



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Agenda for the Students' Council Meeting of the Students' Association of MacEwan University December 15, 2021 at 6:00pm in room SA-200

Voting Members:

Gabriel Ambutong, Councillor
Abby Beka, Councillor
Freja Cartujano, Councillor
Thomas Cross-Trush, Vice President Student Life
Myles Dykes, President
Cassey Fallis, Vice President Academic
Jordan Gable, Councillor
Alex Hominiuk, Councillor
Joseph A. La Torre, Councillor
Nhi Phan, Councillor
Kendell Semotiuk, Councillor
Rayyah Sempala, Councillor
Asif Siddiqui, Councillor
Alem Tesfay, Councillor

Elaine Tran, Councillor
Larissa Williams, Vice President Operations
and Finance
Matt Yanish, Vice President External
vacant, Councillor
vacant, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Coordinator

Meeting called to order at.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR DECEMBER 15, 2021

2.2 MOTION

TO APPROVE THE MINUTES OF NOVEMBER 16 AND 17, 2021

3. Presentations

3.1. Council of Alberta University Students (CAUS)

Vpe -

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

4.1.6. Appointment Advisory Committee Work Plan

4.1.7. Audit Committee Work Plan

4.1.8. Budget and Finance Committee Work Plan

4.1.9. Bylaws and Policy Committee Work Plan

4.1.10. Executive Committee Work Plan

4.1.11. Governance Remuneration Advisory Committee Work Plan

4.1.12. Leadership and Review Committee Work Plan

4.2. Executive Committee Minutes

Minutes of November 3 and 17, 2021 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

6. In Camera Period

MOTION TO GO IN CAMERA

6.1 Councillor Appointments

6.2 HR Update

MOTION TO GO OUT OF CAMERA

7. Motions & Business Orders of the Day

7.1. Councillor Appointments

**MOTION TO APPOINT _____ AND _____ AS COUNCILLORS EFFECTIVE
DECEMBER 16, 2021**

PRES/

Favour:

Oppose:

7.2.

8. Consultation

8.1

9. Evaluation

9.1.

9.2.

10. Recognition

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11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: January 19, 2022

Meeting adjourned at



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
November 16, 2021 at 6:00pm via Zoom

Voting Members:

Gabriel Ambutong, Councillor
Abby Beka, Councillor
Freja Cartujano, Councillor
Thomas Cross-Trush, Vice President Student Life
Myles Dykes, President
Cassey Fallis, Vice President Academic
Nhi Phan, Councillor
Asif Siddiqui, Councillor
Alem Tesfay, Councillor
Elaine Tran, Councillor
Larissa Williams, Vice President Operations
and Finance
Matt Yanish, Vice President External
Joseph A. La Torre, Councillor

vacant, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor
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vacant, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Coordinator

Meeting called to order at 6:00pm.

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2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR NOVEMBER 16, 2021

TRAN/VPO

CARRIED

3. For Information

3.1. Reports

3.1.1. Appointment Advisory Committee (In Camera)

4. Question Period

4.1. Written Questions

4.2. Oral Questions

5. In Camera Period

5.1 Students' Council Vacancies

MOTION TO GO IN CAMERA

PRES/TESFAY

CARRIED

MOTION TO GO OUT OF CAMERA

AMBUTONG/SIDDIQUI

CARRIED

6. Motions & Business Orders of the Day

6.1. Students' Council Vacancies (x4)

**MOTION TO APPOINT SEMPALA, HOMINIUK, GABLE, & SEMOTIUK AS A COUNCILLOR
EFFECTIVE NOVEMBER 17, 2021 FOR A TERM ENDING OCTOBER 31, 2022**

PRES/AMBUTONG

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, La Torre, Phan, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7. Evaluation

8. Recognition

9. Adjournment

MOTION TO ADJOURN

VPO

CARRIED

Next Meeting Date: November 17, 2021

Meeting adjourned at 7:27pm.



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
November 17, 2021 at 6:00pm in room #SA-200**

Voting Members:

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Freja Cartujano, Councillor
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Myles Dykes, President
Cassey Fallis, Vice President Academic
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2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR NOVEMBER 17, 2021

SIDDIQUI/VPO

**MOTION TO AMEND AGENDA TO MOVE 7.6 LEADERSHIP AND REVIEW COMMITTEE TO
7.1 & 7.3 BYLAWS AND POLICY COMMITTEE TO 7.2**

PRES/VPO

CARRIED

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF OCTOBER 20, 2021

TRAN/VPA

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

EC retreat; convocation attendance; CAUS counterparts attendance;

4.1.2. Vice President Academic

As presented.

4.1.3. Vice President External

Met with Minister Wilson re culturally appropriate spaces on University campuses; CAUS counterparts facilitation.

4.1.4. Vice President Operations & Finance

As presented.

4.1.5. Vice President Student Life

As presented.

4.1.6. Chief Returning Officer

As presented.

4.2. Executive Committee Minutes

Minutes of September 8, 22, October 6, and 20, 2021 provided.

5. Question Period

5.1. Written Questions

Cartujano – to the Vpa, what does the continuing education policy entail? Why are they putting it in rescission?

Vpa – The Continuing Education policy is an outdated policy from when the School of Continuing Education did not exist. It primarily covers the non-credit courses and certificates offered at MacEwan University that are not in any other faculty/school, covering students regarding final grades, withdrawal, refunds, etc. There is no longer a requirement for a policy that is specific to continuing education, as the School of Continuing Education has worked on embedding language in policies consistent to the rest of MacEwan's policies for all students. Admission and registration practices, along with management of student records have been aligned with the Office of the University Registrar as well. This policy was first recommend for rescission in 2017, due to the redundancy in conjunction with the rest MacEwan policies and has been integrated into the other policies since then. You can view the policy itself

here: https://www.macewan.ca/contribute/groups/public/documents/policy/continuing_education.pdf

Phan - To Pres: regarding the CAUS All President's meeting, how all other presidents' opinions toward tuition and fee help with the consultation between SAMU and Macewan? Do other organizations have similar issues with the schools?

You also mention that SAMU and MacEwan received the bill from Graham, does it mean MacEwan have a sayings or be responsible partly for the payment?

Pres - Councillor Phan, thank you for your questions! It was helpful for me to get the input of the other presidents for multiple reasons. First, I got to know where the students association's' across the province were in the process of tuition and fees consultation; we were the first university to go through the process, so I couldn't glean much in that respect. Second, I was able to get a pulse on the direction of tuition increases across the province, which helped inform our advocacy towards MacEwan's administration. And lastly, there are some incredible student leaders who have been

through the consultation process before who were able to give me some words of wisdom on how to approach the process.

As for the bill received by Graham construction, most decisions, including payment, were made by the MacEwan/SAMU Building Joint Steering Committee which was equally composed of folks from MacEwan and SAMU. This is due to the complex structure of owning our building, which is technically owned by MacEwan but then leased to us. As for the payment on the bill itself, SAMU is 100% responsible for the payment.

Phan - To Vpa: Does SAMU have an agency over the termination of some MacEwan program such as the bachelor of Applied Business Administration or I might understand it incorrectly?

Vpa – No, SAMU does not have agency over termination of MacEwan programs. At most, we can be consulted on the decision, but in this case SAMU was not on the original consultation list for the termination of the Bachelor of Applied Business Administration – Accounting. That being said, all active students have graduated as of June 2021 convocation or transferred into the Bachelor of Commerce with an Accounting Major. By the time this item reached the Academic Planning and Quality Assurance committee, the Chair of Accounting and Finance had met with each of the students active in the program and it had gone through the School of Business Council. From my understanding, this program is redundant with what is already offered in the School of Business, including the work placement component as part of the program.

Phan - To Vpe: out of the 6 students Resolution from the Alberta Student Congress, I noticed that 2 of them highlights the support for international student. As one myself, the decisions intrigued me and I wonder what's the incentives and the benefit it can bring for Alberta?

Vpe – Great question. In summary, the priorities are around making it easier for international students to apply for the Alberta Immigration Nomination Program, as well as general support for international students. Both of these priorities are intended to make it easier for international students to become Canadian citizens, as well as make the student experience more affordable for international students. The hope is that this can be pitched to the AB government as a way to help aid in the economic recovery of the province, as it serves to benefit Alberta if we can get more skilled people into our labor force.

Phan - To everyone: as mentioned by the president, VPA and VPE, bill 74 implies the introduction of a large advisory committee, but I not yet grasp the significance of this bill. Can you elaborate and give us some insights?

Vpe – in early 2021, the Government of Alberta released its “Alberta 2030: Building Skills For Jobs” framework. This is a sort of “roadmap” or “strategic plan” for what the current Government of Alberta wants the post-secondary system in Alberta to look like. This is multi-faceted and complicated, as the UCP are not guaranteed to maintain power for the next decade. All the same, this AB2030 framework needs to be achieved mostly through implementing new bills. So, bill 74 is among the first steps taken towards this AB2030 goal. The advisory committee itself is just the most substantial part of the change, as it will be a committee made up of former industry executives that can provide direction on changes to the post-secondary system. This could be bad for the students of MacEwan, as this advisory committee may or may not prioritize the type of education offered at MacEwan. Lastly, here is a link to the AB2030 thing, and if you would like more information on it, I would be happy to provide it! <https://www.alberta.ca/alberta-2030-building-skills-for-jobs.aspx>

5.2. Oral Questions

Topics Include: sexual violence on campus/campus climate survey; Barrier Free Research Group engagement with students; Anti racism week advertising.

6. In Camera Period

7. Motions & Business Orders of the Day

7.1. Leadership and Review Committee

Nominees: Ambutong, Phan, Sempala, Siddiqui, Tran

MOTION TO APPOINT COUNCILLOR TRAN AND PHAN TO THE LEADERSHIP AND REVIEW COMMITTEE

PRES/CARTUJANO

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.2. Bylaws and Policy Committee

Nominees: La Torre, Sempala, Tran, Cartujano

MOTION TO APPOINT COUNCILLORS LA TORRE AND CARTUJANO TO THE BYLAWS AND POLICY COMMITTEE

PRES/SIDDIQUI

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.3. Appointment Advisory Committee

Nominees: Beka, Siddiqui

MOTION TO APPOINT COUNCILLOR BEKA TO THE APPOINTMENT ADVISORY COMMITTEE

PRES/VPA

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.4. Audit Committee

Nominees: Tesfay, Gable, Hominiuk

MOTION TO APPOINT COUNCILLORS TEFAY, GABLE, AND HOMINIUK TO THE AUDIT COMMITTEE

PRES/AMBUTONG

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.5. Budget and Finance Committee

Nominees: Phan, Siddiqui, Cartujano

MOTION TO APPOINT COUNCILLORS SIDDIQUI AND PHAN TO THE BUDGET AND FINANCE COMMITTEE

PRES/AMBUTONG

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.6. Governance Remuneration Advisory Committee

Nominees: Hominiuk, Siddiqui

MOTION TO APPOINT COUNCILLOR SIDDIQUI TO THE GOVERNANCE REMUNERATION ADVISORY COMMITTEE

PRES/VPA

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.7. Health and Dental Sub-Committee

Nominees: Gable, Tesfay, Beka, Hominiuk

MOTION TO APPOINT COUNCILLOR GABLE TO THE HEALTH AND DENTAL SUB-COMMITTEE

PRES/SIDDIQUI

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.8. Awards Sub-Committee

Nominees: Semotiuk, Hominiuk,

MOTION TO APPOINT COUNCILLORS SEMOTIUK AND HOMINIUK TO THE AWARDS SUB-COMMITTEE

PRES/VPE

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.9. Student Voice on Violence Elimination Sub-Committee

Nominees: Sempala, Tran, Beka, Ambutong

MOTION TO APPOINT COUNCILLORS SEMPALA AND AMBUTONG TO THE STUDENT VOICE ON VIOLENCE ELIMINATION SUB-COMMITTEE

PRES/VPA

Favour: Ambutong, Beka, Cartujano, Vpsl, Pres, Vpa, Gable, Hominiuk, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

8. Consultation

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

VPE

CARRIED

Next Meeting Date: December 15, 2021

Meeting adjourned at 7:16pm.



Students' Council Report

President

December 2021

Dear Council,

Please see below for my report on my work as President between November 11 and December 10. Items that I deemed relatively more important are marked with an asterisk. As always, please reach out with any questions!

Student Experience & Engagement

Time Capsule Opening with Students' Council (Nov. 9)

The Executive Committee and some Students' Councillors came together to open the contents of the time capsule that were provided by the Students' Association way back in 1993 when City Centre Campus was first opened. Getting a glimpse into the past of SAMU was so interesting and you could really see the evolution of our organization. Items included a letter to the Executive and the President, a yearbook, student newsletter, some t-shirts from programming they ran, and some corporate documents like bylaws, organizational structure and budgets.

Student Voice

CAUS Meeting with Richard Feehan (Nov. 19)

At the end of CAUS Counterparts and Advocacy Week, the Vice Presidents External of Lethbridge and Athabasca and I had the opportunity to meet with Richard Feehan, the MLA for Edmonton-Rutherford and the opposition critic for Indigenous Services. At the meeting, we discussed funding for Indigenous centres, the mental health crisis that students are facing, and sexual violence prevention at our universities. We had some great conversations and healthy discussion surrounding CAUS's advocacy priorities and he expressed that he would sign a letter for our ask to fund Indigenous centres.

Tuition and Fees Response (Nov. 22)

After weeks of tuition and fees consultation with the university administration, I drafted a response in consultation with our Executive Committee. The original document was quite lengthy, so I have created a summary for our Council and students. Please see the document attached to my report.



MacEwan Strategy and Stakeholder Relations Committee Meeting (Nov. 24)

MacEwan's Board of Governors and its committees meet on a quarterly basis. At this Strategy and Stakeholder Relations (SSR) meeting, we approved the Annual Report and received an update on the 50th Anniversary campaign. The Annual Report is an accountability document submitted to the province that includes an operational overview, goals and performance measures, financial and budgetary information, and the capital plan. If you'd like a copy of this when it's released, I can share it with Council.

Faculty of Fine Arts & Communications Student Advisory Committee Procedure Consultation (Nov. 29)

The VP Academic, Operations & Finance and I met with Associate Dean Rose Ginther to discuss the procedure for student advisory committees. We supported the direction the faculty took by having flexibility in the student advisory committees (SACs), by having both department and a faculty SACs. We asked that when the annual report from the SACs are issued to their Faculty Council that SAMU would also get a copy of report to help inform our advocacy.

SAMU Introduction to City Council (Nov. 30)

The Advocacy Coordinator and I worked to send emails to the new Mayor and Council to both welcome them to Council as well as look into the possibility of meeting. A few Councillors have responded at this point, and one Councillor suggested having a meeting of the whole Council with representatives from the students' associations across Edmonton. Our Advocacy Coordinator are looking to set up this forum sometime in the new year, and I will keep you all updated.

SAMU and MacEwan 50th: Time Capsule Opening and Photos (Nov. 30)

President Trimbee and I came together to unveil the time capsule that was donated by the Students' Association when City Centre Campus was opened. While this wasn't the original plan, it was a great opportunity to speak with Trimbee regarding the many changes MacEwan has undergone since this time capsule was sealed. Included in the time capsule displays were a metal statue of the MacEwan towers, sheet music from an original song written for the campus opening, a photo of then-Prime Minister Kim Campbell visiting campus, and more! To see a more info on the reveal, [check out the MacEwan story by clicking here.](#)

General Faculties Council Meeting (Dec. 6)

I attended this quarterly meeting of GFC with some of our student members. In case you don't remember GFC from our SC Training, the GFC is the highest governing body for academic matters at the institution and has representatives from across all faculties. Items of note include moving forward with the termination of the Bachelor of Applied Business Administration – Accounting, the Action Plan for the Bachelor of Science in Nursing Program Review, and a

PRES Report to Students' Council

[Submitted December 10th, 2021]



presentation on the Budget Approach and Primer for next year. One interesting thing I noted from the budget presentation was the budget model we use at MacEwan, which is called the incremental model. With every budget, they look at the last year's budget line and either increase or decrease it. One disadvantage with this model is that it can stifle innovation and be difficult to insert new priorities.

Board of Governors Advocacy Workshop (Dec. 8)

The Board and Administration came together to listen to a presentation on the approach to advocacy for acquiring funds for the academic business building that is currently in the schematics phase. At this time I can't elaborate on too much, but there was a lot of insight as to what the priorities of the government may look like in the time leading up until the election and how MacEwan may be able to capitalize on it to benefit our future students.

AVP Students and Student Life Manager Quarterly Meeting (Dec. 9)

Our Executive Committee met with the Student Affairs team to discuss some upcoming initiatives and how we can support students. We discussed Winter New Student Orientation and what it looked like with being somewhat in person and online as well as what data there is available that we can use to make informed decisions to support students' mental health.

SAMU/MacEwan Executive Quarterly Meeting (Dec. 9)

The Executives of both SAMU and MacEwan gathered in the Lookout for our quarterly meeting. Items discussed were return to campus and COVID-19, student engagement, and joint opportunities. As of now, the winter semester will see more in-person activities as our campus will require all individuals to be fully vaccinated. Recognizing the emerging issue of the omicron variant, they are aware and will make changes as is needed. Our Executive advocated for booster shots and accessibility to them by having a vaccine clinic on campus like we did in fall.

Board of Governors Meeting (Dec. 9)

Our VP Operations & Finance and I attended the last Board meeting of the 2021 year together, where the main items were the tuition and fees increase vote and the Annual Report that I mentioned under SSR. For my line of commentary on the tuition and fees vote, please see the attached two-pager that is the summary our Executive Committee's

Strengthening SAMU Operations

Meetings with Students' Councillors

It's always so invigorating to be able to talk with Councillors and help foster the amazing ideas had. If you ever want to meet, please don't hesitate to reach out!



Some of the themes of these meetings were advancing equity, diversity and inclusion as well as opportunities to engage the student body.

Appointments Advisory Committee Meeting (Dec. 1 & 6)

Our new committee met for the first time and I'm excited to see what we can accomplish in the remainder of my term. We interviewed three candidates for the two open positions on Students' Council, of which we made two recommendations. You will have the opportunity soon enough to read the AAC report for the candidates recommended. As well, we worked on and approved our workplan.

Governance Project Update (Dec. 1)

We are making headway on our governance review. The first stage was reviewing our bylaws, policy and other corporate documents. After was the interview stage, of which was completed late November. The environmental scan is the next formative part until the final report is issued.

CLOSING

I hope the finals season is treating you all well! I know this is stressful time of year for students so please remember to take care of yourself as you're studying. The last month or so have been an incredibly busy period for our Executive Committee, and I'm so proud of the work we've been able to accomplish. As we're in the holiday season, I try and often reflect on what I'm thankful for. I'm immensely thankful for the Vice Presidents and the General Manager for always being there for me, whether it's advice or helping with my workload. I also want to thank you, Councillors. I'm inspired by your passion and dedication to students, and it helps motivate me even when things become overwhelming.

Happy Holidays!

Regards,

A handwritten signature in black ink, appearing to read 'Myles Dykes', is positioned below the 'Regards,' text.

Myles Dykes (he/him),
SAMU President 2021/22
sapresident@macewan.ca



SAMU Executive Committee's Tuition & Fees Consultation Response

November 30, 2021

General Position

The Students' Association of MacEwan University (SAMU) Executive Committee supports accessible and affordable post-secondary education, and we will make all efforts to advocate for it. It is our position that tuition increases must be utilized to support tangible and demonstrable improvements to the student experience, while taking consideration for students who are facing financial insecurity.

Domestic Tuition Increase

SAMU's Executive Committee believes that the proposed tuition increases and new mandatory non-instructional fee for mental health in principle aligns with our general position as stated above, but at this stage in the university's budgeting process the definite investments in the student experience are not apparent to us.

At this time, we are not opposed to a tuition increase but cannot endorse it; students will be asking hard questions about what the \$5 million will be going towards, and we are not convinced that the value proposition will be apparent to them. Students do not care that this \$5 million increase only represents 2% of the university's overall budget, but rather that 7% was the highest threshold for tuition increases that the university could pursue and that is what administration did.

SAMU's Ask for Investments into Student

MacEwan University administration's proposal on how tuition revenue will be invested aligns with SAMU Executive Committee's stance on tuition, but as previously stated, the proposal for the investments does not put forward any definitive numbers. Executive Committee supports the investments into student supports and teaching as proposed by administration, and we will be closely observing the implementation of these proposed investments over the course of this next year. The SAMU Executive Committee would additionally like to see the following investments made by the university:

- Administrative staff for Kihew Waciston and the Office of Human Rights, Diversity and Equity (OHRDE)
- OHRDE roles centred on conducting unconscious bias training and facilitating inclusive curriculum development

Student Mental Health Mandatory Non-instructional Fee

The introduction of a new fee, regardless of how important the issue it addresses is, can be a cause for concern with the worry that the cost of services currently provided and funded by the university will be downloaded onto students through this new fee. SAMU's Executive Committee supports the creation of this new mandatory non-instructional fee on the principle that we are meaningfully involved and



engaged in the process of determining how to prioritize efforts in supporting student mental health. It is incredibly important that Student Affairs has the necessary resources to face the mental health crisis that is currently ongoing, as the pandemic has had far reaching effects on students including but not limited to our mental health.

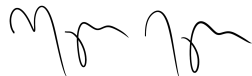
Beyond the reactive approaches to mental health, also addressed in the fee proposal is the implementation of prevention and early intervention strategies. Taking a proactive approach to mental health is necessary and worthwhile, and hopefully can mitigate reliance on reactive approaches while improving the mental wellbeing of the average student. We support and encourage the creation of a role that would assist students in navigating the mental health supports around campus, and aid in the development of proactive mental health strategies. The proposal mentions the fee would be used to support the development of early alert programming, which emphasizes the importance of the preventative mental health focus. We commend this approach and would welcome further discussions as to what this looks like in practice.

Going Forward

From the information provided and the conversations had at consultation, SAMU's Executive Committee is not opposed to the tuition increase and supports the creation of a new mandatory non-instructional fee for mental health on the principle that SAMU is meaningfully involved in determining how the fee's funds are utilized. Our Executive Committee wants to be an active partner with MacEwan University, and we see the future of the university that administration is working towards though at times we have competing interests.

We want to acknowledge the administration's efforts to meaningfully include us in the dialogue surrounding tuition and fees but feel as though there was a lack of clear process for consultation. SAMU's Executive Committee requests that going forward we work together to establish a framework for the consultation process so that the efforts made to consult with the official student representatives can continue to be meaningful and thorough.

Sincerely,



Myles Dykes (he/him),
SAMU President 2021/22
On behalf of SAMU's Executive Committee



Vice President External
December 10th, 2021

Hello Councillors,

The following is a summary of the Vice President External (VPE) activities since November 10th.

Preface:

Friendly reminder that you can ask questions in three ways. First, you can ask written questions any time after you get this package, but before end of day the following Monday. Second, you can ask me informal questions via phone (780-633-3763), via email (at savpexternal@macewan.ca), or by stopping by my office in the third floor of the SAMU building. Third, you can ask questions during question period during our meeting this coming Wednesday. I hope that helps! Also, I intentionally double-space, highlight, and page-break my report as it has come to my attention that it is significantly easier for some to read if it is that way. As a result, my report may look quite long, but I assure you it is not!

Fall Counterparts/Advo Week (Nov 15th-19th):

In fulfilment of my role as Vice Chair of the Council of Alberta University Students (CAUS), I worked with the Chair and Executive Director of CAUS to plan and execute the fall "Edmonton" counterparts. Shout out to SAMU's Wellbeing Assistant Lauren Rundle for giving a phenomenal self-care



presentation to CAUS members. When life is normal, this conference is held in Edmonton alongside an advocacy blitz where we try to push our priorities with various ministers/members of the provincial government. This year, these meetings were held digitally, but there were still some great momentum gained from these meetings.

Associate Minister of Status of Women Whitney Issik committed to an Alberta-wide framework on addressing campus sexual violence, as well as a sexual violence “climate” survey to be administered by the provincial government in the new year. Both of these things were direct asks from the CAUS white paper on sexual violence prevention that was published a few years ago.

Member Janis Irwin brought up CAUS and our desire to see firm support and commitment from the province during question period. Associate Minister Issik answered the questions, and confirmed their commitment to “changing the channel on the culture that leads to sexual violence on campuses.”

Lastly, we also had Minister of Indigenous Relations Rick Wilson ask for “dollars on his desk” in response to a request for funds for culturally appropriate indigenous centers on campus. CAUS is now working to collect data to provide to him from our various indigenous centers across Alberta’s universities. Credit to Spirit River Striped Wolf (CAUS delegate, SAMRU President, and member of the Piikani Nation) for his extensive research on the barriers Indigenous students face, and for leveraging that hard work in this meeting. I sincerely hope we can see an investment in Indigenous centers like MacEwan’s kihêw waciston, as these centers are critical for the success of our community.



Academic Misconduct Restorative Conference (Nov 16th):

I participated in yet another Academic Misconduct Restorative Conference. In summary, these events are one of the only ways restorative justice exists at MacEwan, and I think they are incredibly important for the maintenance and construction of a campus community. While the details must be kept confidential, I can assure you that this was another great opportunity for me to represent students as a harmed party, and work towards a collaborative solution with all parties involved.

LRC Exit interviews (Nov 17th):

Leadership and Review Committee decided that we would send out exit interview requests to the previous members of Students' Council for 2020/2021. So far I have only a few of these scheduled, but I look forward to using the insights from these conversations to make our council more effective.

Meeting with UFVSUS President, Nikiel Lal (Nov 26th):

I got the pleasure of meeting up with the president of the University of the Fraser Valley Students' Union Society as he was in the city. I gave him a tour of campus, and we shared valuable insights on effective deployment of food bank/food aid services for students, indigenous art on campus, non-academic misconduct, and engaging with students during a pandemic.



Supercon planning (Dec 3rd):

The biggest event of the CASA calendar year, Supercon, is now being planned as an in-person event. In short, this event occurs whenever there is a federal election, and it combines the Annual General Meeting (AGM) with the Advocacy Week into a 6 day event. I will provide more updates as they come, but this event being able to be in person is a huge win for the efficacy of our advocacy this year. As I am on the CASA board, and only one of two people who has been to a Supercon previously, I look forward to having a lot of input into how this event unfolds for CASA members.

AIO x Holiday Market (Dec 6th-8th):

This Holiday Market was the first of what I hope will be many opportunities for the various entrepreneurs/artists of MacEwan to grow their businesses and connect with the greater community. Please read the VPSL's report to see a more detailed breakdown of all the hard work he put into this event. During this event, I worked with the Academic Integrity Office (AIO) to provide a \$250 bookstore prize for students that submitted entries at this event. I look forward to more ways that we can incentivize students to apply strategies that can make them more effective in their academic journey (without sounding like narcs).

Meeting with Councillor Tran (Dec 6th):

I had the pleasure to meet with Councillor Tran shortly after her being elected for a second term on Leadership and Review Committee (LRC). We



discussed a host of interesting and fun ways that we can engage with other councillors, as well as ways that we can connect with MacEwan students. Councillor Tran brought up some great ways that we can accomplish these goals, such as: weekly dodgeball nights for SC members (on Thursdays I believe), housing all training and resource information in an easily accessible place on google drive, social media campaigns that showcase individual councillors, and various tabling opportunities where members of SC can connect with students in a casual “on your way to class” sort of way. I look forward to collaborating with her and Councillor Phan this year in the pursuit of these (and more).

Monthly meeting with Myrna (Dec 7th):

I had my monthly meeting with Myrna Khan, VP University Relations at MacEwan, where we updated one another on our various advocacy efforts. Most notably, she expressed her willingness to collaborate to get student art into more places on campus. Pop-up art stations, art sales events, student-designed clothing, and contests were just some of the ways that we discussed achieving more opportunities for students. This potential partnership is still in its early phases, but I eagerly await more ways that we can showcase the wonderful art that our students create and provide ways for them to continue to be trendsetters in Edmonton and beyond.



Closing Remarks:

Hello friends! Thank you for all of your efforts in your roles thus far. I am already shocked at the level of engagement we have been getting (during the end of the semester no less), and I anticipate we will achieve great things with this Students Council.

This last month has been a whirlwind. But, it gets old fast when you talk about how busy you are. We are all busy (especially this time of year)! Amidst the truly banal and uninteresting conflicts this month, I had the opportunity to take part in some phenomenal events. The SAMU Holiday Market was, in my humble opinion, a resounding success. Once again, I want to congratulate the VPSL for his efforts in making sure that event was a success, and to thank all of the students and alumni who came by to make this event happen. Not found in my report, is the opening of the SAMU time capsule that was created in 1993. Some of you were able to join us for this (and for the video of such event that will be edited and put into a time capsule for 50 years from now), and I thank you very much for that! I found many of the materials in the capsule very interesting, and I would love to talk at length about them. However, this report is already somewhat long, so I will attach an image of the very interesting "Intercamp" (inter-campus) newsletter from our student leaders 28 or so years ago.



INTERCAMP

Weekly Newsletter

NOVEMBER 1 • 1993

Official Opening City Centre Campus

When Grant MacEwan Community College opened its doors in 1970, its first classes were held in a former supermarket and in an old high school. Twenty-three years later, on November 6 and 7, 1993, the college proudly opens the doors of the new City Centre Campus.

Saturday, November 6

10:00 a.m.

Official Opening Ceremony

Join Dr. Grant MacEwan, President Gerry Kelly, Chairman John Ramsey, Minister of Advanced Education Jack Ady, and Mayor Jan Reimer for the official Ribbon Cutting Ceremony. The GMCC Music Department Showcase Band, and video presentation of the campus will be featured.

11:30-4:00 p.m.

Tours, sports, K97
Entertainment Stage,
displays, travel films,
videos

1:00 & 3:00 p.m.

ACAC Volleyball

GMCC vs. Lethbridge College. The women's team jumps into action at 1:00 p.m. with the men's team following at 3:00 p.m.

2:30

Dedication of Time Capsule

To commemorate the Official Opening of the campus, the Students' Association and graduating classes of 1991 to 1994 of GMCC will be sealing a time capsule of memorabilia. The time capsule will be opened in 2021, in celebration of the college's 50th anniversary.

3:00

Opening of the "Towers On Fourth" pub

Finger foods and champagne for \$1 a glass will be served.

Sunday, November 7

9:30 - 11:00 a.m.

Pancake Breakfast

The GMCC Alumni Association hosts a full pancake breakfast. Breakfast will include pancakes, scrambled

eggs, choice of sausage, bacon or ham, juice coffee and tea. A Dixieland band begins playing at 10:00 a.m.

Tickets are \$5 for adults, \$3 for children (6 and under free). Tickets are available by calling 497-5474, or can be purchased at MacEwan Bookstores.

11:30 a.m.

Book Signing By Dr. Grant MacEwan

A selection of Dr. MacEwan's recent titles will be available for purchase.

11:30 a.m.

Information Session Minerva Senior Studies Institute

Drop by and find out about the interesting and exciting educational opportunities offered for adults 55 years and older.

11:30 a.m. to 4:00 p.m.

Tours, sports, K97 Entertainment Stage, displays, travel films, videos

International Education Centre Open House—Room A121

Minerva Senior Studies Institute
Open House—A131

1:30 p.m.

Dr. J.W. Grant MacEwan Environmental Studies Institute Seminar

Join the college namesake as he discusses the pros and cons of the controversial issue "Water—A Commodity for the Future?" This will be the first in a series of lectures hosted by the Dr. J.W. MacEwan Environmental Studies Institute.

Campus Access

The entrances located at 107 Street (at the clock) on both 104 and 105 avenues will be open at 9:30 a.m., November 6 for the Official Opening Ceremony, and on November 7 for the Pancake Breakfast. Two additional entrances located on the east side of the campus, and in the west at the 109 street entrance on the second level.

Parking

Free parking is available off 105 Avenue.

Food Bank Drop Off

Food Bank donations can be dropped off at campus entrances.

For more information, call 497-5599. Everyone Welcome!



If you didn't have your picture taken for the 1993-94 yearbook at registration, please note the following dates:

NOVEMBER 9 & 10
CITY CENTRE CAMPUS CAFETERIA
• 8:30 A.M. TO 3:00 P.M.

NOVEMBER 12
JASPER PLACE CAMPUS CAFETERIA
• 10:30 TO 2:00 P.M.





With that, I will bid you all adieu.

All the best; Happy Holidays; Merry Christmas; Merry Chrysler,

Matthew Yanish, Vice President External

Students' Association of MacEwan University

savpexternal@macewan.ca



Students' Council Report

Vice President Operations & Finance

December 15, 2021

Seasons Greetings Councillors! Please see below for my report detailing the events that occurred from November 6, 2021 to December 8 2021.

Student Experience and Engagement

GovWeek 2.0 Planning

GovWeek planning is still progressing slowly but steadily. I had a meeting with our Advocacy Coordinator to finalize the plan of attack for the event and met with a Councillor in regards to an idea they had for one of the events. There will be opportunities for Council to be involved in events, so keep an eye on your emails for more information to come.

EC Forum Planning

The President and myself have begun to meet and plan out an Executive Committee Forum we are planning to have early in the upcoming semester. Stay tuned for more information.

Student Voice

CAUS Counterparts

This month held CAUS' second counterparts conference, these sessions were held online this time around. I participated in several interesting sessions such as negotiation training, life after being an executive and a session on self care.

SSJOC Meeting

The Student Systems Joint Operations Committee (SSJOC) met during this month and here are some significant things that came out of that meeting. MacEwan has signed on to join a program called "MyCreds". MyCreds is a national network that provides students with a virtual "credential wallet" that will enable students to have digital access and secure distribution of educational documents like transcripts. They are expecting this to go live and be available to students in February 2022. The committee approved the upcoming Fall/Winter enrollment dates and had initial discussions as to how to prevent the system from crashing when students go to enroll in classes, though there was no solution decided upon it was noted to look into the feasibility of the possibilities presented.

FFAC Student Advisory Council Consultation

The President, VP Academic and myself met with the Associate Dean of the Faculty of Fine Arts and Communication to consult on their draft of the Student Advisor Council procedure. We advocated for SAMU to have access to the minutes of those meetings, as they may be able to help shape our future academic advocacy efforts.

Meeting with Acting VP Finance and Administration & AVP Human Resources Helen Ngan-Pare



This meeting with Helen was our first in-person meeting. At this meeting I provided Helen with a tour of the SAMU Building as she had yet to receive one. As we toured we also discussed the current COVID environment at campus.

Meeting with Acting CFO & AVP Financial Services Cheryl Earle

My meeting with Cheryl cover topics such as what a tuition consultation framework may look like, how the SAMU Council's approval of the MNIF would look like and our meeting structure for the upcoming year.

MacEwan VPFA & CFO Search Committee

The search is fully underway for MacEwan's next VPFA & CFO. At the time of writing all the interviews have been conducted and the next steps is to have the candidates back to present to the committee.

Student Supports

Gallivan Meeting

Gallivan came onsite and met with the Executive Committee, our General Manager and Director of Finance to provide a mid-term update on our plan plus the 2020/21 year end report for the mywellness service.

System Work on Fees – UPass Discussion with MacEwan

Myself, SAMU's General Manager and Director of Building Operations met with MacEwan's AVP Planning and Analysis to discuss the application of the U-Pass fee, as we wanted to ensure that the UPass was being assessed properly as per our contract with ETS, after hearing that there were students not being assessed the UPass even though they had labs on campus. This was due to the way that peoplesoft assessed fees. We have worked out a solution where all students who have a class on campus, whether that be a lab or class, will be assessed the UPass come Winter 2022.

Strengthening SAMU Operations

Governance Review Interview

As we are undergoing our governance review I had an interview with one of our consultants to discuss all things SAMU governance.

Student Fees Review Discussion

SAMU is currently doing a holistic review of the fees charged to students. As this is very preliminary, more information will be provided when available at a later date.

BFC Meeting

BFC met to discuss our annual workplan that is submitted to Council in this agenda package.

BPC Meeting

BPC met to discuss our annual workplan that is submitted to Council in this agenda package. As well the Committee met to have intital discussions on our first policy up for review for this iteration of the committee.



Budget Meeting

Budget season has begun and hence I am working hard at developing the budget for Department 12 aka the Governance Department! I met with the Governance Advisor, the Advocacy Coordinator and Special Projects Contractor to discuss the budget and how it relates to the Corporate plan SAMU is developing for the upcoming year as well.

Board of Governors

Convocation (Nov. 15-16, 2021)

I attended the first in-person convocation since the pandemic began in my role as a member of the board. It was a great opportunity to network with board and faculty members and send off all of our most recent graduates!

MacEwan Foundation and Finance, Property & Investment Committee Meeting (Nov. 24, 2021)

At the FPI Meeting, the Committee passed the motion to recommend the proposed tuition and MNIF's to the Board of Governors.

Closing Remarks

As we are wrapping up 2021, I want to wish you all luck on your finals and a happy holidays. I hope you all enjoy your time off and I look forward to seeing you all again in the new year. As always feel free to reach out to me if you have any questions regarding my report.

Cheers,

Larissa Williams

VP Operations and Finance, SAMU 2021/2022

savpopoperations@macewan.ca



Students' Council Report

Vice President Student Life
December 15th, 2021

Hello Councilors!

I want to wish you a very happy exam season, I hope things have been going well, and that you have been keeping the stress levels to a minimum! We also have our holiday break coming up, and I hope you all find time to spend with friends and family over the next few weeks. Without further do, please see my report below.

Student Experience & Engagement

SAMU Holiday Market

SAMU ran its first ever Holiday Market from Dec 6th – 8th and over 17 unique student vendors set up tables in our Lookout to sell goods. We had well over 100 students visit the market each day, and many of the student vendors reported having very strong sales. This event was designed to promote and support student entrepreneurs, while also providing other students the opportunity to do some holiday shopping and spread some holiday cheer. A number of you stopped in, and some even did some shopping, so I want to thank Council for their involvement and support in this event! I believe this event was a success, especially considering how few students are present on campus right now, and I would love to see it continued and improved on next year if possible.

SAMU at Residence

SAMU had a presence at the “Coca Cola Holiday Tour” event outside residence on December 8th. SAMU set up a table and provided students with free SAMU swag and held draws for a number of prize packs. Although the fancy Coca Cola truck could not come due to very poor road conditions, a large number of students attended this MacEwan event, and SAMU got well over 100 entries in the draw.

Student Groups Support

SAMU has formed a very informal working group to brainstorm and identify ways to increase our support for our Student Groups who have been struggling during Covid. We are exploring ways to allow our Student Groups to utilize our building space in a safe manner. We will be carefully watching how the Covid situation unfolds in January as we look to increase capacity limits in the Student Groups space.

Winter New Student Orientation

SAMU will have a presence at the winter iteration of NSO, where we will be able to share info about SAMU with the incoming students. Winter NSO will be held on January 4th.



Strengthening SAMU Operations

Governance Renumeration and Advisory Committee

GRAC met for the first time this academic year on December 2nd. We will be examining the compensation of SAMU's Executive Committee, Students' Council, and Board of Governors representative. Please see the GRAC workplan attached in the agenda package for more details and info on the timeline.

Student Voice

SVPEC & Restorative Justice Committees

The Restorative Justice committee met on Thursday, December 9th to discuss implementing RJ practices in the new year. The committee wants to see Restorative Justice options available to students under appropriate circumstances as an alternative to traditional sexual violence response procedures. The committee also acknowledges that the concept of Restorative Justice may not be fully understood by our community, as it is a concept that is often misconstrued and misinterpreted, so we are exploring running awareness campaigns in the new year to inform the community on what restorative justice is, and what it is not.

School of Business Dean Search

As the student representative sitting on the School of Business dean search committee, we will be examining candidates in the coming weeks. I look forward to sharing more updates on this in the new year.

Conclusion

Thank you for taking the time to ready my (late) December report! Reflecting on the Fall semester, I am incredibly proud of the work that led to SAMU's first ever Anti Racism week and Holiday Market occurring just one month apart and believe that EC as a whole had many accomplishments. I am very excited to continue creating new events and programming in the Winter semester, and as always, encourage questions and feedback!

Kind Regards,
Thomas Cross-Trush

Appointments Advisory Committee Workplan 2021-2022
For Information to Students Council
Submitted: (Date Here)

Approved by Committee:				
Received by Council:				
Chair:	Myles Dykes, President			
Committee Members:	Abby Beka, Councillor and Alan Honey, Governance Advisor			
Committee Mandate:	<p>The responsibility of the Appointment Advisory Committee is to interview and vet candidates for appointments made by Students' Council, and to vet and recommend student-at-large candidates for appointments by Executive Committee.</p> <p>The committee will make all efforts to ensure that candidates represent the diversity of the student body.</p>			
Task	Details	Stakeholders	Timeline	Status
Students' Council Vacancies	AAC will post and solicit candidates for appointment. After an interview process, a report will be provided to Students' Council with recommendations.	Appointments Advisory Committee Students' Council	Early December: interviews Mid-December: Report to Council	In progress and ongoing/as needed
Students-at-Large Appointments	AAC will post and solicit candidates for appointment. The committee will then review applications and issue recommendations to Executive Committee until all positions are filled.	Appointments Advisory Committee Executive Committee	As needed	As needed
Chief Returning Officer Appointment	AAC will post and solicit candidates for appointment. After an interview process, a report will be provided to Council with a recommendation.	Appointments Advisory Committee Students' Council	Mid-March: post CRO position Late March-early April: CRO interviews Mid-April: Report to	Not started

			Council	
Chair of Students' Council Appointment	If required, pending LRC's review of the Chair. AAC will post and solicit candidates for appointment. After an interview process, a report will be provided to Council with a recommendation.	Appointments Advisory Committee Students' Council	Mid-March: post CRO position Late March-early April: CRO interviews Mid-April: Report to Council	Not started
Review SAL Application	The current SAL application does not provide adequate information for the committee to make timely and informed decisions. If the review deems that a new SAL application is necessary, the committee will work to draft a new application.	Appointments Advisory Committee Executive Committee	January-March: review application April: formalize any suggested changes	Not started

Audit Committee Work Plan 2021-2022
For Information to Students Council
Submitted: December 9, 2021

Approved by Committee:	December 9, 2021			
Received by Council:	December 15, 2021			
Chair:	Alem Tesfay, Councillor			
Committee Members:	Haroun Alcanzare, Student-at-Large, Alex Hominiuk, Councillor, Jordan Gable, Councillor, & Alem Tesfay, Councillor			
Committee Mandate:	Audit Committee assists Students' Council in fulfilling its financial oversight responsibilities.			
Task	Details	Stakeholders	Timeline	Status
Quarterly Meetings	AC will meet quarterly to review - budget variances and executive's spending, as well as their work, vacation, and sick hours. - out of budget and exceptional authorizations or expenses. -	Audit Committee Students' Council	Q2 review – January 17, 2022 (noon-1pm) Q3 review – April 29, 2022 (noon-1pm) Q4 review – July 18, 2022 (noon-1pm) Q1 review – October 17, 2022 (noon-1pm)	In progress
Training	AC will receive financial/audit training Note that all members of Council are welcome to attend this session.	Audit Committee Students' Council	January 6, 2022 (noon-1pm)	In progress
Auditor recommendations	AC will review compliance with recommendations of SAMU's auditor	Audit Committee Students' Council	**	
Auditor	AC review the performance of SAMU's auditor	Audit Committee Students' Council	**	

** An updated work plan will be provided to SC once the committee has an opportunity to meet again in the new year.

Budget and Finance Committee (BFC) Work Plan 2021-2022
For Information to Students Council
Submitted:

Chaired By:	Larissa Williams, VP Operations and Finance			
Committee Members:	Myles Dykes, President Thomas Cross-Trush, VP Student Life Apurwa Sharma, Student At Large Asif Siddiqui, Councillor Ben Shifrin, Student-At-Large Nhi Phan, Councillor			
Committee Mandate	“Budget and Finance Committee oversees the construction of the SAMU budget, assesses and reviews SAMU fees, and reviews SAMU financial statements”			
Approved By Committee:	12-01-2021			
Received by Council:	12-15-2021			
Task	Details	Stakeholders	Timeline	Status
Annual Budget	BFC oversees the construction of the annual SAMU budget and recommends it to Students’ Council for Approval	Students Council SAMU Students At Large	Budget Workshop - Week of February 14-18 February 22 - 25th Budget to be presented to the Committee	
Review SAMU Fees Policy	BFC Reviews this policy annually	Students Council SAMU Finance Students At Large	March/April	
Review Finance Policy	BFC Reviews this policy annually	Students Council SAMU Finance Students At Large	March/April	

**Bylaws and Policy Committee (BPC) Work Plan 2021-2022
For Information to Students Council
Submitted**

Chaired By:	Larissa Williams, VP Operations and Finance			
Committee Members:	Freja Carujano, Councillor Joseph A. La Torre, Councillor Richard Kim, Student-At-Large Vacant, Student-At-Large			
Committee Mandate	Bylaws and Policy Committee ensures the relevance and consistency of SAMU Bylaws and Policy.			
Approved By Committee:	12-02-2021			
Received by Council:	12-15-2021			
Document	Last Review Date	Details	Timeline for Review	Status
Governance Transition	Last Approved 2018-01-17	Needs to be reviewed before executive transition begins	February	
Conduct	Last Approved 2018-04-18		February	
Roles and Responsibilities of the Chair of Students' Council	Last Approved 2019-02-20	Needs to be reviewed before chair review begins	January	
Role and Responsibilities of the Board of Governors Student Representative	2020-02-20	Needs to be reviewed before election package goes out	Dec.2021 /January	In Progress
Bylaws	Last Approved 2018-03-21	Needs to be reviewed before the town hall.	Before April	
Honorary Membership	2021-01-12	No Changes recommended	March	
Student Groups	2021-01-12	No changes made ** to be reviewed this year re: autonomous banking	March	

Elections and Referenda	2021-01-12	Adding gender neutral pronouns AND “and defined” to a few of the clauses	July	
Policies	2021-02-09	Adding date of last review and related documents to the policies	April	
Roles and Responsibilities of Elected Representatives	2021-03-23	<p>Addition of SCRC into the reinstatement section of policy</p> <p>Governance Review results will shape when this is reviewed. Ideally before packages go out for EC Elections but capacity</p>	Jan-March	
Town Halls	2021-04-13	Requiring in person at CCC but requiring a virtual opportunity whenever possible	May	
Official Reporting Mechanisms to SAMU Membership	2021-05-11	Clarification on strategic plan process in relation to budget season	April	
Role and Responsibilities of the Secondary Student Delegate	2021-06-08	No changes made at time, will watch and try to advertise it throughout this year to re-evaluate next year	June	
Students’ Council Meetings	2021-06-08	Addition of secret ballot voting for appointments and reinstatements	June	
Committees	2021-09-07	Addition of the AAC TOR Mandate	July	
Budget Approval	2021-09-07	No changes made	September	
Advocacy Affiliation	2021-10-08	Expansion of the definition of Affiliation & the inclusion of EC’s duties after SC approves an affiliation	September	
Student Supports	2021-10-08	Name change (formerly Student Services, elimination of donation clause, restructuring some of the clauses to make more sense	October	

Executive Committee Workplan 2021-2022 For Information

Approved by Committee:	08-Dec-21					
Received by Council:						
Chair:	Myles Dykes, President					
Committee Members:	Cassey Fallis, VP Academic (on leave as of Dec. 6) Matthew Yanish, VP External Larissa Williams, VP Operations & Finance Thomas Cross-Trush, VP Student Life					
Committee Mandate:	Executive Committee ensures that Students' Council's policies are implemented, is responsible for overseeing the General Manager, helps develop the strategic direction of SAMU, and acts faithfully on behalf of Students' Council.					
Initiative Name	Objective	Strategic Alignment	Key Details	EC Lead	Stakeholders	Status
Fall GovWeek	<ul style="list-style-type: none"> To enhance awareness in governance opportunities available on campus to students Create a space for students to engage with governance on campus inspire students to run in our elections and give them the tools they need to succeed 	Student Voice	<ul style="list-style-type: none"> A 3 day 8 event initiative put on to help increase awareness and engagement in the various aspects of governance on campus, whether that be SAMU/ MacEwan Committees, or SAMU Students' Council. There were events on running a campaign, sitting on a committee, a governance panel with former SAMU Executive Committee Alumni, a Students' Council Meeting and a Government Advocacy based event. 	VP Operations and Finance	SAMU Executive Committee Students' Council MacEwan Students At Large SAMU/MacEwan Alumni	Completed
Classroom Visits	<ul style="list-style-type: none"> To increase awareness of SAMU and the resources and initiatives that we offer students 	Student Experience and Engagement	<ul style="list-style-type: none"> SAMU's Executive Committee visited classrooms across various faculties to talk to students about who SAMU is, what we do for students and some of the upcoming events that we had coming up. • We provided faculties with 4 different methods of this information: in-person visit, a powerpoint, a one page document and a video for faculties to share with their staff to put out to students as they desired. 	President	Executive Committee Students Council SAMU MacEwan Students	Completed
Anti-Racism Week	<ul style="list-style-type: none"> Promote anti-racist behavior on campus 	Student Supports	<ul style="list-style-type: none"> SAMU partnered with a number of external anti racism professionals to host a week long event featuring a speaker series, distribution of anti racism books, and online informational sessions among other events. SAMU also partnered with Irfan Chaudry at MacEwans OHRDE to support the annual "Understanding Hate" online panel. 	VP Student Life	Executive Committee SAMU OHRDE MacEwan External Partners	Completed
Week of Wellness	<ul style="list-style-type: none"> A week of promoting personal, sexual, and mental health wellness. An adaption and change up of what has traditionally been "sex week". 	Student Experience and Engagement	<ul style="list-style-type: none"> SAMU is planning a wellness week, which is currently planned to involve interactive tabling, educational sessions, and possibly events in collaboration such as collaborating in events like dirty bingo (although this is very much to be determined). This event is subject to change or cancelation as it's in the early phases of planning. It is expected to run in February. 	VP Student Life	Executive Committee SAMU MacEwan Students	In Planning

How to Adult 101	<ul style="list-style-type: none"> To provide educational sessions on job preparedness and things not taught in the classroom. May include interview skills, workplace norms, other tips and tricks. 	Student Supports	<ul style="list-style-type: none"> A series of sessions hosted by SAMU Staff, (possibly) MacEwan Alumni, and (possibly) C&E staff. Intended to provide soon-to-graduate students with important, practical information that will prepare them for life outside the classroom. This event is subject to change or cancelation as it's in the early phases of planning. It is expected to run in March. 	VP Student Life	Executive Committee SAMU MacEwan Students	In Planning
Executive Forum	<ul style="list-style-type: none"> Provide students with an opportunity to connect with the Executive Committee, learn about initiatives, and ask questions. 	Student Experience and Engagement	<ul style="list-style-type: none"> This event was initially going to be held during Fall GovWeek but was cancelled due to the implementation of proof of vaccination. Executive Committee will host a one and a half hour session in-person (subject to change) with a moderator. 	President	Executive Committee SAMU MacEwan Students	In Planning
Winter GovWeek	<ul style="list-style-type: none"> To enhance awareness in governance opportunities available on campus to students Create a space for students to engage with governance on campus inspire students to run in our elections and give them the tools they need to succeed 	Student Voice	<ul style="list-style-type: none"> Round two of our first ever governance week, this 3 day, 7 event initiative is designed to be a hands-on dip into the realm of governance at MacEwan, with sessions on campaigning, committees, EC for a Day and the SAMU annual town hall, it will be a great opportunity for students to engage with governance opportunities on campus. 	VP Operations and Finance	SAMU Executive Committee Students' Council MacEwan Students At Large	In Progress
Governance Review	<ul style="list-style-type: none"> an external review will be conducted on our current governance structures and provide recommendations for improvement 	Strengthening SAMU Operations	<ul style="list-style-type: none"> The last full governance review was conducted in 2012. Since then, both Executive Committee and the Senior Leadership Team have mentioned the desire to improve our governance structures Issues identified include clarity of roles of EC and administration, decision-making at the right level, relevance and structure of committees, and EC orientation and transition. 	President	SAMU Students' Council Executive Committee	In Progress
Holiday Market	<ul style="list-style-type: none"> Support student craftspeople by creating a "for students, by students" market on campus. 	Student Experience and Engagement	<ul style="list-style-type: none"> SAMU is producing a 3 day holiday themed market to be hosted in the Lookout, where students and recent alumni will have the opportunity to sell their home crafted goods to the student body. 	VP Student Life	Executive Committee SAMU MacEwan Students/Alumni	In Progress
Consultation Framework	<ul style="list-style-type: none"> Creation of clear and mutually understood rules of engagement between SAMU and MacEwan when being consulted on things like tuition and fees, as well as make an effort to solidify communication norms for operational staff (such as email or group gallery debate) 	Student Voice	<ul style="list-style-type: none"> Tuition and fees consultation for 2022/23 was unclear at times, lacked defined timelines, meeting structure and timelines on info requests We asked for information at various times and were not provided with it in a reasonable timeline Executive Committee will discuss with MacEwan a document that sets out expectations and timelines for tuition and fees consultation, as well as something "top down" to ensure that we are not unjustly waiting for action on their end 	President	Executive Committee MacEwan Executive Council MacEwan Student Affairs MacEwan Office of University Registrar	Initial Stages
Student Art Merchandising Undertaking	<ul style="list-style-type: none"> Provide outlet for student artists to get art out for publicity This would allow for students who are artists to have an opportunity to place some of their art on physical mediums that have value beyond their art alone, such as shirts, bags, mugs etc. 	Student Experience and Engagement	<ul style="list-style-type: none"> Student art ends up on merchandise, and students are compensated fairly for their work Likely this can be a SAMU 50th endeavor, and interest can be garnered in a contest-style fashion where the best art piece(s) are chosen 	VP External	Executive Committee Marketing & Communications MacEwan Bookstore Students	Initial Stages
Transition	<ul style="list-style-type: none"> comprehensive training and preparation of the incoming Executive Committee to allow them to succeed in their elected term 	Strengthening SAMU Operations	<ul style="list-style-type: none"> Transition will begin in April and end shortly after May. The current Executive Committee will establish a transition schedule, transition binder, transition reading, introductory meeting plan, and more. Incoming and outgoing Executive Committee will have group training sessions in the last week of April at the retreat in Banff. Some introductory meetings and training meetings may take place in the first few weeks of Banff. 	President	Executive Committee SAMU MacEwan Students	Initial Stages

Charter of Student Rights	<ul style="list-style-type: none"> • Comprehensive and easily accessible document that concisely summarizes the student rights that are in MacEwan's policies and procedures; • Outlining gaps in policy for aspirational student rights to direct further academic advocacy. 	Student Supports	<ul style="list-style-type: none"> • Engage in consultation with MacEwan partners, such as the Provost, AVP Students, Student Conduct Officer, and Legal Counsel • Environmental analysis of MacEwan's policies to locate student rights & SA's Charter of Student Rights • Determining best course of action (MacEwan policy vs. SAMU policy) • Compile rights within policy into standardized document • Put forward to consult with stakeholders • Determine who needs to approve the document and provide it for information to Students' Council 	VP Academic	Executive Committee Student Ombuds Support Provost & VP Academic AVP Students Student Affairs Academic Integrity Office Students' Council Students	On Hold
SAMU Official Positions	<ul style="list-style-type: none"> • Determine specifically & practically what an official position process, threshold & outcomes would look like for SAMU 	Strengthening SAMU Operations	<ul style="list-style-type: none"> • As this was something that was found on the basis of a one-off line in policy the VPO & President went to explore more environmentally what official positions looked like and how SAMU could potentially utilize them. This project has been put on hold until after the governance review is completed 	VP Operations and Finance	Students' Council Executive Committee	On Hold

Governance Remuneration Advisory Committee (GRAC) Work Plan 2021-2022
For Information to Students Council
Submitted: 12-09-2021

Chaired By:	VP Student Life			
Committee Members:	Asif Siddiqui Allan Wesley Vacant SAL Vacant SAL			
Committee Mandate:	Governance Remuneration Advisory Committee annually reviews the remuneration and compensation provided to Councilors, Executives, and other committee members performing governance roles at SAMU.			
Approved by Committee	12-02-2021			
Received by Council	12-15-2021			
Task	Details	Stakeholders	Timeline	Status
Executive Committee Renumeration	<p>DECEMBER</p> <ul style="list-style-type: none"> - Discuss salary comparisons of EC. - Discuss remuneration policy with respect to EC <p>JANUARY</p> <ul style="list-style-type: none"> - Discuss CPI inflation of EC salary, health and dental benefits and paid vacation. - Determine EC remuneration 	GRAC Executive Committee Students' Council	Dec 2021/January 2022	In Progress
Students' Council Renumeration	<p>December</p> <ul style="list-style-type: none"> - Obtain remuneration comparison (with respect to 	GRAC Executive Committee Students' Council	December 2021/Jan 2022	In Progress

	<p>similar institutions).</p> <p>January</p> <ul style="list-style-type: none"> - Review & discuss remuneration of councilors 			
Student Board of Governors Representative Remuneration	<p>December</p> <ul style="list-style-type: none"> - Discuss Student Board of Governors Rep remuneration in comparison to other institutions <p>January</p> <ul style="list-style-type: none"> - Decide on Student Board of Governors Rep Remuneration 	GRAC Executive Committee Students' Council	December 2021/January 2022	In Progress

Leadership and Review (LRC) Work Plan 2021-2022
For Information to Students Council
Submitted: 09/12/2021

Chaired By:	VP External			
Committee Members:	Councilor Tran, Councillor Phan, 2x Student-At-Large (Vacant)			
Committee Mandate:	Leadership and Review Committee is a semi-judicial body which advises and reviews Students' Council, and strives to maximize student engagement.			
Approved by Committee:	08/12/2021			
Received by Council:	15/12/2021			
Task	Details	Stakeholders	Timeline	Status
Review the Chair	Review/create survey for SC members to review the Chair of Students' Council. The survey will be used to gauge the performance of the chair according to the Roles and Responsibilities of the Chair for Students' Council.	SC, LRC, Governance Office	Questionnaire finalized and distributed by February 25th, 2022; Recommendation to AAC by March 4th 2022.	Initial stages
Review SC Meetings	Ongoing standing item to evaluate and review performance, effectiveness, and progress made by members of SC at SC meetings	SC, LRC, Governance Office	Ongoing	Ongoing.
Online Student Engagement	Explore various ways we can engage with students online, such as social media campaigns or contests.	SC, LRC, Governance Office, SAMU Members, Events and Marketing	At least one online campaign ran by February 15th, 2022	Initial stages
Offline Student	Brainstorm and plan	SC, LRC,	At least one in-person	Initial

Engagement	opportunities for SC to engage with students, bearing in mind COVID restrictions.	Governance Office, SAMU Members, Events and Marketing	event by March 31st, 2022	stages
SC Best Practices Document (Resources “Warehouse”)	Develop a living document of best practices for SC, the purpose of which will be to improve the functioning of SC meetings and increase Councillor engagement. There will also be various resources available for members of SC in one easy to access place.	SC, LRC, Governance Office	Completed by March 31st, 2022, with at least all existing resources put into one place.	Initial stages



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
November 3, 2021 @ 2:00pm**

Voting Members:

Myles Dykes, President
Cassey Fallis, VP Academic
Matt Yanish, VP External
Larissa Williams, VP Operations & Finance
Thomas Cross-Trush, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:05pm

2. Approval of Agenda:

**VPO/VPSL
CARRIED**

3. Approval of Minutes for: October 20, 2021

**VPE/VPA
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Committee appointments	GA - Allan Wesley - https://www.macewan.ca/academics/academic-departments/decision-sciences/our-people/	MOTION TO APPOINT ALLAN WESLEY TO THE GOVERNANCE REMUNERATION ADVISORY COMMITTEE VPO/VPSL CARRIED
2. EC Retreat	Pres – just want to ensure we're all on the same page and with the same information.	
3. EC Projects	Vpsl – to approve spending for prizing for Anti-Racism Week.	MOTION TO APPROVE UP TO \$650 FROM G/L LINE 524500 FOR ANTI-RACISM WEEK SPENDING VPSL/VPO CARRIED
4. Sub-Committee reports	Quarterly reports from Sub-Committee Chairs: ASC, GASC, H&D, PSC, SVOVE.	
5. VP Academic's Report	Written report submitted.	
6. VP External's Report	Academic Integrity Week tabling. Alberta Student Congress update. Govt of AB – student leaders orientation. Met with Myrna Khan.	

		<p>SC presentation. Housing research. SC training. Tuition meeting. CASA/CAUS updates.</p>	
7.	VP Operations & Finance Report	<p>U-Pass. Membership fees. Presentation for SC work. Joint Steering Committee meeting. Brainstorming meeting. Met with Tim Tang. MNIF/mental health feedback. COVID/Vaccine at MacEwan update. Official position discussion. PSC meeting.</p>	
8.	VP Student Life's Report	<p>Academic Integrity Week tabling. SRP update. Anti Racism Week update. Student congress attendance. SVPEC meeting. SC training. Barrier free inclusivity meeting. Consultation meetings. Speaker Series. Dean search update.</p>	
9.	GM Report	<p>Gov project update. HR update. COVID committee meeting. Building update. Hybrid workplace seminar attendance. ELT meeting update. SAMU culture presentation to SC. SLT updates. PSC meeting</p>	
10.	President's Report	<p>Talking circle planning. Vpe/Pres one on one. Interim Dean of H&CS meeting. Alberta student congress. 50th anniversary time capsule update. Student leader orientation. GFC. CAUS presidents meeting. Vpa checkin. Champions Team meeting. United Way Committee meeting. AAC meeting updates. Consultation prep meeting. AVP students meeting. Vpsl/Pres one on one. SC training. Official positions discussion. ESA meeting.</p>	

		Tuition consultation process meeting. CAUS update. Anti-Racism Week. Speaker Series. PSC.	
11.	Recognition		

4. Adjournment

Time: 3:34pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
November 17, 2021 @ 2:00pm**

Voting Members:

Myles Dykes, President
Cassey Fallis, VP Academic
Matt Yanish, VP External
Larissa Williams, VP Operations & Finance
Thomas Cross-Trush, VP Student Life

Resource Officials:

Collin Steffes, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:13pm

2. Approval of Agenda:

**VPO/VPSL
CARRIED**

3. Approval of Minutes for: November 3, 2021

**VPE/VPA
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Retreat feedback	Gm – looking for general feedback on how the retreat went. Vpa – more breaks between working periods. Time for catching up on daily work. Vpsl – events? Work in evening? Afternoon free. Pres – decompress time between sessions. Agenda too meaty. Pressure to always be on the go. Vpe – more sharing of responsibilities throughout the retreat. Gm – moderator may be good to have available. Per diems.	
2. Student Groups	Vpsl – received request from SG department to close this club. (Club requested closure.) Pres – wonder if it was a lack of supports. Consult with Marcel? Vpa – look into how active they were previously to get context.	MOTION TO CLOSE THE SCHIZOPHRENIA AWARENESS CLUB VPSL/VPE CARRIED Action: Invite Marcel to EC Brainstorming for discussion about SG as a whole.
3. Missing Credit Card Receipts		MOTION TO APPROVE THE MISSING CREDIT CARD RECEIPT FORMS FOR LARISSA WILLIAMS DATED NOVEMBER 9, 2021 IN THE

			<p>AMOUNT OF \$14.86, DATED NOVEMBER 10, 2021 IN THE AMOUNT OF \$13.08, AND DATED NOVEMBER 11, 2021 IN THE AMOUNT OF \$20.36</p> <p>VPSL/VPA CARRIED</p>
4.	Appointment	Pres – Sub-committee of GFC.	<p>MOTION</p> <p>TO APPOINT CASSEY FALLIS TO THE CALENDAR ADVISORY GROUP</p> <p>VPE/VPO CARRIED</p>
5.	VP External's Report	<p>CASA updates.</p> <p>CAUS updates.</p> <p>CAUS counterparts attendance.</p> <p>ASEC government mixer attendance.</p> <p>EC retreat.</p> <p>Academic misconduct conference.</p> <p>Met with Minister.</p>	
6.	VP Operations and Finance's Report	<p>GovWeek planning has begun. (Feb 8-10)</p> <p>Internal advo prep.</p> <p>Policy Advisory Group meeting update.</p> <p>Check-in with Tyler re. Meet SAMU event.</p> <p>EC retreat.</p> <p>CAUS counterparts.</p> <p>Grad event.</p> <p>Gallivan meeting.</p>	
7.	VP Student Life's Report	<p>EC retreat.</p> <p>Anti-racism day tabling.</p> <p>CAUS counterparts attendance.</p> <p>SoB Council meeting.</p> <p>Holiday Market work.</p> <p>Received feedback on our website – will forward to M&C.</p>	
8.	GM's Report	<p>Retreat prep & retreat.</p> <p>HR update.</p> <p>Budget & corporate planning process update.</p> <p>Remuneration project update.</p> <p>Residence event update.</p> <p>Winterfest update.</p> <p>Gallivan meeting.</p> <p>Governance meeting.\</p>	
9.	President's Report	<p>Alumni Advisory Council</p> <p>EC retreat prep.</p> <p>GFC student debrief.</p> <p>ASEC government mixer.</p> <p>EC retreat.</p> <p>Councillor interview.</p> <p>CAUS Counterparts.</p> <p>Convocation attendance.</p> <p>Governance project team update.</p> <p>Gallivan meeting.</p>	

10.	VP Academic's Report	Internal advo prep. EC retreat. CAUS counterparts attendance. Internal Grants Adjudication meeting. ITM meeting. Mekanas/Moodle Implementation meeting. Gallivan meeting.	
11.	Recognition		

4. Adjournment

Time: 3:38pm



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION		
Meeting Date	Submitted By	
Agenda Item Title		
Action Requested	Motion	Consultation Item
AGENDA ITEM DETAILS		
Motion Title		
Background Information		
Alternative Considerations		
Risk Management Considerations		
Strategic Alignment	Check this box if in alignment with Strategic Plan	
Implications		
Related Documents		
Follow Up Action		
Review History		

If you require more writing space for an item please include it on a separate sheet. Remember to attach that document to this when submitting.

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>