

**Agenda for the Students' Council Meeting of the  
Students' Association of MacEwan University  
February 19, 2020 at 6:00pm in room #SA-327**

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**In Attendance:**

Cole Baker, Vice President External  
Ruan Bouwer, Councillor  
Colin Campbell, Councillor  
vacant, Councillor  
Myles Dykes, Councillor  
Blake Forbes, Councillor  
Ahsan Hassan, Councillor  
Hale Johnston, Councillor  
Kiran Mirza, Councillor  
Spencer Newton, Councillor  
Stephanie Ouellette, Councillor  
Aubrianna Snow, Vice President Student Life

Alycia Stewart, Councillor  
Kent Strayer, Councillor  
Alem Tesfay, Councillor  
Andrea Turner, Vice President Operations  
Sean Waddingham, Vice President Academic  
Matthew Yanish, Councillor

*SAMU Officials and Council Support:*  
Timothy Jobs, Chair  
Alan Honey, Governance Advisor  
Madeline Beard, Governance Assistant

Meeting called to order at.

**1. Treaty 6 Land Recognition**

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciw Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

**2. Approvals**

**2.1 MOTION**

**TO APPROVE THE AGENDA FOR FEBRUARY 19, 2020**

**2.2 MOTION**

**TO APPROVE THE MINUTES OF JANUARY 15, 2020**

**3. Presentations**

**3.1. Student Conduct Policies - Dr. Lynn Wells**

**4. For Information**

**4.1. Reports**

**4.1.1. Vice President Academic**

**4.1.2. Vice President External**

**4.1.3. Vice President Operations & Finance**

**4.1.4. Vice President Student Life**

**4.1.5.**

**4.2. Executive Committee Minutes**

Minutes of December 18, 2019, January 15, 22, 29, 31, and February 5, 2020 provided.

**5. Question Period**

**5.1. Written Questions**

**5.2. Oral Questions**

**6. In Camera Period**

**6.1 General Manager recruitment**

**7. Motions & Business Orders of the Day**

**7.1. Councillor Appointment**

***MOTION TO APPOINT RACHELLE DRUMMOND AS A COUNCILLOR FOR A TERM ENDING OCTOBER 31, 2020***

***DYKES/***

**7.2. General Manager recruitment**

***MOTION TO APPROVE AN UNBUDGETED EXPENDITURE OF \$20,000.00 FOR GENERAL MANAGER RECRUITMENT***

***VPA/***

**7.3.**

**8. Consultation**

**8.1**

**9. Evaluation**

**9.1.**

**10. Recognition**

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**11. Adjournment**

***MOTION TO ADJOURN***

Next Meeting Date: March 18, 2020

Meeting adjourned at:

Minutes for the Students' Council Meeting of the  
Students' Association of MacEwan University  
January 15, 2020 at 6:00pm in room #7-218

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**In Attendance:**

Cole Baker, Vice President External  
Ruan Bouwer, Councillor  
Colin Campbell, Councillor  
Rachelle Drummond, Councillor  
Myles Dykes, Councillor  
Blake Forbes, Councillor  
Ahsan Hassan, Councillor  
Hale Johnston, Councillor  
Kiran Mirza, Councillor  
Spencer Newton, Councillor  
vacant, President  
Aubrianna Snow, Vice President Student Life

Alycia Stewart, Councillor  
Kent Strayer, Councillor  
Alem Tesfay, Councillor  
Andrea Turner, Vice President Operations  
Sean Waddingham, Vice President Academic  
Matthew Yanish, Councillor

*SAMU Officials and Council Support:*  
Timothy Jobs, Chair  
Alan Honey, Governance Advisor

**Absent:**

Stephanie Ouellette, Councillor

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Meeting called to order at 6:00pm.

**1. Treaty 6 Land Recognition**

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**2. Approvals**

**2.1 MOTION** **TO APPROVE THE AGENDA FOR JANUARY 15, 2020**

**CAMPBELL/JOHNSTON**

**MOTION** **TO AMEND THE AGENDA TO REMOVE 3.1 CAUS PRESENTATION**

**VPE/VPSL**

**CARRIED**

**CARRIED**

**2.2 MOTION** **TO APPROVE THE MINUTES OF DECEMBER 18, 2019**

**STEWART/BOUWER**

**CARRIED**

**3. Presentations**

**4. For Information**

**4.1. Reports**

**4.1.1. Vice President Academic**

Update on student research event.

#### **4.1.2. Vice President External**

MacEwan Presidential search committee update. CAUS meeting. City plan consultation. EC for a day update. SAMU building grand opening for students. Moment of silence for Ukraine airlines flight. Security and safety briefing.

#### **4.1.3. Vice President Operations & Finance**

EC for a day. UASU counterpart meeting. Meeting re ACC students moving to Allard Hall. EC for a day update.

#### **4.1.4. Vice President Student Life**

SVPEC meeting update. EC for a day.

#### **4.1.5. Appointment Advisory Committee**

#### **4.1.6. Audit Committee**

#### **4.1.7. Bylaws and Policy Committee**

#### **4.1.8. Budget and Finance Committee**

#### **4.1.9. Executive Committee**

#### **4.1.10. Governance Remuneration Advisory Committee**

#### **4.1.11. Leadership and Review Committee**

### **4.2. Executive Committee Minutes**

Minutes of December 11, 2019 provided.

## **5. Question Period**

### **5.1. Written Questions**

Campbell - Question for VPSL: Would you be able to give any further update regarding what has been discussed and potentially changing with tabling opportunities around campus?

Vpsl - Student groups maintain the ability to table anywhere on campus; MacEwan tables will need to be booked through mystudentsystem, and SAMU is currently discussing a possible memorandum of understanding that would allow us to maintain ownership of the tables at the former SAM centre. Other than that, nothing has changed for tabling opportunities.

Campbell - Question for VPO: Would students studying abroad at MacEwan (whom are SAMU members) get included in coverage for the protection plan, and would they be eligible to vote on this matter if the referendum is approved?

Vpo - This is for our International Students coming to Canada only. This is with the focus mainly on ensuring that they have coverage and are good until Alberta Health Care comes into play, and if the International Students are in a critical state, or, if they have passed away while they are here. They are covered for the full 12 months while they are here as a students.

Despite other places implementing this coverage without a referendum, and we are not International Students, we would like them to decide. And hopefully the information sessions at the end of the month will help them to decide "no," or, "yes."

Stewart - To the appropriate executive, in the EC committee highlights it is mentioned that the GM brought forward the idea of having a fundraising position in SAMU to be shared with MacEwan. Can you provide more information about the reasoning, and the role of this position and why it would be beneficial to MacEwan to share them with us?

Vpo - Since the government dropped the budget in October, many places are looking to diversifying their revenues. Like our counterparts across the province, we are no exception, including the universities. Just as we share in the Ombudsperson for our students, it was seen beneficial that have an individual shared between the two and at a lesser cost who will focus on MacEwan, and then on us, SAMU.

Stewart - To the Vice President Operations, it is mentioned in your report that you attended the Board of Governors meeting. Can you elaborate on what occurred at the meeting as in any items that stood out or that would have an impact on students? Also are there any updates on if our Vice President External will be able to sit on the board in place of our former President?

Vpo - We have submitted to the government for VP External to fill the student membership on BOG. We have even prompted for an expedite on the submission, so that it can be completed as soon as possible.

Documents heavily worked on by our VP Academic, AVP Students, Students Affairs and the Provost on:

*Student Appeals*

*Student Academic Misconduct*

*And Non-Academic Misconduct*

were brought forward for approval.

And finally the new table for the tuition amounts that MacEwan is implementing for 2020-2021. At both Finance Property and Investment Committee, and once again at BOG, I brought forward EC's concerns regarding this new table and our point of view on the matter. I was the sole voter in opposition to the motion.

## **5.2. Oral Questions**

Topics include: SAMU fundraiser position; International Student Protection Coverage; president search;

### **6. In Camera Period**

### **7. Motions & Business Orders of the Day**

#### **7.1. International Student Protection Plan Referendum**

***MOTION TO APPROVE THE INTERNATIONAL STUDENT PROTECTION PLAN REFERENDUM  
QUESTION TO BE INCLUDED IN THE MARCH 2020 ELECTION***

**VPO/VPE**

**FAVOUR: NEWTON, VPSL, VPO, YANISH, TESFAY**

**OPPOSE: VPE, BOUWER, CAMPBELL, DRUMMOND, DYKES, FORBES, HASSAN, JOHNSTON,  
MIRZA, STEWART, STRAYER, VPA,**

**DEFEATED**

### **8. Consultation**

### **9. Evaluation**

### **10. Recognition**

### **11. Adjournment**

***MOTION TO ADJOURN***

**YANISH**

**CARRIED**

Next Meeting Date: February 19, 2020

Meeting adjourned at 6:56pm.

## Students' Council Report

### Vice President Academic February 19, 2020

Greetings Council,

Below is my report detailing what has happened between January 15<sup>th</sup> and February 12<sup>th</sup>.

#### **Committees & Councils**

##### *General Faculties Council Executive Committee (GFC EC)*

GFC EC put forward all items to GFC except for one, so I will discuss the items they approved and recommended to GFC in the section below. For the one that didn't make it to GFC, the "Human Rights and Accessibility Policy, Student Accommodation on Non-Disability Grounds Procedure and Students with Disabilities Procedure," it will be revised and after revision will return to GFC EC. There were concerns about the broadness under which accommodation on non-disability grounds could be made based on this policy, and about what an appeal letter would look like since it was unspecific.

##### *General Faculties Council (GFC)*

GFC made some decisions on big changes to the structure of GFC itself at its most recent meeting. These included changes to the election process at GFC in order to comply with the Post-Secondary Learning Act (PSLA) and MacEwan's relatively new role within it. As described in the PSLA, elections were modified to allow for base-level faculty representation and the extra faculty reps as separate voting periods. Another election modification was made to help achieve 50% GFC members on GFC standing committees; this involves a second round of elections after GFC members have been elected, so that GFC can elect its own members onto standing committees. This item was approved. For information, the item about GFC Standing Committees was discussed. This would add six standing committees to GFC, with many spots for student members. The most interesting for students may be the Council on Student Affairs. When this item is fleshed out more in the future and ultimately approved, I can provide more info.

Committee on Admissions and Transfers (CAT) and Program and Curriculum Committee  
CAT did not meet since my last report. Neither did PCC.

##### *Faculty of Arts and Science (FAS) Council*

FAS Council met in February. Some information was shared and decisions were made. In terms of information, the committee on Teaching and Learning provided a report on their work, and Associate Dean Dr. Joanne Minaker's event "Creating Connections" was promoted. In terms of decisions, mild curricular changes were put in place, mainly updating course content descriptions, titles, pre-reqs, etc. The important highlight of the changes were admission changes; admission for those with post-secondary credits was made easier, and admission of mature international students was made more scrupulous.

##### *Research Ethics Board & Animal Research Ethics Board (REB & AREB)*

Delegated ethics reviews for REB and AREB continue to come in. AREB involved a presentation on Zoonoses and discussion around the aquarium labs that are in development. REB involved a final review of the non-compliance policy, which ultimately went to PAG after REB approved it.

##### *Student Systems Joint Operations Committee (SSJOC)*

I had to send my regrets to SSJOC as I was working with the FAS Dean Search Committee all day that day.

*Faculty of Arts and Science Dean Search Committee*

First round interviews occurred, and we are most of the way through the second round now. The candidates for this role are excellent and I'm excited for MacEwan to be able to announce the successful candidate in the coming weeks, as deliberations start to wrap up next week.

*eLearning Committee*

Unfortunately I had to send my regrets to the eLearning committee due to EC For a Day, but I got to caucus with one of its members after Information and Technology Committee since that member sits on it. He filled me in on some aspects of the Learning Management System (LMS) review that is now officially underway.

*Information Technology Management Committee*

AppsAnywhere beta testing is about to begin, so I need student volunteers who are familiar with one of the following programs to test them out using AppsAnywhere: ArcGIS, Beyond 20-20, ENVI, Healthquest, KeyChamp, Maple, Minitab, MS Project standard 2016, MS Visio Pro, Profile, QuickBooks, Read & Write, Sage 50 premium accounting, SPSS, and Typing Tutor. Basically, AppsAnywhere is a way to use software that MacEwan has licenses to without buying it, on your own computer, even across operating systems. The other big item of discussion was the LMS review that will consider replacing blackboard; this was officially approved by ITM now, so student members will be needed soon (I have one but am seeking more).

**Other Business**

*Provost Meeting*

I met with the provost and discussed MacEwan's layoffs & how they may impact students, the "spending freeze" mentioned by the minister of advanced education, the outcome metrics that the gov't will be using to determine university funding, and whether MacEwan would have the capacity to take on more funds from SAMU to create OER's. In terms of layoffs, the good news is that nearly all of them are not student-facing, except for one notable exception which is the ombuds role (see below).

*Demystifying Student Research*

To clear up any confusion, this was referred to as Student Research Day SAMU Support Plan in my last report. I am very pleased to announce that since my last report, I have named and planned much of the event, canvassed students and faculty to solicit speakers, and received 5 applications from faculty and students who offered to participate. There are 2 additional tentative speakers who will likely speak at the event as well. I am extremely happy to report that 4 of our 5 faculties will be represented, and all 3 aspects of FAS will be part of the event; social sciences, natural sciences, and humanities. Lastly, I've started to make advertising materials to get the word out there about the event and try to ensure high attendance, which is always the final obstacle. I will share more details in the future as they come together.

*We Won't Sit Silently – Student Budget Awareness Continued*

I have worked with marketing to develop a new stage of the We Won't Sit Silently student protest campaign. Essentially, I have noticed that not enough students are aware of the continued tuition increases; i.e., that they will occur once per year for 3 years, instead of just being a one-time thing. I therefore will be tabling in the SAMU building to spread awareness about this matter and collect student feedback to be delivered to MacEwan to urge them not to go with the maximum allowed tuition increase per year. As you can see by this, this is a MacEwan-targeted advocacy campaign instead of gov't targeted.

*Committee Recruitment Plans*

I have booked tabling for 3 days in March in order to spread the word about placements in MacEwan committees & faculty councils. SAMU's University Governance Representation procedure states that we should be doing this in the winter semester when students are actually on campus, instead of over summer, and this is a great approach; I hope to start the new VPA off with a full slate of candidates in place.

*Ombudsperson Role*

It has now been officially announced that Cathryn Heslep's role will be winding down until an eventual layoff in April. SAMU is working closely with MacEwan to determine what can be done to fill the gap created by this loss and continue to support students in the way the ombudsperson had.

*Meeting with Student Affairs*

SAMU EC met with Dr. Lynn Wells and Brett Farquharson for our regular student affairs meeting. Many important topics were discussed, including the ombudsperson, the leave of absence policy mentioned in my last report, the writing centre being moved to the library, and reforming New Student Orientation.

*SAMU Building Grand Opening*

I attended the SAMU Building Grand Opening and was delighted at how well attended the event was and how enjoyable the evening turned out to be. The event went very well! Thanks to all the councillors who could attend.

*SAMU Director Hiring*

I participated as the EC member on the hiring committee of SAMU's new Director of Marketing & Communications. SAMU will be announcing his name soon as we have decided on our top candidate!

**Closing Remarks**

I am ecstatic about the possibilities we now have in our new building, and think of more ways to engage with our students every day that I come in to work in the new space. It's truly a game-changer to have our own building that we control nearly every aspect of. I believe the SAMU building is an opportunity for a paradigm shift that can truly put SAMU on the map in students minds in a way that wasn't possible before; I am very hopeful of this chance to cement in the minds of students that SAMU is an independent organization that works for them.

This is partially why I have two tabling events and one day-long student-focused event scheduled in the Winter Term; I want to engage with my constituents, understand their thoughts on MacEwan and SAMU, and make sure they know the students' association is looking out for their best interests. The building gives new means of doing this that are incredibly effective; from the pedway-level tabling area to The Lookout event centre, new and exciting things are now possible.

It's not all good news though. I want to take an opportunity to comment on institutional funding. With the performance-based metrics and associated investment management agreements that have been announced by the provincial government, post-secondary institutions could continue to take large financial hits in future. This should serve as a reminder that although we already had one round of cuts and cost increases for universities and students, there will be more to come, unfortunately.

I hope student councillors can RSVP to table at my tabling event that will bring attention to these increasing costs, running from the 25<sup>th</sup>-27<sup>th</sup> of this month. In the meantime, I hope all of your winter semesters are going well, and good luck on your classes!

Sean Waddingham

Vice President Academic – 2019/2020

Students' Association of MacEwan University

VPA Report to Students' Council

Submitted February 12th, 2020

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## Students' Council Report

### Vice President External

**February 19, 2020**

Councillors, I've outlined in this report my actions since our previous meeting. You will notice that I am structuring my reports a bit differently. I want to ensure everything I am doing is in line with the strategic plan. Therefore, the goals will be my new headers. I think this will also help supply more information to council members. Feedback on this format is much appreciated!

### **Dedicated Advocacy**

#### ***Meeting with Theresa Vladicka***

I met with Theresa Vladicka to further discuss joint advocacy between SAMU and MacEwan in relation to the upcoming budget. We discussed specifically the mental health funding as it had not been renewed and favourable metrics when it comes to the performance based funding model.

#### ***CAUS Teleconference***

I had a teleconference call with CAUS. It was a regular meeting where we discussed and updated CAUS with our provincial advocacy.

#### ***Consultation Preparation***

I met with the Advocacy Coordinator to prepare for the upcoming consultation meeting we will have with the advisor to the Minister of Advanced Education.

#### ***CAUS Conference in Calgary***

I attended the conference in Calgary where we discussed our advocacy efforts in relation to securing mental health funding, releasing our Sexual Violence Policy recommendation paper, and budget 2020.

#### ***Mandatory Non-Instructional Fee Meeting with MacEwan Admin***

MacEwan admin are proposing an increase/widening of several fees. As a part of our working relationship surrounding consultation, they approached us for two meetings. The first was an informative meeting where they shared their proposed ideas and the second was a feedback meeting. Unfortunately, SAMU's veto power no longer exists due to the recent change in procedure from the government but we advocated hard for affordability.

As a member of the Policy Committee, I am working with fellow members to revitalize CAUS's policies. I am currently re-working and updating the mental health policy.

### **Commitment to Sustainability**

#### ***Planning for EC Transition***

I met with the Governance Advisor to start planning the transition retreat for the incoming EC.

#### ***GM Exit Interview***

EC conducted an exit interview with Gwen to find out how we can best improve SAMU/the GM role for continued sustainability in our future search,

### **Relations with our Community**

#### ***Edmonton Student Alliance (ESA) Check-in meeting with Vice-Chair***

As the Chair of the ESA, I met with my Vice-Chair to discuss the upcoming ESA meeting and delved into how we plan on engaging with the Edmonton community and its stakeholders. We decided to try to have meetings with every city councillor to create awareness surrounding the ESA and build relations for a sustainable framework.

#### ***Presidential Search Committee***

I am a part of the Presidential search committee and we have met several times. I cannot discuss this too much as it is highly confidential.

#### ***United Way Committee***

I am a part of the United Way Committee and I am very excited to be partnering with MacEwan and them in their efforts to fill the SAMU Pantry. We are also happy to collaborate with them and RBC to present to students surrounding financial literacy in March.

#### ***Meeting with VPSL and Nadia Goodhart***

We met with Nadia to discuss the United Way campaign as it relates to filling The Pantry.

I was invited to attend The Crucible with other B.o.G members to support MacEwan students but to also introduce me to the board. It was great to get to know the other members in a less intimidating manner prior to my first B.o.G meeting.

***TV Studio Grand Opening***

I attended the opening of the broadcasting studio. It is such an incredible space and I encourage you all to check it out.

***SAMU Grand Opening***

I attended and spoke at the grand opening of our building! It was truly an incredible day and I'm so grateful for all the student leaders (including yourselves) who contributed in any way of making this possible. A very proud moment for SAMU.

***Board of Governors Meeting***

I attended a B.o.G meeting. The content of this meeting is confidential at this time.

**Stewardship of Resources*****Quarterly Meeting with EC and Directors***

We discussed EC's upcoming projects as well as the Directors. These meetings provide a good touch-base between governance and operational happenings.

***Budget Workshop***

I attended the budget workshop alongside other SC members so that we all have a good understanding of our responsibilities and the timelines when it comes to the budget.

**Integration of the SAMU Building*****January Staff Meeting***

We had our monthly staff meeting. Lots to discuss as folks are settling into their new space as well as all the organizational change.

I met with the Governance Advisor and the mentioned director to discuss the SC Chambers capacity in terms of technology. This was to provide answers to some questions that LRC had.

### **Connect to Students**

#### ***CASA Training with Cllr. Yanish***

I, alongside our Advocacy Coordinator, conducted training for Cllr. Yanish to prepare him for the upcoming conference in Ottawa.

#### ***SAMU Town hall***

I participated in Food for Thought which I think was very successful! We provided very important information regarding the budget and our advocacy work and answered any questions. Great job to everyone involved!

### **Enhance Student Experience**

#### ***GRAC Meeting***

I chaired the GRAC meeting where we discussed remuneration for EC and SC and discussed comparisons between other SA/SU across Alberta.

#### ***LRC Meeting***

We had 2 LRC meetings where we discussed how we connect as SC to our membership (students) and discussed team building. We also reviewed the feedback forms from our meetings.

#### ***SAMU – AVP Students and Teaching/Manager Student Life Meeting***

EC met with Dr. Lynn Wells and Brett Farquharson to discuss what is happening with Student Affairs in terms of student engagement.

#### ***Meeting with Dr. Lynn Wells and Terry Suntjens***

I met with the above-mentioned folks to discuss the possibility of developing a process in which to select an indigenous student to attend the CASA conferences and share their perspective. This initiative, in conjunction with CASA, is in efforts to decolonize and indigenize CASA and ensure that voices are at the table. I am currently advocating to have the resources in the upcoming SAMU budget to support this initiative. To do so effectively, I need to ensure I have fully created a plan which is sustainable and done in a good way.

**Closing Remarks**

This month has flown by! I am so proud of all the work that SAMU is doing as a whole. I will not physically be at the SC meeting as I am in Ottawa, but I am calling in. If you have any questions prior to this, please email me or message me and we can arrange a time to talk.

Cheers,

Cole Baker, Vice President External  
Students' Association of MacEwan University  
[savpexternal@macewan.ca](mailto:savpexternal@macewan.ca)

## Students' Council Report

Vice President Operations & Finance  
February 19, 2020

Greetings Everyone! Thank you for taking the time to read my report. Have a great day!

### Projects & Initiatives

#### *SAMU Building*

As most know, vendors will proceed with working on their spaces come May and will be opening at the beginning of the Fall Term 2020. They are very excited to be a part of our community.

While in the coming weeks our main floor and agora staircase are completed, RBC and the resting areas are accessible by both stairs and the elevator. RBC is super excited to be here for the students, and are looking forward to engaging with the students and providing workshops and information sessions to all. And as the vestibule comes into completion the Benefits Plan Office (BPO) will transfer over from the SAM Centre. We will keep folks posted on when that move occurs. The silent study space on the main floor is pretty much completed, with enough space for 21 students to seat comfortably and take advantage of in their work. There are already several students enjoying the furniture on the main floor, it is great to see! In Spring and Summer the patio and landscape will be worked on.

As we survey the spaces, more outlets and the potential for more furniture and some rearrangements will occur to better accommodate more seating spaces on the third floor for students and a bit in the Student Groups designated area.

In the Operations Committee comprised of MacEwan and SAMU we touched base on maintenance and repair submissions in the future as they come up, we will follow up on how we will track the life cycle on major equipment that falls within the committee's prevue, as well as reviewing the Operations and Safety Manual.

### *Events*

The rest of ECs and myself have attended several events across campus in recent weeks:

Black History Month Kick-off, Food for Thought Town Hall that had 153 students attend, TV Grand Opening in Allard Hall, our own Building's Grand Opening, and Spirit Bear Dialogues at kihew waciston (KW).

### Committees

#### *Bylaws & Policy Committee*

BPC had our first meeting with our new student-at-large members, where we reviewed the work plan and have some homework. Our biggest topics are regarding Town Hall attendance, as well as what are best mechanisms to put in place if we have EC's bow out of a portfolio before their term ends, or if there is a situation where Executive Committee has to move forward with requesting a fellow member to step down. If you wish to see more of our work to come you may review the work plan submitted to SC in December.

*Budget & Finance Committee*

Huge thank you to our Director of Finance for putting together and executing the Budget Workshop for SC and EC in January.

*Board of Governors*

VP External and I attended a Board of Governors meeting, and the entire session was in-camera.

*Students System Joint Operations Committee (SSJOC)*

The heavy tech sided projects for students on campus. The latest meeting was regarding the new method of purging waitlists to give students a chance to obtain the classes they needed or required once the slate was wiped clean and how effective it was. It seemed to go over well, giving students the chance to have a barrier removed to be able to sign up for classes before the cut-off to sign-up or withdraw.

*U-PASS Advisory Council*

Myself and our Retail Manager and other SA's/SU's of Edmonton attended the meeting and shared our views with the City of Edmonton regarding the SmartFare. We felt it needed to be pointed out strongly that if SmartFare felt they were not ready to launch the program smoothly come Fall 2020 by the Spring Sessions we would suggest not following through until 2021, making it easier on our students. Shortly after the Edmonton Media broadcasted the SmartFare would not be occurring in the Fall as originally planned.

**Other Business**

*SAMU Staff meetings.*

Had our January staff meeting

*Organizational Risk Management Advisory Group ORMAG*

ORMAG had a recent update on where we left off in our last meeting as our Director of Special Projects was exiting the position, and bring the present General Manager (GM) up to speed on the work to this point, and what the new GM will know of the timelines of the work when they step into the position down the road.

*Consultation on Mandatory Non-Instructional Fees(MNIFs).*

Attended MNIFs consultation meetings with fellow ECs, I will let VP External speak more to those discussions as they lead in organizing the discussions with the MacEwan External and Admin.

*General Manager*

It is with a heavy heart we will say goodbye to our General Manager as they move on to their new position at MacEwan University. If folks have time to wish her farewell she is here until Friday. She will still be around so if you see her, say "hi." EC just completed a voluntary exit interview with her.

*Quarterly Meeting with SAMU Directors*

Met with our GM and Directors regarding everyone's present goals and projects both recent, and in the near future.

*MacEwan Administration*

VP Academic and I met with the acting MacEwan President, and later I met with my counterpart, the Chief Financial Officer, discussing the effects of the budget the past year, our new building, upcoming discussions at that time regarding MNIFs, and what the Performance-Based Funding Model is about for Post-Secondary Institutions. And one topic the acting President suggested we take a look at soon is what the "Freedom of Expression," means for our new building.

*Gallivan*

Representatives were on campus for two days doing information sessions with for MacEwan Students, with a focus for sharing information with International Students regarding a Protection Plan. Many students visited with a student council member coming by. The representatives also had discussion with MacEwan's International Advising Manager and their team regarding the plan. Their Manager in International are taking a look at the gaps they recognized with regards to coverage for International Students in their travels and ensuring they obtain their Alberta Health Care. As they continue with their internal review and follow up in discussions with Gallivan, both parties will touch base with our Health and Dental sub-committee in March.

VPSL and I had a surprise visit from Gallivan's Mental Health Coordinator en route to Red Deer to touch base and see the building. In the short time she visited us and BPO she updated the Financial Component to be implemented in the MyWellness and shared it would be probably March as there was still some aspects of it for online that needed some ironing it out. She said she wants it, "perfected."

*Global News Edmonton*

Completed an interview regarding the SAMU Building with the Global News.

*Dean Arts and Science Search*

Have attended meetings with candidates with fellow EC as schedule permits me

*Tours*

Many fellow students, MacEwan staff and guests have had quick opportunities to tour the new building with myself and other staff. People are very excited!

*Executive Committee Nominations*

Completed two workshops with a turnout of only four potential candidates in total for both. Three for one day, and one for the other! Whether this is an initiative that will carry on is to be revisited as elections are coming up and this is a part of special projects under this portfolio. Followed up with all students who attended EC for a day to update them on the workshop to allow them the chance to learn tips and tricks for if/when they campaign to give them that extra information and support and promoted it across campus. Will continue to promote the portfolios and elections until February 24<sup>th</sup>, 2020 when they nominations deadline is. We had fifteen students attend EC for a day in total over the two days, not counting the number of students each EC has had outside those sessions for more one-on-ones to help potential candidates get the information they need for running. I am very excited by the number of students booking meetings with this portfolio who are interested.

**Closing Remarks**

Good luck to everyone on their midterms and major projects that come up close to Reading Week. And best of luck to folks running in the Executive Committee Elections. All Candidates meeting is on February 24<sup>th</sup>, 2020 at 4:30pm. Mark, it in your calendars if you have not already.

Cheers! - Andrea

## Students' Council Report

### Vice President Student Life February 19<sup>th</sup>, 2020

Hello, Councilors!

Below is my report detailing events that occurred between January 9<sup>th</sup> and February 12<sup>th</sup>, 2020.

#### Projects & Initiatives

##### *Sex Week*

Sex Week has finally happened and come to a close. It was a resounding success. The events, including four workshops and a resource fair, saw more than 300 students engage with fun and educational resources around sex positivity and sex education.

##### *Pronouns*

The reference document for developing a pronouns campaign has been complete and submitted to the Sexual and Gender Minority Working Group. I've garnered quite a bit of feedback from the committee and will be looking to develop a comprehensive campaign that can be instituted by the next VPSL.

##### *EC for a Day*

I participated in two days of executive shadowing that saw more than seven people come to find out about the VPSL portfolio. This was a really rewarding experience, and it was very encouraging to see so many folks thinking about running.

##### *Red Flag Week Trivia*

I have been busily working away on the planning and execution of a pop culture trivia event for Red Flag Week. The event occurs on the afternoon that this report will be submitted; so, I'll be sure to update about how it went during the Council meeting.

##### *Bell Let's Talk Day*

Bell Let's Talk Day was an enormous success on campus. I helped to booth tables for OSVPER and WPS, and we engaged with dozens of students about mental health. Lots of words of encouragement were written on bubbles, and it was awesome to see so many folks engaging with the resources.

#### Committees

##### *Sexual Violence Prevention and Education Committee*

SVPEC met twice over the reporting period, both times to review the operational plan for the next five years at the Office of Sexual Violence Prevention, Education, & Response.

##### *Sexual and Gender Minority Working Group (SGMWG)*

The Sexual and Gender Minority Working Group met once over the reporting period to share opinions on a pronouns campaign and to finalize details for Pride Week. I'm looking very forward to representing SAMU at Pride Week; and am incredibly grateful to be part of an institution that prioritizes holding space for 2SLGBTQ+ students.

##### *Edmonton Regional Post-Secondary Mental Health Committee*

I attended a meeting of the Edmonton Regional Post-Secondary Mental Health Committee where we discussed the City's new suicide prevention strategy. The date for the city-wide new graduate event has been pushed back to 2021. I'm looking forward to hopefully attending this when I'm a new graduate from my program.

VPSL Report to Students' Council

Submitted February 12<sup>th</sup>, 2020

Page 1 of 3

**Grants Allocation Subcommittee (GASC)**

The Grants Allocation Subcommittee met on January 30th. Several conference grants and event grants were approved at this meeting.

**Equity, Diversity, & Inclusion Committee (EDIC)**

This committee met once over the reporting period, and we discussed changes to the Sexual and Gender Minority Program as well as the IDEA awards out of OHRDE.

**Food Services Advisory Council (FSAC)**

The Food Service Advisory Council met once over the reporting period and we sampled new foods being taken up by Aramark, as well as providing some feedback garnered from students.

**MacEwan Book of the Year Committee (BOTY)**

The book of the year committee met over the reporting period, where we decided next year's book of the year. We will be reading others in order to choose another ahead of schedule for the following year.

**Other Business****Student Meetings**

I met with several students over the reporting period to discuss a variety of topics. I offered students recommendations about how to get involved on campus, answered questions about governance and elections, and provided insight to student journalists on a few topics.

**Courage to Act – Community of Practice**

I had previously reported on my being selected to represent MacEwan in a national community of practice on gender-based violence prevention in post-secondary institutions. I travelled to Toronto for the first in-person meeting of this group at the end of January, where we formulated a project plan for the coming year and discussed key issues in PSI GBV prevention.

**Spirit Bear Dialogue**

Along with our VP Operations and Finance, I attended the most recent Spirit Bear Dialogue event on Indigenous-Ukrainian relations. This was a great experience - I particularly enjoyed helping to make bannock for the food demonstration.

**Black History Month (BHM)**

I attended the Black History Month opening event, along with several other EC members. It was a great chance to learn about the experiences of Black students on campus and to share in their culture through the dance and drumming performance. I'm looking very forward to attending the rest of the BHM events!

**SAMU Building Grand Opening**

Myself and the rest of EC were very busy on the night of the grand opening. Our VP External did an amazing job speaking at the event, and it was an excellent opportunity to reconnect both with folks we work with every day and those predecessors and key stakeholders whom we haven't seen in a while. I'm very happy that we were able to open our space in a good way, and I can't wait to see all the amazing things that SAMU will do with these new spaces!

**Closing Remarks**

We're back to that busy point in the semester, reminiscent of the final round of Mario Kart when the music speeds up. I hope you're all taking time for self-care as we approach midterms! This is an especially exciting time of the year for student leaders, and I'm looking very forward to elections.



As always, please reach out with any questions, comments, or concerns that you might have.

Best wishes,

Aubrianna Snow  
Vice President Student Life  
Students' Association of MacEwan University

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
December 18, 2019 @ 10:00am**

**Copies To:**

vacant, President  
Sean Waddingham, VP Academic  
Cole Baker, VP External

Andrea Turner, VP Operations & Finance  
Aubrianna Snow, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 10:05am
2. Approval Minutes for: December 11, 2019

**VPE/VPO**

**CARRIED**

3. Approval of Agenda

**VPE/VPSL**

**CARRIED**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1. Student Code of Conduct Presentation & Consultation	Lynn Wells attending.  *General feedback provided.	
2. Promo squad request forms presentation	*Tabled - Sabrina Capito attending.	Add to January meeting agenda
3. Vendor update	Darryl Kostash Attending.  *Update provided.	
4. Shared drive -> One Drive	Gm: *update provided on MacEwan OneDrive.	
5. SAMU Committee appointments		<b>MOTION</b> <b>TO APPOINT PARAS SHARMA &amp; NATHANIAL SPROULE TO THE BUDGET AND FINANCE COMMITTEE, ANTHONY MAH AND JASLEAN BARAICH TO THE AUDIT COMMITTEE, SELAH SCHMALTZ AND LARISSA WILLIAMS TO THE BYLAWS AND POLICY COMMITTEE, AND STEPHAN VASQUEZ TO THE GOVERNANCE REMUNERATION ADVISORY COMMITTEE</b> <b>VPE/VPSL</b> <b>CARRIED</b>
6. <i>Bereavement Procedure</i>		<b>MOTION</b> <b>TO APPROVE THE BEREAVEMENT</b>

			<b>PROCEDURE ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE</b>  <b>VPE/VPSL CARRIED</b>
7.	<i>Elections</i> Procedure		<b>MOTION</b>  <b>TO APPROVE THE ELECTIONS PROCEDURE ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE</b>  <b>VPE/VPO CARRIED</b>
8.	<i>Approval Authority</i> Procedure		<b>MOTION</b>  <b>TO APPROVE THE APPROVAL AUTHORITY PROCEDURE ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE</b>  <b>VPE/VPSL CARRIED</b>
9.			
10.	Outstanding Action Items		
11.	President's Report		
12.	VP Academic's Report	Branding meeting. PSC meetings. Packing. Appeals. Met with prospective candidate. Met with Councillor. IMTC meeting.	
13.	VP External's Report	Branding meeting. CASA update. CAUS update. Met with Councillor. Met with student. Interview with Edmonton Journal.	
14.	VP Operations & Finance Report	BOG meeting update. Branding meeting. PSC meetings. EC for a Day update. Building meeting.	
15.	VP Student Life's Report	Branding meeting. Student community engagement grant committee meeting.	

		AAC Meeting. Pres laptop communications update.	
16.	GM report	Senior admin/EC meeting. HR update. Directors meeting. Building meeting.	
17.	Recognition		

4. Adjournment

Time: 11:32am

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
January 15, 2020 @ 10:00am**

**Copies To:**

vacant, President  
Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor  
Madeline Beard, Governance Assistant (Recording Secretary)

1. Call to Order: 10:02am
2. Approval Minutes for: December 18, 2019 **VPEX/VPSL CARRIED**
3. Approval of Agenda **VPO/VPSL CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Promo squad request forms presentation	Sabrina Capito presenting.	
2. EC Projects	Vpo -	<p><b>MOTION</b></p> <p><b>TO APPROVE AN EXPENSE OF \$294.00 FROM THE PRESIDENT'S EC PROJECTS BUDGET LINE (GL 524500) FOR THE PERMISSIONS COST FOR THE POLYTECHNIQUE VIDEO</b></p> <p><b>VPEX/VPSL CARRIED</b></p>
3. Cell Phones for EC	<p>Gm – reviewing cell phone reimbursement, use to give EC phones,</p> <p>Vpex: great idea, for trips lot of data, cell phone allowance doesn't cover all of it, apps would be helpful to load on them, difference between personal phone and work phone.</p> <p>Vpo: not fully required for a work phone,</p> <p>GA: We moved away from it cause the EC didn't carry two phones, and forget work phone and just use personal phone,</p> <p>Vpex: having it for certain positions not all of the positions, vpex president,</p> <p>VPSL: increase phone allowance,</p> <p>Vpex: giving out personal number, conference Phone?</p> <p>Gm: phone for certain positions, vpex, president, vpsl? Share a phone</p>	<p><b>MOTION</b></p> <p><b>TO HAVE A CELL PHONE FOR VPEX POSITION AND CELL PHONE FOR PRESIDENT POSITION AS A WORK PHONE</b></p> <p><b>VPEX/VPO CARRIED</b></p>
4. Committee appointments		<p><b>MOTION</b></p> <p><b>TO APPOINT ELAINE TRAN TO THE LEADERSHIP AND REVIEW COMMITTEE AND THE HEALTH &amp; DENTAL SUB-COMMITTEE, AND</b></p>

			<b>GURLEEN KAUR TO THE LEADERSHIP AND REVIEW COMMITTEE</b> <b>VPSL/VPEX CARRIED</b>
5.	Email from provost	VPA- Got an email from Craig Monk, wanted to talk to someone from EC, about an urgent matter. Those of us who can attend should attend.	
6.	MNIF discussion	VPEX- got a phone call from Myrna, consultation between SAMU and MacEwan, March submission need pieces to send out, consultation model, have two meetings, agree on a method of consultation and everyone feels heard and respected, with a standard meeting request coming to EC Vpa- great way to communicate between both parties Vpo- BOG, that EC was not fully consulted about this.	
7.	VP Academic's Report	Was sick for two days, started winter planning, transition planning meeting, three main priorities (Affordability (OER paper, GFC presentation, and tuition tabling included), Committee Recruitment, and Demystifying Student Research Event), shared drive overview, NSO, faculty of arts and science dean search committee meeting list of candidates, student group expo, appeals both Wednesday and Thursday, winter planning, moved into new building, transition slide show and documents, animal research ethics board, grand opening, ec for a day, day for simplify student research event in march	
8.	VP External's Report	Meeting with presidents of UASA & SAMRU, transition planning, shared drive presentation, NSO, student group expo, Chris's surprise party, CAUS meeting, meeting with Matt Yanish and training, presidential search committee, MNIF phone call, CAUS meeting, attend the city plan briefing for youth and post-secondary students, meeting with councillor Campbell, SAMU building grand opening	
9.	VP Operations & Finance Report	Phone call with dean at ACC, SC meeting, BOG, visited and did a mini-presentation on EC and what we do for RBC team that was training on site at SAMU in the board room, transition planning, shared drive, NSO, tabling on the 8 <sup>th</sup> , BOG out on the town, EC for a day promotion, moved into building, meeting with UASU, campaigning with student from UASU, grand opening, joint steering committee, bi weekly meeting with manager, EC for a day	
10.	VP Student Life's Report	Transition planning, NSO, USOLVE meeting, trivia event at TOWERS for red flag week, students group expo, meeting with Roxanne, sex week swag, GASC Meeting, submitted entry for global awareness week, SVPEC meeting, AAC meeting, building opening, sexual and gender minority meeting.	
11.	GM report	Catching up on things, getting organized for the move, grand opening committee meeting, 1 on 1, director meeting, walk through of the building,	
12.	Recognition		

#### 4. Adjournment

Time: 11:22am

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
January 22, 2020 @ 1:30pm**

**Copies To:**

Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life

Gwen Bauer, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 1:32pm

2. Approval Minutes for: January 15, 2020

**VPSL/VPO**

**CARRIED**

3. Approval of Agenda:

**VPE/VPSL**

**CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. SAMU Fees for Ponoka students	VPO/GM to review when/why these students were charged.  Vpo – received update from Michelle Badger that I shared with all EC.  Vpe – should look at what best practices are across Alberta.	Action: Add to BFC workplan.
2. Tabling ideas	Vpa – booked 2 tabling session for myself. February re tuition increases; March re committee recruitment.  Vpe – February will help with advocacy campaign.	
3. Misha Bazelevsky plaque	Vpa – looking to follow up on where the plaque will go in the new building. GM – consider outside SC chamber room. Vpe – potential to name a student group room? Have to highlight rationale. Vpsl – not sure it will set a precedent that we need to worry about. Vpa – sunset clause? Re-examine names of rooms on a consistent basis? Gm – have to consider this in a big picture – what is the bigger commitment to our community?	Action: Vpo reach out to other SA/SUs to identify what they do.
4. Ombuds role	Vpe – ombuds position going away as a dedicated role. We need to have a conversation about who at MacEwan should take this role on. Gm – is this a role that we should be filling? Vpsl – believe it should. Vpe – where would they go? Would the previous office be available if SAMU were paying for the role?	Action: Gm to report back on topic at next EC meeting
5. HR		<b>MOTION</b>  <b>TO GO IN CAMERA</b>  <b>VPE/VPSL</b> <b>CARRIED</b>

			<b>MOTION</b>  <b>TO GO OUT OF CAMERA</b>  <b>VPOF/VPE CARRIED</b>
6.	VP Academic's Report	Prep for tabling – marketing request submitted. Contact with MacEwan Pres & provost re cuts. Ombuds change. Admin support model changing at U. Doesn't affect students. Finance at U changing. Doesn't affect students. Student advising changing next year. Ministry introducing expense control. MacEwan budget unveiled in March to BOG. Exec for a day update. Appeals. Brexit/Yegxit forum. Event space bookings.	
7.	VP External's Report	EC for a day. SAMU security/safety briefing. SC. Provost meeting. Co-advocacy meeting with Minister's rep. ESA meeting. Training with Councillor Yanish. Met with Councillor Campbell. EC retreat planning meeting. LRC meeting. GRAC meeting. Advo Coord meeting. EC/Directors meeting. Vpa/MarComm meeting.	
8.	VP Operations & Finance Report	EC for a day. Meeting with security. International student protection update. Transition work. Food for thought. Follow up re Ponoka. Potential candidate meeting. Plaque update. Financial/operational updates. Freedom of expression policy update. U-Pass update. Quarterly Director/EC meeting/ Food service advisory council.	
9.	VP Student Life's Report	Ec fo a day. Red flag trivia event planning. SC meeting. Pride update. Mental health committee meeting. GM meeting, Met with student. EDI meeting. Food service advisory council. Quarterly director/EC meeting.	

10.	GM report		
11.	Recognition		

4. Adjournment

Time: 3:02pm

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
January 29, 2020 @ 10:00am**

**Copies To:**

vacant, President  
Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor  
Madeline Beard, Governance Assistant (Recording Secretary)

1. Call to Order: 10:08am
2. Approval Minutes for: January 22, 2020

**VPSL/VPE  
CARRIED**

3. Approval of Agenda

**VPSL/VPO  
CARRIED**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1. Audit Committee feedback	GA – recommendation for execs to be more specific in their notes/explanations on their credit card summaries.	
2. Student Groups	The Biological Sciences Club	<b>MOTION</b>  <b>TO APPROVE THE BIOLOGICAL SCIENCES CLUB</b>  <b>VPSL/VPE CARRIED</b>
3. Grand Opening Speakers	GM – have 157 rsvp'd. Jaime has started to confirm speakers – we'll share that list with EC. Thinking of providing Stantec two minutes to speak at event about design and vision of building – looking for feedback from EC.	
4. Gm Transition		<b>MOTION</b>  <b>TO GO IN CAMERA</b>  <b>VPE/VPA CARRIED</b>  <b>MOTION</b>  <b>TO GO OUT OF CAMERA</b>  <b>VPE/VPA CARRIED</b>
5. Ombudsperson	In camera	

			<b>MOTION</b>
6.	SC presentation		<b>TO APPROVE A CAUS PRESENTATION AT THE MARCH SC MEETING</b> <b>VPE/VPA CARRIED</b>
7.	Outstanding Action Items		
8.	VP Academic's Report	Jan staff meeting. Dean search committee meetings. clarify Met with prospective VPA candidate. ITM committee meeting. (Want student to consult over LMS and students to consult/demo AppsAnywhere service.) Marketing requests for upcoming events. Student affairs meeting.	
9.	VP External's Report	ESA meeting. Pres search committee update. Vpof meeting. Meeting prep wit Advo Coord. Meetings with Councillor Mirza and Councillor Yanish. United Way phone call. United Way committee meeting. CAUS planning conference. Student affairs meeting.	
10.	VP Operations & Finance Report	As presented in email. Campaign workshops coming up.	
11.	VP Student Life's Report	Staff meeting. Toronto conference – clarify. SVPEC tabling – clarify Red flag trivia event planning meeting. AVP student and teaching meeting. Pronouns report completed.	
12.	GM report	One on ones and APDPs. Met with Evan. Met with Nursing associate Dean re SAMU Cares for Ponoka. Director meeting. Building meetings. HR update. ED/GM colleague lunch.	
13.	Recognition		

#### 4. Adjournment

Time: 11:41am.

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
January 31, 2020 @ 11:40am**

**Copies To:**

Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life  
Gwen Bauer, General Manager  
Alan Honey, Governance Advisor (Recording Secretary)

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION/MOTION</b>
1. Unbudgeted expenditure	Vpo – per the Director of Building Ops, we originally budgeted \$5000.00 for the software license required to facilitate the digital marketing in our building. This amount was an estimate provided by our Director of Marketing at the time of the budget construction & approval. Unfortunately the actual amount is approx. \$4800 US so when converted to CAN\$ the amount will go over budget. I'd like us to approve this unbudgeted expenditure so that we can move ahead with the software. I'm asking for up to \$1500.00 to ensure the funds are available in case the exchange rate changes.	<b>MOTION</b>  <b>TO APPROVE AN UNBUDGETED EXPENDITURE OF UP TO \$1500.00 FROM G/L 590270</b>  <b>VPO/VPSL CARRIED</b>

1. Adjournment  
Time: 1:46pm

**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
February 5, 2020 @ 10:00am**

**Copies To:**

Sean Waddingham, VP Academic  
Cole Baker, VP External  
Andrea Turner, VP Operations & Finance

Aubrianna Snow, VP Student Life

Gwen Bauer, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 10:02am

2. Approval Minutes for: January 29 & 31, 2020

**VPEX/VPSL**

**CARRIED**

3. Approval of Agenda

**VPO/VPEX**

**CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Student Groups	MacEwan Korean Club - missing member – table until next meeting. Geek In. Club	<b>MOTION</b> <b>TO APPROVE THE GEEK IN. CLUB</b> <b>VPEX/VPSL CARRIED</b>
2. Smudging conversation	VPSL- need to make sure that smudging is respectful and the elder is allowed to smudge properly, allowed in MacEwan in any room should be allowed to do it properly in the SAMU building, GM- help and put them in contact with facilities VPSL- meet with them as soon as possible before grand opening	
3. GM Interim position	VPEX- re distribute the tasks among the directors equally, not one person taking on the task, GM- interm letter of understanding going to the directors VPEX- can EC come to the director meeting, just want to make sure everyone feels heard and ask what they are looking for in the next GM.	Action: Get the GM job description feedback from the rest of EC by tomorrow at the latest.
4. Outstanding Action Items		
5. VP Academic's Report	Had the budget workshop, had a meeting with Craig, liked the idea of student research, made a document detailing the event to get students excited about research, has two people already coming to talk, generated the town hall sheet about OER's, ombud's meeting, director of marketing interviews, black history month kickoff event, MNIF discussion with MacEwan, Food for Thought - no body heard about OER's, Faculty of Arts and Science Council	

6.	VP External's Report	Attended budget workshop, donated blood, meeting with filling the pantry for the united way, meeting with Alan and Daryl about video and phone calls in the student council chambers, EC retreat planning with Alan, interview with the Griff about performance based funding, invited to a city event, presidential search committee, CASA training, CAUS conference call, GRAC Meeting, MNIF meeting, director of CAUS came to SAMU, president search committee, received board of governors appointment letter, food for thought, set up with board on governors, been working with Evan	
7.	VP Operations & Finance Report	Budget workshop, mental health coordinator from Gallivan, ORMAG meeting, department 12 for the budget, attended spirit bear dialogues, food panel at KW, potential candidates meeting for EC, black history month, meeting with Michelle Badger, Meeting with Director of Finance, town hall, talking with marketing and events for the town hall, Ombud's meeting	
8.	VP Student Life's Report	SVPEC meeting strategic plan for OSVP, budget work shop, meeting for food bank, GASC meeting, spirit bear, book of the year meeting, sex week resource fair, black history month kick off event, MNIF meeting, had an interview with OCM about food drive, Food for thought, Ombud's, sex week workshop,	
9.	GM report	Had farewell lunch for Justin, budget workshop, went to a meeting about intergraded marketing strategy, ORMAG meeting, directors meeting, Ombud's, interviews for marketing, monthly meeting, tour with MacEwan staff of building, staff one on one, MNIFS meeting, meet and greet with Direct of M&Cs candidates, feedback from meet and greets, transition planning, interview debrief.	
10.	Recognition		

#### 4. Adjournment

Time: 10:58am

**STUDENTS' COUNCIL MEETING SUBMISSION**

(must be fully completed or item will not be added to Students' Council meeting agenda)

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**TYPE OF SUBMISSION (CHECK ONE):**

MOTION       CONSULTATION ITEM

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**Meeting Date:** February 19, 2020

**Submitted By:** Appointment Advisory Committee

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**Submission Title (As it will appear on agenda):**

Councillor Appointment

Motion to appoint Rachelle Drummond as a Councillor for a term ending October 31, 2020

**Background Information:**

Following the removal of Councillor Drummond upon failure to attend the Town Hall meeting, concerns were raised by members of Council around the interpretation of policies 7 and 7.1 of Roles and Responsibilities of Elected Representatives. If the aforementioned policy is interpreted as the townhall is mandatory, Councillor Drummond is therefore removed and would need to be formally reappointed to Council.

**Implications:**

Councillor Drummond will be reappointed to Students' Council, and policy will clearly outline whether townhall is mandatory or not.

**STUDENTS' COUNCIL MEETING SUBMISSION**  
(must be fully completed or item will not be added to Students' Council meeting agenda)

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**TYPE OF SUBMISSION (CHECK ONE):**

MOTION       CONSULTATION ITEM

**Meeting Date:** February 19, 2020

**Submitted By:** Sean Waddingham, VP Academic

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**Submission Title (As it will appear on agenda):**

General Manager Recruitment

Motion to approve an unbudgeted expenditure of \$20,000.00 for General Manager recruitment.

**Background Information:**

With SAMU needing to hire a General Manager we require Students' Council to approve an unbudgeted expenditure.

**Implications:**

The Executive Committee can move forward with recruiting a new General Manager.