



Voting Members:

vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor

SAMU Officials and Council Support:
Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Support

<Intros>

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2.3 MOTION TO APPROVE THE MINUTES OF NOVEMBER 18, 2020

Pres -

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

4.1.6. Board of Governors Student Representative

4.1.7. Appointment Advisory Committee (In Camera)

4.1.8. Appointment Advisory Committee Workplan

4.1.9. Budget and Finance Committee Workplan

4.1.10. Bylaws and Policy Committee Workplan

4.1.11. Executive Committee Workplan

4.1.12. Leadership and Review Committee Workplan

4.1.13. Governance Remuneration Advisory Committee Workplan

4.1.14.

4.2. Executive Committee Minutes

Minutes of November 4, and 24, 2020 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

6. In Camera Period

6.1 Councillor Vacancies

MOTION TO GO IN CAMERA

<https://us02web.zoom.us/j/87149823720?pwd=aUNOdllYK2MvUm83N2lobnkyU2JBQT09>

MOTION TO GO OUT OF CAMERA

7. Motions & Business Orders of the Day

7.1. Councillor Vacancies

***MOTION TO APPOINT _____ AS COUNCILLOR(S) EFFECTIVE DECEMBER 17, 2020
FOR A TERM ENDING OCTOBER 31, 2021***

VPSL/

Favour:

Oppose:

7.2.

8. Consultation

8.1 Webcams for Students' Council

Vpe -

9. Evaluation

9.1. <https://forms.gle/TyDLU5SAgeGAxJkA7>

10. Recognition

•

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: January 20, 2021

Meeting adjourned at



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
November 16, 2020 at 6:00pm via Zoom**

Voting Members:

Ruan Bouwer, Vice President External
Stephanie Ouellette, Vice President Operations
and Finance
Aubrianna Snow, Vice President Student Life
Alycia Stewart, Vice President Academic
Alem Tesfay, Councillor
Elaine Tran, Councillor
Sean Waddingham, President
Larissa Williams, Councillor
Matthew Yanish, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor

vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor

Resource Official:

Myles Dykes, Board of Governors Student Representative

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Assistant

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR NOVEMBER 16, 2020

VPO/DYKES

CARRIED

3. For Information

3.1. Reports

3.1.1. Appointment Advisory Committee (will be presented in camera)

4. Question Period

4.1. Written Questions

4.2. Oral Questions

5. In Camera Period

5.1 Councillor Vacancies

MOTION TO GO IN CAMERA

DYKES/VPO

CARRIED

MOTION TO GO OUT OF CAMERA

VPE/VPO

CARRIED

6. Motions & Business Orders of the Day

6.1. Councillor Vacancies

**MOTION TO APPOINT KENDELL SEMOTIUK, CASSEY FALLIS, TRISHA SINGH, AND
CHRISTINE LANDBERG LLAVE AS COUNCILLOR(S) EFFECTIVE NOVEMBER
17, 2020 FOR A TERM ENDING OCTOBER 31, 2021**

VPSL/VPE

Favour: Williams, Yanish, Tesfay, Tran, Pres, Vpa, Vpe, Vpo, Vpsl

CARRIED

6.2.

7. Evaluation

8. Recognition

9. Adjournment

MOTION TO ADJOURN

VPE

CARRIED

Next Meeting Date: November 18, 2020

Meeting adjourned at 6:17pm.



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Minutes for the Students' Council Meeting of the Students' Association of MacEwan University November 18, 2020 at 6:00pm via Zoom

Voting Members:

Ruan Bouwer, Vice President External
Cassey Fallis, Councillor
Christine Landberg Llave, Councillor
Stephanie Ouellette, Vice President Operations
and Finance
Kendell Semotiuk, Councillor
Trisha Singh, Councillor
Aubrianna Snow, Vice President Student Life
Alycia Stewart, Vice President Academic
Alem Tesfay, Councillor
Elaine Tran, Councillor
Sean Waddingham, President
Larissa Williams, Councillor
Matthew Yanish, Councillor
vacant, Councillor

vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor

Resource Official:

Myles Dykes, Board of Governors Student Representative

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor

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2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR NOVEMBER 18, 2020

VPO/WILLIAMS

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF OCTOBER 21, 2020

DYKES/VPE

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

CAUS Advo Week update.

4.1.2. Vice President Academic

CAUS Counterparts update.

4.1.3. Vice President External

Provincial & federal advo update.

4.1.4. Vice President Operations & Finance

CAUS Counterparts update. MacEwan CFO update.

4.1.5. Vice President Student Life

As presented.

4.1.6. BOG Student Representative

As presented.

4.1.7. Chief Returning Officer

Note correction in my report.

4.2. Executive Committee Minutes

Minutes of October 7, 14, 21, 28, 2020 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics include: SAMU Covid bursary; revenue diversification; student transit in outlying communities; notifying students re. U-Pass for winter term; online proctoring;

6. In Camera Period

7. Motions & Business Orders of the Day

7.1. Bylaws and Policy Committee

MOTION TO APPOINT COUNCILLOR WILLIAMS AND COUNCILLOR TRAN TO THE BYLAWS AND POLICY COMMITTEE

VPO/VPE

Nominees: Larissa Williams, Elaine Tran

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tesfay, Tran, Williams, Pres, Yanish

CARRIED

7.2. Audit Committee

MOTION TO APPOINT COUNCILLOR FALLIS AND COUNCILLOR TESFAY TO THE AUDIT COMMITTEE

VPO/SEMOTIUK

Nominees: Fallis, Tesfay

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tesfay, Tran, Williams, Pres, Yanish

CARRIED

7.3. Budget and Finance Committee

MOTION TO APPOINT COUNCILLOR LANDBERG LLAVE AND COUNCILLOR FALLIS TO THE BUDGET AND FINANCE COMMITTEE

VPO/VPE

Nominees: Landberg Llave, Fallis

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tesfay, Tran, Williams, Pres, Yanish

CARRIED

7.4. Governance Remuneration Advisory Committee

MOTION TO APPOINT COUNCILLOR SINGH TO THE GOVERNANCE REMUNERATION ADVISORY COMMITTEE

VPO/TESFAY

Nominees: Singh

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tesfay, Tran, Williams, Pres, Yanish

CARRIED

7.5. Leadership and Review Committee

MOTION TO APPOINT COUNCILLOR WILLIAMS AND COUNCILLOR TRAN TO THE LEADERSHIP AND REVIEW COMMITTEE

VPO/FALLIS

Nominees: Larissa Williams, Elaine Tran, Yanish

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tesfay, Tran, Williams, Pres, Yanish

CARRIED

7.6. Appointment Advisory Committee

MOTION TO APPOINT COUNCILLOR YANISH TO THE APPOINTMENT ADVISORY COMMITTEE

VPO/WILLIAMS

Nominees: Yanish, Semotiuk

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tesfay, Tran, Williams, Pres, Yanish

CARRIED

7.7. Health and Dental Sub-Committee

MOTION TO APPOINT COUNCILLOR TEFAY TO THE HEALTH AND DENTAL SUB-COMMITTEE

VPO/LANDBERG LLAVE

Nominees: Tefay

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tefay, Tran, Williams, Pres, Yanish

CARRIED

7.8. Awards Sub-Committee

MOTION TO APPOINT COUNCILLOR SEMOTIUK TO THE AWARDS SUB-COMMITTEE

VPO/WILLIAMS

Nominees: Semotiuk

Favour: Vpe, Fallis, Landberg Llave, Vpo, Semotiuk, Singh, Vpsl, Vpa, Tefay, Tran, Williams, Pres, Yanish

CARRIED

8. Consultation

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

VPA

CARRIED

Next Meeting Date: December 16, 2020

Meeting adjourned at 7:01pm.



Students' Council Report

President
December 16, 2020

Greetings councilors,

Below is my report on my work as President between November 18th and December 10th, 2020.

Dedicated Advocacy

Canadian Alliance of Student Associations (CASA) Advocacy Meetings with Members of Parliament (MPs)

During CASA's advocacy month, I got to meet with several MPs and one senator. I had advocacy meetings with Liberal MP Iqra Khalid, NDP MP Heather McPherson, CPC MP Rachael Harder, and Independent (formerly Conservative) Senator Doug Black. All except Iqra Khalid are representatives for Alberta ridings. If you'd like to see CASA's advocacy document to read about what we discussed with these folks, feel free to ask me and I would be happy to provide it!

Council of Alberta University Students (CAUS) Advocacy week

I met with four members of the legislative assembly (MLAs), three of which were ministers, during CAUS advocacy week. One of the MLAs was from the NDP, Christina Gray, while the three ministers were, of course, from the governing UCP party; these were the Associate Minister of Red Tape Reduction, Grant Hunter, the Associate Minister of Natural Gas, Dale Nally, and the Minister of Infrastructure, Prasad Panda. If you'd like to see CAUS' advocacy document to read about what we discussed with these folks, feel free to ask me and I would be happy to provide it!

Minister of Advanced Education CAUS Roundtable

Our CAUS board was joined by Minister Nicolaides so that we could ask questions about the upcoming Alberta 2030 Post-Secondary Review. Questions focused on the sector-level boards idea and potential tuition deregulation, among other items. If you're interested in learning more about this, SAMU VP External (Ruan) and I are happy to explain more, but another great place to look is Alex Usher's blog, which has discussed sector-level boards and tuition deregulation.

Advocacy Meeting with AE Minister Demetrios Nicolaides

SAMU VP External Ruan Bouwer and I met with Minister Nicolaides in order to follow up on some of the items from our CAUS roundtable and to discuss other student priorities. Other than the parts directly associated with the Alberta 2030 review, which are mentioned in the previous section of my report, we also discussed work integrated learning (WIL) and performance-based funding (PBF), and the related investment management agreements (IMAs).

Advocacy Meeting with MLA David Eggen

SAMU VP External Ruan Bouwer and I met with the NDP's Advanced Education Critic, David Eggen. We discussed many of the prevailing issues-of-the-day including Alberta 2030, performance-based funding, cuts to post-secondary education, messaging/campaign ideas, etc.



Edmonton Student Alliance (ESA) Meeting

ESA met on November 30th and discussed the prospect of helping facilitate a student housing survey. In addition, we planned our input into the Edmonton City Council budget deliberations for the Council's public hearing, I gave an update on the strategic planning process, and I also gave an update on the 2021 municipal election advocacy plan.

Edmonton City Council Public Hearing Comments

I participated in City Council's public hearing on the municipal budget, to give a student & youth perspective on proposed budget cuts. It was a great opportunity to give students in Edmonton a voice, as Chair of ESA, and introduce some novel topics into the discussion, such as the potential difficulty of retaining youth in Edmonton (and Alberta, really) in the coming years.

MacEwan Executive Council Quarterly Meeting

Our executive team met with MacEwan's executive council in order to discuss the most pressing issues currently facing MacEwan and its students. Our discussion covered ongoing COVID impacts, the idea for a late start in winter term, MacEwan's upcoming strategic planning process, and Alberta 2030.

Commitment to Sustainability

Internal COVID-19 Meetings

Our senior leadership and executive teams at SAMU met a couple of times to respond to the fast-changing and ever-growing COVID crisis in the province. We took steps to comply with each new level of restrictions that were introduced over the last 30 days, in order to minimize risk of transmission at our workplace. At this stage, I am now working from home nearly every day.

SAMU Student Support Service Manual and Info Sheet Development

SAMU VP Academic Alycia Stewart and I have been working on documenting all of our knowledge and practices regarding supporting students with grievances and appeals. In order for staff and future VP Academics to have clear guidelines on how to deal with appeals, documenting this information is critical. It is especially important at this time, as SAMU is still the only place on campus that provides this service (since MacEwan laid off the ombudsperson in the spring), so we need to be offering student support in a sustainable and robust manner.

Relations with our Community

MacEwan Faculty Association (MFA) and SAMU Meeting

SAMU VP External Ruan Bouwer and I met with the president of the MFA, and were pleased to find many areas of alignment. I am very happy and proud to say that, though SAMU has never had close ties to MFA, we are now planning to have regular meetings with them. Considering how similar many of our advocacy goals are, this is a promising arrangement, in my view.

Meeting with SAMU VP External and U of A Graduate Students' Association (GSA) President

The U of A GSA President, the SAMU VP External, and I met to discuss aspects of Alberta 2030 and other points of interest in post-secondary education advocacy.



Board of Governors (BoG) Strategy and Stakeholder Relations (SSR) Committee

I attended the BoG SSR committee, in which we approved MacEwan's 2019/20 Annual Report in the open session, and discussed many other items in the closed session.

"Next Step" Event with United Way

I had the pleasure of participating in a virtual event put on by United Way for students at the Next Step High School in Sherwood Park. Part of the session was "life after high-school" so I got to discuss my journey from high school to university, for the benefit of the students in attendance. My message was a hopeful one, and mainly focused on the following: post-secondary education isn't something to be frightened of, since in my experience, I actually performed better in university than I ever did in high school! With COVID impacting us, especially for young people, many aspects of the future are uncertain and scary, but post-secondary education doesn't have to be seen as a worrisome prospect.

Edmonton Chamber of Commerce – Premier Jason Kenney Event

SAMU VP External and I attended the Edmonton Chamber of Commerce event at which the Premier gave a live speech. Topics covered included the economy in general, diversification, COVID-19, and a question during the Q&A from our MacEwan President Dr. Annette Trimbee about the Alberta 2030 review.

Stewardship of Resources

Governance Remuneration Advisory Committee (GRAC)

I chaired the first GRAC meeting which went pretty well! We outlined and approved our workplan for the rest of the year, and discussed some preliminary considerations that will factor into our decisions on remuneration of elected officials.

Budget and Finance Committee (BFC)

I joined the first BFC meeting as a member and discussed the material with the committee. I am looking forward to future BFC meetings as the budget is obviously a central part of what we do at SAMU!

Connect to Students

Town Hall Event Planning

I met with members of EC and our general manager to plan some details of the upcoming SAMU Town Hall in the winter semester. The town hall will be virtual, since we have to hold it online. We have now basically established which "tables" (or categories) will be at the town hall, and which executive will be present at which "table."

Restorative Resolution

I continue to participate in restorative resolutions with MacEwan's Academic Integrity Office, which are always worthwhile.



Enhance Student Experience

Meeting with Sean Gallivan

I had a zoom call with Sean Gallivan from Gallivan, our insurance broker for SAMU's Health and Dental service, to get caught up on each other's work recently. A main highlight is that we discussed the upcoming referendums which will be introduced to council in January.

Student Refugee Program (SRP) Academic Enrollment

Along with our Community Assistant, I was able to help with enrolling our SRP Student in classes so that she can start school in the winter term, soon after she arrives in Canada!

Closing Remarks

Wow. It's December. Does it feel unreal to anyone else that 2020 is almost over? It surely does to me. I'm probably speaking for everyone when I say this, but 2020 has probably been the most difficult and unusual year of my life and I'm hoping for greener pastures in the new year. Though I am really proud of the work that I and our executive team has done this year, I can't imagine how much further we would be if not hamstrung by COVID and working remotely, so I hope next year is different.

Altogether, though, I think we made the most of it, and there are certainly lessons learned from this weird and strenuous year (at individual, organizational, and governmental levels) which we will carry forward into the future. Further, I am proud of the ways in which SAMU came through for students who needed it, ranging from supporting students with academic grievances, to advocating for an interim U-Pass alternative, to helping students with food support. The difficulties faced by students this year in some ways established SAMU's importance even more meaningfully than before, and I am grateful to be part of an organization that is doing its best to be of service.

I am eagerly looking forward to the holiday break, and so I won't be available for a couple weeks after the 18th, but please do feel free to reach out with questions or comments either before then or after we return for winter semester. I wish you all good luck on finals, and a great, well-deserved break!

Regards,

Sean Waddingham, SAMU President 2020/21



Students' Council Report

Vice President Academic
December 16th, 2020

Hi everyone,

Please find my report below detailing events that occurred between November 16th and December 14th.

Dedicated Advocacy

GFC Standing Committee Meetings

The Academic planning and quality assurance committee discussed the work plan specifics and what would fall under the purview of this committee and what our priorities would be.

MacEwan Academic Advising Steering Committee(MAASC) Meeting

I attended a MAASC meeting where we discuss the critical paths for supporting students and the points which they require more assistance. We heard about some of the issues or experiences happening in the center along with the programs, how they are adapting to working from home again and influx of work after the open house and due to covid.

General Faculties Council Meeting (GFC)

GFC discussed the honorary doctorates policy, the annual report info and Alberta 2030 review updates. The winter break was brought up by some faculty to see if there were any plans to adjust it as other schools had but more discussion was still needed and more complications were brought up than benefits it seemed.

Faculty of Arts and Science (FAS) Council

At the council meeting the dean made it clear that instructors should be looking to accommodate students where possible, winter enrolment numbers so far and we talked about the upcoming self-study for the bachelor of science.

Student Systems Joint Operations Committee

This meeting had many updates from the registrar where we approved the enrollment dates/times and I encouraged the idea of earlier start times, depending on how a trial with nursing will work this year, so that enrollment times don't conflict with students who are in class in the future. They showcased an update they are planning for mystudentssystem as they wish to remove the shopping cart feature to reduce clicks/confusion however I cautioned this approach and encouraged better communication with students if they do make changes and to consider potential consequences.

Provost Monthly Meeting

In my meeting with Dr. Craig Monk I talked about some of the concerns Ponoka students have been facing and heard about a regular quality review they are going through which will hopefully address their concerns. We discussed the winter term plans and I mentioned the long-term planning/strategic advocacy approach SAMU is starting to look more towards.

Quarterly MacEwan EC Meeting

At this meeting with our MacEwan counterparts we talked about the potential of extending the winter term start date and received other updates. We advocated for the first week to be asynchronous which would effectively give students an extended break without changing our academic calendar and so I followed up with the Provost with a letter explaining our position and why so that it could be brought up with Deans council. We have since been told that although the

VPA Report to Students' Council

Submitted December 14, 2020

Page 1 of 3



university is not going with our proposal they are looking to encourage instructors to get course outlines to students sooner than later, a reduced course load where possible for students, encouraging there to be no deadlines during the reading break and to accommodate students around the add/drop date.

AVP Students Meeting

We had our monthly meeting with the interim AVP Students to discuss updates with Student affairs and potential collaborative areas as well as how things are going with SAMU.

Relations with our Community

Council of Alberta University Students (CAUS) Counterparts

Counterparts had many session for all portfolios this time and was a much better experience. Besides getting us the info a bit late to plan around, there were many sessions for individual portfolios to meet and discuss related topics and informational sessions. We talked about OER's, eproctoring and the online learning experience among other things and put it into context of what CAUS could potentially do to support us which was encouraging. I am always so excited to talk with my counterparts and learn more about how their roles work and to learn from other institutions so I really appreciated the time I got to spend with my group.

eProctoring Panels

Dr. Paul Sopcak from our Academic Integrity office invited me to be one of the panelists for a talk by the International Center of Academic Integrity to give a student perspective on online proctoring software. I also participated in a follow up session where we had more time allocated for questions.

Revitalizing SAMU Research Event

I got to have a lovely meeting with Dr. Craig Kuziemyky AVP Research and Scholarly Activity to get some updates on Student Research Day plans, which has turned into April being a month celebrating scholarly activity. We also discussed the potential of the past project "Demystifying student Research initiative" that was organized last year that unfortunately had to be cancelled due to covid and how we could bring that back.

Stewardship of Resources

Information Technology Management Committee (ITMC) Meetings

At the last two ITMC meetings we discussed the cloud functionality and security precautions and the LMS process which is set to have Moodle in place for 2022. We also discussed the online classroom environment and the student's perspective on different meeting platforms and the work they are doing to try to improve the virtual or hybrid classroom experience.

Distinguished Teaching Award Committee Meeting

We met to discuss our timeline and set meeting schedule for this committee and discussed how the process will work this year.

Research Dissemination review

I had a short meeting going over a research dissemination grant application for an interesting music project proposal.

Commitment to sustainability

DiSC Assessment/Team Building

We got to have an informative session on our workplace personalities to have some team building and get to know how we can work together better and create an even stronger team.



EC Brainstorming session

We decided to organize some brainstorming sessions amidst our EC meetings to have more informal discussion and work out new ideas or have presentations or conversations with other staff. At our first one our Building Director talked about some of the few final additions they want to add to the building now that we are in it. We discussed Ponoka concerns we had heard from students and how to advocate for them, our referendum plans and SAMU Advocacy office roles.

Student Appeals support

With the departure of our advocacy coordinator although unfortunate has provided us with a chance to explore new opportunities when it comes to that role and how it can best be used to support the EC team. In our SAMU Advocacy office student concerns and complaints have been left to me. However, with the help of our President and other SAMU staff we figured out an interim solution to ensure students are being heard while we figure out a long-term solution.

Integration of the SAMU Building

With the new restrictions, we are all mostly working from home which gives me more time with my cat but I do miss interacting in person with people.

Connect to Students

Student concerns

I have been working with more and more students particularly about addressing complaints and navigating academic integrity cases.

Enhance Student Experience

Student Advisory Committees (SAC)

I have worked on completing the enrollment and training for most students on these committees so that in the new year they can start to meet.

Competency Framework Meeting

I got to meet with representatives from the university and Career and Experience office to discuss potential models and a strategy to create a competency framework. The framework would be used to create language and a plan for students to tie defined learning outcomes or skills from their studies to jobs.

SAMU Awards Subcommittee

I did some planning and got to meet with my Awards Committee where we set up our work plan and deadlines for the awards process (nominations will open on Jan 25th and close Feb28th). We also discussed which awards would be applicable this year or not due to covid and if requirements should be adjusted or not.

Closing Remarks

These are challenging times but I hope you are staying safe and taking care of yourselves. I hope you have a very happy holiday and New Year. I want to thank you for all your work especially during these strange times as your initiative and involvement really does mean a lot. I wish you and your loved ones well, hope your courses went alright, and I hope you get some much-needed rest after the year we've had. As always please don't hesitate to contact me if you ever have any questions, concerns or just need to talk!

Thank you,
Alycia Stewart
Vice President Academic
Students' Association of MacEwan University

VPA Report to Students' Council
Submitted December 14, 2020

Students' Council Report

Vice President External
December 16, 2020

Hello Councillors,

In this report I will detail my activities between November 14th and December 15th.

For those who are not familiar with some of the advocacy-related acronyms:

- CASA is the Canadian Alliance of Student Associations, our federal advocacy umbrella organization with 23 total members.
- CAUS is the Council of Alberta University Students, our provincial advocacy umbrella organization with 6 total members.
- ESA is the Edmonton Student Alliance, our municipal advocacy umbrella organization with 8 total members.

Federal Advocacy

CASA Advocacy Meeting with Darrell Samson

I had the opportunity to meet with MP Darrell Samson, a Liberal from the riding of Sackville—Preston—Chezzetcook, to speak with him about CASA's advocacy priorities. We had a very promising discussion on the topic of community mental health funding for Indigenous communities, and its direct connection to post-secondary participation among Indigenous youth.

CASA Plenary (Nov. 25)

Sean and I attended CASA's digital plenary, which largely consisted of reviewing and voting on the various policies put forward by CASA committees, such as the Federal Policy Committee of which I am vice-chair.

Provincial Advocacy

CAUS Counterparts (Nov. 16-18)

Our EC team attended CAUS's digital Counterparts conference, which contained sessions dedicated to everything from crisis communication to brainstorming new policy papers and fundraising ideas. I was lucky enough to lead the Life After Being an Executive Q&A panel, which featured some prominent former executives from CAUS (including our very own Cole Baker!). All in all, a very successful conference.



CAUS Advocacy Meeting with Rakhi Pancholi (Nov. 16)

As part of CAUS advocacy week, I got the chance to meet with MLA Rakhi Pancholi, an NDP politician representing Edmonton-Whitemud, to speak with her about a number of CAUS's priorities. She seemed very receptive to our advocacy on making Edmonton a more desirable place for students to stay after their education.

CAUS Advocacy Meeting with David Shepherd (Nov. 18)

I also met with MLA David Shepherd, an NDP politician representing Edmonton-City Centre, to discuss many of the same priorities that came up in the previously mentioned advocacy meeting with Rakhi Pancholi. MLA Shepherd reiterated his support for a strong post-secondary education system and his

CAUS Fundraising Working Group Meeting (Nov. 30)

I met with a few CAUS delegates regarding our upcoming public interest campaign, to discuss fundraising and timelines.

Roundtable Meeting Between CAUS and Minister Nicolaides (Dec. 3)

Sean and I attended a roundtable discussion between CAUS and the Minister of Advanced Education, regarding the Alberta 2030 review. I am happy to recount the details of that meeting to anybody who is interested!

SAMU Advocacy Meeting with David Eggen (Dec. 4)

Sean and I met with MLA David Eggen, who is currently the NDP critic for advanced education, and had a very robust conversation about Alberta 2030 and the priorities of students in this process.

Jason Kenney's Address to the Edmonton Chamber of Commerce (Dec. 7)

I attended Premier Jason Kenney's address to the Edmonton Chamber of Commerce, which contained only a few references to post-secondary, but was an illuminating experience nonetheless.

SAMU Advocacy Meeting with Minister Nicolaides (Dec. 7)

Sean and I met with Minister Nicolaides to discuss some follow-up questions to the CAUS roundtable, and to gain additional information regarding Alberta 2030 (sick of reading about it in my reports yet?). The meeting was very successful for gathering information, and I'm happy to discuss it with anyone interested.

Municipal Advocacy

UPass Committee Meeting (Nov. 19)



This meeting was primarily to discuss alternative solutions for the absence of a Winter term UPass, and ultimately resulted in all parties taking the same approach (Youth fare and Ride Transit) as we did in the Fall semester.

City of Edmonton Transit Discussion (Nov. 23)

This meeting was meant for the discussion of the Winter UPass alternative in surrounding municipalities, and the information from it has been posted in this addition to the SAMU statement on UPass: [Surrounding Municipalities Transit Options](#).

ESA Meeting (Nov. 30)

The Edmonton Student Alliance held another successful meeting, where we discussed participation in a student housing survey, our municipal advocacy in local elections, and the continuing development of our strategic plan. Shout out to our SAMU President Sean Waddingham for his phenomenal work as ESA chair!

University Relations

Meetings with Director of Government Relations Theresa Vladicka (Nov. 17, 24, + Dec. 8)

I met three times with Theresa Vladicka to discuss Alberta 2030, and the ever-changing information that comes out of the process. The two-way information sharing between MacEwan and SAMU on Alberta 2030 continues to be a tremendous asset to student advocacy, so I fully plan on continuing this approach.

Monthly Meeting with Vice President University Relations Myrna Khan (Nov. 23)

I met with Myrna Khan to discuss Alberta 2030, the tuition consultation process with SAMU, and a number of other developments related to a SAMU-MacEwan consultation framework.

MacEwan-SAMU Presidents and Vice Presidents Meeting (Dec. 3)

SAMU's EC met with MacEwan's executives to discuss a number of issues that pertain to student interests, including the potential extension of winter break, Alberta 2030, and COVID-19.

Other

GMUFA-SAMU Meeting (Nov. 20)

After reaching out to Dr. Rafat Alam, president of the Grant MacEwan Faculty Association, I was able to schedule a meeting between him, myself, Sean, and our GM Collin Steffes. The meeting was very productive and opened up many frontiers of potential cooperation and information sharing between GMUFA and SAMU. I look forward to more in the future!

Leadership and Review Committee Meetings (Dec. 1 + 8)



The new lineup for Leadership and Review Committee is up and running! I could not be more excited to work with Councillor Williams and Councillor Tran, as well as our students-at-large, Mohammad and Tirth. All of them have shown an early eagerness to make Students' Council more engaging and effective body, and no work plan could possibly capture all the ideas that we threw back and forth (although that will be submitted alongside this report anyway, lol).

Closing Remarks

WOW, what a month it has been. I hope you are all surviving this darkest of winters and thriving in spite of exam season!

My report originally contained many more items than it currently does, but given how long it has taken me to complete, I decided to cut out some of the less relevant ones. That being said, I would love to catch up any members of Council or students on what I have been up to in more detail, so never hesitate to ask me about any aspect of my job. Alberta 2030 has been a dominating theme of my recent advocacy, but I have also made a concerted effort to build SAMU's external relationships as much as possible, particularly with our university administration and our faculty association. I have been closely involved in our advocacy at the provincial level through CAUS, and I hope to build even larger coalitions in order to make SAMU's advocacy as effective as possible.

The New Year holds a lot of promise and a lot of hope, but the last two months have been very trying, and I am very happy to say goodbye to 2020. If anyone ever wants to chat about student politics in any capacity, my digital door is always open!

Best wishes,

Ruan Bouwer, Vice President External
Students' Association of MacEwan University
savpexternal@macewan.ca



Students' Council Report

Vice President Operations & Finance December 16, 2020

Hello council, I apologize for the delay in my report and for the reduced effort. With exam and flu season, and Covid taking a toll on my lungs I have not been doing very well, but I am getting my work done and done well. I have just had precedent matters to attend to over writing my report and I apologize for that. This report will be a little different then usual.

Projects & Initiatives

Building

Unfortunately, there has been some theft again and we are working on minimizing the risk of theft for the future. Locking the doors on the weekends has helped reduce the theft. Our director of building operations is also discussing with MacEwan security the options available and if increased services is an option.

Galivan's monitor got stolen, there was a hole in the wall and a door handle got broken. There was also an incident of a homeless individual almost getting stuck under the stairwell as they were trying to hide from security, but also stay warm. We have temporarily blocked off that area. This is unfortunately normal during the winter months in Edmonton. All we can do is implement measures to help mitigate the vandalism and thefts.

I have a building operations meeting coming up, so I will have more to update after that.

MacEwan Facilities

MacEwan has 2 International Organization for standardization (ISO) certificates:

ISO 50001 - only post-secondary in Canada what has this. This is a certificate for energy management.

ISO 9001 - quality management systems. Organizations use the standard to demonstrate the ability to consistently provide products and services that meet customer and regulatory requirements.

Installing Merv-14 air filters - same as used in hospitals, top of the game. Will be put in s+w when filters need replacement. S+W pushing to get done sooner. Merv-14 are filters that can help with the filtration of the Corona virus.

Grounds-Planted the big black pots and replacing some equipment. They are looking for suggestions on how to make the grounds a secure and good place for students to hang out.

FIMS (funding information management system) - always looking for feedback

- Upgraded the system on Nov. 12
- Working out the kinks - upgrade to be done by the end of Jan
- They had feedback information sessions
- Working on Key system to make it more smooth
- Updating room and door numbers on map

Furniture

VPO Report to Students' Council

Submitted December 15, 2020

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STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

- Cost estimates for project teams, ex of office, classroom, etc.
- Planning furniture for the exam centre and the library project
- Evaluate fabric standards

Facilities planner

- 5 year accommodation update 2021
- Reviewing space standards
- Projects - library, exam centre, security and science labs
- Physical distancing

Projects update

- City of Edmonton Revitalization committee 108st 105? Corner MacEwan bought corner from city of Edmonton expected the paperwork in Jan 2021. They will break the cement and put grass until they move on with the school of business planning.
- LRT
- Epcor + city - 105 ave --> storm sewage system --> can't empty as low as they would like = Risk- building flooding
- School of business design team
- Exam center
- Security move into grey gallery
- Parking office relocation- expand into SAM centre on hold until parking starts to generate revenue to pay for the project.
- Procurement meeting and construction plan for the science labs expansion (phase 2)
- RFP done and will be posted soon for school of business
- Library 2.0 will start in probably May
- ACC -> Security gate installed at Muttart hall.

EOR team- Enhanced Operational Response committee

- The building will still be open for exams
- 7am-6pm until Saturday
- Back on Monday - partial lockdown, need an EBI card to get in.
- Lockdown over break, open Jan 4

Residence will stay operational over break and will have another 50 students move out and 50 move in around break and Jan 4

Other Business

I have:

- Attended the Alberta Health town hall phone call.
- Have been meeting about Ponoka campus and what we can do for them.
- The U-pass letter of understanding for 2021-2025 has been completed which will most likely be reported in VPEx's report as he took point on this agreement on behalf of SAMU.
- Participated and attended the Policy Advisory group meetings for MacEwan. They will be replacing the Macewan is rescinding their Student Rights and Responsibility policy replacing it with their new code of conduct. This means SAMU has to create a students' rights policy to determine student rights. This is included in the BPC workplan.
- Had A BPC and BFC meeting to discuss the workplans.
- I had a meeting with sports and wellness that informed me on many services they offer that I did not know about. For more information please email me.

VPO Report to Students' Council

Submitted December 15, 2020

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- We started back EC chats every Monday and Thursday morning to hold us accountable and update each other.
- I have started working on the referendums, campaigning 101, EC for a day and more.

For committee work, please see the BPC and BFS workplans.

New proposed payment plan from MacEwan

- I have had my monthly connection meeting with Rick Ellis and we have discussed many things and came to a decision on future payment schedules and to review the service agreement on a yearly basis since it had not been reviewed since 2009.

MacEwan University Proposed SAMU Fee payment dates - 2021/22 academic year				
Event	Date	Target AP cheque run due date	Target payment date	Latest payment date
Fall 2021 term				
Add/drop date	Friday, September 17, 2021	Tuesday, October 5, 2021	Friday, October 8, 2021	Friday, October 15, 2021
Payment due date	Thursday, September 30, 2021	Tuesday, October 12, 2021	Friday, October 15, 2021	Friday, October 22, 2021
Month end	Sunday, October 31, 2021	Tuesday, November 16, 2021	Friday, November 19, 2021	Friday, November 26, 2021
Month end	Tuesday, November 30, 2021	Tuesday, December 14, 2021	Friday, December 17, 2021	Thursday, December 23, 2021
Month end	Friday, December 31, 2021	Tuesday, January 11, 2022	Friday, January 14, 2022	Friday, January 21, 2022
Winter 2022 term				
Add/drop date	Friday, January 14, 2022	Tuesday, February 1, 2022	Friday, February 4, 2022	Friday, February 11, 2022
Payment due date	Monday, January 31, 2022	Tuesday, February 15, 2022	Friday, February 18, 2022	Friday, February 25, 2022
Month end	Monday, February 28, 2022	Tuesday, March 15, 2022	Friday, March 18, 2022	Friday, March 25, 2022
Month end	Thursday, March 31, 2022	Tuesday, April 12, 2022	Friday, April 15, 2022	Friday, April 22, 2022
Month end	Saturday, April 30, 2022	Tuesday, May 10, 2022	Friday, May 13, 2022	Friday, May 20, 2022
Payment will be equal to the amount of SAMU fees collected by the university by the date indicated.				
Payment will not include SAMU fees assessed to the students but not paid by the students to the university.				
Changes to fees collected may occur due to NSF cheques, chargebacks or other adjustments to the student account.				
Payment information is required to be submitted to Accounts Payable by Tuesday for Friday payment processing.				
Payment verification and approval could take up to 2 weeks.				

We used to only get one payment per term and we had a 15% holdback of fees that MacEwan kept just in case. With this new agreement, we will be receiving multiple payments and no hold backs.

Update from our GM to SC on high level operations:

Strategic Planning

- SAMU strategic plan update will begin January 2021 – completion May 2021
- SAMU evaluating current strategic framework as part of project and will be evaluating the integration of strategic planning into:
 - long term corporate planning (may result in multi-year corporate plan),
 - operation budgeting (more linkage between budget and strategic goals),
 - capital planning & budgeting (establishing a multi-year capital plan with budget that will address both asset management & life cycle costs and longer term plans for building enhancements), and
 - advocacy planning (establishing an annual plan that identifies advocacy priorities tied to strategic objectives)

Revenue Diversification

- Workshop discussions have begun considering opportunities to leverage new SAMU building to enhance and diversify revenue opportunities that provide direct benefit in service to students



- Comparative analysis of University of Calgary MacEwan Hall – looking at the success U of C SA has had at generating diversified income, while providing enhanced and consolidated services to students at Mac Hall.
- Initial look at SAMU base building cost per sqft, and identified large volume of 'unprofitable' space. Looking at balance between student prioritization, while finding new avenues to generate revenue within building to help subsidize student services and keep student fees affordable in the future.
- Findings will inform longer term opportunities to be identified in future corporate and capital plans (eg. possible building improvements to add tenancy).

Covid Response

- SAMU COVID manual has been amended as needed to keep up to date with AHS guidelines and policies
- Building operations has obtained more plexiglass barriers to allowed for continued joint table seating
- 1st floor study space and student groups meeting rooms have been closed to prevent close proximity meetings between students
- SAMU office has been closed to walk in traffic, and signage erected to advise students where they can access any SAMU services during the current round of covid restrictions
- SLT has directed all non-essential staff to work from home in alignment with the provincial direction provided Dec 8.
- Essential services such a Pantry continue to provide in person pick up of food hampers
- Administration has initiated positive recognition program where small tokens are given to students who are practicing safe Covid protocols (safe distancing and wearing masks) to reinforce safe behavior. There are still some students that resist having to wear masks or maintain proper distance, requiring monitoring and feedback from administration. Security was called in to deal with one student who became more difficult in refusing to where a mask.
- MacEwan security remains a last resort to reinforce Covid safety protocols.

SAMU Building

- Graham construction has completed all base building work, and has only one seal test (verification of building seal on 109st pedway) to complete to be considered fully completed.
- Some necessary additional work that was not completed as part the original base building construction is being undertaken:
 - Additional heating in loading dock and stairwell areas to prevent water lines freezing,
 - Completion of Council Chambers desk with 4 corner pieces,
 - Ordering remaining chairs for full occupancy opportunities in Event Space,
 - Complete installation of remaining white boards in various meeting rooms, and
 - Window privacy frosting to be installed on various sensitive meeting spaces and offices (finance), where additional privacy is required.
- Event Center is now lockable to prevent unauthorized use.
- Building will remain open for common area usage in alignment with MacEwan University.
- First floor west exterior doors are now locked on weekends to prevent non-student traffic from entering the building in areas that are poorly monitored over the weekend.

Student Communications

- SAMU continues to advocate to MacEwan to gain access to student email to enhance communication and engagement regarding student services
- Negotiations are still underway and progressing positively, but too early to presume access will be granted



- Continue to see challenges connecting with students regarding key initiatives or communications (SAMU 12 days of giving, Covid adjustments, etc.)

Staffing Changes

- Have seen a number of key staffing changes:
 - Programs Director will be resigning in 2021, as she has returned home to Ontario. GM has offered a part time contract to maintain her services until Jan 31, 2021 to allow for evaluation of Director of Programs and Services scope, and to maintain supervisory role for current Programs and Services Managers
 - Student Programs Manager resigned November, and interviews taking place this week to fill the role
 - New Events assistant has been hired -> Andrea Shipka
 - New Community Assistant has been hired -> Karman Ngan
 - New ACC Office Assistant has been hired -> Ipsha Sarker
 - Advocacy Coordinator -> employment change
 - Position focus is being divided into Student Grievances Coordinator (support for Ombudsperson role that was terminated by MacEwan University) & External Student Advocacy -> both positions will be posed shortly to be filled early in January 2021
 - GM/SLT is using staff vacancies as opportunity to partially review org structure to ensure it is still best suited to the association's needs in providing services to students

Finance

- 2021 budget preparation process has started, with Managers and Directors beginning to look at anticipated adjustments for draft 2021 budget.
- 2021 budget will proceed on basis of current strategic plan and corporate planning framework.
- All work to update strategic plan and corporate planning framework, happening in parallel, will result in changes to 2022 budget priorities and processes.
- Fees:
 - Finance is looking at possibility of graduated fees to be assessed at different rates to students in different circumstances:
 - Full time vs part time
 - City Center vs Ponoka
 - School of continuing education
 - SAMU will evaluate merit of introducing a 'fee schedule' that will identify all SAMU fees, including other fee for services, or transactional costs (tickets). In theory the fee schedule would be adjusted annually (if necessary) and brought forward as part of the formal budget approval process in conjunction with the draft budget. It would also be used as formal documentation to advise MacEwan of fees to be assessed to students (eliminating future admin errors or discrepancies).

Happy holidays everyone!

Stephanie Ouellette



Students' Council Report

Vice President Student Life

December 16, 2020

Seasons' Greetings, Councilors!

I hope you're all carrying on as well as possible right now – cheers to the end of the semester! Please see below for my report detailing events that occurred between November 13th and December 10th, 2020:

Dedicated Advocacy

Draft Sexual Violence Advocacy Policy and Student Advisory Group Terms of Reference

One of my biggest accomplishments of the month was finishing my work on the creation of a draft sexual violence advocacy policy for SAMU and some terms of reference for a SAMU-run sexual violence student advocacy group. We created this group as an ad-hoc subcommittee under EC so that I can get started on recruitment and training while still having the opportunity to wordsmith the terms of reference if needed before sending it through Students' Council. If you'd like to see either of these documents or if you have any questions related to this project, please don't hesitate to reach out.

MacEwan Student Life & EC Meeting

There were two meetings with Cassie Prochnau and Brett Farquharson from Student Affairs over the course of the reporting period. Topics of discussion included the Student of Concern program, SAMU needs, and meeting scheduling.

Sexual and Gender Minority Working Group (SGMWG)

There was one meeting of the SGMWG during the reporting period. There is a formal advisory committee in the works for MacEwan's Centre for Sexual and Gender Diversity, and the SGMWG has been dissolved in the meantime.

Equity, Diversity, and Inclusion Committee

There was one meeting of MacEwan's Equity, Diversity, and Inclusion Committee in November. Topics of discussion included MacEwan's equity and diversity inventory project and a terms of reference review.

Alberta-wide Campus Sexual Violence Discussion

Following some difficulty with getting all VPSLs/VPSAs in the same virtual space during CAUS Counterparts, it was agreed that we needed a separate meeting to discuss issues around campus sexual violence prevention that all our institutions have been experiencing. This was a very fruitful conversation. While it's disheartening to hear that a lot of the issues around funding and prioritization are also happening at other institutions, it's positive in that it provides a real basis for some collaborative advocacy work in the months to come.

SVPEC – Restorative Justice Subcommittee

There was one meeting of the SVPEC Restorative Justice Subcommittee over the reporting period. We discussed reading materials assigned in the previous meeting and their possible relevance to the development of restorative justice solutions for sexual violence at MacEwan.

VPSL Report to Students' Council

Submitted December 10th, 2020

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National Campus Gender-Based Violence and COVID-19 Discussion

Along with other student leaders involved in sexual violence prevention and education work, I attended a roundtable discussion with the Minister of Women and Gender Equality, The Honourable Maryam Monsef, on December 2nd. This conversation was incredibly valuable to a lot of the work that I'm engaged in right now and I felt very privileged to have been able to engage. Thank you, Minister Monsef!

Commitment to Sustainability

Faculty of Fine Arts and Communications Dean Appointment

I was also heavily involved with the reappointment process for the Dean of the Faculty of Fine Arts and Communications over the past month. Congratulations to Dr. Gilliland on his success in seeking reappointment!

Appointment Advisory Committee

AAC had a very busy month! We've recommended multiple students-at-large for committee appointments and we've also been busily trying to fill Council vacancies. The work won't be slowing down in the coming semester, but I'm grateful for the things that we've been able to accomplish.

Leadership Workshop

Myself and the rest of EC took part in an Everything DISC assessment and sessions with Keldar Leadership. I found this to be interesting and beneficial for our team dynamic. I learned a lot about how the other folks on our team think and operate, and I look forward to learning more about employing this knowledge as we continue to work together for the remainder of our terms.

Student Refugee Program

Dates have been confirmed for the arrival of the sponsored refugee student! We are very excited to welcome her to Edmonton and to the MacEwan community.

Connect to Students

Webinars and Related Meetings

I attended multiple meetings this month related to webinar planning. On November 20th, I hosted a webinar in partnership with the executives of the Penny Drops student group. This webinar went very well, and I'd love to see more student groups get involved with webinars! I'm hoping to continue conducting webinars into the winter semester - if you or anyone you know has any ideas or would like to be featured, please hit me up!

Enhance the Student Experience

Grants Allocation Subcommittee (GASC)

There were two GASC meetings over the reporting period. We approved two event grants for student groups conducting online events. We also decided that, considering COVID-19-related challenges, we will be eliminating the 10% fundraising requirement on Student Group events for the foreseeable future.

Pride Week Planning



Over the course of the reporting period, I attended several meetings related to the planning of MacEwan Pride Week 2021. All events are currently being planned for an online format. I'm very excited that we're still able to bring Pride Week to students during this challenging time.

Pride Event Planning

As part of the subcommittee that's planning Pride Week 2021, I've been in the early stages of planning an event around LGBTQ2S+ experiences and community building during the pandemic. Stay tuned for more on this!

MacEwan Book of the Year Committee

MacEwan's Book of the Year Committee has kept me busy this month as we move to choose next year's Book of the Year. I've really enjoyed the extra work I've gotten to do with this Committee this year. It's also been great to see some more diverse works in the selection pool!

Wellness and Psychological Services Check-in

On December 7th, I met with Tory Pino from Wellness and Psychological Services to discuss program updates, student concerns, and student interest in a potential series of events that WPS and the MacEwan University Health Clinic are looking to host in the new year. While I won't give too much away, I think this project will do a lot for engaging students virtually and promoting some degree of healthy living, especially for those living alone right now. I can't wait to see this come to fruition!

Relations with our Community

CAUS Counterparts Conference

Along with the rest of Executive Committee, I attended the CAUS Counterparts conference in mid-November. While many of us were not able to attend many sessions due to the late planning, it was a good opportunity to connect with other folks doing this work around the province and to talk about some key issues facing student affairs-centered portfolios right now.

Closing Remarks

This has been a very busy and trying month for almost everyone I've spoken to. As we approach the holiday season, I'd like to remind you all to take care of yourselves, to check in with those close to you, and to reach out for help if you need it. This has been an incredibly hard year, and this is already a difficult time of year for many. I'd like to assign you a little bit of homework – if you're able, take a day just for yourself and dedicate it to doing fun things that you want to do.

I think we're all looking forward to kissing 2020 goodbye, and I'm having a hard time believing that we're more than halfway through our terms. There's still a lot of work to be done in engaging with and advocating for students in the coming year, but we all deserve a little downtime.

As always, please reach out with any questions, comments, or concerns! I hope that you and all your loved ones have a safe and happy holiday season.

Best wishes,
Aubrianna Snow
Vice President Student Life
Students' Association of MacEwan University



Students' Council Report

Board of Governors Student Representative December 16, 2020

Dear Council,

Below is my report from November 12 to December 10, 2020.

Finance, Property, and Investment Committee

On November 25th, the FPI Committee had its regularly scheduled meeting. This meeting turned out to be mildly contentious, with committee members posing legitimate questions and concerns regarding MacEwan's budgeting process. Another contentious discussion was surrounding an increase in tuition and mandatory non-instruction fees (MNIFs). The motion was for an average 6.95% increase in tuition, an 8% increase of the Sports & Wellness fee, and a 3% increase the Registrarial and Medical Clinic fees. I spoke against this motion because of the increased vulnerability of students. The tuition and MNIF increase motion was defeated, however, more because of a lack of clarity surrounding the costs of MNIFs. Tonight's Board meeting (December 10) will see a second discussion surrounding tuition and MNIFs.

Meeting with SAMU President & VP External

In preparation for the December 10th meeting, the President, VP External, and I met to discuss strategy for the Board meeting on December 1st and December 10th. We drafted remarks for the Board meeting as well as discussed the financials of it. As well, I solicited testimonials and stories from students to share with the Board to show the vulnerability of students. I plan on using these testimonials at the December 10th Board meeting when voting against the tuition and MNIFs increase.

Board Education Sessions

The Board of Governors recently named a new Governance & Human Resources chair, and since then the GHR committee created an updated Board Development Plan. On December 1st, we had our first Board education session. It was a panel consisting of the CEO of Chandos, CEO and President of Williams Engineering, and the Counsel of Dentons Canada. The topic was "Strategy in Times of Disruption" and the panel shared their relevant experiences with Board governance and flexible strategy in uncertain times.

The Board was also invited to attend a webinar with former federal minister the Hon. Amarjeet Sohi on December 7th. I attended and found the topic, "Compassionate, Collaborative, and Inclusive Leadership" fascinating. I've had the opportunity to listen to Mr. Sohi a couple times now and I've loved every single time. With this, I want to share with you all 4 aspects of compassionate and collaborative leadership that we can all aspire to.

1. Fostering leadership based on shared values and commitments
2. Building a culture of belonging by understanding and celebrating differences
3. Being accessible and open to diverse perspectives
4. Becoming comfortable with being wrong.

Accessibility

As I'm now at the half-way mark into my term and elections are only a couple months away now, I'm thinking about the role of the Board of Governors' Student Representative in the context of succession and accessibility. To be straightforward, this position is not accessible for many students. Currently it is an unpaid, volunteer position and is a great way to be more involved in

BOG Report to Students' Council

Submitted December 10, 2020

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the university community, however, it requires a considerable amount of time and a flexible schedule. I worry that because of this, there will be limited or no candidates for this position come the next Executive election. In the coming months, I will reach out to the chair of the Governance Remuneration Advisory Committee to discuss compensation for the next person that holds this role.

Closing

I hope that you're all taking the time to take care of yourselves right now, as I know that so many of us are in stressful situations with COVID-19, finals, and the holiday season. My last report I mentioned that I was hoping that more restrictions would be put in place, however, my hope was misplaced. A month later, I'm glad we have restrictions now in place but I worry that it's too little too late. I hope that you're all safe and healthy, and that your loved ones are as well. Happy holidays!

Sincerely,

Myles Dykes
Board of Governors' Student Representative
saboardrep@macewan.ca

2020-2021 Work Plan
Appointment Advisory Committee

Approved by Committee:	
Reviewed by Council:	
Work Plan Mandate:	Committees Policy, points 10 & 10.1

Committee Tasks:	Details/Deadlines:	Stakeholders:	Status:
CRO Appointment	<u>Early Mar-Apr 2021:</u> post & interview. Recommendation to SC at April meeting Flexible dependent on applications received.	Appointment Advisory Committee Students' Council	Not started
Chair Recommendation/ Appointment	<u>Mar 8-26th 2021:</u> Post Chair position (if needed) <u>Mar 19th-April 1st 2021:</u> Interview candidates (if needed) <u>Apr 7th 2021:</u> Bring recommendations to S.C (if needed)	Appointment Advisory Committee Appointment Advisory Committee Students' Council	Not started

Students-at-large Appointments	<u>Early Dec 2020:</u> post & solicit for candidates <u>Mid Dec 2020 - ?:</u> Review and vet until vacancies filled <u>Mid Dec 2020 - ?:</u> Recommend to EC until vacancies are filled	Appointment Advisory Committee Executive Committee	Ongoing/As needed
Students' Council Vacancies	<u>Early Dec 2020:</u> Post and solicit for candidates <u>Early Dec 2020 - ?</u> Present interviewed candidates to SC with applicable recommendations	Appointment Advisory Committee Students' Council	Ongoing/As needed

Budget and Finance Committee Workplan 2020-2021

Task	Details	Status	Deadline
Annual Budget	<ul style="list-style-type: none"> Needs to be done on a yearly basis Our finance team has already started on it and will be brought to us recommendations and then sent to SC for approval. 	In-Progress	<p>"The Budget and Finance Committee delivers the proposed budget for the next fiscal year to Students' Council no later than 60 days prior to the end of the current fiscal year."</p> <ul style="list-style-type: none"> Per our Budget Approval policy
Ponoka Campus fees	Review SAMU fees paid by Ponoka Campus students and provide recommendation to Students' Council, if required.	Started	For the Fall 2021 term
Student fees (actual vs 9 vs 12)	Review how SAMU fees are assessed to p/t students are assessed when they are granted f/t status by MacEwan University while still maintaining a p/t credit load. Bring recommendation to Students Council, if a change is required.	Started (near completion)	<p>ASAP - if we want to issue a refund for the fall 2020 and winter 2021 terms.</p> <p>If not, then by Fall 2021 deadline to MacEwan</p>
Student fees (partial refunds)	Review how SAMU handles student fees for students who don't complete an academic term.	Pending	Hopefully by Fall 2021

Bylaws & Policy Committee workplan 2020-2021

Task	Details	Status	Goal end date
Reporting mechanisms (Update)	<p>First Approval – May 20, 2015 Last Approval – March 21, 2018 Review Date: March 21, 2019</p> <p>Discussing:</p> <ul style="list-style-type: none"> • The budget being available to students • How and where would we post the budget? • Summarized budget on website • 60 days and not set as SC can disapprove the budget • Make clear on website that any SAMU member can access the full SAMU budget upon request but in person only <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2015/05/Official-Reporting-Mechanisms-to-SAMU-Membership-2.pdf</p>	Almost complete	Jan 2021
Student Group banking autonomy (NEW)	<p>Discussing:</p> <ul style="list-style-type: none"> • Own money not grants • Own bank • Bank through SAMU forms(leave as is) • Will go to PSC for procedures side of it 	In Progress	June 2021 to be in place Sept 2021
Student Rights (NEW)	Potential new policy to create.	Pending	Depends on if the code of conduct gets approved.
Risk management policy (NEW)	<ul style="list-style-type: none"> • Currently, we do not have a risk policy and it would be very beneficial to have a policy in place. • This policy will : <ul style="list-style-type: none"> • identify the risks of SAMU • Prioritize risks • Define measures to avoid or minimize risks • Instructions on how to address risks 	Started	June 2021 (Before Y/E

Bylaws & Policy Committee workplan 2020-2021

	<ul style="list-style-type: none"> It can include long-term strategic objectives and decisions, operational day-to-day activities, financial management and internal controls 		
Sexual Violence Prevention policy (NEW)	Research potential new policy	Pending	April 2021
Harassment policy (NEW)	<ul style="list-style-type: none"> Research potential new policy. 	Started	June 2021 (Before Y/E)
Whistleblower policy (NEW)	<ul style="list-style-type: none"> Potential new policy A whistle-blower policy should guarantee the protection of an individual (employee, volunteer) who reports on an employer's activities that are deemed to be illegal, unethical or dishonest. 	Started	June 2021 (before Y/E)
SAMU fees policy - (Update at the recommendation of BFC)	<p>First Approval: April 6, 2009 Last Approval: February 20, 2019 Review Date: February 20, 2020</p> <p>Last Change: July 1, 2020: SAMU fees for 2020-2021 updated to \$11.95 based on a CPI increase of 1.7%.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2013/09/SAMU-Fees1-1.pdf</p>	Not Started - on hold. Waiting for BFC's decisions	We would want it in place for the Fall 2021 semester if possible
Budget approval Policy	<p>First Approval – February 5, 2014 Last Approval –</p> <p>Last Change: February 5th, 2014: Budget Approval approved by Students' Council Motion 2014-02-05-6.1. Source material drawn from Policy 38 – Budget Approval.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/01/Budget-Approval.pdf</p>	Pending	February 2021
Advocacy Affiliation Policy	<p>First Approval – March 5, 2014 Last Approval –</p>	Pending	March 2021

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	<p>Last Change: March 5, 2014: Advocacy Affiliation approved by Students' Council Motion 2014-03-05-6.2. Source material drawn from Policy 12 – Affiliation.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/01/Advocacy-Affiliation.pdf</p>		
Policies policy	<p>First Approval – July 17th, 2013 Last Approval – October 1, 2014</p> <p>Last Change: October 1, 2014: Policies approved by Students' Council Motion 2014-10-01-6.3 upon recommendation of the Bylaw and Policies Committee. 'Date of Retirement' requirement added to Fact Sheet.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2013/09/Policies-1.pdf</p>	Pending	March 2021
Town Halls	<p>First Approval – October 21, 2015 Last Approval –</p> <p>Last Change: October 21, 2015: Town Halls approved by Students' Council motion 2015-10-21-6.1 on the recommendation of the Bylaws and Policy Committee.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2015/10/Town-Halls-1.pdf</p>	Pending	April 2021
Student Services	<p>First Approval – September 16, 2015 Last Approval – December 16, 2015</p> <p>Last change: December 16, 2015 – Student Services approved by Students' Council motion 2015-12-16-6.3 on the recommendation of Executive Committee. Death of a student donation amount increased to \$100 from \$50.</p>	Pending	May 2021

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	https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2015/09/Student-Services-2.pdf		
Remuneration of Elected Representatives	<p>First Approval – February 19, 2014 Last Approval – February 3, 2020 - only the appendix, not the policy itself got reviewed Review Date: February 3, 2020</p> <p>Last change: February 3, 2020: Remuneration of Elected Representatives Appendix A – executive salary increase of 2.1% and SAMU mobile phone provision for President and VP External approved by the Governance Remuneration Advisory Committee, motion 2020-02-03-2, to take effect May 1, 2020.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/05/Remuneration-of-Elected-Representatives1-2.pdf</p>	Pending	May 2021
Honourary Membership	<p>First Approval – February 21, 2015 Last Approval – January 17, 2018</p> <p>Last change: January 17, 2018: Honourary Membership approved by Students' Council motion 2018-01-17- 7.2 on the recommendation of the Bylaws and Policy Committee. Submission address in Appendix A updated to "Governance Office".</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2015/03/Honourary-Membership-1.pdf</p>	Pending	June 2021
Governance Transition	<p>First Approval – August 20, 2014 Last Approval – January 17, 2018</p> <p>Last change: January 17, 2018: Governance Transition approved by Students' Council motion 2018-01-17- 7.1 on the recommendation of the Bylaws and Policy</p>	Pending	June 2021 (After the EC transition so that they have fresh eyes)

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	<p>Committee. Update includes addition of gender neutral pronouns in place of 'he/she', etc.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/08/Governance-Transition-1.pdf</p>		and just went though transition)
Conduct	<p>First Approval – July 16, 2014 Last Approval – April 18, 2018</p> <p>Last change: April 18, 2018: Conduct approved by Students' Council motion 2018-04-18-7.3 on the recommendation of the Bylaws and Policy Committee. Update to language to use gender neutral pronouns</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/07/Conduct-4.pdf</p>	Pending	July 2021
Elections and referenda policy	<p>First Approval – August 21, 2013 Last Approval – April 18, 2018</p> <p>Last Change: April 18, 2018: Conduct approved by Students' Council motion 2018-04-18-7.3 on the recommendation of the Bylaws and Policy Committee. Update to language to use gender neutral pronouns.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2013/09/Elections-and-Referenda-2.pdf</p>	Pending	July 2021
Role and Responsibilities of the Secondary Student Delegate	<p>First Approval – August 20, 2014 Last Approval – April 18, 2018</p> <p>Last change: April 18, 2018: Role and Responsibilities of the Secondary Student Delegate approved by Students' Council motion 2018-04-18-7.3 on the recommendation of the Bylaws and Policy Committee. Update to language to use gender neutral pronouns.</p>	Pending	August 2021

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	https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/08/Role-and-Responsibilities-of-the-Secondary-Student-Delegate-2.pdf		
Role and Responsibilities of the Board of Governors Student Representative	<p>First Approval – February 20, 2019 Last Approval – Review Date: February 20, 2020</p> <p>Last Change: February 20, 2019 – Role and Responsibilities of the Board of Governors Student Representative approved by Students’ Council motion 2019-02-20-7.4 on the recommendation of the Bylaws and Policy Committee. Policy created as there is a second student seat on the MacEwan Board of Governors.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2019/04/Role-and-Responsibilities-of-the-BOG-Student-Representative-1.pdf</p>	Pending	August 2021
Role and Responsibilities of the Chair of Students’ Council	<p>First Approval – March 19, 2014 Last Approval – February 20, 2019 Review Date: February 20, 2020</p> <p>Last change: February 20, 2019: Role and Responsibilities of the Chair of Students’ Council approved by Students’ Council motion 2019-02-20-7.1 on the recommendation of the Bylaws and Policy Committee. The mandatory requirement to post the Chair position after a third term was changed to allow for the reappointment of the Chair upon annual review and recommendation.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/05/Role-and-Responsibilities-of-the-Chair-of-Students-Council-2.pdf</p>	Pending	September 2021

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Student Groups	<p>First Approval – February 20, 2019 Last Approval – Review Date: February 20, 2020</p> <p>Last change: February 20, 2019 – Student Groups approved by Students' Council motion 2019-02-20-7.2 on the recommendation of the Bylaws and Policy Committee to take effect July 1, 2019. Source material drawn from the Clubs policy. Clubs renamed 'Student Groups' to be more inclusive of all the various groups on campus.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/08/Student-Groups-1.pdf</p>	Pending	October 2021
Finance	<p>First Approval – August 21, 2013 Last Approval – April 1, 2020 Review Date: April 1, 2021</p> <p>Last change: April 1, 2020: Finance approved by Students' Council motion 2020-04-01-4.1 on the recommendation of the Budget and Finance Committee. Contingency Reserve Fund section updated so that once maximum is reached any excess funds will be allocated to the operating budget instead of the SAMU Cares Fund.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/10/Finance1.pdf</p>	Pending	October 2021
Roles and Responsibilities of Elected Representatives	<p>First Approval – February 19, 2014 Last Approval – April 15, 2020 Review Date: April 15, 2021</p> <p>Last change: April 15, 2020: Roles and Responsibilities of Elected Representatives approved by Students' Council motion 2020-04-15-7.6 on the recommendation of the Bylaws and Policy Committee. Updates include clarification of</p>	Pending	November 2021

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	<p>attendance requirements and addition of a reinstatement process.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/05/Roles-and-Responsibilities-of-Elected-Representatives1-1.pdf</p>		
Students' Council Meetings	<p>First Approval – October 2, 2013 Last Approval – July 15, 2020</p> <p>Last Change: July 15, 2020: Students' Council Meetings approved by Students' Council motion 2020-07-15- 7.1 on the recommendation of the Bylaws & Policy Committee. Major changes include: the Chair appointing an acting Chair in their absence; clarification of reporting in the For Information section; addition of requirement to publish the agenda package prior to the Students' Council meeting; clarification on additions to or deletions from the agenda process.</p> <p>https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2013/10/Students-Council-Meetings1.pdf</p>	Pending	November 2021
Committees Policy	<p>First Approval – October 29, 2014 Last Approval - October 21, 2020 Review date – May 20, 2021</p> <p>Last Change: October 21, 2020: Committees approved by Students' Council motion 2020-10-21-7.1 on the recommendation of the Bylaws and Policy Committee. Changes to the Governance Investigations Committee TOR – identified that Students' Council can make reports public by passing a motion and that access to these reports will be provided once a written request is submitted to the Governance Office by SAMU members or staff</p>	Pending	December 2021

Bylaws & Policy Committee workplan 2020-2021

	https://1cf21d2abhgc963ee30gaef2-wpengine.netdna-ssl.com/wp-content/uploads/2014/01/Committees-2.pdf		
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2020-2021 Work Plan Executive Committee

Approved by Committee:	
Reviewed by Council:	
Work Plan Mandate:	Committee's Policy, point 10 & 10.1.

Legend of "Status" Indicators

INITIAL STAGES → IN PROGRESS → NEAR COMPLETION → COMPLETE	For items with a definitive end date
ONGOING or RECURRING	For items with no definitive end date; ongoing is for 1-time items, whereas recurring is for items that occur every year
ON HOLD	For items that have been delayed and have halted progress, usually because something else must occur first
CANCELLED	For items that have been cancelled, whether due to our own decision or external factors. If an item is cancelled, we will leave it on the EC work plan for one (1) work plan update to SC, then remove after that

Committee Tasks & Outcomes

Committee Tasks	Details/Deadlines	Stakeholders	Status
Student Council and Executive Committee Elections - Live Candidate Forum	<u>October 2020 and February 2021</u> -Expanding beyond the facebook comment thread style of candidate forum for SC and EC -Hosting a video-call forum, and when possible, arranging for an in-person live forum	President	IN PROGRESS
Alberta Budget Demonstration	<u>February 2021</u> -Though the pandemic will complicate the means by which we do this, the goal is to organize students to show their opposition to the provincial budget in the event that it once again cuts post-secondary education dramatically	President VP External	INITIAL STAGES
MacEwan Tuition Demonstration	<u>December 2020</u> -MacEwan's Board of Governors will approve a tuition increase in December 2020. As exemplified by other student associations last year, a student demonstration that day could put pressure on BoG members to consider their votes on this issue carefully	President VP External	INITIAL STAGES

CAUS Advocacy Work	<u>September 2020 - March 2021</u> SAMU will contribute to: -Alberta 2030 response -Fall campaign -Winter campaign	President VP External	IN PROGRESS
ESA Work	<u>September 2020</u> ESA Priorities document created <u>September - December 2020</u> ESA Strategic Plan created <u>October 2020</u> Edmonton City Councillor Forum will take place	President	IN PROGRESS
Identify Multi-Year Projects	<u>March 2020 – April 2020</u> - Create a list of all student advocacy projects that will extend into the next EC's term - Ensure these are communicated in transition - Ensure context and awareness is provided for next EC member regarding the past conversations and positions taken by various stakeholders on the listed issues - Examples include: SAMU governance review, Student Conduct policies + right to appeal, AB gov't outcome metrics + funding formula, OER pilot project, SSJOC projects, GFC Reform, SoB Building, Restorative Practices, Tutor Registry, MacEwan International Funding for Student Groups, and Student Refugee Program review.	President Executive Committee SAMU as a whole Students At Large	ONGOING
Charter of Rights for Student	Respond to MacEwan's Code of Conduct document including student responsibilities, consolidate student rights from policies and priorities into document <u>May 2020- Dec 2020</u> begin consultation and research into other docs <ul style="list-style-type: none"> - talk to uofa - look over related material - contact macewan employee manual responsibilities to students if any and avp students on related policies - student consultation <u>Jan2021- May 2021</u> <ul style="list-style-type: none"> - student consultation - begin first draft <u>May 2021 - on going</u>	VP Academic President Students at Large Student Conduct Officer AVP Students and Teaching	INITIAL STAGES
Committee Feedback	Work with Marketing to create a survey to access students experiences on committees	VP Academic President	ONGOING
Student Advocacy Office Feedback	Get metrics and feedback on interactions with students in our supportive roles	VP Academic	NEAR COMPLETION

	<u>May 2020- July 2020</u> <ul style="list-style-type: none"> - Create feedback survey with marketing <u>Mid semester</u> <ul style="list-style-type: none"> - Release feedback survey to students from previous end of semester 	President Advocacy Coordinator	RECURRING
Student Advocacy Office Awareness	<u>July-October 2020</u> <ul style="list-style-type: none"> - work on website page update - create visuals to spread awareness about our services <u>October-February 2021</u> <ul style="list-style-type: none"> - look at webinar or presentation potential on appeals process 	VP Academic Advocacy Coordinator	ONGOING
Academic Integrity Awareness	Work with Dr. Paul Sopcak in the Academic Integrity Office to raise awareness around academic integrity at MacEwan <u>July- November 2020</u> <ul style="list-style-type: none"> - Complete resource for students taking online exams - Work on an AIO working group - Start awareness campaign for IDoA against Contract cheating Oct 21st - Organize an aio webinar <u>November- April 2020</u> <ul style="list-style-type: none"> - look for aio webinar potential and awareness 	VP Academic Academic Integrity Office Advocacy Coordinator	IN PROGRESS ONGOING
Be Book Smart	<u>September 2020</u> <ul style="list-style-type: none"> - Revamp be booksmart materials including weeping wallet syndrome blog - Create a Library-Use Flowchart to make it easier for students to find the cheapest option for their textbook needs <u>January 2021</u> <ul style="list-style-type: none"> - Online campaign/newsletter - Use tabling and canvassing to distribute BBS materials 	VP Academic President Library	IN PROGRESS RECURRING
OER Awareness	<u>May 2020 - May 2021</u> <ul style="list-style-type: none"> - work on a strategy for OER's at MacEwan - promote awareness at implementation in the spring - support future development and/or usage of materials - organize info session/webinar - engage online on topic and stay up to date - Look at having OER or Zero cost tags on courses in mystudentssystem 	VP Academic President Library VPA Counterparts SSJOC	INITIAL STAGES ONGOING

Look into past Tutoring project	<u>January- May 2021</u> <ul style="list-style-type: none"> - look into past VPA notes on peer tutoring options - contact writing center about other possibilities/gaps for student success 	VP Academic Writing Center	ONGOING
Virtual Office Hours	<u>August 2020- October 2020</u> <ul style="list-style-type: none"> - create availability document for EC - submit marketing request for image and collateral - booking system organization 	VP Academic Executive Committee	COMPLETE
SC Engagement	<u>May 2020 - October 2020</u> <ul style="list-style-type: none"> - Create a substantial communication platform - Have a Shared calendar option for SC to access committee meeting info - Mental health awareness and schedule presentation for SC 	VP Academic Governance advisor Executive Committee Students' Council	COMPLETE
New LMS Advocacy	<u>April 2020 - September 2020</u> <ul style="list-style-type: none"> - Take part in LMS working group and share students perspectives on new system <u>September 2020- May 2021</u> <ul style="list-style-type: none"> - Make sure students voices are considered in shaping Moodle and that they can be part of the pilot in spring implement a new Learning Management system - ensure it s part of SAMU's advocacy plan moving forward - Continue to monitor the progress of it for 2022 implementation 	VP Academic President SSJOC ITMC Students	ONGOING
Ombudsperson Transition	<u>May 2020- May 2021</u> <ul style="list-style-type: none"> - Work with AVP Students and Teaching and Student Affairs on more substantial ombuds transition document - Ongoing conversations and updates on managing that work and developing clear lines of communication between MacEwan and SAMU offices 	VP Academic Advocacy Coordinator AVP Students and Teaching MacEwan Life Manager Student Affairs Executive Committee	ONGOING
Student Research Day Promotional Event	<u>March 2020</u> <ul style="list-style-type: none"> - Plan an event to promote student participation in research and ultimately in Student Research Day, by: <ol style="list-style-type: none"> 1) Meeting with Dr. Craig Kuziemyky to hear his position on what this event should include 2) Establishing a location (in the SAMU Building) and establishing a single day on which to hold the event 	VP Academic Office of Research Services Students At Large	CANCELLED due to COVID-19

	<ul style="list-style-type: none"> 3) Creating an agenda of topics that can help undergrads better understand research 4) Inviting speakers, whether they are faculty, research staff, or student researchers 5) Featuring past student research projects, either with the student there in person, or with poster boards <p><u>January 2021</u></p> <ul style="list-style-type: none"> - look at potential to revive the event fitting new regulations and considerations 		
GFC Presentation	<p><u>January 2020 – March 2020</u></p> <ul style="list-style-type: none"> - Compile info on Student financial situation and student advocacy office for presentation - Submit as an agenda item for GFC 	VP Academic President	INITIAL STAGES
Academic Advisement – AKA “Degree Audit”	<p><u>May 2019 – May 2020</u></p> <ul style="list-style-type: none"> - Continue to monitor the progress of AA and give feedback - Ensure that AA performs according to students’ degree-planning needs 	VP Academic	COMPLETE
External Committee Reform & Recruitment Plan	<p><u>August- November 2020</u></p> <ul style="list-style-type: none"> - Reach out to SAC contacts on the experiences they encounter and feedback they have for training and value of them <p><u>January- March 2021</u></p> <ul style="list-style-type: none"> - work with FFAC and look at potential for greater student advisory opportunities <p><u>February 2020 – April 2021</u></p> <ul style="list-style-type: none"> - Finalize reform project by compiling contacts and TOR’s of committees, creating a centralized committee info sheet, and formalizing faculty involvement - Request that promo squad distribute committee recruitment handbills in the winter term to fill student seats for 2020/21 - VPA assists with distribution of handbills 	VP Academic President MacEwan Committee Contacts	ONGOING
Work with MacEwan on Student Conduct/Grading Policies	<p><u>May 2020 – May 2021</u></p> <ul style="list-style-type: none"> - Ensure that students right to appeal is not accidentally diminished in the process of new conduct policy creation - Engage in consultation meetings when requested by the policy-maker(s) 	VP Academic President	ONGOING
U-Pass Negotiations	<p><u>August 2020 - January 2021</u></p> <ul style="list-style-type: none"> -Negotiating the terms of the upcoming U-Pass agreement 	VP External VP Operations & Finance	IN PROGRESS
SAMU-MacEwan Consultation Framework	<p><u>August 2020 - November 2020</u></p>	VP External	IN PROGRESS

	-Creating a framework that outlines which kinds of topics and decisions SAMU should consult MacEwan on throughout the year	President	
Strategic Planning	<u>October 2020 - April 2021</u> -Creating a new SAMU Strategic Plan to replace the 2018-2021 Strategic Plan	VP Operations & Finance Executive Committee GM	INITIAL STAGES
Health and Dental Info Session	<u>September 2020 & January 2021</u> - H + D Drop deadline (what's covered, how to make claims, flex, etc.) - Due Sept 30, 2020	VP Operations & Finance Executive Committee	COMPLETE
Campaigning 101 - SC	<u>September 2020</u> - Host a virtual workshop for candidates to learn how to campaign	VP Operations & Finance	RECURRING
Campaigning 101 - EC	<u>February 2021</u> - Host a virtual workshop for candidates to learn how to campaign	VP Operations & Finance	RECURRING
KOFE promotion	<u>September 2020 - December 2020</u> - Use social media and other methods to advertise the KOFE program offered by Gallivan	VP Operations & Finance Executive Committee Marketing & Communications	IN PROGRESS
Smartfare	<u>May 2020 - March 2021</u> - Working on with ETS, SAMU and MacEwan on the process of implementing the SmartFare for Winter 2021	VP Operations & Finance Retail Manager Director of Building Operations IT Head Architect	ONGOING
Governance/Bylaws and Policy	<u>May 2020 - May 2021</u> - Finish making the necessary amendments/changes to policies, keeping them current and up to date with the new building and SAMU evolution	VP Operations & Finance Students' Council Executive Committee	RECURRING
SAMU Budget 2020-2021	<u>November 2019 - March 2020</u> - Begin planning, preparing, and putting together the budget - Bring budget to BFC, then SC, for approval	VP Operations & Finance Budget & Finance Committee SAMU Staff & Departments Executive Committee Students' Council	COMPLETE

Fall Term Webinars	<u>July 2020 - December 2020</u> <ul style="list-style-type: none"> - Consult with marketing - Create webinars on relevant topics for release throughout September 	Executive Committee Marketing Interested MacEwan departments SAMU General Membership	ONGOING
EC Transition Binders	<u>November 2020 – January 2021</u> <ul style="list-style-type: none"> -Preparing and completing hard copies/digital copies of transition binders. -General info for all portfolios -Specific knowledge to know for each EC -Charts of who's who for SAMU & MacEwan 	Executive Committee Candidates/Elects SAMU	ONGOING
Harassment and Whistle-Blower Procedure	<u>May 2020 - May 2021</u> <ul style="list-style-type: none"> -Developing a harassment/conduct procedure and potentially a whistle-blower procedure 	Executive Committee GM, GA, & BPC	INITIAL STAGES

**2020 - 2021 Work Plan
Leadership and Review Committee**

Committee Tasks	Details	Deadline
Review the Chair Stakeholders: SC, LRC, Governance Office	Task Review and possibly revise the survey for SC to review the Chair. The survey will gauge the performance of the Chair as per the Roles and Responsibilities of the Chair for Students' Council.	Questionnaire Finalized and Distributed by: February 22, 2021 Recommendation to AAC by: March 5, 2021
Review SC Meetings Stakeholders: SC, LRC, Governance Office	Task Ongoing standing item to evaluate and review performance, effectiveness, and progress made by members of SC at SC meetings.	Ongoing
Student Engagement Stakeholders: SC, LRC, Governance Office, SAMU Members, Events and Marketing	Task Brainstorm and plan opportunities for SC to engage with students, bearing in mind COVID restrictions.	Decided by: August 1, 2021
SC Best Practices Document Stakeholders: SC, LRC, Governance Office	Task Develop a living document of best practices for SC, the purpose of which will be to improve the functioning of SC meetings and increase Councillor engagement.	Completed by: March 31, 2020
Revise SC Meeting Evaluation Form Stakeholders: SC, LRC, Governance Office	Task Complete the revision of the SC meeting evaluation form, with the aim of improving the accuracy of the data available to LRC.	Completed by: March 31, 2020

GRAC Work Plan 2020-2021

Committee Priority	Deadline and Activity	Stakeholders
Executive Committee remuneration	<p><u>December 14th-18th 2020:</u></p> <ul style="list-style-type: none"> • Discuss CPI inflation of EC salary, health and dental benefits and paid vacation. • Discuss salary comparisons of EC. • Discuss remuneration policy with respect to EC. <p><u>January 2021</u></p> <ul style="list-style-type: none"> • Decide on 2020/2021 EC remuneration recommendation. 	<p>Governance Remuneration Advisory Committee</p> <p>Executive Committee</p> <p>Students' Council</p>
Students' Council remuneration	<p><u>December 14th-18th 2020:</u></p> <ul style="list-style-type: none"> • Obtain remuneration comparison (with respect to similar institutions). <p><u>January 2021:</u></p> <ul style="list-style-type: none"> • Discuss SC remuneration in comparison to other SC's. • Decide SC and Committee remuneration recommendation. 	<p>Governance Remuneration Advisory Committee</p> <p>Executive Committee</p> <p>Students' Council</p>
Student Board of Governors Representative remuneration	<p><u>January 2021</u></p> <ul style="list-style-type: none"> • Discuss Student Board of Governors Rep remuneration in comparison to other institutions • Decide on Student Board of Governors Rep Remuneration 	<p>Governance Remuneration Advisory Committee</p> <p>Executive Committee</p> <p>Students' Council</p>



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
November 4, 2020 @ 2:00pm**

Voting Members:

Sean Waddingham, President
Alycia Stewart, VP Academic
Ruan Bouwer, VP External
Stephanie Ouellette, VP Operations & Finance

Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor

1. Call to Order: 2:17pm

2. Approval of Agenda:

**VPE/VPSL
CARRIED**

3. Approval of Minutes for: October 28, 2020

**VPSL/VPE
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. 2021/22 Tuition and Mandatory Non-Instructional Fees Consultation	<p>*standing item through November 4, 2020 EC meeting</p> <p>Gm – review how we will proceed at tomorrow's meeting with MacEwan U. Communicate in high level terms with idea of principled MOUs (ex. tuition based on cpi) to follow.</p> <p>Pres – S&W fees, tuition breakdown refining, where do surplus fees go?</p> <p>Gm – viability of shared services? We can make a firm commitment to them on when we can have the proposed MOUs in their hands.</p> <p>Pres – we will let them know that our support will be based on principles that we can lay out for them as we move forward.</p> <p>Gm – also have to be prepared if they're not supportive of moving forward in this way.</p> <p>Vpe – would like to see any meaningful surplus be directed back to potentially reduce tuition fees.</p> <p>Pres – don't need to get into the details of the MOU tomorrow. We can deal with that while creating a MOU.</p> <p>Vpo – would like some clarity from MacEwan on their priority document that was shared with us.</p>	<p>Action:</p> <p>Pres to draft bullet point script to identify objectives for tomorrow's meeting and share with EC/Gm.</p>
2. Naloxone Kit	<p>Vpo – do we want to have a kit in the office? And should staff go through the training?</p> <p>Vpsl – think it would be a good idea. Some concern on training costs.</p> <p>Vpo – include in staff training in the future?</p> <p>Pres – select a few people within the office to have the training, similar to fire training & defibrillator training.</p> <p>Vpo – might be good to work with the student group who is bringing AHS folks in for training.</p>	<p>Action:</p> <p>Gm to take lead on naloxone kit & training in the SAMU office.</p> <p>Gm to invite Vpo to future Directors meeting to provide info about naloxone kit/training.</p>

3.	Feedback form update	Tabled Vpa -	
4.	SAMU Committees	GA – wondering if EC would like me to reach out to Allan Wesley (GRAC) & Greg Springate (AC) to return in their roles on these committees?	
5.	Retreat	Pres – clarification on retreat planning.	Action: Finalize plan tomorrow.
6.	Outstanding Action Items		
7.	President's Report	BoG Ad Hoc Meeting (Closed) ESA City Councillor forum - big success; quite interesting. Lots of next steps becoming clearer now. Winter Strategic Marketing Meeting AVP Students Town Hall CASA Advo Month preparation Tuition & MNIFs negotiation planning Donor (Greg Christenson) Tour of SAMU Bldg SC Training CAUS Meeting - lots of stuff going on as usual - Athabasca Uni Students Union now joined (exciting!) - discussions on AUPE/AFL support MacEwan Open House preparation Student Advisory Groups consultation - I am somewhat hopeful about this initiative/idea First 1-on-1 with MacEwan President Dr. Trimbee Finance stuff (trying to become authorized as SAMU "Director" for CRA) McKinsey Roundtable - Alberta 2030 - potentially huge risks associated with this review	
8.	VP Academic's Report	tabled	
9.	VP External's Report	tabled	
10.	VP Operations & Finance Report	tabled	
11.	VP Student Life's Report	tabled	
12.	GM Report	tabled	
13.	Recognition		

4. Adjournment

**VPE
CARRIED**

Time: 4:41pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
November 24, 2020 @ 3:00pm**

Voting Members:

Sean Waddingham, President
Alycia Stewart, VP Academic
Ruan Bouwer, VP External
Stephanie Ouellette, VP Operations & Finance

Aubrianna Snow, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor

1. Call to Order: 3:12pm

2. Approval of Agenda:

**VPO/VPSL
CARRIED**

3. Approval of Minutes for: November 4, 2020

**VPSL/VPE
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Feedback form update	Tabled from last meeting. Vpa -	Tabled.
2.	Committee Appointments	<p>GA – spoke to Allan Wesley & Greg Springate – both agreed to return to sit on our committees as the public members.</p> <p>Allan Wesley: https://roam.macewan.ca/islandora/object/person:79 https://ca.linkedin.com/in/allan-wesley-41540136?trk=people-guest_people_search-card</p> <p>Greg Springate: https://www.macewan.ca/academics/programs/bachelor-of-commerce/our-people/ https://ca.linkedin.com/in/gregory-springate-mba-cpa-ca-4535991b</p> <p>GA – we have vacancies on GASC and ASC. Had one nomination for ASC (Annette Kelm) & two nominations (Annette Kelm & Jason Miller) for GASC. Conducted secret ballot vote for the GASC seat, per procedure, and Jason Miller was chosen.</p>	<p>MOTION</p> <p>TO APPOINT ALLAN WESLEY TO THE GOVERNANCE REMUNERATION ADVISORY COMMITTEE AND GREG SPRINGATE TO THE AUDIT COMMITTEE FOR A TERM ENDING OCTOBER 31, 2021</p> <p>VPO/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT ANNETTE KELM TO THE AWARDS SUB-COMMITTEE AND JASON MILLER TO THE GRANT ALLOCATION SUB-COMMITTEE FOR A TERM ENDING JUNE 30, 2021</p> <p>VPO/VPA CARRIED</p>

3.	Sub-Committee	<p>Vpsl – provided draft TOR – would like to create this sub-committee now and then send everything to BPC/SC to become more formal.</p> <p>Vpa -</p>	<p>MOTION</p> <p>TO APPROVE THE SEXUAL VIOLENCE STUDENT ADVISORY SUB-COMMITTEE TOR</p> <p>VPSL/VPE CARRIED</p>
4.	Alumni Development's relationship with SAMU	<p>Pres – Alumni Advisory council is something I sit on – is there a need to meet with AD on a more regular basis?</p> <p>GM – inaugural meeting to fact find and see where we might work together.</p>	<p>Action:</p> <p>Pres to set up meeting with GM & Michelle Stevenson</p>
5.	Follow-up meetings from Retreat	<p>Pres – these are things we need to discuss further. What is our priority?</p> <p>Gm – spoke to staff member about enhancing their role with EC/GM/Finance. Will update further. Staff member is enthusiastic to take this on. DiSC assessment follow-up will be booked soon. Would like to hear from EC about what is pressing the most from this list?</p> <p>a) needs brainstorm session.</p> <p>b)</p> <p>c) meeting being booked.</p> <p>d) consultant in progress –</p> <p>e) how would EC like to approach this one?</p> <p>Vpa – b) stands out for me. Be good to better understand our roles and that helps direct for some of these other topics.</p> <p>Pres – b) & e) go together and should be pushed to winter semester. DiSC & strat plan need to be started prior to winter break. a) is also important – don't want to lose what we started at retreat.</p> <p>Gm – do one session for a) but bring in some of our senior staff to help with the discussion. Then they can come back to us with further info.</p> <p>a) Building & Revenue (remember to bring 3-5 comments for each next meeting)</p> <p>b) Common understanding of Governance/Governance Reform – for transition</p> <p>c) DiSC Assessment</p> <p>d) Strategic Planning</p> <p>e) Transition & Succession – transition binders, etc.</p>	<p>Action:</p> <p>Gm to book brainstorming revenue meeting and strat plan meeting.</p>
6.	Follow-up Items/Questions from Retreat	<p>Pres – will send something out to EC for a) looking for endorsement. We all need to have our winter semester planning set and ready to implement.</p> <p>a) Review of SAMU positions on MacEwan-facing advocacy regarding COVID-19 pandemic</p> <p>b) Retreat notes, take-ways, etc. -I have compiled some good notes and will share</p> <p>c) Next steps on Winter Sem planning</p>	<p>Action:</p> <p>Ga to create WORD doc from 'parking lot' items and share with EC.</p> <p>Pres to share advo info with EC for endorsement.</p>

7.	Ponoka Campus	<p>Pres – SAMU Fees. Do we need to match our fees to our services at the campus?</p> <p>Vpo – this should go to BFC for discussion. Will ask Justin to put together more info for them.</p> <p>Gm – Justin has already begun putting together info for BFC. We need to have a comprehensive look at our options before making a decision.</p>	
8.	EC Work updates/chats	<p>Vpa – proposing this because we’ve had so much time away from office recently. Is there an appetite to go back to daily chats?</p> <p>Vpsl – in favour going back to morning chats in some capacity.</p> <p>Vpe – second that comment. Better than work update system we’re trying now.</p> <p>Vpo – need to stick to a specific timeline if we’re going to do it. We can’t go over time.</p> <p>Vpe – if someone has to miss an occasional update, that’s fine. 2-3x per week. Morning preference. T-th or m-w-f?</p> <p>Pres – like Steph’s comment of 2x. M-Th sounds good.</p> <p>Gm – from my experience a M-Th works really well. Remember to be concise. ‘Hill Street Blues’ model on Monday’s.</p> <p>Vpo – Tu-F? Monday we have so many new things in our email to deal with.</p> <p>Vpsl – 8:30am M/Th.</p> <p>Vpe – compromise on T/Th if we need to? M/Th is fine too.</p>	<p>Action: M 8:30am check-ins – beginning next week. Figure out from there whether W or Th moving forward.</p>
9.	Biweekly brainstorms	<p>Vpa – came from retreat – idea to having adding in bi-weekly brainstorm session. The have bi-weekly EC meetings. Thoughts?</p> <p>Pres – interesting in piloting the idea.</p> <p>Vpo – worth trying it.</p> <p>Gm – would provide opportunity to have other staff involved depending on the topic.</p>	<p>Action: Have brainstorm meeting on December 9 in place of regular EC meeting.</p>
10.	Outstanding Action Items		
11.	VP Academic’s Report	<p>Faculty OER survey meeting.</p> <p>AVP students hiring committee meeting.</p> <p>Council on student affairs meeting.</p> <p>GFC exec meeting.</p> <p>CAUS counterparts.</p> <p>FAS Council meeting.\</p> <p>IT meeting.</p> <p>Met with councillor.</p> <p>Winter initiatives with M&C.</p> <p>E-proctoring meeting.</p> <p>SAC work.</p> <p>GFC meeting.</p>	
12.	VP External’s Report	<p>CAS Advo month.</p> <p>CAUS Advo week.</p> <p>CAUS counterparts.</p> <p>Will submit written update as well.</p>	
13.	VP Operations & Finance Report	<p>Meetings:</p> <p>Tuition/MNIF’S meetings</p> <p>Social committee (4 weeks of Christmas)</p> <p>meeting with marketing about food for thought town hall</p> <p>SAMU Intranet events + start up</p> <p>Retreat</p>	

		<p>CAUS Counterparts SC meetings Alberta Health town hall Ponoka U-pass Meeting with Rick</p> <p>Items worked/working on: Payments (CMO/GPFS) + invoices Social committee stuff Death of a student Alumna letter Emails, emails and more emails. Visa statement Social media/marketing requests Working with Linda and Marketing Made the newsletter exam/Christmas tips, tricks and supports Committee thank you letters Updated Bamboo, calendar, doodle polls for meetings</p>	
14.	VP Student Life's Report	<p>collab meeting w Denise from student affairs MNIFs meetings FFAC dean appointment meetings (3? 4? Who knows) Book of the year meeting and reading Councillor interviews Open house Retreat GASC Counterparts Pride planning meetings SC special meeting SVPEC student meeting Webinar run thru SC Finished w the SV stuff Webinar – penny drops Ponoka chat MHFA training SL meeting SGWMG SRP stuff SVPEC RJ reading</p>	
15.	President's Report	<p>Tuition Consultation New Building Sustainability Workshop Dr. Trimbee Installation as 6th President & Vice-Chancellor Council on Student Affairs 1st meeting Retreat Programming (my SC report for Nov goes into more detail on this) Meeting with Andriy Bazelevskyy (brother of Misha) Compiled Agenda for MacEwan Pres/VP's meeting Counterparts Programming CAUS Future/Strategic Planning CAUS AB2030 Meeting CAUS Campaign Discussion Many MLA meetings with CAUS (UCP and NDP) Many MP meetings with CASA (Liberal, NDP, and CPC)</p>	

		Special SC Meeting Regular SC Meeting Met with Sean Gallivan Heartland Challenge/Next Step School Event planning w/ United Way Grant MacEwan University Faculty Association President meeting Tuition Meeting w/ Myrna Student Advisory Committee troubleshooting Alumni Advisory Committee update meeting General Faculties Council Student Refugee Program class enrollment for our incoming student	
16.	GM Report	HR updates. Onboarding with Justin.	
17.	Recognition		

4. Adjournment

VPSL

CARRIED

Time: 4:48pm

STUDENTS' COUNCIL MEETING SUBMISSION

(must be fully completed or item will not be added to Students' Council meeting agenda)

TYPE OF SUBMISSION (CHECK ONE):

☒ MOTION

☐ CONSULTATION ITEM

Meeting Date: December 16, 2020

Submitted By: Aubrianna Snow, VP Student Life

Submission Title (As it will appear on agenda):

Councillor vacancies

Motion to appoint _____ as Councillor(s) effective December 17, 2020 for a term ending October 31, 2021

Background Information:

Students' Council currently has six vacancies; so, it's imperative that we continue the process of filling those seats. The Appointment Advisory Committee has continued the process of recruiting for these vacancies. We have received two more applications. The Committee interviewed the applicants, and a report will be provided during the in-camera period of the December 16, 2020 meeting for Council to review.

Implications:

Students' Council will be closer to having full membership which provides better representation for our membership.

STUDENTS' COUNCIL MEETING SUBMISSION

(must be fully completed or item will not be added to Students' Council meeting agenda)

TYPE OF SUBMISSION (CHECK ONE):

☐

MOTION

☒

CONSULTATION ITEM

Meeting Date: December 16, 2020

Submitted By: Vice President External

Submission Title (As it will appear on agenda):

Webcams for SC

Background Information:

Leadership and Review Committee has been discussing a number of ways to improve the functioning of Students' Council, particularly in the context of online meetings. LRC believes that an important aspect of accountability in digital SC meetings is Councillors having their webcams on, but this expectation may not be fair to impose on Councillors without access to working webcams. We therefore want to explore the idea of acquiring 2-4 webcams for free rental to any Councillors who need them, for the duration of their term on Council. As chair of LRC, I have spoken with SAMU's general manager, Collin Steffes, and other SAMU staff about the idea, and the cost would be fairly minimal (probably about \$30 or so per camera). In order to move forward with this project in a meaningful way, LRC wanted to consult Councillors to see if there is currently a need for working webcams.

Implications:

If Council expresses a need for these rental cameras, SAMU will acquire them. LRC will revisit the idea of recommending mandatory camera use (barring exceptional circumstances and short breaks) either through its Best Practices document or by bringing the idea to Bylaws and Policy Committee.