



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Agenda for the Students' Council Meeting of the
Students' Association of MacEwan University
September 16, 2020 at 6:00pm via Zoom**

Voting Members:

Ruan Bouwer, Vice President External
Colin Campbell, Councillor
Rachelle Drummond, Councillor
Myles Dykes, Councillor
Cassey Fallis, Councillor
Blake Forbes, Councillor
Ahsan Hassan, Councillor
Hale Johnston, Councillor
Kiran Mirza, Councillor
Spencer Newton, Councillor
Stephanie Ouellette, Vice President Operations
and Finance
Aubrianna Snow, Vice President Student Life
Alycia Stewart, Vice President Academic

Kent Strayer, Councillor
Alem Tesfay, Councillor
Elaine Tran, Councillor
Raymarck Unera, Councillor
Sean Waddingham, President
Matthew Yanish, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Assistant

Meeting called to order at.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR SEPTEMBER 16, 2020

2.2 MOTION

TO APPROVE THE MINUTES OF AUGUST 19, 2020

3. Presentations

3.1. SAMU 2019-2020 Audit (MNP)

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

4.1.6. Board of Governors Student Representative

4.1.7. Audited Financials

4.2. Executive Committee Minutes

Minutes of August 12, 19, 26, and September 2, 2020 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

6. In Camera Period

7. Motions & Business Orders of the Day

7.1.

7.2.

8. Consultation

8.1

9. Evaluation

9.1.

10. Recognition

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11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: October 21, 2020

Meeting adjourned at

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
August 19, 2020 at 6:00pm via Zoom**

Voting Members:

Ruan Bouwer, Vice President External
Colin Campbell, Councillor
Rachelle Drummond, Councillor
Myles Dykes, Councillor
Blake Forbes, Councillor
Ahsan Hassan, Councillor
Hale Johnston, Councillor
Kiran Mirza, Councillor
Spencer Newton, Councillor
Stephanie Ouellette, Vice President Operations
and Finance
Aubrianna Snow, Vice President Student Life
Alycia Stewart, Vice President Academic

Kent Strayer, Councillor
Alem Tesfay, Councillor
Elaine Tran, Councillor
Raymarck Unera, Councillor
Sean Waddingham, President
Matthew Yanish, Councillor

SAMU Officials and Council Support:
Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Assistant

Absent:

Cassey Fallis, Councillor

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR AUGUST 19, 2020

VPA/UNERA

MOTION TO AMEND 7.1 TO ADD "AS AMENDED"

VPO/ VPA

CARRIED

MOTION TO AMEND THE AGENDA TO ADD 6.1 AND 7.2 "HONOURARY MEMBERSHIP"

VPO/DYKES

CARRIED

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF JULY 15, 2020

VPO/VPSL

CARRIED

3. Presentations

3.1. SAMU Re-opening

*Presentation by Jaime Beagan, Director of Programs & Services

4. For Information

4.1. Reports

4.1.1. President

Gray Gallery update. U-Pass/transit update.

4.1.2. Vice President Academic

Provost meeting. President intro. Vpa counterparts update.

4.1.3. Vice President External

U-Pass update.

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

As presented.

4.1.6. Board of Governors Student Representative

As presented.

4.2. Executive Committee Minutes

Minutes of July 10, 15, and 29, 2020 provided.

5. Question Period

5.1. Written Questions

Strayer - As per the written reports: MacEwan Administration wants SAMU's Gray Gallery space. EC minutes state the signed agreement can be read in different ways. Can this be explained in more detail? Is the context of this conversation a negotiation or demand?

Pres - The lease agreement we signed when we moved into the SAMU Building states that we have to "...surrender... MacEwan premises currently leased, licensed or occupied by the SAMU, including..." and then they go on to list the old SAMU offices, SAM Centre, Peer Support Centre, and our former space in Allard Hall. So, although the clause doesn't explicitly mention Gray Gallery, the language of surrendering any "occupied" space in MacEwan is pretty unavoidable. However, what makes matters more complicated is that the Gray Gallery space was connected to a \$1.3m donation that SAMU gave to MacEwan during the construction of the Robbins Health Learning Center. This gives us more bargaining leverage when it comes to the space and it has resulted in a negotiation process, involving several meetings with MacEwan central admin, especially Stuart MacLean, Vice President of Facilities. We have put forward three requests that we would like to be met in exchange for returning the Gray Gallery space to MacEwan, one of which being a request for logistical assistance from MacEwan to re-establish the Gray Gallery in the SAMU building.

Vpa - To the Chair of the Governance Remuneration Advisory Committee: Since Council has not received this committee's July Quarterly report as specified in our Committees Policy I am wondering if the committee has anything to report from the last quarter and what that might be? Thank you.

Pres - My apologies for not submitting a report for GRAC – I had forgotten that a report had to be submitted even in the event that no meetings occurred. In order to be in compliance with the procedure, I can submit a report that states that we haven't met yet during my term.

Vpa - Vpa - To the Chair of the Audit Committee: Since Council has not received the Audit Committees July Quarterly report as specified in our Committees Policy I am wondering if the committee has anything to report from the last quarter and what that might be? Thank you.

5.2. Oral Questions

Topics include: U-Pass; Town Hall data; Audit Committee & report; Gray Gallery;

6. In Camera Period

MOTION TO GO IN CAMERA

VPO/DYKES

CARRIED

MOTION TO GO OUT OF CAMERA

VPO/UNERA

CARRIED

7. Motions & Business Orders of the Day

7.1. SAMU 2019-2020 Annual Report

MOTION TO APPROVE THE SAMU 2019-2020 ANNUAL REPORT AS AMENDED

VPO/VPE

Favour: Vpe, Campbell, Drummond, Dykes, Forbes, Hassan, Johnston, Mirza, Newton, Vpo, Vpsl, Vpa, Staryer, Tesfay, Tran, Unera, Pres, Yanish

CARRIED

7.2. Honourary Membership

MOTON TO GRANT JOHN MCGRATH HONOURARY MEMBERSHIP

VPO/DYKES

Favour: Vpe, Campbell, Drummond, Dykes, Forbes, Hassan, Johnston, Mirza, Newton, Vpo, Vpsl, Vpa, Staryer, Tesfay, Tran, Unera, Pres, Yanish

CARRIED

8. Consultation

8.1 Consultation on Reporting Mechanisms from Non-Elected Representatives

Strayer – looking for feedback from council.

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: September 16, 2020

Meeting adjourned at 7:10pm



Students' Council Report

President
September 16, 2020

Greetings councilors,

Below is my report on my work as President between August 18th and September 10th, 2020.

Dedicated Advocacy

Council of Alberta University Students (CAUS) Update

Our friends in CAUS are at various stages of completion for the Alberta 2030 submissions. Some student associations are already finished while others are partway through. We expect all will be completed during September, though. Once these are out of the way, we can turn our attention fully to the fall campaign and beyond. In the background, during this time, the marketing departments of both SAMU and the University of Alberta Students' Union (UASU) have already been working on the fall campaign.

Alberta 2030 SAMU Submission Update

SAMU is engaging in some very proactive consultation in the Alberta 2030 post-secondary review which is being conducted by our provincial government, and this includes our Alberta 2030 submission. This has consumed an extraordinary amount of my time in the last few weeks. However, I have explained what it is in previous reports so I won't go too much into detail here. This project has come together quite well in recent weeks, and we are expecting our submission to be complete any day now. Once it is complete, I encourage student councilors to read it since it contains some very useful information.

U-Pass Announcement

VP External Ruan Bouwer and I worked with the marketing department to create an announcement about the status of U-Pass. This announcement is now up on posters, on social media, on our TV's in the SAMU building, and has been emailed to all students. Because so many students are not commuting to campus, U-Pass is still cancelled, and sadly the City of Edmonton has not offered an affordable alternative for student transit in the meantime. However, we are pointing students towards the youth pass, or the much more affordable Ride Transit Program (a low-income bus pass) until U-Pass returns.

Nursing Dean Hiring – SAMU Consultation

SAMU was consulted by the hiring firm that is going to be helping conduct the search for a new Dean of Nursing. We informed the hiring firm about what we see as the challenges and opportunities of becoming a dean at MacEwan at this time, and about what students love about MacEwan and reinforced the unique culture and value proposition that MacEwan has.

Miscellaneous Meetings

I attended a meeting with all SAMU Executive Committee (EC) and Student Affairs/Vice President Teaching & Students, a United Way meeting, General Faculties Council (GFC) training meetings, Alumni Advisory council, and Convocation Planning Committee.



Relations with our Community

Global News Interview

Global News reached out to SAMU for an interview about the rising costs for students this year, including the tuition increase. I was very pleased to see that Global was covering such an important story, and even more pleased to see that they ran the clip several nights in a row. With the first of three separate tuition increases coming into effect this year, and other cost increases like transit, the elimination of tax credits, and the interest rate hike on student loans, this is one of the most crucial issues affecting students right now, and an issue very worthy of media attention.

Edmonton Student Alliance – August Meeting and Edmonton City Council Forum

As chair of ESA, I held the second ESA meeting in late August, in which we discussed ESA's priorities in more detail, and threw around some ideas for the future of ESA and ideas of strategies that could be employed by ESA. These initial ideas include creating a long-term strategic plan, building relationships with other organizations and businesses in Edmonton, and tying our advocacy to the 2021 municipal election in order to influence candidates. Further, I have now set up an Edmonton City Council Forum with 6 of the 12 city councilors confirmed to attend! This will take place on the morning of October 29th in an online format, and student councilors are welcome to attend and ask questions of your city councilors.

John McGrath's Retirement Event

I attended MacEwan's Interim President John McGrath's retirement ceremony which was a lovely event that I enjoyed quite a lot. I got to deliver a speech on behalf of students and SAMU, which was exciting and well received, and I presented John with his SAMU honorary membership that Council approved last meeting. I think it's safe to say we will miss John, but look forward to working with Dr. Annette Trimbee in the future!

Stewardship of Resources

Gray Gallery Space Discussions

After proposing a trade-off for MacEwan to take back the Gray Gallery space, we have not heard too much from MacEwan on this matter yet, and are still awaiting confirmation of the trade. Once we hear back from MacEwan admin on this, I'll be able to report it to council. What I can say now, though, is that if MacEwan agrees to our proposal we will get three things in return, one of which being help and support in establishing the Gray Gallery anew in the SAMU building.

Connect to Students

Virtual Office Hours Planning

Prompted by VP Academic Alycia Stewart, we have begun setting up a system to allow for virtual office hours, so that we can be accessible to students this semester despite many students not being on campus. This system should be operational soon.

Students' Council (SC) Election Planning and Promotion

Councilor Yanish and I recorded a video about how and why students should consider running for SC, or at least voting in the election. I think the video recording went excellently, and I hope to

PRES Report to Students' Council

Submitted September 11, 2020

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share it far and wide in advance of SC elections so that students are still aware that these are happening this fall semester.

Executive Committee Livestream

On Tuesday, September 8th, our SAMU EC held a back-to-school livestream with a bunch of crucial information for students to know when returning to their studies this semester.

Enhance Student Experience

Gallivan – Referendums to be Proposed

Gallivan has proposed two expansions of our insurance; MyLegalPlan, which is an opt-out-able legal insurance for all students, and MyCanadaPlan, which is provisional health insurance for international students, including a guide for how to apply for Alberta's provincial health insurance. We plan on bringing both to council to propose referendums to be conducted in the winter semester for each plan.

Integration of the SAMU Building

Safe Return to Campus Planning

We have been working with MacEwan's VP University Relations and MacEwan's office of Marketing and Communications to develop messaging around the safe return to campus. We helped inform their general messaging and strategies to inform students about the new COVID protocols on campus, and I was also featured in a photo-op with a quick blurb which reinforces the importance of mask-wearing.

Commitment to Sustainability

SAMU EC Workplan

The SAMU EC workplan is basically complete, pending one final review. Once it is complete, we can submit it for council's information. I think it will work well to have it updated and posted around the time of fall semester each year so that it can be more useful as a guide throughout the EC term, so hopefully this starts that trend.

Students' Council Training Planning

Governance Advisor Alan Honey and I have been working to create an agenda for Students' Council training at the end of October. Of course, we expect it to be in an online format. We have a final draft of the agenda now and it is pending final review by EC.

Closing Remarks

We are back to school now, having started off fall semester just a couple of days ago, but of course the school year already feels a bit strange. It is odd to come in to the SAMU building each day and see it so comparatively empty, especially since it was always so full back in January and February. However, I am grateful for even the small increase in liveliness on campus and happy to see a few students studying on site once more.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

I have dedicated a great deal of time over the last few weeks to the SAMU Alberta 2030 submission, and I am really pleased and excited about where it's at. I think this is going to be a very useful document, not only to let the government know about our positions as students regarding the Alberta 2030 review, but also to keep archived for SAMU's own uses, especially for information for future VP Externals and Presidents.

Now, coming into the fall semester, we are looking towards future tasks; Students' Council elections, CAUS' fall campaign, and the Edmonton City Council forum being major highlights of upcoming items. I have high hopes for all of these and will endeavor to contribute to making each of these a success. In the meantime, as always, feel free to contact us or to drop by our new virtual office hours to chat with the executive about anything related to Students' Council!

Regards,

Sean Waddingham, SAMU President 2020/21



Students' Council Report

Vice President Academic September 16th, 2020

Hi everyone,

Please find my report below detailing events that occurred between August 14th and September 10th. A few items you may notice I had mentioned in my oral supplements at our last meeting but I felt they deserved to be included in this report due to the significance of those items.

Dedicated Advocacy

MacEwan Committee Recruitment

Many of the student seats on committees have been filled and congratulations to the students appointed, whom you can find in our EC meeting minutes. However, if you know students in Fine Arts and Communication and/or students in Health and Community studies there are more seats available.

Monthly Provost Meeting

I had my meeting with Dr. Monk where we gave general updates and chatted about the ombuds role, the AVP Students and Teaching hiring search as well as general fall updates and shared my plans/projects I am hoping to work on more.

General Faculties Council Executive Committee (GFC EC)

GFC EC had their last meeting for the 2019/20 term where we approved the addition of course outline updates requiring instructors to include a link/reference to the academic calendar disclaimer and important notice section, about the availability of recordings for online courses running synchronously as well as a statement on students recording lectures. We also approved the updated draft GFC bylaws and standing committee TOR's and made additional appointments including approving the additional student members Councillor Dykes and Thomas Chase to join Sean and me on GFC.

MacEwan Academic Advising Steering Committee(MAASC) Meeting

I attended a MAASC meeting to approve the TOR and hear advising updates including reviewing an NSO presentation they created and discussed the roles and responsibilities of the advisors.

AVP Students and Teaching Meeting

We had a meeting with Cassie Prochnau about student affairs and working with them on an ombuds transition document and awareness, on outdated course outline information and other updates.

Nursing Dean Hiring Consultation

We provided some feedback to the hiring consultant on what we thought would be important for them to consider in hiring a Dean for the Faculty of Nursing emphasizing the importance of the student experience and openness to student's perspectives, the culture at MacEwan, equity diversity and inclusion considerations and more.

Relations with our Community

VPA Counterparts

I took the initiative and set up a meeting with my fellow VPA's that are a part of CAUS so that we could get to know one another more and establish lines of communication, begin conversations on our different schools and associations to learn from one another and talk about common

VPA Report to Students' Council

Submitted August 10, 2020

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advocacy goals. I think meetings like this are so important and I was happy we could all find some time to meet.

President Trimbee Introductory Meeting

We got to meet with President Trimbee in person (physical distancing of course) which was very nice. She seems like a genuine and thoughtful person and I look forward to working with her and seeing what she does for the university.

Governance Orientation Sessions

I sat in on the introductory session with the Board chair Carolyn Graham and President Dr. Trimbee which gave some good insight into her expectations for GFC and her background. I also sat in on the Provosts and Chief Financial Officers sessions which I thought were pretty informative.

General Faculties Council (GFC) Training

I attended the GFC training where they talked about the history of MacEwan and info on the board and gfc's role in our bicameral system.

Library contact Meeting

I got to meet with Joan Morrison from the library to go over the updates for the new semester, this was very helpful and she was quick to get back to me about anything I had questions on which was greatly appreciated. She seems excited to engage with students and to help so if you have English questions she is your go to as she is the library's English subject specialist.

Music Department Student Advisory Committee (SAC) Feedback Meeting

I had a lovely meeting with Bill Richards chair of the music department about their SAC's and the potential they hold and this helped me gain more insight into their use and function and ideas. It also gave me more to think about to encourage such advisory opportunities in the university. I hope I developed some rapport with Dr. Richards as I see him as a great ally for students.

Twitter

I made an official SAMU VPA twitter @savpacademic to test out engaging on that platform particularly to be able to follow discussion on open educational resources and with faculty more. I have not been verified yet though so we shall see how it goes.

John McGraths Retirement Ceremony

I attended the celebration as it was virtually streamed and it was a lovely event that included his family which seemed very special. Our SAMU President got to say a few words and he spoke very well and got to mention the honorary membership that we awarded John to thank him for all the work he did for us at SAMU over the years.

Research Ethics Board (REB) and Animal Research Ethics Board (AREB) Appointments

Sean and I met with Rebecca Mitchell from the Research Office and Chris Striemer whom chairs REB to discuss the applicants to these committees as they were interested in being involved in the process. I think this was the first time a committee played a part in this way for appointing students to committees and I think it can be something we explore doing in the future to get the right students on committees which hopefully results in better experiences for everyone and can result in greater lines of communication with the university.

Stewardship of Resources/ Commitment to sustainability

SAMU Staff Meeting

Our GM gave a presentation to staff on who he is and we got to share updates with everyone on how things will work for this new semester.



MacEwan News OER article

I was featured in the MacEwan News article "How textbook alternatives can help reduce the cost of education" about OER use by one of psychology professors on campus. You can read it here to learn more

https://www.macewan.ca/wcm/MacEwanNews/FEATURE_OER_RESOURCES_20.

Peer Support Training

A weekend of peer support training was over zoom this year this experience I think is much needed for student leaders to learn more about as being an active listener and being a caring person as sometimes sensitive conversations can arise and so it is nice to learn some skills around that. Maura and Annette did an awesome job especially considering they had to run it all online and that can be strange to do but it went smoothly.

Procedure Sub-Committee

We had conversations on the leaves procedure for full time employees and on the potential for one to recognize long term employees.

Integration of the SAMU Building

I was hesitant to come into the office regularly but am really enjoying it being the extroverted person I am it has been really fun and nice to have more opportunities to talk to people. Privacy and noise can be an issue at times but we are making it work in the meantime and I think it helps that we are not all in office at the same time usually (although that would be nice). Our doors are open and we've seen some students coming in and using our spaces. Please remember though that masks are mandatory and to only come on campus if necessary and follow the precautions to protect yourself and others.

Connect to Students

New Student Orientation (NSO) Student Advocacy office video

Our Advocacy Coordinator Evan and I recorded a short video on advocacy for the NSO to help spread awareness about our services and how we can support students.

Newsletter In person/Hybrid concern column

In response to the questions we were getting around concerns over in person classes I worked on a newsletter piece on the options students have and ran it by the different offices at MacEwan I reference. It is available now on our website and hopefully helps answers student's questions about that and can direct them to the appropriate resources/people. You can find it here

<https://samu.ca/home/resources/newsletter/> .

Marketing Office hours Meeting

Some of EC met with marketing to be updated on a booking system that we will be able to use for students to arrange meetings with us and discussed ways for us to track our interactions with students better which is very exciting and hopefully we can update you more about that soon.

Facebook NSO Ask Me Anything(AMA)

We had another Facebook AMA to answer questions and provide fall semester updates for students starting their semester and I think it went well and can be a good reference for students.

Virtual Office Hours

I hosted some zoom calls Tuesdays and Fridays at 11am to provide an opportunity for students to "drop in" and chat, no one has participated yet but I am hoping this can get some traction with the new system we are working on but I encourage students especially those on students' council to come chat with us.



Restorative resolution papers

I am still working with some students by going final drafts of their reflection pieces and providing feedback.

Enhance Student Experience

Gallivan Meeting

We met with Gallivan to talk about our plans and ask more questions on the mycanadaplan to get more insight. I think we have a much better understanding on it now than we did last year.

Gallivan mywellness Meeting

We had our first-year update on the mywellnessplan and I am so happy to hear how much that the resources and mental health assessment is being used, there has not been uptake on the online counselling it offers but that apparently is normal in the first bit as it gains traction. We were also able to get some interesting metrics on student's mental wellbeing and this has reinforced the importance of this tool.

Academic Integrity-Contract Cheating Working Group

Paul Sopcak with the Academic integrity office started an awesome group to discuss strategy around spreading awareness about contract cheating. This will be the first time in a while, from my understanding, that MacEwan will have a coordinated effort and campaign on this and it's especially important this semester however we hope it can be something that continues and is a consideration annually.

Closing Remarks- Please read

Lots of my time recently has been trying to coordinate committee appointments and organize things as the fall semester begins. I hope the beginning of your semesters have been going well so far and you are optimistic about how things will be running for your classes. Please remember that this is a learning experience for everyone as we embark on this strange semester so be kind to one another and be safe but also please communicate to us if you experience any issues or concerns. It is imperative that we stay on top of any issues that may arise as we can use our positions to advocate on behalf of students so that we all can have a good experience this semester. So please keep us updated on how things progress and encourage other students to as well. If you read this far send me a quick email or slack message on how you feel about this upcoming school year and/or a way you plan to practice self-care or self-compassion during these times. I'm not usually much of a shopper but I've recently got some new clothes for work which feels nice and have splurged on some accessories recently that I'm happy about. In other news, I'm trying to make some more time to see family and working on learning new things.

Thank you for reading this and I want you to know that I appreciate you and I look forward to your questions and seeing you engaged at our upcoming meeting. As always please don't hesitate to contact me if you ever have any questions, concerns or just need to talk!

Thank you,

Alycia Stewart
Vice President Academic
Students' Association of MacEwan University



Students' Council Report

Vice President External September 16, 2020

Hello Councillors,

In this report I will detail my activities between August 14th and September 10th.

For those who are not familiar with some of the advocacy-related acronyms:

- CASA is the Canadian Alliance of Student Associations, our federal advocacy umbrella organization with 23 total members.
- CAUS is the Council of Alberta University Students, our provincial advocacy umbrella organization with 5 total members.
- ESA is the Edmonton Student Alliance, our municipal advocacy umbrella organization with 8 total members.

Federal Advocacy

Federal Policy Committee (August 31)

I met with the rest of CASA's Federal Policy Committee to discuss the structure of our workplan for the coming months, during which time we will review and update existing CASA policies, as well as the creation of an internal working group for committee members dealing with student financial aid (of which I am one). The next meetings for both the committee and the sub-group have been set for September, so there will be more to discuss on this topic in my next report!

Provincial Advocacy

SAMU Alberta 2030 Submission (ongoing)

I had a couple of meetings with Sean and Evan to discuss SAMU's submission to the ongoing Alberta 2030 Postsecondary Review, which will focus primarily on the topics of institution financial viability and learner access to postsecondary education. Sean and Evan have been doing the bulk of the work on this project, and I am happy to announce that our submission is incredibly well-written, well-researched, and well-structured. It will be made public as soon as we complete it, so keep your eyes peeled in the coming weeks!

Alberta Counsel Fiscal Update (August 28)

Because of CAUS's client relationship with the government relations firm Alberta Counsel, I was able to attend Alberta Counsel's breakdown of the recent fiscal update from the Government of Alberta. This was an extremely informative session; among other things, I learned (embarrassingly late in the game) that universities' income and spending is consolidated into the government budget, which explains SO MANY THINGS. For starters, it explains why the



provincial government was trying to impose expenditure controls on universities AND it explains the meme circulating on social media that shows students bringing in more revenue than the oil industry. This is misleading, as the revenue being shown from students includes tuition and fees that never make it into the government coffers. Don't be misled by memes! Advocate for de-consolidated university budgets!

Municipal Advocacy

Overarching UPass Contract Negotiations (August 18 + 20)

We finally began our in-person negotiations for the overarching UPass contract! To be clear, this is the contract that will (if approved in the upcoming referendum next year) come into force after COVID-19 has died down to an extent that we no longer believe the force majeure clause is necessary. While I cannot discuss the details of these negotiations, I will say that we are in the process of discussing the UPass fee and student exemptions, so if anyone has constructive input on either of those topics, please reach out to me.

SAMU UPass Statement (August 21)

I worked with Sean and Connor Corsaro (from our Marketing department) to craft the UPass statement that is currently posted on the SAMU website and our social media, which clarifies the status of the UPass agreement in the Fall semester as well as the alternative fare products that will be available to students until the UPass comes back into force. Hopefully this hyperlink works: <https://1cf21d2abhg963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2020/08/U-Pass-Statement-formatted.pdf>.

Fall alternative to UPass meeting (August 27)

This was an early meeting that our group of UPass-involved students' associations attended in order to address early gaps in coverage for ETS's proposed Fall alternatives to the UPass program. Through this meeting, ETS decided to allow international students to apply to the Ride Transit program, which was great news! The required proof-of-income documentation can still present a significant barrier to international students, particularly those in their first year, but this still represents a big step in the right direction. We will continue to discuss gaps in coverage with ETS, and I would like to thank those students who emailed me and made their voices heard in this discussion.

ESA Meeting (August 27)

I had a very productive meeting with the rest of the Edmonton Student Alliance, where we followed up on our priority-setting meeting by discussing the particulars of how to boost our collective municipal advocacy, in addition to some general brainstorming. One early project is a City Councillor forum, set up by our lovely Chair and Vice-Chair, where we will be meeting with City Councillors to raise issues related to post-secondary students in the Fall.

University Relations

Monthly meeting with VP University Relations Myrna Khan (August 24)



I had another productive meeting with Myrna Khan, where we discussed a number of issues including MacEwan's Safe Return to Campus campaign, the ongoing Alberta 2030 Review, and communication regarding the Fall UPass situation.

Monthly meeting with Director of Government Affairs Theresa Vladicka (September 8)

Sean cameoed in this meeting due to his work on SAMU's Alberta 2030 submission, which was the main topic of discussion. We shared information regarding the status of our submission, the status of MacEwan's submission, and any big advocacy points that we might be able to cooperate on. More information will be released as soon as both of our submissions are completed, which should be very soon on the SAMU side.

Safe Return to Campus Campaign (August 28, September 2 + 4)

Following my discussion with Myrna, I got in touch with Collin, Connor, and Sean about collaborating with MacEwan on their Safe Return to Campus campaign, which we agreed was a good opportunity to do our part in keeping students safe. I subsequently met with Jennine Schreiber, who is managing this campaign from MacEwan's end, and discussed some of the ways that SAMU could help out and play a constructive role. I then met twice with our VP Student Life, Aubrianna, to brainstorm and flesh out a guide for peer-to-peer correction regarding COVID-19 measures, such as mask-wearing and handwashing.

First meeting with Dr. Trimbee (August 19)

Our EC had our first meeting with MacEwan's new president, Dr. Annette Trimbee, who I believe will be a great ally to students in her new role! Very good first impression, but not too much else to report other than introductions and a general discussion of SAMU's work.

John McGrath's retirement (September 2)

I attended John McGrath's retirement ceremony, which was very bittersweet and yet very heartwarming! Sean gave an "exceptional" speech and announced that John is now a lifetime honorary SAMU member for his eager cooperation with SAMU and his commitment to keeping students as the top priority in his previous role as acting president of the university.

Other

Meeting with Gallivan (August 24)

EC attended a meeting with Gallivan to discuss possible options for an international student health insurance plan (for the time period before they are covered by AHS) as well as options for a student legal services plan. Fret not, both of these plans will have to go to referendum for them to be instituted, so the details will be very available in advance of any decisions!

Facebook Live AMA (September 8)

EC participated in a Facebook Live "Ask Me Anything" stream, which you can find here: <https://www.facebook.com/watch/?v=2727942890824719&extid=pPd5KS4WTZtgwQEq>.



Closing Remarks

Wow, the first week of school is already here! As usual, working through the summer causes me to completely lose track of time, so it's very surreal to be back on campus with other students. I hope everyone is staying safe out there and enjoying their online (or in-person) classes! As usual, let me know if you have any questions, concerns, or exceptionally hot takes on my report, student politics, or the chaos that is the outside world right now.

Best wishes,

Ruan Bouwer, Vice President External
Students' Association of MacEwan University
savpexternal@macewan.ca



Students' Council Report

Vice President of Operations and Finance
September 16th, 2020

Projects & Initiatives:

SAMU Building

	Status	Reason for deviation
Overall status	Controlled	
Budget	Controlled	Overall project budget is secure. Additional technology funding has been approved for SAMU.
Schedule	Controlled	Seasonal work complete. Mechanical deficiency work in progress.
Scope	Controlled	

Accomplishments during this Reporting Period:

- TP5 work complete– Landscape, plaza
- Installation of remaining signage including plaza pedestal sign.
- Full demobilization of Graham and removal of fencing.
- Meeting with Arrow engineering and Stantec regarding ventilation design.
- Day to day operations fully handed over to SAMU and MacEwan Facilities Operations & Maintenance.

Project Schedule		
Task description	Interdependencies	Status
Phase 1: Project Initiation & planning		Complete
Phase 2: Design development and construction documents		Complete
Phase 3: Construction, Fit-up and occupancy:		
- Occupancy		Complete
- Substantial completion		Complete
- Turnover of back of house	Final occupancy obtained	Complete
- Commissioning of systems and turnover to maintenance		Complete
Exterior finish(brick/panels)		Complete
Agora Stair		Complete
Deficiency work		Complete
O&M Manuals/Record drawings	Redlines and final O&M manuals sent to consultant for review and action.	Complete
Landscaping		Complete



Tenant Improvements	Dependent on the status of students returning to campus.	Not Started
Furniture, Fixtures, Equipment Installation	Furniture selection complete.	Complete
Interior/Exterior Signage (Renderings, Mock-ups, Installation)	Renderings reviewed and approved by JSC.	Complete
SAMU Operational transition planning	More detail on how this committee will work will be provided after the first meeting.	Complete
Move-in / Post occupancy activities	Decant of SAMU from current occupied spaces is dependent on the construction schedule.	Complete

Operations

The SAMU covid-19 manual has been updated. For more details see: <https://samu.ca/covidforms/>

Committees:

Procedure Sub-committee

We have been working on multiple procedures such as petty cash, employee remuneration, leaves, keys and more.

Other Business:

MacEwan Policy Advisory Group

Changes have been made to a policy and we are working on creating a new policy for pandemic protocols.

Gallivan

Included in the My Wellness plan are 2 new features! Virtual doctors/find a doctor and KOFE (Knowledge Of Financial Education). For more information, visit mywellnessplan.ca

Day-to-day activities

I continue to do my daily work such as approving CPP/EI payments, signing off on invoices, answering u-pass and health and dental inquiries, and more.

John McGrath thank you and farewell ceremony

SAMU is proud to announce that we have granted John McGrath an honorary SAMU membership for all of his hard work and dedication to the students.

Virtual office hours

Campaigning 101 workshops

Get excited! I know I am. The campaigning 101 workshops are Sept 23 & 24 from 11am-12pm. These will include everything you need to know to have a successful Students' Council campaign



as well as testimonials (if we have time) and we will be available to answer any questions you have. To register visit: <https://shop.samu.ca/event/campaigning-101-workshop-3/>

Closing Remarks:

I encourage everyone to follow Covid-19 protocols for the safety of others and yourself. Even if you do not have symptoms, you can still be a carrier of Covid-19, Influenza or other bacteria.

I also encourage everyone to go outside and enjoy the weather if you are able to.

If you find that you are having mental or health concerns, I encourage you to use the MyWellness program that is included in your student plan.

If you are taking online courses and have bad internet connection issue, you can apply through SAMU and the library services for an internet stick.

Good luck everyone in your academic year!

If you have any questions, please do not hesitate to contact me. We are looking into having virtual office hours so stay tuned!

Stay safe and healthy!

Stephanie Ouellette (she/her)



Students' Council Report

Vice President Student Life September 16, 2020

Hello, Councilors!

I hope that your Fall semester is off to a great start. Time is moving quickly here at SAMU and I'm having a hard time believing that we are already three quarters of the way through 2020. While this month hasn't been as busy as last September thus far, my days are still full with working on behalf of students! Please find below my activities between the dates of August 13th and September 10th, 2020.

Dedicated Advocacy

Introduction to MacEwan President

Along with the rest of EC, I attended an introduction meeting with the new President of MacEwan, Dr. Annette Trimbee. It was wonderful to be able to have a meeting in person for the first time since March (with the proper precautions, of course!) and to hear about some of her experiences and priorities in coming into this role. I feel particularly optimistic about her eagerness to learn more about student life at MacEwan and to do right by students. I'm very excited to see what she will accomplish in this role.

Health Promotion at MacEwan Meeting

The Programs Manager and I attended a meeting with several parties from MacEwan about the University's intention to sign the Okanagan Charter. While it is heartening to see this gesture of commitment to student mental health on the part of the administration, it is largely symbolic. I look forward to seeing some concrete actions come out of this group.

Student Life Meeting

Myself and the rest of EC met with Cassie Prochnau and Brett Farquharson on August 24th. Topics of discussion included online New Student Orientation and an alternative to an ombudsperson.

Sexual Violence Prevention & Education Committee Student Rep/Co-Chair Meeting

Prior to SVPEC Orientation, myself and the other student representatives on SVPEC met with SVPEC co-chairs Roxanne Runyon and Dr. Rita Dhungel to discuss how they can best support the student members of the Committee in voicing their opinions in the formal environment of the SVPEC meetings. I am incredibly appreciative of this gesture of solidarity, as student representatives have historically expressed feeling unheard or unable to voice their concerns in this committee due to its structure and formality.

Sexual Violence Prevention & Education Committee (SVPEC) Orientation

I attended the online orientation for SVPEC along with the other student members of the Committee on September 1st. I am incredibly excited to be serving on this committee in an official capacity this year. I did do work with SVPEC last year after the departure of the former SAMU President, but I never had the opportunity to complete the orientation. There are many meaningful and exciting things happening under this committee right now, so I'm proud to officially have the training as a representative.

Commitment to Sustainability



MyWellness Meeting

EC met with Krysta Clark from Gallivan to discuss the MyWellness year-end report. Our results were about standard for a campus of our size in its first year of the program. It was empowering to see that students are making use of this program and the resources that are available through it. Hopefully we will have even better uptake this year.

Appointment Advisory

There was one meeting of AAC over the reporting period. All items were tabled due to a lack of time to appoint.

Relations with our Community

Edmonton Regional Post-Secondary Mental Health Committee

Over the course of the reporting period, I attended one ERPSMHC meeting. Topics of discussion included priorities during COVID-19 and the appointment of a new Vice Chair of the Committee.

Connect to Students

Peer Support Training

Over the course of the reporting period, I attended Peer Support training for the second year in a row. While the feel of the training was quite different this year with everything being online, it's heartening to see the commitment that all the new Peer Support volunteers have to supporting students who may be struggling this year. This training is incredibly beneficial to this portfolio, both in the support skills and general knowledge that it provides.

Safe Return to Campus

I worked with our VP External to develop a reference document for peer enforcement of COVID-19 regulations. This was fun and easy to crank out, and I hope that it can be of some benefit to students.

Executive Committee Office Hours

I hosted my inaugural online office hours over the reporting period. Unfortunately, I did not have any attendees. Hopefully things will pick up - I think this is a great way to engage students and provide an outlet for direct connection while folks are off campus.

Executive Committee AMA Livestream

Myself and the rest of EC put on an online AMA on September 8th. We didn't receive many questions beforehand, but engagement during the livestream was substantial. I enjoy being a part of these livestreams and I hope that students find them useful.

Enhance the Student Experience

Countering Anti-Black Racism Event

On August 17th, I met with Irfan Chaudhry from the Office of Human Rights, Diversity, Equity, & Inclusion to discuss his plans to host an event on the topic of countering anti-Black racism at MacEwan. I am very excited to attend this event and learn more about how I can be an ally to Black students during these times.

Sexual Violence Awareness Week Planning

Over the course of the reporting period, I attended several meetings related to the planning of Sexual Violence Awareness Week. Plans for the week are really coming along, and I'm glad that we'll be able to facilitate virtual engagement with the topics of consent and sexual violence.



Closing Remarks

We are officially back on campus for the new academic year! Things might be feeling a bit overwhelming and uncertain right now; but there is a certain sense of community in the fact that we are all sharing in that feeling. I know that we will make this year as meaningful as it possibly can be, despite all the challenges we are currently facing and the ones that may still come.

I hope that you're making time for self-care this month and that this semester has been kind to you so far. As always, please reach out with any questions you may have about the contents of my report, the logistics on returning to campus, or anything else that you may be facing.

All my best for this month,

A handwritten signature in black ink, reading 'A. Snow.', is positioned below the closing text.

Aubrianna Snow

Vice President Student Life

Students' Association of MacEwan University



Students' Council Report

Board of Governors Student Representative September 16, 2020

Dear Council,

I hope that your first week of classes has gone well! For me, it's been quite confusing to develop habits for my asynchronous classes and synchronous classes. I'm sure as the semester goes on, however, we'll adapt to the unique learning environment that the COVID-19 pandemic has forced us to practice. Below is my report from August 14th to September 10th.

General Board of Governors Updates

Two new members were welcomed to the Board of Governors, increasing our size to eighteen members. These new members are the first alumni members of the Board, bringing our Board composition into compliance with the PSLA changes made February 2019. Committee membership has also been altered as the Board has welcomed 7 new members since April, with a new board vice chair also being selected. I will continue to serve on the finance, property, and investment committee as well as the MacEwan Foundation Board of Directors.

Governance at MacEwan

The Office of University Governance (OUG) created governance training for Board members and General Faculties Council members. The introductory session was hosted on Aug. 28th where the Board Chair and President spoke about challenges and opportunities facing our university. A first session was held on Sept. 1st and delved into the topic of MacEwan's bicameral governance system. The information provided great information for new Board and GFC members, but could be redundant to those already familiar with our governance system. I found it a nice refresher as to the scope of the Board vs. GFC, which will be important to keep in mind while I serve on both the Board and GFC this coming year.

Closing Remarks

This semester will present many challenges to us as students as well as to faculty and staff alike, and I think it's important to keep in mind that while we may be dismayed by the efforts of our professors, they are trying their absolute best. If you have any questions or comments, please don't hesitate to reach out! Thanks for reading.

Sincerely,

Myles Dykes

Board of Governors' Student Representative

saboardrep@macewan.ca



Students' Association of Grant MacEwan University

2020 Audit Findings

Report to the Students' Council

June 30, 2020

Patrick Moore, CPA, CA
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E: patrick.moore@mnp.ca



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OVERVIEW

We are pleased to submit to you this Audit Findings Report (the "Report") for discussion of our audit of the financial statements of Students' Association of Grant MacEwan University (the "Association") as at June 30, 2020 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of the Students' Council.

As auditors, we report to the members on the results of our examination of the financial statements of the Association as at and for the year ended June 30, 2020. The purpose of this Report is to assist you, as members of the Students' Council, in your review of the results of our audit.

This Report is intended solely for the information and use of the Students' Council and management and should not be distributed to or used by any other parties than these specified parties.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

ENGAGEMENT STATUS

We have substantially completed our audit of the financial statements of the Association which has been carried out in accordance with Canadian generally accepted auditing standards and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedures:

- Receipt of the remaining outstanding legal confirmations;
- Receipt of the signed management representation letter;
- Discussion of subsequent events with the Students' Council;
- the Students' Council review and approval of the financial statements.

No significant limitations were placed on the scope or timing of our audit.

INDEPENDENT AUDITOR'S REPORT


We expect to have the above procedures completed and to release our Independent Auditor's Report on September 16, 2020.










Our Independent Auditor's Report will provide an unmodified opinion to the members. Our Independent Auditor's Report will include a paragraph with respect to "other information" which outlines MNP's responsibilities with respect to the Association's annual report. A draft copy of our proposed Independent Auditor's Report has been provided as additional materials to this report. The matters disclosed in the Independent Auditor's Report are discussed further in the relevant sections of the Report.

AUDIT REPORTING MATTERS

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

SIGNIFICANT AUDIT, ACCOUNTING AND REPORTING MATTERS

AREA	COMMENTS
 CHANGES FROM AUDIT SERVICE PLAN	<p>During the year, the SAMU Building was substantially completed. MNP carried out procedures with respect to the building and related lease obligation, as noted below.</p> <p>There were no other deviations from the Audit Service Plan previously presented to you.</p>

AREA	COMMENTS
 FINAL MATERIALITY	<p>Final materiality used for our audit was \$360,000 for June 30, 2020, and \$265,000 for June 30, 2019.</p>
 IDENTIFIED OR SUSPECTED FRAUD	<p>While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.</p>
 IDENTIFIED OR SUSPECTED NON-COMPLIANCE WITH LAWS AND REGULATIONS	<p>Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.</p>
 MATTERS ARISING IN CONNECTION WITH RELATED PARTIES	<p>No significant matters arose during the course of our audit in connection with related parties of the Association.</p>
 GOING CONCERN	<p>No events or conditions were identified that may cast significant doubt on the Association's ability to continue as a going concern.</p>
 AUDITOR'S VIEWS OF SIGNIFICANT ACCOUNTING PRACTICES, ACCOUNTING POLICIES AND ACCOUNTING ESTIMATES	<p>The application of Canadian accounting standards for not-for-profit organizations allows and requires the Association to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.</p> <p>As auditors, we are uniquely positioned to provide open and objective feedback regarding your Association's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention:</p> <p>The accounting policies used by the Association are appropriate and have been consistently applied.</p> <p>Amortization is based on the estimated useful lives of capital assets.</p>
 FINANCIAL STATEMENT DISCLOSURES	<p>The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.</p>
 SIGNIFICANT DEFICIENCIES IN INTERNAL CONTROL	<p>While our review of controls was not sufficient to express an opinion as to their effectiveness or efficiency, no significant deficiencies in internal control have come to our attention. We have issued a letter to management containing our comments with respect to accounting matters and enhancement of controls.</p>
 MATTERS ARISING FROM DISCUSSIONS WITH MANAGEMENT	<p>There were no significant matters discussed, or subject to correspondence, with management that in our judgment need be brought to your attention.</p>

AREA	COMMENTS
<div data-bbox="168 197 245 268"> </div> <div data-bbox="289 197 513 222"> COVID-19 OUTBREAK </div>	<p data-bbox="834 197 1451 499">During the year, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on organizations through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. MacEwan University has transitioned to delivering classes virtually, while the Association will hold other events and programs in accordance with the provincial and federal restrictions and regulations.</p> <p data-bbox="834 541 1451 1054">At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Association as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus. While the extent of the impact is unknown, it is possible that this outbreak may cause reduced revenues from student fees, health and dental revenue, events, and other revenue, as well as staff shortages and increased government regulations, all of which will negatively impact the Association's operations and financial condition.</p> <p data-bbox="834 1096 1451 1155">Our audit response in respect of COVID-19 included consideration of the following:</p> <ul data-bbox="834 1197 1451 1675" style="list-style-type: none"> <li data-bbox="834 1197 1451 1289">• Reviewed with management to understand the impact of COVID-19 on the operations of the Association during and subsequent to year end; <li data-bbox="834 1331 1451 1423">• Analysed management's assessment of going concern, including the existing and anticipated effect of COVID-19 on the Association's activities; <li data-bbox="834 1465 1451 1583">• Discussed the impact of COVID-19 with management and Students' Council to gain perspective on any changes to risks, particularly with respect to fraud; <li data-bbox="834 1625 1451 1675">• Assessed the subsequent events disclosure in the financial statements.

SIGNIFICANT RISK AREAS AND RESPONSES

SIGNIFICANT RISK AREA	RESPONSE AND CONCLUSION
Revenue recognition General risk with respect to revenue recognition	MNP confirmed the student fees earned by the Association with MacEwan University.
Deferred revenue Completeness and accuracy	MNP recalculated deferred revenue based on relevant inputs.
Health and dental Incurred but not reported (IBNR) claims	MNP assessed management's assumptions in the determination of the IBNR accrual.
SAMU Building and related capital lease obligation During the year, the SAMU Building was substantially completed, resulting in the recognition of the building asset and related capital lease obligation	<p>MNP calculated the amount of the asset and liability to recognize based on the terms of the lease agreement with MacEwan University.</p> <p>MNP assessed management's estimate of the useful life of the building and calculated amortization on that basis.</p>

OTHER AREAS

AREA	COMMENTS
AUDITOR INDEPENDENCE	We confirm to the Students' Council that we are independent of the Association. Our letter to the Students' Council discussing our independence is included as part of the additional materials attached to this report.
MANAGEMENT REPRESENTATIONS	We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the course of our audit. This letter, provided by management, has been included as additional material to this report.
SUMMARY OF SIGNIFICANT DIFFERENCES	Some significant differences were proposed to management with respect to the June 30, 2020 financial statements. A summary of significant differences has been included with this report.

AREA	COMMENTS
<p>OTHER INFORMATION</p>	<p>Management is responsible for the other information. The other information comprises the information included in the annual report.</p> <p>Our opinion on the financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.</p> <p>In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.</p> <p>The annual report is expected to be made available to us after the date of auditor's report. If, based on the work we will perform on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact to those charged with governance.</p>

SUMMARY OF SIGNIFICANT DIFFERENCES

SIGNIFICANT ADJUSTED DIFFERENCES

DIFFERENCES NOTED AND ITEMS AFFECTED	STATEMENT OF FINANCIAL POSITION	EXCESS OF REVENUES OVER EXPENSES
To close balances in health and dental accounts to revenue and adjust deferred revenue to actual	\$ 150,067	\$ 150,067
To adjust Great West Lift insurance deposit to actual	\$ (367,350)	\$ (367,350)
To adjust deferred revenue on student fees to actual	\$ (230,760)	\$ (230,760)
To record the capital lease obligation payable to MacEwan University (increase of capital assets and capital lease obligation of \$23,336,000)	\$ -	\$ -
To adjust the capital lease payments and interest on capital lease obligation to actual.	\$ 664,424	\$ 664,424
To record the amortization on the building	\$ (466,720)	\$ (466,720)
Total Adjusted Differences (Income Effect)		\$ (250,339)

SIGNIFICANT UNADJUSTED DIFFERENCES

DIFFERENCES NOTED AND ITEMS AFFECTED	STATEMENT OF FINANCIAL POSITION	EXCESS OF REVENUES OVER EXPENSES
To adjust health and dental expenses to actual based on claims experience (reversal of prior year difference)	\$ 128,276	\$ 128,276
To adjust incurred but not reported health and dental claims to estimated actual based on claims experience	\$ 21,832	\$ 21,832
Total Unadjusted Differences (Income Effect)		\$ 150,108

We appreciate having the opportunity to meet with you and respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,



Chartered Professional Accountants

encls

INDEPENDENCE COMMUNICATION

(see attached)

September 16, 2020

Students' Council
Students' Association of Grant MacEwan University
SA-301, 10850-104 Avenue
Edmonton, AB T5J 4S2

Dear Council Members:

We have been engaged to audit the financial statements of Students' Association of Grant MacEwan University ("the Association") as at June 30, 2020 and for the year then ended.

CAS 260 *Communication With Those Charged With Governance* requires that we communicate with you matters that are significant to our engagement. One such matter is relationships between the Association and its related entities or persons in financial reporting oversight roles at the Association and MNP LLP and any affiliates ("MNP") that, in our professional judgment, may reasonably be thought to bear on our independence. In determining which relationships to report, the Standard requires us to consider relevant rules and related interpretations prescribed by the appropriate professional accounting body and applicable legislation, covering such matters as:

- (a) Holding a financial interest, either directly or indirectly, in a client;
- (b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client or a related entity;
- (c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client or a related entity;
- (d) Economic dependence on a client; and
- (e) Provision of non-assurance services in addition to the audit engagement.

We are not aware of any relationship between the Association and MNP that, in our professional judgment, may reasonably be thought to bear on our independence, which have occurred from July 1, 2019 to the date of this letter.

We hereby confirm that MNP is independent with respect to the Association within the meaning of the Rules of Professional Conduct of the Chartered Professional Accountants of Alberta as of the date of this letter.

This report is intended solely for the use of Students' Council, management and others within the Association and should not be used for any other purposes.

We look forward to discussing with you the matters addressed in this letter as well as other matters that may be of interest to you. We will be prepared to answer any questions you may have regarding our independence as well as other matters.

Sincerely,



Chartered Professional Accountants

encls.

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About MNP LLP

MNP is a leading national accounting, tax and business consulting firm in Canada. We proudly serve and respond to the needs of our clients in the public, private and not-for-profit sectors. Through partner-led engagements, we provide a collaborative, cost-effective approach to doing business and personalized strategies to help organizations succeed across the country and around the world.



Students' Association of Grant MacEwan University
Financial Statements
June 30, 2020

Draft - for discussion purposes only

Students' Association of Grant MacEwan University

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For the year ended June 30, 2020

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Management's Responsibility

To the Members of Students' Association of Grant MacEwan University:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Students' Council is composed primarily of Councillors who are neither management nor employees of the Association. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Council is also responsible for recommending the appointment of the Association's external auditors.

MNP LLP is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

General Manager

Director of Finance

Draft - for discussion purposes only

Independent Auditor's Report

To the Members of Students' Association of Grant MacEwan University:

Opinion

We have audited the financial statements of Students' Association of Grant MacEwan University (the "Association"), which comprise the statement of financial position as at June 30, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at June 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information Other than the Financial Statements and Auditor's Report Thereon

Management is responsible for the other information. The other information comprises the information included in the Annual Report.

Our opinion on the financial statements does not cover the other information and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

The Annual Report is expected to be made available to us after the date of auditor's report. If, based on the work we will perform on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Alberta

Chartered Professional Accountants

Students' Association of Grant MacEwan University

Statement of Financial Position

As at June 30, 2020

	2020	2019
Assets		
Current		
Cash (Note 3)	4,678,789	5,052,662
Accounts receivable (Note 10)	2,286,982	1,884,083
Investments	-	696,911
Prepaid expenses and deposits	289,181	454,617
Inventory	405	20,612
	7,255,357	8,108,885
Capital assets (Note 4)	31,722,786	8,016,170
	38,978,143	16,125,055
Liabilities		
Current		
Accounts payable and accruals	394,876	1,523,245
Deferred revenue (Note 5)	1,045,962	889,880
Trust liabilities (Note 6)	123,177	157,750
Current portion of capital lease obligation (Note 8)	713,852	-
	2,277,867	2,570,875
Capital lease obligation (Note 8)	21,929,513	-
	24,207,380	2,570,875
Significant event (Note 12)		
Net Assets		
Invested in capital assets (Note 9)	9,051,211	8,016,170
Internally restricted - Building Fund (Note 9)	-	2,706,774
Internally restricted - Contingency reserve Fund (Note 9)	866,633	866,633
Internally restricted - Health and dental Fund (Note 9)	576,419	592,915
Internally restricted - Maintenance Fund (Note 9)	2,398,967	820,308
Internally restricted - SAMU Cares endowment Fund (Note 9)	396,754	396,754
SAMU/MacEwan major expenditures Fund (Note 9)	117,187	117,187
Unrestricted	1,363,592	37,439
	14,770,763	13,554,180
	38,978,143	16,125,055

Approved on behalf of the Students' Council

President

Vice President
Operations and Finance

The accompanying notes are an integral part of these financial statements

Students' Association of Grant MacEwan University
Statement of Operations
For the year ended June 30, 2020

	2020	2019
Revenue		
General and administrative (Schedule 1)	8,789,476	6,609,765
Programs and services (Schedule 2)	154,851	146,107
Marketing and communications (Schedule 3)	27,367	43,087
Retail (Schedule 4)	96,145	189,373
Total revenue	9,067,839	6,988,332
Expenses		
General and administrative (Schedule 1)	6,452,829	5,287,837
Programs and services (Schedule 2)	486,847	421,776
Marketing and communications (Schedule 3)	71,685	116,686
Retail (Schedule 4)	85,840	140,649
Total expenses	7,097,201	5,966,948
Excess of revenue over expenses before other items	1,970,638	1,021,384
Other items		
Foreign exchange gain (loss)	3,444	(937)
Amortization	(757,499)	(28,339)
	(754,055)	(29,276)
Excess of revenue over expenses	1,216,583	992,108

The accompanying notes are an integral part of these financial statements

Students' Association of Grant MacEwan University
Statement of Changes in Net Assets

For the year ended June 30, 2020

	<i>Invested in capital assets</i>	<i>Building Fund</i>	<i>Contingency reserve Fund</i>	<i>Health and dental Fund</i>	<i>Maintenance Fund</i>	<i>SAMU Cares Endowment Fund</i>	<i>SAMU / MacEwan Major Expenditures Fund</i>	<i>Unrestricted</i>	<i>2020</i>	<i>2019</i>
Net assets, beginning of year	8,016,170	2,706,774	866,633	592,915	820,308	396,754	117,187	37,439	13,554,180	12,562,072
Excess (deficiency) of revenue over expenses	(1,489,900)	-	-	(16,496)	-	-	-	2,722,979	1,216,583	992,108
Purchase of capital assets	24,464,115	(1,128,115)	-	-	-	-	-	(23,336,000)	-	-
Capital lease obligation	(23,336,000)	-	-	-	-	-	-	23,336,000	-	-
Interfund transfer (Note 9)	1,396,826	(1,578,659)	-	-	1,578,659	-	-	(1,396,826)	-	-
Net assets, end of year	9,051,211	-	866,633	576,419	2,398,967	396,754	117,187	1,363,592	14,770,763	13,554,180

The accompanying notes are an integral part of these financial statements

Students' Association of Grant MacEwan University
Statement of Cash Flows
For the year ended June 30, 2020

	2020	2019
Cash provided by (used for) the following activities		
Operating		
Excess of revenue over expenses	1,216,583	992,108
Amortization	757,499	28,339
	1,974,082	1,020,447
Changes in working capital accounts		
Accounts receivable	(402,899)	(1,586,100)
Prepaid expenses and deposits	165,436	(32,948)
Inventory	20,207	-
Accounts payable and accruals	(1,128,369)	94,802
Deferred revenue	56,082	85,956
Trust liabilities	(34,573)	(8,675)
	749,966	(426,518)
Financing		
Repayments of capital lease obligation	(692,635)	-
Investing		
Purchase of investments	-	(56,905)
Proceeds on disposal of investments	696,911	4,615,303
Purchase of capital assets	(1,128,115)	(40,059)
	(431,204)	4,518,339
Increase (decrease) in cash resources	(373,873)	4,091,821
Cash resources, beginning of year	5,052,662	960,841
Cash resources, end of year	4,678,789	5,052,662

The accompanying notes are an integral part of these financial statements

Students' Association of Grant MacEwan University

Notes to the Financial Statements

For the year ended June 30, 2020

1. Nature of operations

The Students' Association of Grant MacEwan University (the "Association") is a non-profit organization incorporated under the Post Secondary Learning Act (Alberta) without share capital. The goal of the Association is to provide opportunities that advance student success through advocacy and support services. The Association is exempt from income taxes. As the Association's revenues are derived from the MacEwan University (the "University") student body, it is economically dependent upon the University.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Revenue recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Student fees are recognized as revenue over the period for which services are delivered. Fees that relate to the portion of the university year that occurs subsequent to the Association's year end are recorded as deferred student fees. Revenue from programs and services are recognized as services are performed and collection is reasonably assured. Revenue from marketing and communications and retail sales are recognized at the time of the sale. Health and dental insurance fees are recognized over the coverage term.

Cash and cash equivalents

Cash includes balances with banks and investments with maturities of three months or less.

Investments

Investments are portfolio investments recorded at fair value for those with prices quoted in an active market, and cost less impairment for those that are not quoted in an active market. Changes in fair value are recorded immediately in the excess of revenue over expenses.

Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined by the first in, first out method. Net realizable value is the estimated selling price in the ordinary course of business, less selling costs.

Capital assets

Purchased capital assets are recorded at cost.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	Rate
Building	25 years
Computer equipment	3-4 years
Equipment	5 years

Long-lived assets

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Association writes down long-lived assets held for use when conditions indicate that the asset no longer contributes to the Association's ability to provide goods and services. The assets are also written-down when the value of future economic benefits or service potential associated with the assets is less than its net carrying amount. When the Association determines that a long-lived asset is impaired, its carrying amount is written down to the asset's fair value.

Students' Association of Grant MacEwan University
Notes to the Financial Statements
For the year ended June 30, 2020

2. Significant accounting policies *(Continued from previous page)*

Leases

A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair market value. Assets under capital leases are amortized on a straight-line basis, over their estimated useful lives. All other leases are accounted for as operating leases and rental payments are expensed as incurred.

Contributed materials

The Association does not record the value of donated items and services, because of the difficulty in determining their fair market value.

Financial instruments

All financial instruments are initially recorded at their fair value, excluding financial assets and liabilities originated and issued in a related party transaction measured at their carrying or exchange amount in accordance with Section 3840 *Related Party Transactions* (refer to Note 10). At initial recognition, the Association may irrevocably elect to subsequently measure any financial instrument at fair value. No such election has occurred in the current year.

The Association subsequently measures investments in equity instruments quoted in an active market. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to financial instruments subsequently measured at fair value are immediately recognized in the excess of revenue over expenses for the current period. Transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

The Association assesses impairment of all of its financial assets measured at cost or amortized cost when there is an indication of impairment. Any impairment which is not considered temporary is included in current year excess of revenues over expenses.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Provisions are made for slow moving and obsolete inventory. Amortization is based on the estimated useful lives of capital assets. Accounts payable and accruals includes an amount for unpaid health and dental claims estimated by management. The process of determining the provision necessarily involves risks that the actual results may deviate significantly from management's estimate.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenue over expenses in the periods in which they become known.

3. Restricted cash

The Association holds funds on behalf of various students clubs and programs in the amount of \$132,412 (2019 - \$153,976). The use of these funds must be approved by the individual student club or program and meet guidelines established by the individual organization raising the funds, while adhering to the bylaws and policies of the Association.

In addition, the Association has received funds for various programs, as described in Note 5, the use of which are restricted according to the terms of the contributions.

Students' Association of Grant MacEwan University

Notes to the Financial Statements

For the year ended June 30, 2020

4. Capital assets

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Building	31,678,439	634,697	31,043,742	7,939,194
Equipment	912,337	279,798	632,539	21,307
Computer equipment	237,337	190,832	46,505	55,669
	32,828,113	1,105,327	31,722,786	8,016,170

The building, which was substantially completed in fiscal 2020, is recorded at the Association's share of the cost of construction plus an additional amount (\$23,336,000) acquired via a lease with the University. Amortization expense on the building for 2020 was \$634,697 (2019 - \$nil). The lease expires in fiscal 2045. Provided that the lease remains in full force and effect at the expiry date, and the Association is not in material default, the Association will have the right to renew the lease for one additional period of 74 years under the same terms and conditions. Once the Association has made all payments with respect to the lease (Note 8), the annual payments shall be \$1 per year.

	2020	2019
Opening net book value	8,016,170	8,004,452
Additions	24,464,115	40,057
Amortization	(757,499)	(28,339)
	31,722,786	8,016,170

5. Deferred revenue

	2020	2019
Health and dental fees	529,661	457,252
Student fees	303,269	231,373
Global Education Fund	191,173	161,698
Food bank	18,740	25,073
Building tenant rent	1,849	-
MacEwan University Foundation	765	756
SAMU Cares	505	828
Events	-	8,650
Student Handbook	-	4,250
	1,045,962	889,880

6. Trust liabilities

Trust liabilities are cash deposits held on behalf of student clubs. These cash receipts are treated as liabilities of the Association and are extinguished when cash is used for club purposes.

Students' Association of Grant MacEwan University

Notes to the Financial Statements

For the year ended June 30, 2020

7. Demand line of credit

The Association has access to a demand operating line of credit authorized to a maximum of \$100,000 (2019 - \$100,000) and secured by a General Security Agreement in favour of the lender. The line of credit bears interest at prime plus 1.00%. As at June 30, 2020, the Association has not drawn on this facility.

8. Capital lease obligation

	2020	2019
MacEwan University building lease, payable semi-annually in June and December, with semi-annual payments of \$698,413 including principal and interest at 3.04%, due December 2042	22,643,365	-
Less: Current portion	713,852	-
	21,929,513	-

Future minimum lease payments related to the obligation under capital lease are as follows:

2021	1,396,826
2022	1,396,826
2023	1,396,826
2024	1,396,826
2025	1,396,826
	6,984,130
Thereafter, to December 2042	24,444,455
	31,428,585
Less: imputed interest	(8,785,220)
	22,643,365
Less: current portion	(713,852)
	21,929,513

Students' Association of Grant MacEwan University

Notes to the Financial Statements

For the year ended June 30, 2020

9. Restrictions on net assets

The Students' Council Finance policy requires that a Building Fund is used for the construction of the new student association facilities. Any expenditure of funds from the Building Fund must be approved by a Special Resolution of Students' Council, upon recommendation by the Budget and Finance Committee. Upon completion of the building, any excess funds from the building fund have been transferred to the Maintenance Fund.

The Maintenance Fund is maintained for future maintenance and improvements to the building. Expenditures from this fund will be reported to Students' Council.

SAMU/MacEwan Major Expenditures Fund is dedicated for major building expenditures as determined by the University or the Association according to the terms of the lease agreement (Note 8).

The SAMU Cares Endowment Fund is a fund managed by MacEwan University on the Association's behalf and annual proceeds are used to assist in funding bursaries for students who are in financial need. The bursaries are to help students and their families with financial assistance in the fall and winter terms.

Any excess revenue over expenses at year end, with the exception of health and dental amounts, will be allocated 70% to the Maintenance Fund, 20% to the SAMU Cares Endowment Fund, and 10% to the SAMU/MacEwan Major Expenditures Fund. In the current year, via a motion passed by Students' Council, the Association has elected to not make this allocation.

The Students' Council Finance policy also requires that a Contingency Reserve Fund be maintained for future operations during periods of financial distress. Association Policy requires that 5% of revenue earned from the Students' Association fee is allocated to the fund until the maximum is reached and maintained. The maximum amount is 25% or more of the prior year's operating budget. If however, the budgeted operating expenses should decrease from the prior year, then the maximum amount shall remain unchanged. Contingency Reserve Fund expenditures can only be released for use upon unanimous approval from the Executive Committee, along with approval from the Students' Council. If the maximum amount has been reached, any excess shall be allocated to that year's operating budget.

The Association has elected to allocate \$nil (2019 - \$21,476) to the Contingency Reserve Fund in the current year as the fund has reached its maximum amount.

The Health and Dental Fund is used to pay for future plan deficits that may occur from year to year. Any excess or deficiency of health and dental revenue over expenses is allocated to the Health and Dental Fund.

10. Related party transactions

During the year, the Association paid SAMU building operating costs of \$104,910 (2019 - \$nil). As at June 30, 2020, \$2,285,353 (2019 - \$1,872,785) of accounts receivable is from MacEwan University.

Students' Association of Grant MacEwan University

Notes to the Financial Statements

For the year ended June 30, 2020

11. Financial instruments

The Association, as part of its operations, carries a number of financial instruments. It is management's opinion that the Association is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Association is exposed to interest rate price risk on \$nil (2019 - \$664,113) of guaranteed investment certificates (GICs) included in investments as well as cash of \$4,553,102 (2019 - \$4,874,258), as these financial instruments earn interest at fixed rates. The Association's cash has an interest rate of 2.3% (2019 - 2.3%). The Association is also exposed to interest rate price risk on its capital lease obligation, which bears interest at a fixed rate.

Credit risk

The Association is exposed to credit risk through its accounts receivable, which is due from the University, advertising customers, and members of the student body. This credit risk exposure is limited, due to the majority of the receivables being due from the University.

Foreign currency risk

Foreign currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Association enters into transactions denominated in United States currency. As at June 30, 2020, the following items are denominated in United States currency:

	2020 CAD\$	2019 CAD\$
Cash	74,229	138,160

12. Significant event

Beginning in March 2020, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. The University has transitioned to delivering classes virtually, while the Association will hold other events and programs in accordance with the provincial and federal restrictions and regulations.

At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Association as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus. While the extent of the impact is unknown, we anticipate this outbreak may cause reduced revenues from student fees, health and dental revenue, events, and other revenue, as well as staff shortages and increased government regulations, all of which may negatively impact the Association's business and financial condition.

Students' Association of Grant MacEwan University
Schedule 1 - Schedule of General and Administrative Revenues and Expenses

For the year ended June 30, 2020

	2020	2019
Revenue		
Student fees	5,483,734	3,746,905
Health and dental revenue	3,145,700	2,697,417
Interest	143,989	136,932
Other	16,053	28,511
	8,789,476	6,609,765
Expenses		
Health and dental expenses	3,162,196	3,032,693
Salaries and benefits	1,314,894	1,857,906
Interest on capital lease obligation (Note 8)	732,401	-
Student governance	122,980	120,087
Goods and services tax	112,952	28,882
SAMU building operating costs (Note 10)	104,910	-
Office	50,234	54,847
Bad debts expense (recovery)	46,958	(15,420)
Executive projects	31,930	28,398
Insurance	31,888	13,085
Staff conferences and retreats	28,954	56,343
Professional fees	28,352	23,884
Student council	27,008	25,874
Donations and gifts	10,334	1,411
Telephone	9,254	8,407
Interest and bank charges	9,091	3,565
Club grants and promotion	6,760	17,612
Travel and parking	6,465	16,313
Food and catering	5,723	2,517
Office leases	5,435	5,673
Memberships	3,428	5,310
Repairs and maintenance	682	450
	6,452,829	5,287,837
Excess of revenue over expenses	2,336,647	1,321,928

Students' Association of Grant MacEwan University
Schedule 2 - Schedule of Programs and Services Revenue and Expenses

For the year ended June 30, 2020

	2020	2019
Revenue		
Events	83,443	90,317
Student refugee	56,040	46,587
Food bank	13,531	2,783
Event sponsorship	1,837	-
SAMU Cares	-	6,420
	154,851	146,107
Expenses		
Events	175,875	128,113
Speaker services	98,930	27,030
Other programs and services	61,221	48,720
Student refugee	56,040	46,587
Performances	22,273	21,515
Alberta College	15,779	12,930
All campus new programming	15,005	88,771
Volunteer appreciation	14,518	12,148
Clubs week, promotion	10,559	1,040
Training	9,407	6,219
Coordination and training and development	5,326	4,474
Awards night	1,706	17,809
Gray Gallery	208	-
SAMU Cares	-	6,420
	486,847	421,776
Deficiency of revenue over expenses	(331,996)	(275,669)

Students' Association of Grant MacEwan University
Schedule 3 - Schedule of Marketing and Communications Revenues and Expenses

For the year ended June 30, 2020

	2020	2019
Revenue		
Handbook advertising	15,270	19,620
Sport and Wellness Centre marketing	11,000	11,000
The griff advertising	1,097	12,233
Printing	-	234
	27,367	43,087
Expenses		
Handbook	26,754	35,000
The griff	15,273	30,687
Students' Association promotion	13,044	18,597
Website updates	8,006	8,301
Plotter supplies	3,967	4,747
SAMU Designated	2,204	4,060
Campaign and forums	1,595	1,123
Google Apps	842	2,470
Equipment and software	-	2,669
Travel	-	9,032
	71,685	116,686
Deficiency of revenue over expenses	(44,318)	(73,599)

Students' Association of Grant MacEwan University
Schedule 4 - Schedule of Retail Revenues and Expenses

For the year ended June 30, 2020

	2020	2019
Revenue		
Sporting events	38,677	90,269
Other	22,956	35,201
Movie tickets	12,788	13,442
Table bookings	8,440	15,224
Entertainment passes	6,646	16,056
ETS passes	6,618	18,761
Students' Association wear and promotional items	20	415
Consignment items	-	5
	96,145	189,373
Expenses		
Sport tickets	36,206	89,762
Movie tickets	20,668	6,291
ETS passes	8,185	17,584
Prepaid phone card	8,014	13,998
Entertainment passes	6,684	5,250
Merchant fees	3,283	5,191
Student price card	2,800	1,863
Students' Association wear and promotional items	-	710
	85,840	140,649
Excess of revenue over expenses	10,305	48,724

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
August 12, 2020 @ 1:30pm**

Voting Members:

Sean Waddingham, President
Alycia Stewart, VP Academic
Ruan Bouwer, VP External
Stephanie Ouellette, VP Operations & Finance

Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor

1. Call to Order: 1:45pm

2. Approval of Agenda

**VPE/VPA
CARRIED**

3. Approval Minutes for: July 29, 2020

**VPO/VPA
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1.	Gallivan MyLegal Plan Pres – met with Sean Gallivan about this plan. Concordia just enrolled. Should look at whether we should do it in fall 2021. Vpe – would be good to hear from Concordia once they've had an opportunity to trial this program. Agree that we shouldn't bring it forward this year. If we do a referendum I would recommend the opt out version. Vpsl – believe we should go with a referendum directly. Vpe – during next U-Pass referendum. Vpa – any update on the previously discussed UofA service? Vpo – MyLegal plan is much more comprehensive than what is offered at UofA. Vpa – in favour of putting it to referendum. Gm – do we have any info, from Gallivan or UofA, about what type of interactions students are having?	Action: Pres to get Powerpoints and distribute to EC.
2.	Virtual Office Hours Vpa – want to see what our expectations are for online office hours. Vpsl – would like to see what kind of traction it would get. Should decide if we want to do it together or individually. Vpa – I see it as individual. Vpe – some portfolios would be better suited for this than others. Vpo – generally like the idea. Agree that some portfolios should have more availability than others. Vpsl – think we should try it to see what kind of use happens. Vpe – important to track # of students we're engaging with throughout the term. Gm – need to define if this is about engagement or access. Can structure the forum based on the answer to that question. Vpe – synchronize across different platforms. Vpo – use data collected to provide info in our newsletter.	Action: Vpa to submit marketing request before next EC meeting. Gm to identify what metrics we collect and report back next meeting
3.	Nursing Dean Hiring Committee Vpa – did a call out for CNSA club members. Received some applications.	MOTION

			TO APPROVE UP TO \$150 FROM VPA EC PROJECTS BUDGET LINE (G/L 524500) FOR FINANCIAL RECOGNITION OF NURSING DEAN STUDENT AT A RATE OF \$15 PER MEETING VPA/VPE CARRIED Action Add appointment to next EC agenda.
4.	SC Presentation	Pres – potential for an Alberta 2030 review presentation to SC. Vpe – believe this presentation provides a good value from CAUS.	Action: Add to next EC agenda.
5.	EC update chats	Vpa – since COVID hit we were doing daily morning check-ins, then less once we started returning to office. Do we want to continue this in some format? Pres – don't think we need to continue them. Found they started to eat into my work time. Vpe – think our in-person communication will compensate for those scheduled chats. Vpo – can we have a check in during those days when we're not in office? Vpsl – agree with Vpo idea. Also would like to have opportunity for team building. We can also revisit this in 2 weeks once we've had the opportunity to be in office.	
6.	U-Pass next steps	Gm – what's next now that Pres has completed interview and a meeting is coming up? Pres – interview will air tomorrow. Vpe – still negotiating with ETS. We will notify students about Fall U-Pass at end of this week. We have meetings with ETS next week. Vpo – still working on Smartfare.	

4. Adjournment

**VPO/VPSL
CARRIED**

Time: 3:39pm

**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
August 19, 2020 @ 2:00pm**

Voting Members:

Sean Waddingham, President
Alycia Stewart, VP Academic
Ruan Bouwer, VP External
Stephanie Ouellette, VP Operations & Finance

Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor

1. Call to Order: 2:44pm

2. Approval Minutes for: August 12, 2020

**VPO/VPAL
CARRIED**

3. Approval of Agenda

**VPSL/VPO
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Nursing Dean Hiring Committee	Vpa – recommending a student for appointment to this committee.	MOTION TO APPOINT ANASTASIA MAKOVEY TO THE NURSING DEAN HIRING COMMITTEE VPA/VPSL CARRIED
2.	SC Presentation	Pres – would like to present to SC on Alberta 2030 review at September meeting. Working on a fall campaign on the topic too. Thinking of bringing CAUS in to present at December meeting.	MOTION TO APPROVE AN ALBERTA 2030 REVIEW PRESENTATION AT THE SEPTEMBER 2020 STUDENTS' COUNCIL MEETING PRES/VPA CARRIED
3.	<i>Procedures procedure</i>	Vpo – reviewed at PSC this week. Minor changes brought forward. Vpa – committee will explore creating a workplan for PSC so we can keep up to date on review dates.	MOTION TO APPROVE THE PROCEDURES PROCEDURE ON THE RECOMMENDATION OF THE PROCEDURE SUB-COMMITTEE VPO/VPA CARRIED
4.	Employee Remuneration	Vpo – new procedure created so be more transparent to all employees. Will look at reviewing all our HR procedures & a salary grid so our staff have easy access to this info.	MOTION

			TO APPROVE THE EMPLOYEE REMUNERATION PROCEDURE ON THE RECOMMENDATION OF THE PROCEDURE SUB- COMMITTEE VPO/VPSL CARRIED
5.	SAMU- MacEwan Consultation Plan 2020/2021	Pres – spoke with Collin about our consultation plan. Would like to know if there are things in each exec's portfolio that we should be sharing with MacEwan on our consultation list.	Action: EC to have a followup meeting prior to next EC meeting to edit down the list.
6.	Appointments		MOTION TO APPOINT MYLES DYKES AND THOMAS CHASE TO GENERAL FACULTIES COUNCIL VPA/VPO CARRIED MOTION TO APPOINT STEPHANIE OUELLETTE TO THE VP FINANCE & ADMINISTRATION & CFO HIRING COMMITTEE VPA/VPSL CARRIED MOTION TO APPOINT ALYCIA STEWART TO THE AVP STUDENTS AND TEACHING HIRING COMMITTEE VPO/VPSL CARRIED
7.	Outstanding Action Items		
8.	President's Report	RFP Alberta 2030 review. Negotiation/discussing re. Gray Gallery space. CAUS meetings. Lobbyist registration update. Gm meetings. Planned EC online presence with M&C. U-Pass statement work. Global news interview. ESA update. Met with Advising w/ Vpa. SAMU/MacEwan consultation plan meeting.	

		City council meetings. SC training planning. Met with Dr. Trimbee. NSO video.	
9.	VP Academic's Report	WPS meeting. Gm meetings. Directors meeting. Gallivan meeting. Met with Pres. Teambuilding escape room with staff. Student support. Gray gallery neg. review. AASC meeting. Stars & wishes Ombuds meeting. CCR requests. MAAC meeting. Met with librarian reps. Monthly meeting with provost. Met with Evan re. Advo office reopening. Committee appointment work. Met Dr. Trimbee. Met with some of my counterparts. NSO video.	
10.	VP External's Report	*Will submit written report.	
11.	VP Operations & Finance Report	MNP meeting. Smartfare meeting. Gallivan meeting. Gray gallery chats. Gm meeting. Met with MacEwan admin re finance. U-Pass update. MacEwan Policy Committee meeting. Campaigning 101 work. H&D/U-Pass questions & answers. Building update. PSC meeting. Annual report. Honourary membership. NSO video. Met Dr. Trimbee.	
12.	VP Student Life's Report	Directors meeting. ISPP meeting. SVPEC meeting. Gm meeting. Escape room team building. Courage to Act community of practice update. EC/Marketing meeting. Sexual violence advo policy draft. Community of practice meeting. Met with Irfan on initiative. Gallivan discussion. Met Dr. Trimbee. Sexual Violence meetings.	

13.	GM Report	Consultation plan. Metrics update. Budget update. Strategic and corporate planning framework work. Advo plan update.	
14.	Recognition		

4. Adjournment

**VPE
CARRIED**

Time: 4:35pm.

Voting Members:

Sean Waddingham, President
Alycia Stewart, VP Academic
Ruan Bouwer, VP External
Stephanie Ouellette, VP Operations & Finance
Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor

1. Call to Order: 2:36pm

2. Approval Minutes for: August 19, 2020

**VPE/VPO
CARRIED**

3. Approval of Agenda

**VPO/VPA
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Exec reports/reporting reminder	Pres – our reports sometime get long – we should constrain them to what needs to be reported on. Include things that had something important to report on to all execs. *general discussion	
2.	Executive Committee motion E2020-08-19	Vpa – need to correct a previously passed motion – we don't appoint students to GFC EC, we recommend for appointment.	MOTION TO AMEND PREVIOUSLY ADOPTED MOTION E2020-08-18-6 FROM "MOTION TO APPOINT MYLES DYKES AND THOMAS CHASE TO THE GENERAL FACULTIES COUNCIL" TO READ "MOTION TO NOMINATE MYLES DYKES AND THOMAS CHASE AS ADDITIONAL STUDENT MEMBERS TO THE GENERAL FACULTIES COUNCIL FOR A ONE YEAR TERM" VPA/PRES CARRIED
3.	Strategic Framework	Presentation from Gm. Looking for feedback from EC. *Gm will create a TOR for this project and put together a working group.	
4.	Appointment		MOTION

			TO APPOINT ALYCIA STEWART TO THE MACEWAN ACADEMIC ADVISING STEERING COMMITTEE VPA/VPO CARRIED
5.	Annual Report	Vpo – like feedback on what you, as students, would like from an annual report? Feel free to share it now or email to me later. Vpa – like what was in this year’s annual report. Performance metrics? Advocacy pieces? Fee breakdown? Pres – metrics, with change from year to year.	
6.	Outstanding Action Items		
7.	President’s Report	Alberta 2030 update. Spoke to CBC on fees. Convocation planning committee meeting update. Gallivan meeting. United Way meeting. Student Affairs meeting (EC).	
8.	VP Academic’s Report	Committee work. Committee feedback survey sent out. GFC EC meeting – GFC standing committee approvals. MASC meeting – approved TOR. OER social media strat meeting. Academic Integrity office meeting.	
9.	VP External’s Report	Will submit written report. Safe return to campus campaign update.	
10.	VP Operations & Finance Report	Attended ETS negotiations. Annual report meeting update. Submitted honorary membership & Misha marketing requests. MacEwan hiring committee update. MacEwan policy update. Submitted info for RA training to MacEwan. Answering lots of questions about fees, Planning media post.	
11.	VP Student Life’s Report	Tabled.	
12.	GM Report	Nothing to add from what we already discussed today.	
13.	Recognition		

4. Adjournment

**VPE
CARRIED**

Time: 4:33pm

Voting Members:

Sean Waddingham, President
Alycia Stewart, VP Academic
Ruan Bouwer, VP External
Stephanie Ouellette, VP Operations & Finance
Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager

Recording Secretary:

Tosheena Thompson, Volunteer Manager

1. Call to Order: 1:39pm

2. Approval of Agenda:

VPO/VPA

CARRIED

3. Approval of Minutes for: August 26, 2020

VPO/VPSL

CARRIED

TOPIC		DISCUSSION	ACTION/MOTION MOTION
1.	Student Groups	VPO – letting the group know there is already a similar group on campus. Encourage collaboration – Feminist Club VPSL – No overlap with the Feminist club	TO APPROVE THE GIRL UP MACEWAN UNIVERSITY STUDENT GROUP VPSL/VPE CARRIED
2.	Outstanding Action Items		
3.	President's Report	-Edm student alliance mtgs – 6 councilors joining the forum -Gallivan mtg -Alberta 2030 – created document regarding AB 2030 -Discussion CASA & CAUS and strategic plans *during mtg with GM* -one on one with GM -General faculties council meetings with VPA -global news interview – rising costs for students -gift for John McGrath – honorary membership, SAMU awards ceremony 2021 will be official presentation will include student commissioned painting of SAMU building.	
4.	VP Academic's Report	-governance orientation (GFC and the board) -provost training session -peer support training -created a twitter – target faculty	

		<ul style="list-style-type: none"> -committee work -newsletter updates to marketing – academic calendar dates/committee feedback survey -remind marketing to include SAMU socials -mtg with Joan Morrison (student engagement librarian) -mtg with Bill Richards (music department) 	
5.	VP External's Report	<ul style="list-style-type: none"> -ESA mtg -ETS discussion – ride transit program -Alberta council fiscal update -federal policy meeting w/CASA -Working in the office -student concerns to Myrna 	
6.	VP Operations & Finance Report	<ul style="list-style-type: none"> -MacEwan hiring committee -MacEwan policy committee -Gallivan meeting -working with marketing -campaigning 101 -volunteering with free store -approving payments -feedback survey for students – annual report. -building committee meeting 	
7.	VP Student Life's Report	<ul style="list-style-type: none"> -Edmonton regional post-secondary mental health committee -Gallivan meeting -student life meeting -SVPEC meeting -MyWellness review -staff meeting -peer support training -Sexual awareness week planning -SVPEC orientation -book of year committee -COVID mtg with VPE -student group concern -chat with Metta - SAMU Cares 	
8.	GM Report	<ul style="list-style-type: none"> -John Gallivan one on one -one-month milestone -staff meeting -NSO with Carl and Marlana -GM think tank group -mtg with Evan for advocacy 	
9.	Recognition	VPA - Annette and Maura for Peer Support Training	

4. Adjournment

Time: 2:48pm