



## STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

### Agenda for the Students' Council Meeting of the Students' Association of MacEwan University March 16, 2022 at 6:00pm via Zoom

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#### Voting Members:

Gabriel Ambutong, Councillor  
Abby Beka, Councillor  
Freja Cartujano, Councillor  
Thomas Cross-Trush, Vice President Student Life  
Jayden Depeel, Councillor  
Myles Dykes, President  
Cassey Fallis, Vice President Academic  
Jordan Gable, Councillor  
Alex Hominiuk, Councillor  
Lisa Kotelniski, Councillor  
Joseph A. La Torre, Councillor  
Nhi Phan, Councillor  
Kendell Semotiuk, Councillor  
Rayyah Sempala, Councillor

Asif Siddiqui, Councillor  
Alem Tesfay, Councillor  
Elaine Tran, Councillor  
Larissa Williams, Vice President Operations  
and Finance  
Matt Yanish, Vice President External

#### *SAMU Officials and Council Support:*

Timothy Jobs, Chair  
Alan Honey, Governance Advisor  
Samantha Callaghan, Administrative Coordinator

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Meeting called to order at.

<Intros>

#### 1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

#### 2. Approvals

##### 2.1 MOTION

**TO APPROVE THE AGENDA FOR MARCH 16, 2022**

##### 2.2 MOTION

**TO APPROVE THE MINUTES OF FEBRUARY 16, 2022**

### **3. Presentations**

#### **3.1. 2022-2023 SAMU Budget**

### **4. For Information**

#### **4.1. Reports**

##### **4.1.1. President**

##### **4.1.2. Vice President Academic**

##### **4.1.3. Vice President External**

##### **4.1.4. Vice President Operations & Finance**

##### **4.1.5. Vice President Student Life**

#### **4.2. Executive Committee Minutes**

Minutes of February 9 & 23, 2022 provided.

### **5. Question Period**

#### **5.1. Written Questions**

Cartujano - What was the use of Clubs license (In Student Groups Expenses)? Why was it removed?

Vpo - The Clubs license was used for getting the proper licensing for Student Groups to stream movies that are protected under copyright laws. SAMU now ask Student Groups to use the library's streaming databases or NEOS items because their copyright expert informed us that students are covered under their license. We were also told we apply to Fair Dealing legislation. These new databases provide more variety for students to choose from and saves student dollars on this one item.

#### **5.2. Oral Questions**

Topics include:

### **6. In Camera Period**

#### **6.1**

### **7. Motions & Business Orders of the Day**

#### **7.1. 2022-2023 SAMU Budget**

***MOTION TO APPROVE THE SAMU 2022/23 BUDGET ON THE RECOMMENDATION OF THE BUDGET AND FINANCE COMMITTEE***

***VPO/***

Favour:

Oppose:

**7.2. Board of Governors Student Representative**

**MOTION TO APPOINT \_\_\_\_\_ AS THE BOARD OF GOVERNORS STUDENT  
REPRESENTATIVE FOR THE TERM OF MAY 1, 2022 TO APRIL 30, 2023**

**VPO/**

Favour:

Oppose:

**7.3.**

**8. Consultation**

**8.1**

**9. Evaluation**

**9.1.**

**10. Recognition**

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**11. Adjournment**

**MOTION TO ADJOURN**

Next Meeting Date: April 20, 2022

Meeting adjourned at



## STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Minutes for the Students' Council Meeting of the  
Students' Association of MacEwan University  
February 16, 2022 at 6:00pm via Zoom**

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### **Voting Members:**

Gabriel Ambutong, Councillor  
Abby Beka, Councillor  
Freja Cartujano, Councillor  
Thomas Cross-Trush, Vice President Student Life  
Jayden Depeel, Councillor  
Myles Dykes, President  
Ruan Bouwer, Vice President Academic  
Jordan Gable, Councillor  
Alex Hominiuk, Councillor  
Lisa Kotelniski, Councillor  
Joseph A. La Torre, Councillor  
Nhi Phan, Councillor  
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### **2. Approvals**

#### **2.1 MOTION**

***TO APPROVE THE AGENDA FOR FEBRUARY 16, 2022***

***DEPEEL/VPA***

***CARRIED***

#### **2.2 MOTION**

***TO APPROVE THE MINUTES OF JANUARY 19 AND 21, 2022***

***SIDDIQUI/VPE***

***CARRIED***

### **3. Presentations**

### **4. For Information**

#### **4.1. Reports**

##### **4.1.1. President**

As presented.

#### **4.1.2. Vice President Academic**

As presented.

#### **4.1.3. Vice President External**

Funding from gov of AB for universities for sexual violence prevention.

#### **4.1.4. Vice President Operations & Finance**

As presented.

#### **4.1.5. Vice President Student Life**

As presented.

#### **4.1.6. Board of Governors Student Representative Appointment Process**

Vpo – Reminder that application process is open to anyone who would like to apply.

#### **4.1.7. Town Hall**

Vpo – as presented.

#### **4.2. Executive Committee Minutes**

Minutes of January 5, 7, 19, and February 2, 2022 provided.

### **5. Question Period**

#### **5.1. Written Questions**

Phan – VPSL: SAMU week of wellness - What are the mini-interview series for Week of Wellness in March about? Also, just for curiosity, how does exposure to attention on Instagram prior to the EC election limit your chance?

Vpsl - The week of wellness is an interview series with various student service providers at MacEwan and SAMU, including MacEwan Health Clinic, Wellness and Psychological services, Peer/Food support and more, about how students can utilize their services on and off campus to improve their personal wellbeing. It is being delayed past the EC election period, as daily interviews will be posted on the SAMU Instagram (hosted by me) and that much exposure right before elections would be disproportionate and unfair to other candidates in running for any role.

Phan - VPSL: SAMU operation: regarding the remuneration of EC, SC and BOG members, how long does each meeting often last?

Vpsl - GRAC meetings are scheduled in one hour increments, the number of meetings called is based on how much discussion occurs and how quickly progress is made in reviewing remuneration. This term, GRAC met 4 times.

Phan - VPSL: Student Group Connect is such an essential platform that supports the flow of group work tremendously and I thank SAMU so much for that. However, I couldn't trace the link on the SAMU website under Get Involved-Student Groups. I also saw those pdf forms still on the website. When would you implement the Group Connect and change the content of the website?

Vpsl - Thank you for your feedback regarding the link! The Student Groups manager is in charge of implementing Connect, and it is a gradual process. The PDF remains open for the time being as another way to apply to form a Student Group, but it will be phased out in time. The website will also be updated by Marketing under the Student Group Managers directions.

Phan - VPO: is it possible for you to provide some reasons on why the role BOG student Rep changed from being elected during the Executive Committee to being appointed by SC?

VPO - The Board of Governors Student Representative is a position that was created in 2019 and first filled in the 2020-2021 year, though it was not utilized for the 2021-22 year due to a lack of candidates in the election. For the 2020-21 year, a Students' Councillor successfully ran for the position and held dual roles for a time. Given the nature of the Board of Governors Student Representative role, it was evaluated and was proposed at last month's Council Meeting to go forward with these changes.

This proposed decision was reached because it was deemed that Board and governance experience would significantly improve the role's ability to promote the student voice at MacEwan's Board of Governors given the complexity of academic governance processes. In addition, being a Councillor at the time of appointment also suggests that the Councillors should have a better perspective on the student experience holistically.

Council approved the BOG Student Rep policy at last month's meeting and therefore the changes have been implemented.

Phan - VPO: Since the recording is long and extensive, would it be a good idea if we can post the Q/A somewhere on Instagram so that students know their questions were addressed? I notice we had a detailed script for the Town Hall which makes it even easier to compose those Q/A.

VPO - Thanks for your feedback. I will relay it to our team. I believe the video is too big to be put on Instagram, as the whole video is Q&A style. I am aware that our Marketing and Events team have an idea as to how they want to put the information on our website, but I will leave that in the hands of our operational crew to determine the best way to get the information out there to students.

Phan - VPO: Is the Governance Transition policy just newly introduced now? How long does it take for you and the Bylaws Committee to assemble a new policy like this?

VPO - Thank you for your question. This is not a new policy. There are a few changes being made to the policy hence why it is being brought forward to Council for approval. Bylaws and Policy Committee (BPC) does not assemble/fully draft policies themselves, that job is tasked typically to the Governance Advisor and the Chair of BPC. Then policies are brought forward to BPC for discussion and ultimately as a recommendation to Council if changes are being proposed. When the policy is drafted and brought forward to BPC we typically meet for an hour and typically only 1-2 meetings are required for discussion before there is a decision to either recommend or that no changes are required to the policy.

Phan - VPE: CASA Advocacy week: What was the discussion on international student post-graduation work permits about? Is there any improvement made in terms of processing time, application help, etc?

Vpe - Thank you for the question! In essence, the ask is us trying to push the federal government to eliminate the need for students here on an international study visa to also have to apply for education-related work visas. So, our ask is to make it so if an international student wanted to get hired to do a work co-op (or some other time of work-integrated learning opportunity that relates to their education), they would not have to apply for a separate work visa. Right now, many international students are not able to partake in work that relates to their education because they have to jump through regulatory hoops to get another work visa, and if they are even accepted, usually this takes a long time and they miss out on the opportunity that is otherwise given to domestic students at no additional barrier.

## **5.2. Oral Questions**

Topics include: student parking/transit; academic advising – managing in an online environment; CASA advocacy priorities; COVID on campus rules & minister of advanced education letter to universities; Students Group Connect; LEED Gold designation for SAMU building; report on survey to provide to students; student enrollment queue process; building vendors; survey response #s; CASA members; Town Hall; return to campus and student engagement; mask mandate for SAMU building; plan for SAMU resources when students are back on campus; SAMU's Covid Response Team; MacEwan hiring committees for Deans.

## **6. In Camera Period**

### **6.1 HR Update**

**MOTION TO GO IN CAMERA**

**VPO/SIDDIQUI**

**CARRIED**

**MOTION TO GO OUT OF CAMERA**

**DEPEEL/GABLE**

**CARRIED**

\* Sempala leaves at 7:00pm

## **7. Motions & Business Orders of the Day**

### **7.1. Audit Committee**

Nominees: Councillors Depeel and Gable.

**MOTION TO APPOINT COUNCILLORS DEPEEL AND GABLE TO THE AUDIT COMMITTEE**

**HOMINIUK/TESFAY**

Favour: Ambutong, Beka, Cartujano, Vpsl, Depeel, Pres, Vpa, Gable, Hominiuk, Kotelniski, La Torre, Phan, Semotiuk, Siddiqui, Tesfay, Tran, Vpo, Vpe

**CARRIED**

### **7.2. Committees policy**

**MOTION TO APPROVE THE COMMITTEES POLICY ON THE RECOMMENDATION OF THE BYLAWS AND POLICY COMMITTEE**

**VPO/PHAN**

Favour: Ambutong, Beka, Cartujano, Vpsl, Depeel, Pres, Vpa, Gable, Hominiuk, Kotelniski, La Torre, Phan, Semotiuk, Siddiqui, Tesfay, Tran, Vpo, Vpe

**CARRIED**

### **7.3. Governance Transition policy**

**MOTION TO APPROVE THE GOVERNANCE TRANSITION POLICY ON THE RECOMMENDATION OF THE BYLAWS AND POLICY COMMITTEE**

**VPO/CARTUJANO**

Favour: Ambutong, Beka, Cartujano, Vpsl, Depeel, Pres, Vpa, Gable, Hominiuk, Kotelniski, La Torre, Phan, Semotiuk, Siddiqui, Tesfay, Tran, Vpo, Vpe

***CARRIED***

**8. Consultation**

**9. Evaluation**

**10. Recognition**

**11. Adjournment**

***MOTION TO ADJOURN***

***TESFAY***

***CARRIED***

Next Meeting Date

Meeting adjourned at 7:25pm.





## Students' Council Report

President

March 2021

Dear Council,

As of my last report, I have been taking a new approach to my report where I will instead be reporting on updates to projects, significant issues affecting SAMU and its members, and decisions made at meetings attended on behalf of SAMU. If you have any feedback for how you think reporting could be improved, I am all ears. That being said, this report is shorter as a lot of the work I collaborated on will be in the Vice Presidents' reports.

Please see below for my report between February 16<sup>th</sup> and March 11<sup>th</sup>.

### *COVID-19 Response*

As many of you know, Edmonton's City Council lifted the bylaw that mandated masks in indoor settings on March 8<sup>th</sup>. Multiple reasons were cited by the city, including difficulty enforcing as well as lack of continuity with masking across the province. Luckily, our COVID-19 Response Team had a meeting the next day where we were able to discuss what this means for students. With the lifting of the bylaw, we suspected that MacEwan University would likely be lifting theirs and articulated SAMU's position in response to this. We also discussed ways that we could keep students safe and what that looks like.

Later that morning, I had a call with MacEwan's VP University Relations where it was confirmed that MacEwan would not have any policies surrounding masking as of March 14. I communicated the SAMU position that students wanted the mask policy to remain in place until at least the end of the semester. This position was informed by the data of the survey from January and the messaging communicated by the university to students. It was apparent that the university would not change their decision.

### **Student Supports**

#### *MacEwan Students First Campaign*

Recently, I've had the opportunity to work with MacEwan's Alumni & Development Office to support the Students First fundraising campaign. The goal of the campaign is to double MacEwan's scholarships, awards and bursaries within the next five years by

PRES Report to Students' Council

[Submitted March 13<sup>th</sup>, 2022]

Page 1 of 3



raising \$5 million. Focuses of the campaign are entrance scholarships and awards and bursaries targeted towards 2SLGBTQ+ students, Indigenous students, students with childcare needs, and students with mental health and accessibility needs. The campaign has been launched internally so far, with senior leaders at MacEwan partaking. Next, the internal campaign will expand to an appeal to staff and faculty. Ultimately, MacEwan wants to build an internal culture of philanthropy and this is their first venture into it. My support for the campaign looks like advising the Internal Giving Steering Committee as well as being involved with the appeal to faculty and staff.

## **Student Voice**

### *Strategic Vision Launch*

As the spokesperson for SAMU, I had the opportunity to participate in the public launch of "Teaching Greatness: Strategic Vision 2030." In the launch video, I spoke to what smashing the calendar means to me and how MacEwan is the university of tomorrow. I was also asked to speak at an internal launch for the Strategic Vision on February 28, where I sat down with Dr. Samuel Mugo and we discussed why we're at MacEwan. To see the Teaching Greatness video and the live event, [please click here](#)

### *MacEwan Board of Governors*

MacEwan's Board of Governors has just entered its quarterly meeting cycle and I attended the Strategy and Stakeholder Relations Committee meeting on March 2<sup>nd</sup> ahead of the Board meeting. Unfortunately, there is not much to report on as the majority of the meeting was closed (in camera) but we did receive an update on the 50<sup>th</sup> anniversary event that will be held at the end of April

## **Strengthening SAMU Operations**

### *Governance Review and Executive Supports*

Per our Strategic Plan, we embarked on a review of our governance processes this past fall and our Executive Committee just received the final draft of the report. The project steering team had the opportunity to read it and engage with the consultant ahead of time, and it was then presented to the Executive Committee on March 11<sup>th</sup>. The governance review report will be shared with Council at a later time once the Executive Committee has had more conversations on which recommendations of the report we wish to implement with the support of Council.

## **CLOSING**

As we're nearing the end of the academic term, I've often been reflecting on the year gone by so far. Admittedly the last couple months have been difficult with the departure and appointment of the VPA as well as the departure of our General Manager but I am

PRES Report to Students' Council

[Submitted March 13<sup>th</sup>, 2022]

Page 2 of 3



so incredibly proud of the work that our team has been able to accomplish. I wish to apologize for the delay in submitting this report. Accountability and transparency to students is of the utmost importance to me, and submitting timely reports to Council is part of that. Between a significant workload, campaigning for a second term and mental health challenges, it was impossible to submit this report time. I've had the opportunity to speak to many Councillors about mental health and know that it's something we all face as many other students do. While a lot of work has and is being done to reduce the stigma surrounding mental health, there is still stigma especially in professional contexts. If anyone has mental health challenges as well, just know there is absolutely nothing to be ashamed of. It's critical that we treat ourselves with compassion and then extend that same compassion to others. Our campus is full of mental health supports, such as SAMU's Peer Support and MacEwan's Wellness and Psychological Services, and I encourage you to reach out to them if you need support.

Regards,

Myles Dykes (he/him),  
SAMU President 2021/22  
[sapresident@macewan.ca](mailto:sapresident@macewan.ca)



## Students' Council Report

Vice President Academic  
March 16, 2022

Greetings Council,

Please find my report below detailing events that occurred between February 14<sup>th</sup> and March 14<sup>th</sup>.

### **Student Experience and Engagement**

#### *Meet the Candidates Event (Mar. 8)*

This past week I was lucky enough to attend SAMU's Meet the Candidates event in anticipation of the upcoming EC election. While I am not a candidate myself, I enjoyed seeing each candidate interact with students and answer their questions in a thoughtful way!

### **Student Voice**

#### *Curriculum Policy Consultation (Feb. 15)*

I met with Ken Ristau to provide student input on the creation of a new Curriculum Policy and its associated procedures and had a helpful discussion regarding the best avenues for student engagement with faculty-specific curriculum changes.

#### *Information and Technology Management Committee Meeting (Feb. 16)*

While most of the information that was shared in this committee was highly technical, I am pleased to see the positive reception by faculty members of mēskanās, our new online learning platform.

#### *Internal Grants Adjudication Training (Feb. 17)*

I met with Slavica Lepki to get acquainted with the process of judging and ranking USRI project and dissemination grants, which is very exciting as I have now received my first batch of student applications to review!

#### *Meeting with Provost (Feb. 17)*

I had the opportunity to speak with Dr. Craig Monk at our monthly counterparts meeting and discussed feasible options for preserving academic flexibility and the benefits of online learning as we continue to return to in-person classes.

#### *Academic Standards, Curriculum, and the Calendar Meeting (Feb. 22)*

This committee initiated a great discussion about the Student Leave of Absence policy and the corresponding procedure for international students, wherein we began the process of improving flexibility for students who are unable to come to campus for long periods of time with good reason.

#### *Student Services Joint Operations Committee Meeting (Feb. 24)*

In this committee a proposal was brought forward to temporarily change the enrolment date for Faculty of Arts and Sciences students to a later date than that of other students

VPA Report to Students' Council

Submitted Feb. 14, 2022

Page 1 of 2



in order to relieve strain on the MacEwan servers. Both SAMU representatives on this committee, myself included, opposed this decision, though it was ultimately approved.

*Committee on Teaching and Learning Meeting (Feb. 28)*

This GFC standing committee discussed a policy definition of different course modalities, primarily centering on a definition of hybrid classes. The discussion was fruitful and the policy will be moving to a general discussion at GFC at the next meeting.

*Committee on Scholarly Activity Meeting (Feb. 28)*

This committee met to review a number of items such as a report on scholarship being conducted at MacEwan and to receive an update from the AVP Research.

## **Student Supports**

*Academic Advocacy Planning (Feb. 24 and Mar. 2, 3, 7, 8 & 11)*

I met numerous times over the past few weeks with our SAMU advocacy coordinator Parvin Sedighi and members of EC and SLT to establish a plan for academic advocacy that will draw more of a link between data on student interests and the advocacy plans of the VPA and SAMU. We are working towards systematizing these priority selection process so that future VPAs will have a clear understanding of the most relevant academic advocacy points in a given year.

## **Strengthening SAMU Operations**

*Meeting with Access and Disability Resources (Feb. 18)*

As part of SAMU's advocacy for increased academic flexibility, we met with Access and Disability Resources to discuss ways to improve students' access to course materials in situations where they may not be able to come to campus. This conversation was highly productive and we hope to cultivate SAMU's relationship with ADR into the future.

## **Closing Remarks**

What a busy few weeks it has been! As I continue trudging through my thesis project, I have greatly enjoyed the way SAMU has been improving our approach to academic advocacy, especially since a new VPA will take over from me in a mere month and a half. Watching the EC election campaigns has been a very nostalgic experience for an old relic like me, and I wish all the best to every candidate in the race! As we enter another season of finals, I also hope that everyone writing exams and essays this month stays healthy and succeeds in their academic work.

As usual, my (digital) door is always open to any students who want to talk about SAMU business. Don't hesitate to reach out!

Best wishes,

Ruan Bouwer (he/him), Vice President Academic  
Students' Association of MacEwan University (savpacademic@macewan.ca)



## Students' Council Report

Vice President External  
March 16th, 2022

Hello Councillors,

The following is a summary of the Vice President External (VPE) activities since February 13<sup>th</sup>, 2022.

### **Preface:**

Remember that you can ask questions in three ways! First, you can ask written questions any time after you get this package, but before end of day the following Monday. Second, you can ask me informal questions via phone (780-633-3763), via email (at [savpexternal@macewan.ca](mailto:savpexternal@macewan.ca)), or by stopping by my office in the third floor of the SAMU building. Third, you can ask questions during question period during our meeting this coming Wednesday. I hope that helps! Lastly, I intentionally double-space, highlight, and page-break my report as it has come to my attention that it is significantly easier for some to read if it is that way. As a result, my report may look quite long, but I assure you it is not!



## **SAMRU Presentation**

On the 14<sup>th</sup> of February, I gave a presentation to the “Students’ Council” of the Students’ Association of Mount Royal University (SAMRU). This was effectively the same presentation Rachel Timmermans (Chair) gave to SAMU back in November, and was an opportunity for me to provide context about some of the joint external advocacy that goes on at the provincial level through CAUS.

## **CASA Advocacy Week 2022**

In the week following my last report, the President, Advocacy Coordinator, and I embarked on this year’s Canadian Alliance of Student Associations (CASA) Advocacy Week (or “hill week”). I had 11 meetings that week, with Members of Parliament, Senators, Ministers, Ministry staff, Prime Minister’s Office staff, and standing committees of the federal government. In these meetings, we championed 5 asks focused around: international student work permits, TRC ask #66, maintained expansion of the Canada Student Grant, student mental health frameworks, and expansion of the scholarships offered by the tri-council granting boards. If you’d like, you can read the priorities in their full length here

[https://assets.nationbuilder.com/casaacae/pages/3395/attachments/original/1645644753/2022\\_Advocacy\\_Document\\_ENG\\_%282%29.pdf?1645644753](https://assets.nationbuilder.com/casaacae/pages/3395/attachments/original/1645644753/2022_Advocacy_Document_ENG_%282%29.pdf?1645644753) or [https://www.casa-acae.com/advoweeek\\_2022](https://www.casa-acae.com/advoweeek_2022). I am pleased to say that my

meetings went very well, and of the 102 meetings that CASA members had that week, there was some great reception from those we met with. I will be eager to



provide you all with an update on anything noteworthy that results from this week. Unfortunately, truck and war related issues have monopolized much of the discussion on the hill in recent weeks, meaning we may have to wait a little bit longer than we otherwise would.

### **CAUS Organizational Review – Update**

As a result of the CAUS Organizational Review conference conducted about 6 weeks ago, there have been a multitude of changes we are starting to work towards. One of those included amicably parting ways with our Executive Director (CAUS's only staff member). Subsequently, Rachel and I have had our hands full with the operational side of CAUS. I could elaborate, but it is largely out of the scope of SC. However, if you want to hear my personal experience with Quickbooks or Visa card reconciliation, drop me a line!

### **CAUS Budget Response**

The release of the provincial budget meant that, as is tradition, the CAUS Executive attends a budget “lockup” (basically the finance minister sends us the budget earlier than it is sent to the public). This year, the Chair and I were also given a pre-budget briefing from the minister himself. The Chair of CAUS and I decided to work together with ab-GPAC and ASEC on a joint budget release – something that has not been done in the history of the three organizations. You can read that release here:

<https://drive.google.com/file/d/1E13X8zeycF4GAH00yYLvuNaKmVowluk7/view>





## **SAMU Budget Response**

Confusingly for my readership, I also had a hand in **a second budget release, on behalf of SAMU**. This one is similar to the above release, but highlights some of our specific takes on the budget as it relates to the concerns and needs of MacEwan students. It can be read here:  
<https://drive.google.com/file/d/1U7Pys0UbAicgQM9StnkyrZffY2OEJFVE/view?usp=sharing>

“SAMU will continue to work hard on behalf of MacEwan students, through advocating to the provincial government and the Advanced Education ministry to meet the gaps students have identified. We know that as the social and economic innovators of today and tomorrow, students are eager to use their education to improve themselves and their communities, but this is only possible with a predictable, accessible, and affordable post-secondary and student support system.”

## **CASA and CAUS ED Search Committees**

As we are coincidentally ED-less at CASA and CAUS, and given my leadership roles in each of the organizations, I am on the hiring committees for both of these organizations efforts to find an Executive Director. **We begin interviews for the CASA ED next week, and we are just working on getting the posting up for CAUS shortly**. If anyone you know has experience relevant to



leading an advocacy organization, please tell them to keep CAUS in mind for when the job posting goes up!

### **Intro Meeting with Councillor Knack**

The Advocacy Coordinator, President, and I had a lovely meeting with Edmonton City Councillor Andrew Knack. We went over some of our priorities, as well as some areas of collaboration, and I look forward to subsequent meetings where we can amplify the needs of MacEwan students to City Council.

### **LRC Initiatives**

The governance Advisor and I have collected the feedback for the Chair Review, as well as the social media feature we are going to do very shortly. Thank you to everyone who took the time to fill one or both of these surveys out! I look forward to both of these events coming to fruition. Also, nothing is set in stone yet, but we are planning to do an LRC Social after our refresher training in April! If you have (laser tag) any (laser tag) recommendations (laser tag), please let me know (laser tag).

### **Closing Remarks:**

Late again, my bad everyone. Trying to salvage some semblance of a weekend has resulted in this report coming out late Sunday. All the same, thank you for reading it, and I really look forward to our (hopefully) last online SC meeting for a while!



Time has absolutely soared by this year, and I cannot believe that I have only one more report left in my term! Thank you all for asking such engaging questions at council, and for your continued efforts to participate in the various SC committees – we literally could not do it without you.

All the best,

Matthew Yanish, Vice President External

Students' Association of MacEwan University

[savpexternal@macewan.ca](mailto:savpexternal@macewan.ca)



## Students' Council Report

### Vice President Operations & Finance

March 16, 2022

Hello Council, wow this past month, flew right by! I know I say that almost every month but with the shorter month it definitely felt much shorter! As always, please see below for my report detailing the events that occurred from February 10<sup>th</sup> to March 9<sup>th</sup>

#### **Budget Considerations PSA:**

Please take the time to Review the Budget Submission and Package attached to this agenda in preparation for our meeting. The Budget decision is one of, if not the biggest, most impactful decision Council makes! I have included some of the slides from the Budget training session for you to review to help guide your questions at the end of my report. If you have any questions about the budget please feel free to reach out to me! Email, telegram, whatever method works best for you!

#### **Student Experience and Engagement**

##### SAMU x Campus Services Meetings

The final meeting in his series between Campus Services and SAMU's Executive happened during this reporting period. At this meeting, SAMU met with the Childcare Centre and Retail Services. We had great discussions on textbooks, book buyback, and touched on Open Educational Resources with the Retail Services Manager. And had great conversations about the childcare centre functionally, the challenges the centre is facing, and broadly about students with dependants.

#### **Student Voice**

##### Meeting with MacEwan's VP Finance and Administration (VPFA), CFO, Maureen Lomas

MacEwan's New VPFA began during this reporting period and as she is my counterpart we had our initial meetings during this period. The first meeting was online and introductory, we got to know each other better and I gave her the SAMU spiel, as she does not come from a post-secondary background. Our second meeting happened during this reporting period as well and was a tour of the SAMU Building.

##### SSJOC Meeting

At SSJOC this month the faculty of arts and science put forward a motion to change the enrollment start time from the previous 8:30 AM to 11:00AM, as they believe that risk for a greater amount of student appeals with the queuing system is too high, they say that the higher level classes are secured and that Faculty of Arts and Science seats will still be protected even though enrollment will begin 2.5hrs after the other faculties on a given day. Your Vice President Academic and I both spoke against this request but ultimately were unsuccessful as the motion passed 7-3-3. As another note this change is enrollment times should only be in effect for this years enrollment.



## **Student Supports**

### *U-Pass Update*

In response to the Omicron variant and moving classes online for the majority of students until February 28th, The Transit agencies and the Student Associations' discussed providing a partial rebate to students. Upon consideration, ETS, along with regional partners St. Albert, Strathcona County, Fort Saskatchewan, Spruce Grove, Leduc and Beaumont, will be issuing a 25% rebate (equivalent to \$45) per student assessed the Winter U-pass. We are working with MacEwan's registrar to determine how the rebate will be assessed to students and working on the timeline of when this will occur

### *Meeting with Gallivan*

Myself, the Director of Finance and VP Student Life had a meeting with Gallivan where they presented some of the data our previous Director of Finance and General Manager had asked them to provide for us, including information on our funding model, and trends across Alberta and Canada. Gallivan and Myself will be meeting shortly to put together a better plan of action to work out timelines more consistently so these meetings can happen at the committee level, as they should be.

## **Strengthening SAMU Operations**

### *Budget Training Session*

We held a budget training orientation session presented by our Direct of Finance and Special Projects Contractor. This session was to prepare both BFC and Council for the upcoming budget presentations.

### *BFC Committee Meetings – Budget Deliberations*

Over reading week, BFC met for 3hrs every day to review each department's proposed budget. The committee was allowed to ask questions and ended asking over 50 questions throughout the week! Ultimately on Friday the committee decided to recommend the budget to Students Council for final approval.

## **Board of Governors**

### *MacEwan Foundation and Finance, Property & Investment Committee Meeting (March 2, 2022)*

Similar to us at SAMU it is budget season everywhere! At this meeting the Finance, Property & Investment Committee voted to recommend the 2022/2023 MacEwan Budget to the Board of Governors for the March 17<sup>th</sup> Meeting.

## **Closing Remarks**

As always time doesn't seem to slow down. I am honored to be your VP Operations and Finance this year and am thankful for all of your hard work and dedication to your duties!

If you have any questions please feel free to reach out and ask, I would love to chat! You can reach me by email at [savpopoperations@macewan.ca](mailto:savpopoperations@macewan.ca).



**STUDENTS' ASSOCIATION  
OF MACEWAN UNIVERSITY**

Cheers,

A handwritten signature in black ink, appearing to read 'L. Williams', is written in a cursive style.

Larissa Williams

VP Operations and Finance, SAMU 2021/2022

[savpoperations@macewan.ca](mailto:savpoperations@macewan.ca)



**STUDENTS' ASSOCIATION  
OF MACEWAN UNIVERSITY**

# **Strategic Plan Highlights and Students' Council Budget Considerations**

# SAMU's Vision & Mission

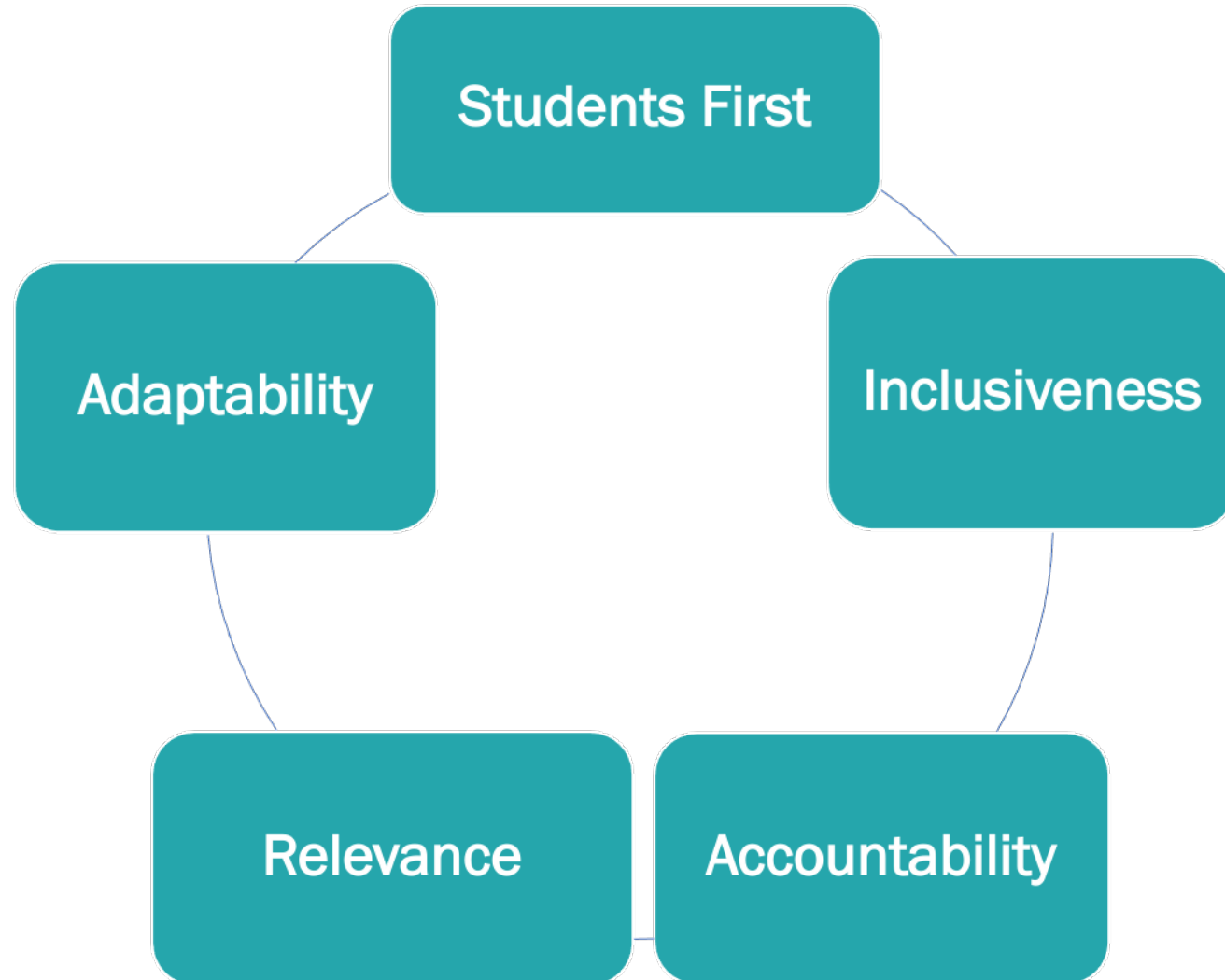
**Vision:** All students benefit from a vibrant student life and a culture of empowerment.

**Mission:** SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students, and providing opportunities that allow them to get the most out of their educational journey.





# SAMU's Values



# Goals & Strategies

**1: Student Experience & Engagement:** The overall student experience is enhanced by the opportunities provided by SAMU.

## **Strategies:**

**1.1:** Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.

**1.2:** Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and branding.

**1.3:** Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students.

**1.4:** Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms.



# Goals & Strategies

## **2. Student Voice:** The Student Voice is amplified by SAMU.

### **Strategies:**

**2.1:** Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.

**2.2:** Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation.

**2.3:** Continue to build collaborative relationships with other Students' Associations and organizations to enhance the collective student voice with all government levels.

**2.4:** Foster positive relationships with MacEwan University to better serve students.



# Goals & Strategies

**3. Student Supports:** Student supports provided by SAMU are responsive to unique and evolving needs.

## Strategies

- 3.1: Develop and deliver initiatives that are inclusive and are responsive to all student needs.
- 3.2: Evaluate and assess student supports to remain relevant and accountable to students.
- 3.3: Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.
- 3.4: Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives.



# Goals & Strategies

**4. Strengthening SAMU's Operations:** SAMU is an innovative and sustainable organization with an engaging work environment.

## **Strategies:**

- 4.1: Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.
- 4.2: Document main policies and processes to support business continuity and transitions in leadership and staff
- 4.3: Diversify revenue streams to reduce reliance on student fees.
- 4.4: Act as financial and environmental stewards and implement effective practices to enhance sustainability.
- 4.5: Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.



# Role of Students' Council

**Role of Students' Council is to maintain high-level strategic oversight in setting vision and direction for SAMU. Key to setting this direction is approval of the Annual Budget, which is recommended by Budget and Finance Committee.**



# Budget Considerations



## Considerations:

1. Does spending align with SAMU's priorities?
  - *The budget should reflect the strategic plan, moving the organization forward.*



# Budget Considerations



## 2. Is the budget viable and sustainable?

- *Will student fees projected for the year cover the expenses?*
- *Does the budget create any long-term financial liabilities that the association will find difficult to pay for in the future?*
- *Does the budget enable the association to address growing needs and expectations of students?*



# Budget Considerations



3. As Student Leaders, keep in mind that budget should:
- *establish stable, sustainable fiscal position for following term and beyond*
  - *facilitate allocation of resources to most effective and higher priority uses*
  - *encourage service units to operate effectively and efficiently, and assure accountability in expenditure of student fees*
  - *be accessible to students and responsive to their needs and interests*



## Students' Council Report

### Vice President Student Life

March 16<sup>th</sup>, 2022

#### **Hello Councilors!**

It feels strange to be back on campus, but I really hope cases continue trending down and we can remain this way! Being in person creates new opportunities for us to engage directly with students, even if just for the next month until the semester ends. Without further ado, please see my report (Note: I was quite sick on the week of February 28<sup>th</sup> and used a considerable amount of sick time this month).

#### **Student Experience & Engagement**

##### **SAMU Week of Wellness**

SAMU's "Week of Wellness" has begun filming and is nearing release! I have already completed my interview with the MacEwan University Health Center, and have interviews lined up with Wellness and Psychological Services, as well as Peer Support, Food Support and Wellbeing all under SAMU programs or services. These 4-6-minute-long Instagram reels will hopefully prove to be informative to new students about how to access services on campus (both MacEwan and SAMU run). The estimated start of posting will be daily starting on the week of Monday, April 4<sup>th</sup> onwards to that Friday. There were some challenges finding an open week to post daily, as SAMU has a social media posting schedule, but we're happy with this newly selected week as it's right before exam break and students can use a boost of personal wellness at this time. This event will also partner with SAMU's programs department as they will be giving out 500 wellness bags during this week.

#### **Strengthening SAMU Operations**

##### **External Meetings**

This month, I had two meetings with external parties. My first meeting was with a representative from "Neo Financial". At this meeting, we chatted about ways NEO could potentially sponsor and support future SAMU events. We will continue to assess the viability of a partnership in the future.

The second meeting was with a Ryerson student who wanted some insight to what SAMU and MacEwan services exist that support student mental health. I spoke on our Peer Support, our wellness programming, and MacEwan's wellness and psychological services office.



### **Student Groups Applications**

SAMU has launched its new student groups platform "Student Groups Connect" and we have already started receiving digital applications for new student groups through this platform. I am very excited about the launch of this, because it seems so much easier to use than the cumbersome PDF student groups used to have to navigate to apply. These changes will hopefully reduce barriers that new student groups are facing in the application process.

### **Student Voice**

#### **Health & Community Studies Dean Search**

I attended all three HCS decanal candidate meetings as the SAMU representative, joined by other members of EC on an ad hoc basis based on their availability. After getting to chat with all three candidates, I submitted feedback to the search committee and identified the candidate who most impressed SAMU's EC. We look forward to the announcement of the successful candidate.

#### **Restorative Justice (RJ) Committee**

On February 17<sup>th</sup>, I attended a regularly scheduled Sexual Violence Restorative Justice meeting, where I presented on how to link topics of RJ to MacEwan's new strategic plan in order to gain more administrative buy-in for RJ implementation. RJ implementation continues to progress nicely, and we hope it will be ready to be activated this Fall semester.

### **Conclusion**

Thank you all for reading my report! As always, I welcome questions, written or oral, and if you would like to provide comments or feedback outside of a formal council meeting setting, I am always happy to set something up! I apologize for the late report, but it has been a hectic time. Thanks for your understanding 😊.

Kind Regards,  
Thomas Cross-Trush



**Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
February 9, 2022 @ 3:00pm**

**Voting Members:**

Myles Dykes, President  
Ruan Bouwer, VP Academic  
Matt Yanish, VP External  
Larissa Williams, VP Operations & Finance  
Thomas Cross-Trush, VP Student Life

**Resource Officials:**

Collin Steffes, General Manager  
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 3:05pm

2. Approval of Agenda:

**VPO/VPE  
CARRIED**

3. Approval of Minutes for: February 2, 2022

**VPE/VPA  
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Bi-annual report (45 minutes)	Gm – will provide an update, per procedure requirement of a biannual report, to EC today. *Presentation from Collin.	
2.	SG status update	* Presentation from Marcel on how SG process will be updated to ensure EC is receiving proper information for the approval process.	
3.	H&D Fees	* EC motion 2022-01-19-2 reads "Motion to increase the Health Fee to \$229.49 and the Dental Fee to \$186.74 for the 2022-2023 academic year".  Vpo – want to amend the previous motion to make the total amount into an even amount so it's assessed easily per term.	<b>MOTION</b>  <b>TO AMEND EXECUTIVE COMMITTEE MOTION 2022-01-19-2 TO CHANGE "\$229.49" TO \$229.50"</b>  <b>VPO/VPSL CARRIED</b>
4.	President's Report	Pride meeting update. Campus Services connection meetings. Vpa transition. SC prep. Council on Student Affairs. Exec forum. 50 <sup>th</sup> events team update. CRT meeting update. SoB Dean Candidates meeting. CAUS org review & conference – updates provided. Election office hour. GovWeek.	

		Provincial budget response planning. Students/covid press release planning.	
5.	VP Academic's Report	Transition. Moodle update. Distinguished Teaching Award committee. Prep for Town Hall.	
6.	VP External's Report	CASA updates. CAUS updates. Advo Coord meetings. Academic Misconduct Restorative Conference. Campus Sexual Violence – government announcement coming. CAUS conference.	
7.	VP Operations and Finance's Report	SSMF update. Received recommendations from Justin re policy changes. SSJOC update. EC forum. GovWeek. Town Hall. BOGSR process finalized. FPI committee meeting (BOG). Policies going to SC next week. SG draft procedure review. Met with UoA SU Ops Fi. Food for Thought. Budgeting update.	
8.	VP Student Life's Report	Pride meeting update. Week of Wellness update. Black History month update. SoB dean committee. CRT. SVOVE meeting. GRAC finalized compensation for elected reps.	
9.	GM's Report	Tabled until brainstorming.	
10.	Recognition		

#### 4. Adjournment

Time: 4:40pm



Minutes for the Executive Committee Meeting of the  
Students' Association of MacEwan University  
February 23, 2022 @ 2:00pm

**Voting Members:**

Myles Dykes, President  
Ruan Bouwer, VP Academic  
Matt Yanish, VP External  
Larissa Williams, VP Operations & Finance  
Thomas Cross-Trush, VP Student Life

**Resource Officials:**

, General Manager  
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:07pm

2. Approval of Agenda:

**VPE/VPO  
CARRIED**

3. Approval of Minutes for: February 9, 2022

**VPA/VPSL  
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	HR update		<b>MOTION</b>  <b>TO GO IN CAMERA</b>  <b>VPO/VPE CARRIED</b>
			<b>MOTION</b>  <b>TO GO OUT OF CAMERA</b>  <b>VPO/VPE CARRIED</b>  <b>MOTION</b>  <b>TO APPOINT DARRYL KOSTASH AS ACTING GM</b>  <b>VPO/VPE CARRIED</b>  Action: Pres to communicate decision to Darryl & staff.

2.	EC Return to Office	<p>Pres – need to collectively discuss how we are going to work with classes being in person.</p> <p>Vpe – expectation should be a certain # of days, but not necessarily fully defined.</p> <p>Pres – like the idea to set expectation of certain times/days.</p> <p>Vpsl – like the highbred model, but with some structure.</p> <p>Vpo – I'll always be in.</p> <p>Pres – agree on Vpe approach.</p> <p>Vpa – like the idea – maybe one of the checkin days and then a full Wednesday.</p>	
3.	<i>University Governance Representation procedure</i>	<p>Vpo – Committees policy was approved, so changes to procedure are in order.</p>	<p><b>MOTION</b></p> <p><b>TO APPROVE THE UNIVERSITY GOVERNANCE REPRESENTATION PROCEDURE</b></p> <p><b>VPO/VPSL CARRIED</b></p>
4.	VP Academic's Report	<p>Intro session for GFC.</p> <p>Working Group on Quality Assurance Protocols.</p> <p>GFC meeting.</p> <p>SC meeting.</p> <p>Training session for USRI grant committee.</p> <p>ACCC meeting.</p> <p>Met with MacEwan Faculty Assoc.</p>	
5.	VP External's Report	<p>CASA advo training.</p> <p>Assoc Dean hiring committee update.</p> <p>Presentation to SAMRU re CAUS.</p> <p>ESA board meeting – advo doc update.</p> <p>CASA advo week attendance.</p> <p>CAUS updates.</p> <p>ESA advo week this week.</p>	
6.	VP Operations and Finance's Report	<p>Town hall &amp; debrief.</p> <p>Campus Services Meeting.</p> <p>Gallivan meeting.</p> <p>Budget work.</p> <p>Attended SLT meeting.</p> <p>BFC – budget training.</p> <p>Legal/HR updates.</p> <p>Budget deliberations.</p> <p>U-Pass update.</p>	
7.	VP Student Life's Report	<p>Town Hall.</p> <p>Pride meeting with OGD.</p> <p>Dean Candidates Meeting.</p> <p>Campus Services Meeting.</p> <p>Gallivan meeting,</p> <p>Restorative Justice Sub-Committee meeting.</p> <p>Budget training.</p> <p>Dean candidate meeting.</p> <p>SC meeting.</p> <p>GASC meeting update.</p> <p>Restorative Justice meeting.</p> <p>ADR meeting.</p>	



		Budget deliberations.	
8.	President's Report	Covid advocacy and consultation with community partners. GM departure – SLT update.	
9.	Recognition		

#### 4. Adjournment

Time: 3:37pm



**STUDENTS' ASSOCIATION  
OF MACEWAN UNIVERSITY**

**STUDENTS' COUNCIL MEETING SUBMISSION**

**AGENDA ITEM INFORMATION**

Meeting Date	Submitted By
March 16, 2022	Larissa Williams, Vice President Operations and Finance

**Agenda Item Title** SAMU 2022/23 Budget

**Action  
Requested**

☒ Motion

☐ Consultation Item

**AGENDA ITEM DETAILS**

**Motion Title**

To Approve the SAMU 2022/23 Budget on the recommendation of the Budget and Finance Committee

**Background  
Information**

SAMU's fiscal year is July to June. As per policy the proposed next fiscal budget is brought forward to Students Council no later than 60 days prior to the end of the current fiscal year. SAMU's Budget is a strategic document that, upon implementation, adds value to students by enabling implementation of strategic plan. An effective budget is aligned with organization's strategic goals and values based. The budgeting process begins in November at the EC Retreat where future directions of SAMU are discussed while on the administrations side they begin looking at trends, inflation pressures, and do an environmental scan. Budget packages are then sent out to Managers to complete and be reviewed by our Senior Leadership Team. Then the budget comes before BFC for review and recommendation to Council, where it now is on the table for final approval.

This year our budget is based on the assumption of a 'normal' year with in person classes, and has a key focus on enhancing the student experience and engaging with our students. There is also a focus on attracting and retaining staff as this budget begins to incorporate the remuneration review that was completed on the administrative side.

**Alternative  
Considerations**

Reject the Budget and if a new one is not approved by the beginning of the new fiscal year operate on a provisional budget equal to the budget of the previous fiscal year until a budget for the current fiscal year is approved.

**Risk  
Management  
Considerations**

**Financial Implications - The Budget determines in what areas we are spending our money**

**Strategic  
Alignment**

☒ Attached Strategic Alignment Checklist is complete

Implications	The SAMU Budget determines how much money is allocated to specific areas of our strategic plan, and is transparent to students about where we are spending their money.
Related Documents	SAMU's 2021 - 2024 Strategic Plan SAMU's 2022/23 Corporate Plan
Follow Up Action	Implement the Budget at the beginning of the new Fiscal Year
Review History	SAMU Managers SAMU Senior Leadership Team Budget and Finance Committee

## Strategic Alignment Checklist

**Vision:** All students benefit from a vibrant student life and a culture of empowerment.

**Mission:** SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
<b>Student Experience &amp; Engagement</b>			
<b>The overall student experience is enhanced by the opportunities provided by SAMU.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Student Voice</b>			
<b>The Student Voice is amplified by SAMU.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Student Supports</b>			
<b>Student supports provided by SAMU are responsive to unique and evolving needs.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Strengthening SAMU Operations</b>			
<b>SAMU is an innovative and sustainable organization with an engaging work environment.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Department	Budget 2021 - 2022	Budget 2022 - 2023
<b>SUMMARY</b>		
1 - Operations	4,537,300	4,678,400
2 - Marketing	-	-
3 - Advertising	121,140	113,205
4 - Building Operations	1,458,850	1,337,384
5 - Events	87,800	148,600
6 - Services	18,600	19,418
8 - Volunteer	-	-
9 - Student Groups	-	-
10 - Programs	58,000	58,000
12 - Governance and Leadership	-	-
13 - Finance	54,500	86,886
14 - The griff	-	-
<b>TOTAL REVENUE</b>	<b>6,336,190</b>	<b>6,441,893</b>
<b>EXPENSES</b>		
1 - Operations	2,255,074	2,395,097
2 - Marketing	159,000	174,986
3 - Advertising	136,420	102,985
4 - Building Operations	2,264,193	2,170,300
5 - Events	499,800	558,100
6 - Services	107,640	115,438
8 - Volunteer	27,500	33,000
9 - Student Groups	106,750	109,000
10 - Programs	103,250	93,580
12 - Governance and Leadership	581,520	609,927
13 - Finance	1,340,084	1,485,214
14 - The griff	27,924	31,778
<b>TOTAL EXPENSES</b>	<b>7,609,155</b>	<b>7,879,405</b>
<b>NET INCOME</b>	<b>(1,272,965)</b>	<b>(1,437,513)</b>
<b>Add Back: Amortization (non-cash)</b>	<b>1,309,984</b>	<b>1,454,114</b>
<b>NET INCOME (Cash Basis)</b>	<b>37,019</b>	<b>16,601</b>

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Base Budget	Notes
<b>1 - OPERATIONS</b>				
421000	Student Fees	4,480,000	4,620,900	365,000 x \$12.66
421500	Secondary Student Membership Fees	56,000	56,000	Same as prior year
422100	Contingency Reserve Fund	-	-	
426000	Other Revenue/Grants	1,300	1,500	
	<b>TOTAL REVENUE</b>	<b>\$ 4,537,300</b>	<b>\$ 4,678,400</b>	
500100	Affiliations & Memberships (operations)	9,396	7,400	Reduced to reflect previous actuals
500150	Software License Renewal Fee	42,596	30,000	Reduced to reflect previous actuals
500180	Fund Development Expenses	5,000	-	
500190	SAMU Cares	20,000	20,000	
500300	Postage	2,000	2,000	
501000	SAMU Meetings and Hospitality	6,000	6,000	
503000	Office supplies	5,000	5,000	
504500	Non-staff Parking	1,500	500	
505000	Position Expenses	9,000	7,200	GM (\$100/month), Directors and Managers (\$50/month)
505500	Staff Training	36,000	36,000	
505700	Employee Recruitment	1,500	1,500	
506500	Staff travel and parking	5,000	5,000	
507000	Staff Wellness Team Bldg. & Appreciation	5,000	5,000	
508000	Courier and delivery	752	752	
509000	Insurance	40,000	41,620	
510360	GM Parking	2,156	2,243	
516310	Staff health and dental benefits	65,000	67,633	
516320	Staff Benefits - HSA	18,752	19,511	
516330	Staff Benefits - HSA admin fees	1,500	1,561	
517100	CPP expense - PT	10,516	11,226	
517200	El expense - PT	5,972	6,060	
518000	Professional Development	11,252	11,252	\$450 per FT Staff (Est. 25 staff)
519000	Full-Time Salaries	1,470,376	1,619,125	Implement recommendations of remuneration review completed in 2021/2022, addition of 2 new positions - Marketing Coordinator and Executive Committee support position
519100	CPP expense - FT	69,292	75,052	
519200	El expense - FT	39,076	42,516	
519500	Part-Time Salaries	266,438	273,946	Increase wage for returning employees
519550	Part-Time Extra Hours	9,000	-	Removed - Will come out of Dept 12, as required, to set up and take down for Executive Committee functions.
519600	WCB	5,000	5,000	
519700	GM Discretionary	50,000	50,000	
519610	Legal Operations	15,000	15,000	
519620	HR	5,000	5,000	
519900	Consultants	20,000	20,000	
529500	Service for Students with Disabilities	2,000	2,000	
	<b>TOTAL EXPENSES</b>	<b>\$ 2,255,074</b>	<b>\$ 2,395,097</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ 2,282,226</b>	<b>\$ 2,283,303</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>2 - MARKETING</b>				
		-	-	
	<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	
572000	SAMU Promotions	10,000	8,000	
573000	Student Handbook	-	33,000	Moved from Dept 3 to Dept 2 - Est. same cost as prior year
574000	Marketing Campaigns (12 days, etc.)	12,000	12,000	
575500	SAMU Designated Branding	80,000	70,000	This budget line is for execution of the long-term marketing plan and branding for the building. It will cover costs for a variety of brand initiatives including: New Student Welcome Package, Building Branding & Pageantry, Brand Research (Spring survey, segmentation research and journey mapping), general brand awareness campaigns (brand videos), internal brand reinforcement initiatives for staff, printing of corporate documents and stationary (annual report, business cards, letterhead, etc.)
585100	Website	12,000	12,486	
585300	Marketing Assets & Resources	1,500	1,500	
585400	Social Media	3,500	3,500	
532570	Promo Squad	10,000	7,000	
576500	Freelance/Consultants	30,000	27,500	
	<b>TOTAL EXPENSES</b>	<b>\$ 159,000</b>	<b>\$ 174,986</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (159,000)</b>	<b>\$ (174,986)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>3 - ADVERTISING</b>				
423000	Grad Photo Sales	15,000	17,500	Photos Scheduled End of Nov- Dec and Mid March to May - about 500 students a year with two different fee structures \$15/\$25
442000	Table Bookings	1,000	1,700	\$95 per day - 2 tables
443000	Posters	750	1,300	\$50 per week per poster
471000	Handbook	22,000	17,000	Prices vary - average \$3,000 per ad
495000	The griff Advertising	2,100	1,800	Prices vary - average \$500 per ad
453000	TV Advertising	750	1,485	\$135 per month x 2 max
454000	SAMU Newsletter Advertising	2,250	2,400	1 ad per newsletter x 2 per month x \$200 with all email access
454010	Online Lounge Advertising	2,250	-	Removed
442500	Fax and Printing Staff	40	20	Staff personal printing
446500	Oilers Tickets	75,000	70,000	Selling on average \$155 per ticket plus Playoff
	<b>TOTAL REVENUE</b>	<b>\$ 121,140</b>	<b>\$ 113,205</b>	
504750	Emergency Transit Tickets	100	100	With Smartfare and no U-Pass replacement fee this is no longer needed
561000	Merchant Fees	1,600	1,945	\$57 monthly (Rental \$31.50, Apps \$10, Online store \$15) Transactions Fees about \$25 in slower months and about \$150 in busier months
561300	Marketing Printing - SAM	900	900	Posters and banners for Oilers, U-Pass
561500	Deposit (over/short)	40	40	
573500	Online Lounge Advertising	780	-	Removed
573000	Student Handbook	33,000	-	Moved to Department 2 - Marketing
563500	Oilers Ticket Purchases	70,000	70,000	Oilers regular Season tickets (6 pair) Reg season about \$40,000 plus Playoffs
501800	Bad Debts (Recovery)	30,000	30,000	
	<b>TOTAL EXPENSES</b>	<b>\$ 136,420</b>	<b>\$ 102,985</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (15,280)</b>	<b>\$ 10,220</b>	



Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>4 - BUILDING OPERATIONS</b>				
422000	Building Fund Revenue	1,400,000	1,251,083.73	Used a 1.5% increase from actual to come up with this number currently have zero student enrolment data
460000	SAMU Building Tenants	53,000	80,000.00	Base Rent and Ops Cost from Tenants have not included % rent as we have no historical to use as a guide
461000	Events Center	-	-	
462000	Exclusivity Deals	5,000	5,000.00	
463000	Vending Machines	850	1,300.00	
464000	Recycling	-	-	Removed - All recycled bottle money goes to a special needs group that picks the bottles up across campus
465000	Room Rentals Non Student	-	-	
	<b>TOTAL REVENUE</b>	<b>\$ 1,458,850</b>	<b>\$ 1,337,384</b>	
502200	Loan Repayment	1,369,826	1,396,825	Loan repayment has been fixed to match invoicing and loan repayment schedule. NO Inflation is needed as the fee is static
502300	GST on Loan	68,492	69,841	Same as Above
590100	MacEwan Ops Agreement	588,000	575,000	Still don't have a full year of full capacity on Campus so number is still based off of assumptions and less on year over year data
590110	Ops Cost GST	29,400	28,750	
590120	Property Tax	2,000		Removed - Currently we don't need to pay COE property tax
590130	Security Services Extra	8,000	3,000	
590140	Janitorial Services	5,000	2,000	
590150	RM General	5,000	5,000	
507500	Telephone	7,800	8,000	
590160	IT Cable	5,125	-	
590170	IT IS MacEwan	44,100	22,000	36 fulltime 16 parttime Users cost
590180	General Main Supplies	4,000	4,000	
590190	Micro Serve AV Support	3,750	2,500	
590200	Technology Support Other	3,000	2,500	
590210	Tenant Incentive	12,500	5,000	Just a TI place holder in case we have any issues with a tenant due to COVID residual
590220	Building Marketing Materials	3,000	3,000	
500500	IT Equipment Purchases	47,600	25,000	Tech purchases lower due to lower volume of computers being refreshed this year
503100	Printers	3,000	600	
590230	Moss Wall	5,000	-	Removed - Moved this budget to MacEwan Operating Costs
590240	Building Advertising For Events Space	20,000	10,000	
590250	New Plotter	-	-	Removed - Plotter is done
590260	Marketing Storage & Network	1,600	-	
590270	Digital Marketing Asset Management	7,000	7,284	Software to run our building TV's
590290	Networking License Fees	6,000	-	
590300	Networking Equipment Backup/Upgrade	15,000	-	
	<b>TOTAL EXPENSES</b>	<b>\$ 2,264,193</b>	<b>\$ 2,170,300</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (805,343)</b>	<b>\$ (832,917)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>5 - EVENTS</b>				
400510	Fall Fest	10,000	15,000	
400515	Splash n Bash WEM	5,800	5,600	
400525	That's the Tea Series	-	-	Removing Event
400535	Onstage Series	-	-	Removing Event
400550	New Programming	1,000	-	Removing Ticket Sales from New Programming
400560	Reading Break	60,000	60,000	
400570	Year-end Trip	2,000	60,000	Adding Year End Trip- In and out expense (see below)
400580	Alcohol Sales	4,000	-	Removed
401000	Speaker Series	5,000	8,000	Ticket Sales Revenue
	<b>TOTAL REVENUE</b>	<b>\$ 87,800</b>	<b>\$ 148,600</b>	
526000	Holiday Event	15,000	15,000	
531100	Fall Fest	200,000	135,000	
531400	Food for Thought (Town Hall)	1,500	1,500	Through EC and Governance
531500	Speaker Series	100,000	100,000	
531250	Splash n Bash WEM	5,800	5,600	
531600	Winter Fest	15,000	125,000	Additional concert in winter semester (indoors). Adding more engagement for students.
531350	Concert series (Onstage Series)	22,000	-	Removed
531430	That's The Tea	-	-	Removed
531800	New Programming	24,000	20,000	
531450	Sexy Trivia (Dirty Bingo)	4,000	4,000	
531550	New Student Orientation	3,000	3,000	
531900	Reading Break	59,000	59,000	
532510	Awards Night	15,000	15,000	
532530	MacEwan Partnership Events	2,000	4,000	Additional funds requested for more opportunities to work with MacEwan on events/programming.
532580	Events Equipment	3,000	3,000	
532150	S.E.T. - Spaces	-	-	Removed - Based on new equipment needs when moving into the building. Not required anymore.
532590	Marketing Printing - Events	3,000	3,000	
532100	Year-end Trip	17,500	60,000	Trip added for end of year- grad trip- etc. In and out expense. (see above)
532010	Alcohol Expenses	10,000	-	Removed
	EDventure Week	-	5,000	New programming from 21-22. Adding into regular event rotation for students.
	<b>TOTAL EXPENSES</b>	<b>\$ 499,800</b>	<b>\$ 558,100</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (412,000)</b>	<b>(409,500)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>6 - SERVICES</b>				
406300	Pantry Revenue	18,600	19,418	
	<b>TOTAL REVENUE</b>	<b>\$ 18,600</b>	<b>\$ 19,418</b>	
534100	Breakfast Club - CCC	44,500	43,304	Removal of Hot Breakfasts
535510	Safewalk - CCC	6,910	8,800	Increased due to partnership with Deville Coffee
535520	Peer Support - CCC	24,440	25,515	Increased due to inflation of Food, cost of goods, etc.
535540	Pantry - CCC	18,600	19,418	Increased due to food costs
535545	Pantry- Non-Food- CCC	4,190	4,374	Increased due to cost of goods
535550	Study Buddies - CCC	5,900	4,046	Removal of Remo / addition of Zoom
535555	Student Ombud Support	-	6,120	LiveChat / Membership Fees / Workshop Fees
542300	Marketing Printing - Services	3,100	3,860	Addition of printing material for Student Ombud Support
	<b>TOTAL EXPENSES</b>	<b>\$ 107,640</b>	<b>\$ 115,438</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (89,040)</b>	<b>\$ (96,020)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>8 - VOLUNTEER</b>				
			-	
	<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	
535531	Volunteer Incentive Program (VIP)	14,000	15,000	Additional amount requested due to larger amounts of areas for volunteering and overall number of volunteers.
535532	Volunteer Events	5,000	5,000	
535533	Volunteer Training	3,500	3,500	
535534	Volunteer Promotions	750	750	
535535	Volunteer Supplies and Equipment	2,000	2,000	
535536	Extra Incentives	750	750	
535537	Volunteer New Programming	1,000	1,000	
535538	Marketing Printing - Volunteer	500	500	
	Volunteer Background Checks	-	4,500	Run through Volunteer Hub- Police Checks for all volunteers in the system.
	<b>TOTAL EXPENSES</b>	<b>\$ 27,500</b>	<b>\$ 33,000</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (27,500)</b>	<b>\$ (33,000)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>9 - STUDENT GROUPS</b>				
			-	
	<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	
528000	Student Group Operational Grant	28,000	28,000	
528400	Marketing Printing - SG	3,000	3,000	
528200	New programming	2,500	2,500	
528500	Student groups Expo	1,000	1,000	
528600	Student Group Mingler	1,000	1,000	
529100	Clubs License	-	-	Removed - We now ask Student Groups to use the library's streaming databases or NEOS items because their copyright expert told me students are covered under their license. We were also told we apply to Fair Dealing legislation.
529200	Student Group Appreciation	1,500	2,500	We want to offer our largest group of students, outside of academia more money for end of year appreciation.
529600	Student Groups Training	1,000	1,000	
529700	Student Groups Software	31,000	31,000	
529800	Student Groups Promotions	2,750	4,000	We need to undertake more promo to attract more individuals to start new groups in order to build numbers again
533000	Student Groups Event Grant	35,000	35,000	
	<b>TOTAL EXPENSES</b>	<b>\$ 106,750</b>	<b>\$ 109,000</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (106,750)</b>	<b>\$ (109,000)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>10 - PROGRAMS</b>				
403500	Community Fundraiser	1,000	1,000	
403600	Grayworks	1,000	1,000	
406100	Student Refugee Program	56,000	56,000	
	<b>TOTAL REVENUE</b>	<b>\$ 58,000</b>	<b>\$ 58,000</b>	
500160	Artworks	2,500	2,500	
534000	Partnerships	2,500	2,500	
534200	Fundraisers	2,000	2,000	
534250	New Community	3,000	-	Removed - combine with SUST.
535500	StressLess	7,500	-	Removed - combine with NWB
535600	New Wellbeing	3,000	-	Removed
542000	Part-Time Training and Development	3,500	3,500	
542200	Marketing Printing - Programs	2,000	2,000	
542400	Sustainability	5,500	-	Removed combine with NC to make ECO Prog
545800	Gray Gallery	750	1,580	Gray Gallery: grant funds available for students to use for supplies and art materials during their Gray Gallery exhibit build and presentation. An increase from 250 to 400 will accommodate inflation for cost of goods and supplies.
545900	Programs Equipment	1,000	1,000	
550100	Student Refugee Program	56,000	56,000	
542700	Wellness Bags	14,000	-	Removed
	ECO Programming	-	8,500	New Community & Sus: will combine budget lines. Community programming will be featured more frequently. The use of new initiative funding can be sourced from this central place. (ECO Programming)
	Well- Being	-	10,500	STRESSLESS & WB: Will combine to focus programming on features, collaborations, and workshops.
	ECO SAMU	-	3,500	ECO SAMU: New initiative pilot year. Develop ECO Amb. Program, SWAG and branding. Additional resources for ECO LAB student experience.
	<b>TOTAL EXPENSES</b>	<b>\$ 103,250</b>	<b>\$ 93,580</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (45,250)</b>	<b>\$ (35,580)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>12 - GOVERNANCE &amp; LEADERSHIP</b>				
		-	-	
	<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	
501500	Executive Consulting Fees	5,000	15,203	General consultation, DiSC assessment, etc. Reallocated fund from Legal Fees
501600	SAMU Legal Fees	20,000	10,810	
505150	Executive Position Expenses	6,000	6,243	
505200	SAMU Committee Honorarium	840	2,640	Honorarium for students-at-large on SAMU committees. As per policy
506000	Executive Transition & Succession	20,000	22,450	
507600	Executive Phone Allowance	5,280	3,600	
508500	Donations and Gifts	2,000	2,081	
510100	Executive Course Reimbursement	7,350	7,860	
510200	Executive Salaries	214,902	225,003	Per policy - 5 Exec (GRAC approved)
510250	Executive Transition Salaries	11,810	12,365	Per policy - 1 month transition pay per Exec (extrapolated from salary)
510300	Executive ETS Transit/U Pass	2,700	1,800	
510500	Executive Vacation Payout	12,144	12,715	
510550	Executive RSP/TFSA Payout	5,000	5,000	
510600	El/CPP (Exec's employer portion)	14,927	16,225	
510610	Executive Health & Dental	1,400	2,100	Increase in the Health and Dental fees to students
520000	Students' Council Rep Honorariums	23,040	23,040	
	<b>Board of Governors Student Rep Honorarium</b>	<b>-</b>	<b>1,890</b>	<b>Per policy</b>
521000	Students' Council Chair Honorarium	1,750	1,750	Per policy
521200	EC and SC branding	1,000	1,041	For both EC & SC branded clothing and nametags
521300	Leadership and Engagement	5,700	5,931	
521500	SC Meeting Meals	5,250	5,840	
522000	SC Orientation	5,000	5,203	2 x a year (includes facilitators, food, activity)
522250	Councilor Board Development Training	2,850	2,965	One day conference/workshop for board members
522500	Election Cost - SC	7,525	7,660	
522600	Election Cost - EC	6,025	6,410	
522750	Election Cost - CRO Honorarium	1,500	1,500	
524100	University Governance Student Rep Honorarium	2,700	5,400	Honorarium for students-at-large on university committees. As per procedure
524200	Ombudsperson (MacEwan/SAMU)	-	-	Removed - In Department 6 Services
524500	Executive Projects	12,500	12,500	For incoming EC projects and initiatives
524600	Awards for Awards Night	3,250	3,250	
524800	University Committee Orientation	500	500	
524900	Executive for a Day	500	500	
525200	Social Innovation Hub - Student Grants	2,500	2,500	
527500	Student Conferences & Grants	18,000	18,000	Students-at-large eligible for Student Conference grants - Student Conferences & Grants increased to 300\$/p for 60 people
525000	Federal Advocacy Travel	31,000	32,256	4 CASA conferences for 2 EC, Advocacy coordinator & Indigenous student rep
525300	Provincial Advocacy Travel	17,500	18,209	Average travel for 5 EC at 3 counterparts, 2 advocacy weeks, changeover, and in-person, plus Advocacy Coordinator
525400	Exec Travel	6,000	6,500	
525500	SC Meeting recording and transcription	2,000	2,000	
525600	EC Event Attendance	1,500	1,500	
525700	Marketing Printing - Governance	2,000	2,081	
525800	Peer Support Training	300	300	Peer Support training for VPSL and VPA roles
585000	Advocacy Campaigns	7,000	6,000	
523500	Affiliations and Memberships	79,077	82,780	Advocacy affiliation memberships including CAUS, CASA and ESA
523000	Student Consultation	3,000	3,000	
505100	External & Government Relations	3,200	3,330	
	<b>TOTAL EXPENSES</b>	<b>581,520</b>	<b>\$ 609,927</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (581,520)</b>	<b>\$ (609,927)</b>	

Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>13 - FINANCE</b>				
422500	Interest on Investments	54,500	86,886	Suggest changing name to "Interest Income".
	<b>TOTAL REVENUE</b>	<b>\$ 54,500</b>	<b>\$ 86,886</b>	
501400	Audit Fee	25,000	25,000	
502000	Direct Deposit Fee	1,600	1,600	
502100	Interest & Bank Charges	3,500	3,500	
500900	Amortization	1,309,984	1,454,114	Inflation is not applicable. Amortization is based on the amortization schedule. Estimated capital purchases for 2022-23: \$300K Building, \$200K F&E and \$30K Computer Equipment
501900	Emergency Loan Bad Debt (Recovery)	-	1,000	Estimate
	<b>TOTAL EXPENSES</b>	<b>\$ 1,340,084</b>	<b>1,485,214</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (1,285,584)</b>	<b>\$ (1,398,328)</b>	



Account Number	Account Name	2021 - 2022 Budget	2022 - 2023 Budget	Notes
<b>14 - The griff</b>				
		-	-	
	<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	
592000	the griff Printing	16,464	19,200	We didn't add our ISSUU subscription to our print budget last year and had to put it under our Marketing budget, which doesn't seem like the right place for it. That added \$650 to the first quarter budget. I also got a quote from Burke Group, and printing costs are expected to go up more than the allotted inflation, so I've changed the cost of each issue to the \$2,650 that I was quoted, rather than following the 3.267% inflation in the predictions for next year. This number is also reflective of a drop from 1,500 copies of each issue to 1,300 copies, as we are aiming to move to online-only distribution in the next two years and are moving away from print.
592500	the griff Marketing	6,000	7,118	By dropping our print runs to 1,300 copies of each issue, we are saving \$125 per issue. We aim to move those funds to the Marketing budget, as we need to invest more in online content/prizing in order to build our subscriber base ahead of moving online. We also need to get some Griff swag for the in-person events on the pedway level we're planning, which is something we don't currently have much of.
594000	the griff Staff Appreciation	2,000	2,000	
596000	the griff Special Event Travel	200	200	
597000	the griff Memberships	300	300	
597500	the griff Volunteer Incentives	2,000	2,000	
576000	Google Apps	960	960	
	<b>TOTAL EXPENSES</b>	<b>\$ 27,924</b>	<b>\$ 31,778</b>	
	<b>NET INCOME (LOSS)</b>	<b>\$ (27,924)</b>	<b>\$ (31,778)</b>	



**STUDENTS' ASSOCIATION  
OF MACEWAN UNIVERSITY**

**STUDENTS' COUNCIL MEETING SUBMISSION**

**AGENDA ITEM INFORMATION**

Meeting Date	Submitted By
March 16, 2022	Larissa Williams, VP Operations and Finance

**Agenda Item Title** Board of Governors Student Representative Appointment

**Action  
Requested**

☒ Motion

☐ Consultation Item

**AGENDA ITEM DETAILS**

**Motion Title**

Motion to Appoint \_\_\_\_\_ as the Board of Governors Student Representative for the term of May 1st 2022 to April 30th 2023

**Background  
Information**

As of February 2022, the Board of Governors Student Representative Position was changed to be an appointed through Council role instead of an elected position. The Vice President Operations and Finance created an appointment process that was implemented and presented to Council at the March Students' Council Meeting.

There was one candidate who submitted an application for the position. As per the process the candidate will have 45 seconds to make their pitch to Council as to why they should be the Board Rep.

**Alternative  
Considerations**

Not appoint a candidate and falling back to the default VP Operations and Finance to fill the second seat.

**Risk  
Management  
Considerations**

n/a

**Strategic  
Alignment**

☒ Attached Strategic Alignment Checklist is complete

**Implications**

SAMU will have a Board of Governors Representative

**Related  
Documents**

Board of Governors Student Representative Policy  
Board of Governors Student Representative Appointment Process Document

**Follow Up Action**

Transition the BoG Rep into the role.

Review History

n/a

## Strategic Alignment Checklist

**Vision:** All students benefit from a vibrant student life and a culture of empowerment.

**Mission:** SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
<b>Student Experience &amp; Engagement</b>			
<b>The overall student experience is enhanced by the opportunities provided by SAMU.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Student Voice</b>			
<b>The Student Voice is amplified by SAMU.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Student Supports</b>			
<b>Student supports provided by SAMU are responsive to unique and evolving needs.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strengthening SAMU Operations</b>			
<b>SAMU is an innovative and sustainable organization with an engaging work environment.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## Board of Governors Student Representative Application Form

Your Name: \*

Beka, Abby

What is Governance? \*

Governance is the idea of a having a structure that outlines how to organize a community and a long term strategy to produce success within the community. Governance is about leadership and setting goals that will get your team to where they want to be. Lastly, governance is about brainstorming ways in which you can aid your community, accommodating the needs of your peers and being the voice that spreads awareness about prevalent issues.

Why is Governance important? \*

Governance is important because without it, many issues would go unaddressed. Governance provides the opportunity for the communities voice to be heard, challenged and understood which is critical in ensuring an equal and equitable community for the group you are leading. Furthermore, governance is important in directing your community towards their goals and steering them into the right path to get there. They help develop your community's culture by taking extra measures to emphasize values that would help the community succeed.

What do you see is the role of the Board of Governors Student representative? \*

The role of the Board of Governors Student representative is to attend meetings with the board of governors whereby I would advocate for the student body on issues that I see pertain to MacEwan students. I would act as a voice to my peers around me who aren't given the opportunity or platform to voice their concerns. I would attend these meetings to discuss important matters such as scholarships, budget cuts and tuition and fees. Further, I would make sure to promote MacEwan's values and good governance as I act as the representative for the student body.

### Why are you applying to be the Board of Governors Student Representative Role? \*

I am applying to be the Board of Governors Student Representative because I am passionate about the strong community we have at MacEwan and I would love to be able to contribute in further steering our school and community in a direction that accommodates student needs and instils an opportunity-filled environment. I also understand how difficult these unprecedented times have been with the Covid-19 pandemic and I would appreciate the opportunity to advocate for my peers on matters such as financial aid or home insecurity. The Board of Governors is the highest governing body at MacEwan University so I understand the significance of this role and I think I would be a great fit to act as a representative for the student body as my main goal is to advocate for my peers and promote a great culture within MacEwan University.

### What skills or experience do you have that would be an asset in your work as the Board of Governors Student Representative? \*

I am currently a student council member at MacEwan University which has provided me with valuable knowledge regarding the structure of governance at MacEwan University and SAMU's core values and goals for the student body. If I was the Board of Governors Student Representative, I would use this knowledge when discussing issues or making critical decisions to ensure that we come to a solution that accommodates the student's needs and stays true to MacEwan's values. Being a councillor and full time student has also helped me develop great time management skills that I could take with me as representative to ensure I fulfill all the responsibilities that are required of me. I enjoy communicating with my peers as I value the thoughts and concerns of those around me, which has helped me get a better understanding of the student body's wishes and concerns. I will bring this understanding with me as representative and ensure their voices are heard when discussing policies and issues.

### How will you be the voice of your Student Constituents? \*

I will make sure to voice my opinion during meetings when I find that an issue is being unaddressed or a portion of the student body isn't being provided with the resources they need. I will gain this understanding from my peers by communicating with them during class time or on campus or via social media. I am a very social person so I enjoy hearing people's thoughts and brainstorming ways in which I can help them. I will attend and volunteer at SAMU's events to be available to any students who would like to speak with me upon any matters. I will also make sure that the Board of Governors considers SAMU's values when reaching decisions regarding various concerns, and I will strategize different solutions if I find they don't align with MacEwan's culture and ambitions.

How do you plan to balance your responsibilities as the Board Rep, Student Councillor, a Student in general and other responsibilities you hold? \*

For as long as I can remember, I have been balancing extracurriculars with my school work so I have developed strategies that will help me be successful in all my roles. Google Calendar has become my best friend, so I input any meetings, assignments or other events there so I can clearly see and plan out my school work as I see fit. I am also a very diligent worker, therefore I know how much time to allot myself for different types of work. I think my previous experience as a councillor and my good academic standing has been a testament to my ability to balance many roles. I understand when my workload is too busy and therefore would not take on this role if I didn't think I have the capabilities to fulfill it. If I did find I was getting to busy, I would discuss ways or solutions to accommodate my needs with a superior.

What challenges do you expect coming into the role & how will you mitigate them? \*

I expect that the Covid-19 situation will bring many unprecedented challenges such as the students' concern with mask mandates, or tuition costs for online learning. As a councillor, we have already been dealing with such challenges, and I have learned that one of the most helpful things to do is provide resources such as a questionnaires or surveys that allow students the platform to voice their concerns. I find frustrations often arise when students feel uncared for. Therefore, I will advocate that through the challenges of the Covid-19 pandemic, we provide students with the ability to share their opinion and that we always considers what groups are most affected with different changes that have arisen from the pandemic.

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