The voting members of the committee are one Executive and three Councilors.

5 The resource official of the committee is the Governance Advisor.

5.1 Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

6 Meetings are held at least once per month.

7 The committee chair may call additional meetings as required.