



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Agenda for the Students' Council Meeting of the Students' Association of MacEwan University May 18, 2022 at 6:00pm in The Lookout

Voting Members:

Gabriel Ambutong, Councillor
Abby Beka, Councillor
Freja Cartujano, Councillor
Jayden Depeel, Councillor
Myles Dykes, President
Jordan Gable, Councillor
Alex Hominiuk, Councillor
Lisa Kotelniski, Councillor
Joseph A. La Torre, Councillor
Nhi Phan, Councillor
Kendell Semotiuk, Councillor
Rayyah Sempala, Councillor
Asif Siddiqui, Councillor
Alem Tesfay, Councillor

Elaine Tran, Vice President Student Life
Stephan Vasquez, Vice President Academic
Larissa Williams, Vice President Operations
and Finance
Matt Yanish, Vice President External
vacant, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor
Ismaeel, El-Hakim, Services Assistant

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR MAY 18, 2022

2.2 MOTION

TO APPROVE THE MINUTES OF APRIL 20, 2022

3. Presentations

3.1.

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Operations & Finance

4.1.5. Vice President Student Life

4.1.6. For Information – Mental Health Consultation Letter

4.2. Executive Committee Minutes

Minutes of April 6, 14, 20, and May 4, 2022 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics Include:

6. In Camera Period

6.1

7. Motions & Business Orders of the Day

7.1. Audit Committee

Nominees:

Voting Link:

***MOTION TO APPOINT COUNCILLOR _____ TO THE AUDIT COMMITTEE
DEPEEL/***

Favour:

Oppose:

7.2. Spectrio Agreement

***MOTION TO APPROVE ENTERING INTO A THREE (3) YEAR AGREEMENT, AT A TOTAL
COST NOT TO EXCEED \$21,0000.00 CAD, WITH SPECTRIO***

VPO/

7.3.

8. Consultation

8.1 Feedback on CAUS 2022-2023 Priorities

Vpe -

9. Evaluation

9.1.

10. Recognition

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11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: June 15, 2022

Meeting adjourned at



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Minutes for the Students' Council Meeting of the Students' Association of MacEwan University April 20, 2022 at 6:00pm in The Lookout

Voting Members:

Gabriel Ambutong, Councillor
Abby Beka, Councillor
Ruan Bouwer, Vice President Academic
Freja Cartujano, Councillor
Thomas Cross-Trush, Vice President Student Life
Jayden Depeel, Councillor
Myles Dykes, President
Jordan Gable, Councillor
Alex Hominiuk, Councillor
Lisa Kotelniski, Councillor
Joseph A. La Torre, Councillor
Nhi Phan, Councillor
Kendell Semotiuk, Councillor
Rayyah Sempala, Councillor

Asif Siddiqui, Councillor
Alem Tesfay, Councillor
Elaine Tran, Councillor
Larissa Williams, Vice President Operations
and Finance
Matt Yanish, Vice President External

SAMU Officials and Council Support:

Timothy Jobs, Chair
Alan Honey, Governance Advisor
Samantha Callaghan, Administrative Coordinator

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

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2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR APRIL 20, 2022

PHAN/LA TORRE

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF MARCH 16, 2022

PHAN/VPO

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

As presented

4.1.2. Vice President Academic

Provost group presentation – feedback on academic flexibility; GFC meeting – how to define highbred course modality; USRI grants update; transition of incoming Vpa.

4.1.3. Vice President External

As presented.

4.1.4. Vice President Operations & Finance

As presented.

4.1.5. Vice President Student Life

As presented.

4.1.6. Appointment Advisory Committee

As presented.

4.1.7. Budget and Finance Committee

As presented.

4.1.8. Bylaws and Policy Committee

As presented.

4.1.9. Executive Committee

As presented.

4.1.10. Leadership and Review Committee

As presented.

4.1.11. Chief Returning Officer

4.1.12. Governance Investigations Committee

4.1.13. Governance Remuneration Advisory Committee

As presented.

4.2. Executive Committee Minutes

Minutes of March 11 & 23, 2022 provided.

5. Question Period

5.1. Written Questions

La Torre - How effective were the Fall Classroom Visits? Specifically, what metric was used to determine the effectiveness of the visits?

Vpo – Our Executive team believes that the Fall Classroom visits were effective. The metric that we used was not truly quantitative but more qualitative, and essentially was: Do more students know about SAMU? The whole purpose for classroom visits were to have more people aware of SAMU, what we are and what we do for the students. We targeted first and second-year classes in various faculties and had multiple methods of getting the information out. There were PowerPoints provided to professors, one page info sheets, and having Executives go and visit classrooms to do brief presentations. This was a project where an invite was extended to Council so we could try to cover more ground, but Councillors were not as engaged, and with those who were their schedules didn't line up and therefore did not partake.

La Torre - VP Academic: Is there an expected date when the Charter of Student Rights will have a completed first draft? Also, will this document be brought to Council before it is passed? Or is there a different process for this document? How will the transition to a new VP Academic affect its progress?

Vpa – The Charter project is still in the very early stages of development, as EC only recently decided to put it back onto our list of short- to medium-term priorities. I can't speak for the incoming VPA, but I feel extremely confident that they and the rest of EC will want to bring a future draft to Council prior to its finalization. The incoming VPA has expressed a keen interest in taking this project forward in their term, so you can expect a progress update as soon as they deem it appropriate!

La Torre - What is the reasoning for spending \$21,000 on a live stream system for the Lookout?

Vpo – We spent the funds on a live stream system for the Lookout so that we can host better quality online or hybrid events in that space. Even though the pandemic may be over SAMU's operational staff, and the Executive Committee see value in investing in the equipment so that we can produce higher quality streaming services so that we can record and broadcast our events in the lookout better. This provides us with an opportunity to reach more students and have more students attend our events because with this equipment, not only can online students attend our events, but we can have more students attend than just what we can have due to capacity in the space.

La Torre - **Any:** Are there further details on the exact allocation of the \$4.5 million that is invested in student scholarships, awards, bursaries, etc.?

Phan - Pres: Thanks for the Executive Summary, it's indeed helpful. My question is whether the University Budget \$4.5 million for scholarships and bursaries for one academic year (2022-2023) and will all the resources must be used up? Is there a ratio to partition that money to a certain students population?

Pres – Details on the allocation of the \$4.5 million invested towards scholarships, awards, and bursaries (SABs) is not yet available but I expect it to align with the priorities identified in the Students First Campaign. Priorities for the Students First Campaign include general entrance and retention scholarships, access bursaries across all programs and faculties, with financial supports for Indigenous students, 2SLGBTQ+ students, students with childcare needs, and student with mental health and accessibility needs. The funding allocated towards the SABs should be utilized in one year.

Phan - CAUS Counterparts Conference: Can you briefly shine some light on the cause that lead to faculty strikes and labor disruptions at the UofL and how did they come to terms with it?

Vpe – It is hard to speak to this without sounding partisan, as SAMU does not have an official stance on the strike. That being said, the best description is that the Alberta Government (in 2017/2018, I forget exactly when) allowed for the contracts of faculty associations to be negotiated in the context of collective bargaining. So, each faculty association in Alberta has a contract with a specific timeline, and in the case of U of L, their contract ran out about two years ago. Since then, mediation between them did not see either the University or the FA get what they wanted out of a deal, and the deliberations broke down (or they "agreed to disagree"). Then, earlier this year, something like 91% of the faculty voted in favor of a strike, and classes were disrupted as a result for about 40 days. Eventually, the strike ended, and the profs were allowed back in the university as they had reached an agreement that was acceptable to both parties. Their new agreement is retroactive, and will go 'till about 2024. This situation was really hard for the Students' Union as they do not want to pick sides either, as they have to work with both organizations. Ultimately, the students are hurt as their education is put on pause while the other parties try to come to an agreement. The ULSU (University of Lethbridge Students' Union) ran a few awareness campaigns that saw significant success in drawing attention to the fact that the university was sitting empty, and to try to re-center public discourse on the students being impacted. Some fringe groups argued that ULSU ought to support the FA, and that CAUS should encourage them to do so, but neither decision was deemed to be in the best interests of students (by ULSU and CAUS respectively). If you are interested in a good breakdown of how the events transpired, this article was rather informative: <https://www.cbc.ca/news/canada/calgary/university-of-lethbridge-strike-ends-faculty-vote-to-ratify-new-contract-1.6392872>

Phan - VP Ex: I like the new format, just wish there's more spacing between the lines! My question is related to the Advanced education student leaders meeting: How aware is the UCP of students' mental health and what measurements do they willing to support us? Also, what does ETI mean? I am excited about the idea of upfront need-based grants for students.

Vpe – Thanks for the feedback on the formatting! EC will absolutely have a discussion in regards to the spacing, and see what agreement we can come to in order to make these reports easier to read. As far as the mental health question, the UCP has made addressing campus sexual violence a priority of theirs in this last year, as well as agreements with the federal government that would support students with children (the daycare agreement), but mental health itself hasn't seen anything drastically new. That being said, there was a renewal of funding for the next two years. This is effectively a per-student grant given to each institution in Alberta, and at that meeting in question, CAUS members made it clear that this funding is important, but more can be done to consult with students to see how the mental health grants can be best deployed. Institutions need to report on what activities are actually done with this grant, and if you are interested in specifically where this money is spent at MacEwan, I can get that information for you!

Phan - VPO: Student Tech Fee Advisory Committee Meeting: Most of the students are aware of the laptop loan service that is provided by the library, yet is there a need to further invest in purchasing more laptops? also, does the laptop bursary program mean it will give out free laptops to students?

Vpo – for the laptop loan service, the need to invest in purchasing more laptops comes from a yearly total of damaged laptops or laptops that are eligible for replacement based on the laptop's lifecycle. The need is to replace these laptops so that we have the same amount in circulation for students to be able to borrow when needed.

The Laptop Bursary program was piloted this year in certain programs and was a success. MacEwan would like to continue and expand this program and in doing so will purchase more laptops to be give to students who meet specific criteria centering around financial need. So not every student will be eligible for a free laptop, but some will be yes.

5.2. Oral Questions

Topics Include: Gallivan meeting/H&D; U-Pass rebate.

6. In Camera Period

6.1 Chair of Students' Council appointment

MOTION TO GO IN CAMERA

PRES/VPSL

CARRIED

MOTION TO GO OUT OF CAMERA

VPSL/VPO

CARRIED

7. Motions & Business Orders of the Day

7.1. Chair of Students' Council appointment

MOTION TO APPOINT TIM JOBS AS CHAIR OF STUDENTS' COUNCIL FOR A TERM OF MAY 1, 2022 TO APRIL 30, 2023 ON THE RECOMMENDATION OF THE LEADERSHIP AND REVIEW COMMITTEE

VPE/VPO

Favour: Ambutong, Beka, Cartujano, Vpsl, Depeel, Pres, Vpa, Gable, Hominiuk, Kotelniski, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

7.2. Leadership and Review Committee

Nominees: Tesfay,

MOTION TO APPOINT COUNCILLOR TEFAY TO THE LEADERSHIP AND REVIEW COMMITTEE EFFECTIVE MAY 1, 2022

VPE/SIDDIQUI

Favour: Ambutong, Beka, Cartujano, Vpsl, Depeel, Pres, Vpa, Gable, Hominiuk, Kotelniski, La Torre, Phan, Semotiuk, Sempala, Siddiqui, Tesfay, Tran, Vpo, Vpe

CARRIED

8. Consultation

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

VPE

CARRIED

Next Meeting Date: May 18, 2022

Meeting adjourned at 6:27pm



Students' Council Report

President

May 18, 2022

Dear Council,

It is my pleasure to present to you my first report to Council for the 2022/23 Executive year. I'm excited to be in this role working with you all again, and I'm looking forward to seeing how we can best support students over this next term. Time has already just flown by, and our Executive Committee is ready to make the most of this next year. Please see below for my report between April 12 and May 12, 2022.

Executive Summary

- EC Transition and Retreat: much of our Executive team, staff supports included, have been focused on transition, retreat planning, and now settling into the flow of a new year.
- MacEwan's 50th on Fourth: after nearly a year of planning, our 50th celebrations have come and went. Seeing the community so activated was wonderful, after campus has been half empty for the past two years

Important Meetings Attended

Edmonton Student Alliance (ESA) Meeting

Decision Made: SAMU to host and help plan AGM

The ESA had its end of year meeting, where outgoing and incoming executives from students' associations across Edmonton met. Discussion at this meeting centered around our annual general meeting (AGM) that will be taking place at the beginning of

June and some opportunities at the municipal level. The ESA's AGM is where the new leadership of the organization will be selected and priorities are often set. SAMU volunteered to host the AGM, which was approved by the Board, and we will be coordinating with UASU's VP External, the ESA's outgoing Chair, to plan out the AGM.

Projects/Initiatives

Executive Committee Transition & Retreat

Strategic Alignment: Strengthening SAMU Operations 4.2

Our Executive Committee changeover has already come and gone, with portfolio transitions and our Executive retreat having taken place. The planning for transition and retreat was largely spearheaded by our Governance Advisor, VP Operations and myself with support from our Advocacy Coordinator and Acting General Manager. We've begun to look at transition more holistically, focusing on how we can best prepare and support student leaders throughout the year.

Portfolio-specific training took place in April, with the Executive Committee helping coordinate some universal training standards. Retreat this year was planned to be more about building team trust and focusing on establishing essential team norms. Much of the executive role can be learned over the summer, and we do not want any unnecessary stress put on our recently transitioned Executives. We will be planning more training throughout the year.

Class of 2020 & 2021 Celebration

Strategic Alignment: Student Experience & Engagement 1.3 & Student Voice 2.4

When I first took on this role last year, convocation was a prominent concern for many graduating students. I represented SAMU on the MacEwan's 50th Champions Team and the 50th Events Team, and I advocated the need to celebrate recent graduates and this was a shared sentiment around the table. In response to this, the Director of Alumni Relations, the Senior Manager for Event & Conference Services (chair of the events

team), and the Convocation Coordinator to discuss what this might look like. What came to fruition was the Class of 2020 & 2021 celebration, where those who graduated during the pandemic were honoured. Registration for the event quickly within 24 hours, so a second celebration was planned. During the 50th celebrations was when the event took place, and it was my pleasure to speak to the students about their resilience and connection to community. Her Honour the Honourable Salma Lakhani, Lieutenant Governor of Alberta, attended the afternoon ceremonies and spoke to the graduates.

50th Anniversary Mosaic & 100th Anniversary Time Capsule

Strategic Alignment: Student Experience & Engagement 1.3 & Student Voice 2.4

In November, Dr. Trimbee and I opened 50th anniversary time capsule on behalf of university community. We got a glimpse into MacEwan's past, as they were embarking on their transformational journey of moving into City Centre Campus. Since then, I have worked with SAMU's Director of Marketing to coordinate with MacEwan's HR Consultant to put together the 100th time capsule. We also wanted a collaborative project for students, staff and faculty to celebrate our community, which came in form of mosaic. Shout to Larissa for seeing the tile painting through when I got COVID-19. It culminated in me hosting the program for MacEwan's 50th on Fourth at the Pancake Breakfast, where our new VP Student Life gifted the 100th anniversary time capsule plaque to the university and our new Board Representative unveiled the mosaic. We also remarks from Dr. Trimbee on the university's 50th, City Councillor Jennifer Rice and MLA David Eggen, NDP Advanced Education. The sealing of the capsule will take place in September.

MacEwan's 50th on Fourth

Strategic Alignment: Student Experience & Engagement

The Executive Committee and I attended many of the celebrations for MacEwan's 50th on Fourth celebrations. It was great to see so many community members come and celebrate our institution's anniversary, with an incredible opening event hosted by



Bridget Ryan, a well-known performer and daughter of former MacEwan faculty and namesake for the Collaborative Space, Tim Ryan. Though it was MacEwan's birthday, they gave every guest a gift, which was a view master that peeked into the past 50 years of MacEwan.

As a member of the Alumni Advisory Council, I attended the Distinguished Alumni Awards Receptions where the 100th Distinguished Alumnae were presented; congratulations to those who were awarded! It was also a great opportunity to meet members of the MacEwan community, including former Councillor Scott McKeen and the Rt. Hon. Randy Boissonault, Minister of Tourism and MP for Edmonton-Centre

A Night with MacEwan University

Strategic Alignment: Student Voice 2.4

MacEwan administration hosted a night at the Federal Building at the Legislature, where government and MacEwan representatives socialized and discussed MacEwan's value proposition in regards to Teaching Greatness. The strong relationship between MacEwan and SAMU was highlighted by our Executive Committee's invitation to the event.

Closing Remarks

Let's do this, round 2.

Regards,

Myles Dykes (he/him),
SAMU President 2022-2023
sapresident@macewan.ca

Students' Council Report

VP Academic

May 18, 2022

Dear Council,

Below is my report of my work between the dates of May 1st to May 12th.

Executive Summary

- Calendar Advisory Group Meeting
- Competency Model Debrief
- General Faculty Council
- Review of the 2nd Comprehensive Evaluation
- Building community relations with the kihêw waciston Indigenous Centre

Calendar Advisory Group Meeting

I began with a meeting with the Calendar Advisory Group. Our committee's goals were to have the new calendar ready for an October delivery and streamline program for the MacEwan website for exit programs, minors, and majors online (a webpage with programs positioned as tiles). Overall, the proposed changes seemed to be in line with aiding online accessibility.

Academic Misconduct Restorative Resolution

Both the VPE and I attended the Academic Misconduct Restorative Resolution meeting on that Tuesday. The meeting provided me with an opportunity to understand restorative resolutions over simply punishing the student. With this growth-oriented mindset we were able to develop an amicable resolution as well as introduce me to useful strategies to deal with future meetings.

Competency Model Debrief

The VPSL and I attended a meeting with Gillian Kemp about her project of a Universal Career Readiness Competency Framework. This framework seeks to define what key universal skills across all departments are essential learning goals for students. They include, Communication, Problem-solving, Collaboration/teamwork, Equity & inclusion, Self-development, Professionalism, leadership, and technological agility. The long-term goal would be to include these in syllabuses to show what soft skills students would develop. Lastly, there was discussion about implementing an app to 'gamify' these learning outcomes. We considered these learning goals to be a great foundation for students and we're glad to be including them in baseline academic growth.

General Faculty Council Meeting

The General Faculty Council Meeting kicked off my second week in office. The meeting reiterated our strategic vision and direction of upcoming events. Of the various topics the most pointed were the Financial Plan as approved by the board, the draft of the Annual Report, Strategic Vision Dashboard Update, and a presentation of Barrier Free Accessibility study. Overall, the meeting was dense in material but the student-at-large and I were able to keep tabs on how these changes and implementations were to affect the student body. Concerns about Barrier Free accessibility in terms of accessible furniture were asked and well addressed.

Review of the 2nd Comprehensive Evaluation

This meeting revolved around the creation of a framework for MacEwan quality assurance protocols for academic planning. This meeting established a framework of how quality planning, quality assurance, quality control, and quality improvement folded together to make effective quality management. For our next session the planning phase will begin and focus on establishing goals and benchmarks for future quality management planning.

P&S department overview

The VPSL and I met with Jamie Beagan to understand how the various parts of the S&P department. Specifically, the pantry, the status of the Student Omnibus Support (SOS), the status of the Safe Walk program, and other various programs and departmental structures. The meeting ended with scheduling another face-to-face with Jamie in the coming weeks to discuss further events and planning.

Public relations training

In preparation for the An Evening with MacEwan event the Advocacy Coordinator gave the incoming ECs a presentation on public relations decorum and strategy. We were shown how to best represent SAMU and strategies to address tricky questions that could hypothetically be asked by reporters. While we were not hard-pressed by any media representatives at the event the info was welcomed to make sure we were all at an equal understanding of PR.

National Day of Awareness for Missing and Murdered Indigenous Women and Girls and Two-Spirit People visit to kihêw waciston Indigenous Centre

To build relations with our friends at the kihêw waciston Indigenous Centre and show solidarity with the National Day of Awareness for Missing and Murdered Indigenous Women and Girls and Two-Spirit people the VPSL and I attended an event at their center. We met with staff and students, shared a meal, and most prominently, were taught how to make the traditional ribbon skirt worn by fem presenting people in Indigenous culture. By the end of the event, we felt we had made an impact at fostering relations and hope to continue this connection-building in the future.

kihêw waciston Indigenous Centre Sharing Circle

To continue our building relation with the KW center on campus, the VPSL and I attended a grief sharing circle event. The event focused on developing community supports with the



center, learning how to learn to accept grief, and how to move past it. It was a moving event that brought us closer with community members through shared healing. We're looking forward to the next series of events they host at the center to continue to build rapport with our friends on campus.

Closing Remarks

While this is the beginning of my term, it's already been a flurry of activity. Building community relations with Kihêw waciston as well as fostering relations with MacEwan faculty has been rewarding already. The best part for me is that all these deadlines are forcing me to actually have a good sleep schedule. Please feel free to reach out to me throughout the year at VPACADEMIC@macewan.ca.

Cheers,

Steph Vasquez

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Stephan Vasquez (They/Them)
VP Academic, SAMU 2022/2023
savpacademic@macewan.ca



Students' Council Report
VP Operations and Finance
May 18, 2022

It's the start of the new Executive term and I'm already so excited for what is to come this upcoming year! This past month has been lots of planning and helping the new Executives orient themselves in their positions & within the office! Without further ado, see below for my report detailing the events that occurred from April 12th to May 11th.

Executive Summary

- AVP Hiring Committee
- Executive Committee Decision (See Executive Committee Meeting)

Important Meetings Attended

AVP Financial Services Hiring Committee

Decision Made: Candidate Recommendations put forward

Over this reporting period, I had the opportunity to sit on a hiring committee for the AVP Financial Services at MacEwan, we met several times, conducting interviews for the position and ultimately put forward names to move onto the next round of interviews.

Executive Committee Meeting

Decision Made: To Approve up to \$178,000 from the Maintenance fund to be used for Office Renovations

The Executive Committee approved an expense of \$178,000 coming from our Maintenance fund to be used for office renovations. There is currently no process in place for approval of funds from any of our accounts besides our operating and

contingency account. This a gap that we have come to realize as we have “grown up” and moved into our new building. The Acting General Manager, the Finance Director and I are working on a process to rectify this. In the meantime, we cannot disrupt business as normal and therefore the call was made for this to be approved at the Executive Committee level due to the timeline associate with it.

The Office Renovations are regarding the side of the office where the EC offices are, we are going to install full walls so that our offices are divided fully and therefore a little more soundproof. We have found that the current layout is not very functional, nor conducive to a productive work environment. It is hard for us to take meetings in our offices, and we cannot all be on calls at the same time. Therefore, we begun looking into project costing, the cost of this project is reasonable, but we had to act quickly due to some of the materials expecting to jump in cost by 5-7% before the end of the month. Since gaining approval our Acting General Manager/Director of Building Operations has begun working on the project.

Projects/Initiatives

Students' Council Refresher

Student Voice, Strengthening SAMU Operations

Students' Council Refresher happened during this reporting period. The day was planned by the Executive Committee in consultation with our Senior Leadership Team (SLT) and Governance Advisor. The Sessions that occurred during the day included, the role of a Board Member, SAMU's Strategic Plan and a Mental Health Discussion. If Council has any feedback on how the day went, please reach out to me.

I.D.E.A Sub-Committee Terms of Reference

Student Experience and Engagement, Strengthening SAMU Operations

Prior to the changeover within the Executive Committee, I had spent time with our VPSL helping to draft the Terms of Reference for the IDEA Committee. The Terms of



Reference was approved at EC. Stayed tuned for more updates on this new sub-committee.

Other Items

50th on 4th Celebrations

Student Member of MacEwan's Board of Governors

As a member of MacEwan's Board of Governors and as a SAMU Representative I spent lots of time at MacEwan over the weekend we were celebrating the 50th year. The weekend was full of MacEwan history, fun events and networking with MacEwan Board Members, Administration, Faculty, Staff, Alumni, and Government Officials alike. We unveiled the tile mosaic, the 100th year time capsule plaque and items that will be going into the new time capsule.

Closing Remarks

As mentioned at the beginning of my report, I am so excited for the upcoming year! There is lots of exciting things happening that will be reported on in due time and it is such a transformational time for us and our organization.

If you have any questions, please do not hesitate to reach out and ask, I would love to chat! You can reach me by email at savpoperations@macewan.ca

Cheers,

Larissa Williams, (she/her)
VP Operations and Finance, SAMU 2022/2023
savpoperations@macewan.ca

Students' Council Report

VP Student Life

May 18, 2022

Hello Council,

Welcome to my inaugural report as VP Student Life! These past few weeks have been filled with extensive learning experiences and opportunities for me, and I am excited to share them with all of you. Below is an account of my activities from May 1st to May 12th, 2022.

Executive Summary

- Executive Committee (EC) Transition
- Executive Committee (EC) Meeting
- Introduction Meetings with MacEwan Departments
- Respondent Education Subcommittee Meeting
- MacEwan Career Competency Model Working Introduction Meeting
- Edmonton Pride Meeting with the Centre for Sexual and Gender Diversity (CSGD)
- kihêw waciston (kw) Ribbon Skirt Workshop in recognition of the National Day of Awareness for Missing and Murdered Indigenous Women and Girls and Two-Spirit People (MMIWG2S)
- Student Sharing Circle with kihêw waciston (kw) and Wellness and Psychological Services (WPS)

Important Meetings Attended

Executive Committee (EC) Transition

As part of the transition process, I have attended meetings to provide me with knowledge of my role as an elected representative and SAMU's operations and processes, including chairing meetings, governance remuneration, internal communications and technologies, and other workplace information and knowledge.

VP Student Life Report to Students' Council

May 18, 2022

Page 1 of 4

Executive Committee (EC) Meeting

At our first EC meeting, I was appointed to a number of MacEwan and SAMU committees (all are listed in the EC Meeting Minutes). If you have any questions about any of the committees I sit on, please feel free to reach out to me!

Introduction Meetings with MacEwan Departments

Much of my meeting time has been with various MacEwan departments, including the Centre for Sexual and Gender Diversity (CSGD); Office of Sexual Violence Prevention, Education, and Response (OSVPER); Wellness and Psychological Services (WPS); Access and Disability Resources (ADR); Residence; and the Office of Human Rights, Diversity, and Equity (OHRDE). In these meetings, I have introduced myself as VP Student Life for 2022-23, discussed my platform and priorities for the upcoming year, and identified areas for collaboration and partnership.

Respondent Education Subcommittee Meeting

As a member of the Sexual Violence Prevention and Education Committee (SVPEC), I also sit on a number of subcommittees, including the Respondent Education Subcommittee. In the meeting, I was informed of the context of the previous meeting, and we discussed steps towards implementing one-to-one facilitation of psychoeducation for respondents at MacEwan.

MacEwan Career Competency Model Working Group Introduction Meeting

The VP Academic and I both sit on the MacEwan Career Competency Model Working Group and met with Gillian Kemp, the lead for the Working Group, as an introduction because we have entered amid the middle of the process. Essentially, the goal of the Career Competency Model is to allow students to have a better idea and understanding of what abilities and skills are gained from their coursework. For example, in completing an English 102 course,

there would be a list of abilities and skills (e.g., oral and written communication) to be gained that listed in the syllabus.

Meeting with the Centre for Sexual and Gender Diversity (CSGD)

In this meeting, we discussed CSGD's plans for the summer, including communications and marketing; the International Day Against Homophobia, Biphobia, and Transphobia; Pride Crosswalk Painting in front of Residence; River Hawks Pride Baseball Game; Capital City Pride; and many other events and initiatives. If you are interested in staying updated on their events and initiatives, follow them on social media @csgdmacewan.

Projects/Initiatives

kihêw waciston (kw) Ribbon Skirt Workshop in recognition of the National Day of Awareness for Missing and Murdered Indigenous Women and Girls and Two-Spirit People (MMIWG2S)

The VP Academic and I attended a ribbon skirt making workshop facilitated by kw in recognition of the National Day of Awareness for Missing and Murdered Indigenous Women and Girls and Two-Spirit People (MMIWG2S). We met staff and students from kw, posed for some photos, and departed with our semi-finished ribbon skirts.

Student Sharing Circle with kihêw waciston (kw) and Wellness and Psychological Services (WPS)

kw and WPS co-hosted a Student Sharing Circle open to all students to reflect upon the impact of the COVID-19 pandemic, which the VP Academic and myself attended. The Sharing Circle was led by Dr. Lillian Gadwa-Crier, who was so inspiring and wise, in sharing her stories and teachings with us. Overall, the Sharing Circle was an excellent opportunity to connect with members of the MacEwan community and for personal reflection. If you are interested in staying updated on their events and initiatives, follow them on social media @kihewwaciston.

Closing Remarks



As previously mentioned, these last two weeks have been filled with experiences and opportunities for learning. I am excited to advocate for, empower, and support students in my role as Vice President Student Life. The student experience is informed by the student voice, and I always welcome yours! Please do not hesitate to contact me via email at savpstudentlife@macewan.ca or schedule an appointment.

Cheers,

Elaine Tran (she/her)
VP Student Life, SAMU 2022/2023
savpstudentlife@macewan.ca



Students' Council Feedback on MacEwan Mental Health Strategy May 12, 2022

Dear Mr. Steele,

Thank you for meeting with The Students' Association of MacEwan University (SAMU) regarding MacEwan University's Student Mental Health Strategy Consultation. After your meeting with SAMU's Executive Committee, the Executive Committee took your prompting questions and brought them to our Council for further input. Our Council is comprised of 14 Student Councillors, and the 5 Executive Committee Members, all from various backgrounds and with different levels of interaction and experiences at MacEwan. Below you will find the consolidated feedback from our Council. The questions asked to our Council will be bolded for your reference.

In your opinion, what are the current strengths of MacEwan as it relates to addressing student mental health challenges and/or crises?

In addressing student mental health challenges and the ongoing mental health crisis on post-secondary campuses, Students' Councillors disclosed that, by and large, MacEwan possesses a number of strengths. The current systems in place are strong, including the individual and group counselling services provided by Wellness and Psychological Services (WPS) as well as the education and awareness provided by the Peer Health Education Team (PHET) - which both add value to the mental health of students and the student experience overall. With the COVID-19 pandemic, the pivot to online services was seamless for many students and provided additional access and support to students. The passing and implementation of the new Mandatory Non-Instructional Fee (MNIF) will further reduce barriers and challenges to accessing mental health services and support for students, especially as the COVID-19 pandemic continues to impact students in various ways. Finally, though the Students' Association of MacEwan University



(SAMU) via Peer Support has provided an additional avenue of service and support for students, WPS provides the most optimal and strong service with respect to student mental health. As a result, ongoing individual or group long-term counselling is likely preferred over short-term crisis services; however, there is a need for both.

What gaps currently exist in addressing these?

Despite MacEwan's various strengths with respect to student mental health challenges and the ongoing mental health crisis on post-secondary campuses, there are areas and gaps to be addressed. Students' Councillors discussed some areas and gaps and provided some potential solutions. First and foremost, WPS does not have the capacity to extend service to all MacEwan students. As a result, there needs to be other avenues of service for students, including proactive support. The COVID-19 pandemic has exacerbated the ongoing mental health crisis on post-secondary campuses. Since 2020, the statistics behind the number of students who are experiencing mental health challenges have likely deviated beyond original pre-pandemic numbers; updated statistics would assist administration in addressing these gaps. With this, the pandemic has created a gap in knowledge of the programs, services, and supports available to students, including with respect to mental health. Additional services and support are available, such as SAMU's Peer Support; however, service is only available during university hours.

What unique factors do you believe are contributing to mental health challenges amongst MacEwan students? How are each of these currently addressed by current campus resources?

There are a number of unique factors both academic and non-academic that contribute to the ongoing mental health crisis at MacEwan, ranging from previous mental health challenges, campus safety issues, concerns that were unresolved by MacEwan, course modality amid the pandemic, sexual violence, social isolation, among many others. The primary concerns identified by Students' Councillors were related to connection to others and the community



and sexual violence on campus. Social isolation has been a primary concern amid the COVID-19 pandemic, especially for students, who have been completing their coursework alone by and large. With the push to return to campus, there needs to be areas to foster connection, such as student groups or other opportunities to connect with the wider community in order to bridge the gap that the COVID-19 pandemic has created. Moreover, sexual violence is another ongoing issue on post-secondary campuses that is connected to mental health. Because sexual violence is a pervasive issue for university students, there needs to be greater options for students and especially for survivors of sexual violence. For example, Peer Support offers resources on connecting with the Sexual Assault Centre of Edmonton (SACE), and these resources need to be available to all students, such as on dedicated shelves in the SAMU building. Overall, there needs to be improvement on connecting students with resources.

In your opinion, what should the top three priorities of such a strategy be?

Consultation with the student body has produced fruitful insights into direct and indirect actions to grow mental health supports. Specifically, preventative strategies were brought up multiple times. Preventative strategies included teaching acute and systemic methods to manage stress, destigmatizing feelings of shame, teaching how tone can be used to prevent a hostile work environment, trying to break structural pressures on students that are “[c]reated to [make the student] be sick, [but who] demanded to be well” and helping by centralizing mental health supports into one document. More pointed examples included more investment into mental health supports by either new programs, expanded programs, or hiring additional counselors, evaluation, more diverse counselors, reintroducing classroom discussions around mental health, and instructing faculty members/instructors about managing their own stress. Upon reflection, more investment into counselors, classroom discussions around managing mental health, and prevention strategies encapsulate the most discussed suggestions from this consultation. At this time, further investigation into the feasibility of the aforementioned discussion is advised.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

samu.ca

 @SA_macewan  /SAmacewan
 @SAmacewan  /SAmacewan

We at SAMU look forward to seeing how your report will help MacEwan address student mental health concerns that have been a consistent issue of concern throughout the past few years. If you have any further questions for the SAMU or wish to reach out again, please feel free to contact our President, Myles Dykes, at sapresident@macewan.ca

Sincerely,

SAMU Executive Committee,

On behalf of Students' Council

Students' Association of MacEwan University



Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
April 6, 2022 @ 2:00pm

Voting Members:

Myles Dykes, President
Ruan Bouwer, VP Academic
Matt Yanish, VP External
Larissa Williams, VP Operations & Finance
Thomas Cross-Trush, VP Student Life

Resource Officials:

Darryl Kostash, Acting General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:04pm

2. Approval of Agenda:

VPO/VPSL

CARRIED

3. Approval of Minutes for: March 23, 2022

VPA/VPE

CARRIED

TOPIC	DISCUSSION	ACTION/MOTION
		MOTION
		TO APPROVE THE MISSING CREDIT CARD RECEIPT FORM FOR MATT YANISH IN THE AMOUNT OF \$13.11 FOR A PURCHASE ON FEBRUARY 22, 2022
		VPA/VPO
		CARRIED
		MOTION
		TO APPROVE THE MISSING CREDIT CARD RECEIPT FORM FOR MYLES DYKES IN THE AMOUNT OF \$18.90 FOR A PURCHASE ON JANUARY 25, 2022
		VPE/VPA
		CARRIED
		MOTION
1.	MCCRF	TO APPROVE THE MISSING CREDIT CARD RECEIPT FORM FOR MYLES DYKES IN THE AMOUNT OF \$26.25 FOR

			<p>A PURCHASE ON MARCH 7, 2022</p> <p>VPSL/VPO CARRIED</p> <p>MOTION</p> <p>TO APPROVE THE MISSING CREDIT CARD RECEIPT FORM FOR MYLES DYKES IN THE AMOUNT OF \$69.99 FOR A PURCHASE ON FEBRUARY 9, 2022</p> <p>VPSL/VPO CARRIED</p>
2.	SAMU Cares Bursary	<p>Vpo – need to decide what we want to invest into SAMU Cares. At what point do we cap the fund because it's self-sufficient? Gm – we see being able to provide \$20,000/year as a baseline. Depending on the amount in the fund we may have different options for providing funds to students. There was never a decision made originally of capping this fund. 2020-2021 surplus was moved to 2021-2022 operating fund by SC. Pres – would we be able to get info about what our reserves are for all our funds? Would like to know where we are, especially for future planning. Will need to bring this to council with a plan for how to move forward. Vpa - \$1 million Vpsl - \$1 million Vpo - \$1 million Vpe - \$750,000 Pres – would like to get more info about the parameters of SAMU Cares. Vpsl – maybe there's something else we could fund in addition to SAMU Cares if we cap the fund. Vpa – something that is more accessible for students? Or make SAMU Cares more accessible?</p>	
3.	Outstanding Action Items		
4.	Reporting Process	Vpo – emailed to everyone – please provide me any feedback you have.	
5.	Committee Appointment		<p>MOTON</p> <p>TO RESCIND THOMAS CROSS TRUSH'S APPOINTMENT TO THE DEAN OF STUDENT AFFAIRS HIRING COMMITTEE</p> <p>VPA/VPO CARRIED</p> <p>MOTION</p>

			TO APPOINT ELAINE TRAN TO THE ASSOCIATE DEAN OF STUDENT AFFAIRS HIRING COMMITTEE VPA/VPO CARRIED
6.	President's Report	Awards night. Transition planning. Refresher planning. CASA AGM conference. Gov Review. EC priorities for the rest of year. Consultation framework.	
7.	VP Academic's Report	Provost Group's presentation on academic flexibility. Sent out survey to Deans & students on FGC & SGs. Moodle system update. Transition planning work.	
8.	VP External's report		Action: Request Vpe to submit short written report.
9.	VP Operations and Finance's Report	SSJOC meeting update. SC refresher planning. Transition planning. TOR work. SAMU Cares. Met with Gallivan re. timelines & meeting schedule. Council mid-year survey.	
10.	VP Student Life's Report	Week of wellness interviews. SVPEC. GASC meeting. IDEA Committee TOR work.	
11.	General Manager's Report	Gallivan meeting update. HR update. Covid update. Tile project going well. Building update. Staff meeting update. Will meet with ConEd. Gray Gallery update.	
12.	Brainstorming (3pm)	Governance Review (Danielle Figura)	
13.	Recognition		

4. Adjournment

Time: 4:15pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
April 14, 2022 @ 3:00pm**

Voting Members:

Myles Dykes, President
Ruan Bouwer, VP Academic
Matt Yanish, VP External
Larissa Williams, VP Operations & Finance
Thomas Cross-Trush, VP Student Life

Resource Officials:

Darryl Kostash, Acting General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 3:01pm

2. Approval of Agenda:

**VPE/VPO
CARRIED**

3. Approval of Minutes for: April 6, 2022

**VPSL/VPA
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	IDEA TOR	Vpsl – have been discussing this committee for a little while now. Not sure SVOVE is meeting needs of students – this committee would pick up what is missing. Proposing retooling SVOVE into this committee. Looking for feedback from EC. Vpa – have core committee of 5, and provide an opportunity for others to attend?	MOTION TO TABLE UNTIL NEXT WEEK. VPSL/VPO CARRIED
2.	SC Refresher	Vpo – agenda provided for review. Looking for feedback from you on gov review session. Looking at it as an intro session for council about the gov review. Believe it's time to loop council into where we are with this. Vpa – don't think we should bring it up if we can't provide answers to any questions. Vpsl – agree. Tran – agree. Vasquez – good to start scheduling something for planning. Gm – when the project plan is done we'll be able to provide better info to everyone. Vpo – should we shorten the day or add something else to the agenda? Pres – can wrap up earlier.	
3.	EC Retreat	Pres – agenda provided for everyone's review. Let me know if you have questions.	
4.	Student Fee Waiver	Vpo – received email from RO – student looking for a waiver of fees for this semester. Student has had some personal & medical challenges, with financial difficulties. Pres – student hasn't used either of these services. Vpo – don't think the RO has waived any other fees.	

		<p>Vpa – is there a precedent for this?</p> <p>Pres – twice prior, but those were different situations – MacEwan also waived fees.</p> <p>Vpa – should be wary of the justification provided when making these decisions.</p> <p>Vpo – concern that RO isn't also waiving fees.</p> <p>Vpa – should ensure that when we present info for discussion we should stick to facts.</p> <p>Vpsl – would like to find out if fees were already waived & if student has actually declared bankruptcy.</p> <p>Vpe – every student here could likely give an impassioned plea to have fees waived.</p> <p>Pres – conditioned on whether MacEwan is waiving MNIFs.</p> <p>Vpa – should be on same page with MacEwan on this. Question about why it's only a request to exempt two fees.</p>	
5.	Business Building Funding	<p>Vpo – student tech fee meeting we requested docs re. student tech fee \$\$ and how it's been applied in the past. They are asking to approve funding for next year & the year after for the new academic business building.</p> <p>Vpsl – ok with approving this ask.</p> <p>Gm – wireless is fundamental to the institution – should stress that majority of \$ goes to wifi which will help students. Not a terrible ask but should really push wifi expectation. Another question should be about incorporate highbred learning.</p> <p>Vasquez – might be good, if we can, to ask for a long term plan around this new building.</p>	<p>Action:</p> <p>Vpo to communicate back to committee.</p>
6.	Outstanding Action Items		
7.	VP Academic's Report	<p>Transition work with Stephan.</p> <p>USRI grants committee.</p>	
8.	VP External's report	<p>CAUS update.</p> <p>CASA update.</p>	
9.	VP Operations and Finance's Report	<p>Transition planning – EC & BOG.</p> <p>U-Pass rebate update.</p> <p>AVP financial services hiring committee update.</p> <p>Remuneration review.</p>	
10.	VP Student Life's Report	<p>Tile painting.</p> <p>Transition work.</p> <p>IDEA TOR work with Vpo.</p> <p>Advo strategy.</p>	
11.	General Manager's Report	<p>HR updates.</p> <p>ConEd update.</p> <p>Building update re. Covid coming.</p> <p>Funds update.</p>	
12.	President's Report	<p>Transition with Larissa & Alan.</p> <p>SC refresher.</p> <p>Time capsule event work.</p> <p>Met with Dr. Trimbey re. post secondary, quarterly admin meeting, and consultation.</p>	
13.	Recognition		

4. Adjournment

Time: 4:35pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
April 20, 2022 @ 2:00pm**

Voting Members:

Myles Dykes, President
Ruan Bouwer, VP Academic
Matt Yanish, VP External
Larissa Williams, VP Operations & Finance
Thomas Cross-Trush, VP Student Life

Resource Officials:

Darryl Kostash, Acting General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:10pm

2. Approval of Agenda:

**VPSL/VPE
CARRIED**

3. Approval of Minutes for: April 14, 2022

**VPSL/VPA
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	IDEA TOR	Vpsl – incorporated feedback from last week and presented here for approval today.	MOTION TO APPROVE THE IDEA SUB-COMMITTEE TOR VPSL/VPE CARRIED
2.	SC Training	Pres – presenting a run through of the draft schedule for last comments. Basing some of the training on feedback received in survey of councillors.	
3.	External Relations Update	Vpe – re. CASA in June – will be looking to be appointed CASA chair for this coming year, or member relations portfolio as another option. CAUS – not looking to take on full leadership position this coming year. Will push for ESA to be an information sharing body, not an advo group. Pres – look for ESA to help build relationships with the Edmonton schools. Want to work on stakeholder/community relations. Depending on how ESA will run will determine if I put my name forward for Chair or Vice-Chair.	
4.	Retreat expectations	Pres – review of the schedule, discuss expectations.	
5.	MacEwan Academic Business Building Support	Vpe – opportunity for Pres & I to work with MacEwan U in asking for funding from government for this project. More info will be provided to everyone as it comes in. We believe that it's important for students to have proper space for their studies. Pres – yes, want to ensure that we have your (EC as a whole) support as we move forward.	

		<p>Vpo – think it makes sense – money has already been approved to support this building so it makes sense to ask the government for the funding.</p> <p>Vpa – agree with Vpo as we’ve supported this building so far.</p> <p>Vpsl – getting money from government is important. Would like to be clear on what we’re supporting and how students will benefit.</p> <p>Gm – getting more money from government is a win for students.</p>	
	Quarterly Sub-Committee Reports	<p>Vpo – 5 sub-committees need to submit quarterly reports. H&D did not meet this term but have met with Gallivan – will create a meeting schedule. PSC did not meet this past quarter – SG procedure will be coming to EC soon.</p> <p>Vpsl – ASC – one meeting this quarter to decide winners.</p> <p>SVOVE one meeting/month – committee were receptive to change to IDEA committee. GASC finally received some grant applications. Both student PD & SG grants were approved/distributed.</p>	
6.	EC Communication Platforms	Vpo	
7.	Student Fee requests	<p>Vpo – follow up from last meeting. Got more information from RO. Now we need to make a decision.</p> <p>Vpe – to be clear University is only waiving interest?</p> <p>Vpo – yes.</p> <p>Gm – can’t technically waive the fee but it would really mean that we’re paying the fee on the student’s behalf.</p> <p>Pres – is there a way to delay the fee to another term?</p> <p>Vpo – I don’t know that there is capacity to do that. Advise against it.</p> <p>Vpsl – not inclined to waive fees.</p> <p>Vasquez – sympathetic to them with some conditions attached. It is still questionable on the need.</p> <p>Pres – don’t believe we’ve seen proof of financial need at this point.</p> <p>Gm – could see covering the cost with terms attached for the student.</p> <p>Vpo – am wondering why this is just coming up now and not earlier in the term.</p> <p>Pres – no fees were waived by MacEwan – can we reach out to student to get a better picture of their situation.</p> <p>Vpsl – still don’t think we have enough info to make an informed decision.</p> <p>Pres – in the past MacEwan has waived fees when students when there have been issues. That’s not the case this time.</p>	<p>MOTION</p> <p>TO WAIVE H&D, U-PASS, MYLELGAL FEES</p> <p>VPO/VPSL DEFEATED</p>
8.	VP External’s report	<p>CAUS updates.</p> <p>External strategies meeting update.</p>	
9.	VP Operations and Finance’s Report	<p>Transition/refresher work.</p> <p>ConEd fees meeting update (met with their Dean & finance rep).</p>	
10.	VP Student Life’s Report	Transition planning work.	
11.	General Manager’s	<p>HR update.</p> <p>ConEd meeting.</p>	

	Report	Met with SAMU lawyer – update provided. Oilers playoffs ticket sales opportunity for students. Update on SC chamber doors. ELT meeting update.	
12.	President's Report	Transition/refresher prep. 50 th Events team update. Internal Campaign Steering committee update.	
13.	VP Academic's Report	Transition work. Council on student affairs meeting. ITM meeting.	
14.	Recognition		

4. Adjournment

Time: 4:00pm



Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 4, 2022 @ 2:00pm

Voting Members:

Myles Dykes, President
Stephan Vasquez, VP Academic
Matt Yanish, VP External
Larissa Williams, VP Operations & Finance
Elaine Tran, VP Student Life

Resource Officials:

Darryl Kostash, Acting General Manager
Alan Honey, Governance Advisor (Recording Secretary)

1. Call to Order: 2:08pm

2. Approval of Agenda:

**VPE/VPO
CARRIED**

3. Approval of Minutes for: April 20, 2022

**VPSL/VPE
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION MOTION
1.	Committee Appointments	Note: will revisit appointments to AAC & LRC once result of CASA Chair appointment is known	TO APPOINT STEPHAN VASQUEZ TO GENERAL FACULTIES COUNCIL, GFC EXECUTIVE COMMITTEE, GFC COUNCIL OF STUDENT AFFAIRS, GFC ACADEMIC STANDARDS, CALENDAR & CURRICULUM, GFC ACADEMIC PLANNING AND QUALITY ASSURANCE, GFC COMMITTEE ON TEACHING & LEARNING, GFC COMMITTEE ON SCHOLARLY ACTIVITY, INFORMATION & TECHNOLOGY MANAGEMENT, DISTINGUISHED TEACHING AWARD, DISTINGUISHED RESEARCHER AWARD, PRESIDENTS MEDAL AWARD, STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, AND AWARDS SUB-COMMITTEE VPO/VPE

			<p>CARRIED</p> <p>MOTION</p> <p>TO APPOINT MYLES DYKES TO THE GENERAL FACULTIES COUNCIL, GFC COUNCIL ON STUDENT AFFAIRS, CONVOCAATION PLANNING COMMITTEE, APPOINTMENT ADVISORY COMMITTEE, AND PROCEDURE SUB-COMMITTEE</p> <p>VPSL/VPA</p> <p>CARRIED</p> <p>MOTION</p> <p>TO APPOINT LARISSA WILLIAMS TO THE INFORMATION & TECHNOLOGY MANAGEMENT COMMITTEE, STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, FACILITIES ADVISORY COMMITTEE, FOOD ADVISORY COMMITTEE, BYLAWS AND POLICY COMMITTEE, GOVERNANCE REMUNERATION ADVISORY COMMITTEE, HEALTH & DENTAL SUB-COMMITTEE, AND PROCEDURE SUB-COMMITTEE</p> <p>VPE/VPSL</p> <p>CARRIED</p> <p>MOTION</p> <p>TO APPOINT ELAINE TRAN TO THE UNITED WAY FUNDRAISING COMMITTEE, BOOK OF THE YEAR COMMITTEE, INDIGENOUS ADVISORY COUNCIL, FOOD ADVISORY COMMITTEE, STUDENT COMMUNITY ENGAGEMENT GRANT COMMITTEE, BLACK HISTORY MONTH COMMITTEE, SOCIAL</p>
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			<p>INNOVATION INSTITUTE COMMITTEE, SVPEC, SEXUAL AND GENDER MINORITY ADVISORY COMMITTEE, CARNEGIE GROUP, SEXUAL VIOLENCE AWARENESS WEEK COMMITTEE, STUDENT TECHNOLOGY FEE COMMITTEE, LEADERSHIP & REVIEW COMMITTEE, GRANT ALLOCATION SUB-COMMITTEE, STUDENT VOICE ON VIOLENCE ELIMINATION SUB-COMMITTEE, AND I.D.E.A. SUB-COMMITTEE</p> <p>VPA/VPO CARRIED</p> <p>Action: Pres & Vpo to discuss communication of appointments as appropriate.</p>
2.	Office Renovations	<p>Vpo – supplied info – Darryl & I met with Mona re. getting walls completed. This is the budget that was provided. Will require a building permit to complete the reno. 10% contingency built into cost. Open to discussion on whether this needs to be brought to council or not.</p> <p>Pres – if taking from Maintenance Fund we’re required to report the expenditure to SC. Explain how the cost could increase if we wait?</p> <p>Vpo – was told the cost could increase.</p> <p>Gm – spoke with AllWest – manufacturers & suppliers are increasing costs – expect prices to increase by mid-May. Potential 5-7% jump by end of month.</p> <p>Vpa – estimate on timeline?</p> <p>Gm – 2-4 weeks construction timeline for completion. As we evolve in this building we will continue to make appropriate changes.</p>	<p>MOTION</p> <p>TO APPROVE UP TO \$178,000.00 FROM THE MAINTENANCE FUND TO BE USED FOR OFFICE RENOVATIONS</p> <p>VPO/VPE CARRIED</p> <p>Action: Vpo to report to SC on expenditure.</p>
3.	SAMU Lights	<p>Vpo – this is for the SAMU sign on the front of the building. This would make it so that each letter can have a separate color.</p> <p>Gm – most of the cost is to bring equipment in to make the change. We originally thought that the sign was set up for this but it’s not.</p>	<p>MOTION</p> <p>TO APPROVE UP TO \$4000.00 FROM THE MAINTENANCE FUND TO BE USED TO UPGRADE OUR BUILDING SIGNAGE</p> <p>VPO/VPA CARRIED</p>
4.	Council Agenda	<p>*standing item for 2 weeks before every SC meeting.</p> <p>Pres – discuss what’s coming to council at the next meeting.</p> <p>Vpo – hope to have the mental health report done.</p>	<p>Action: Vpo/GA to create a calendar of presentations for the coming year.</p>

		<p>Pres – could we do a MacEwan Strategic Vision presentation sometime this summer? Any other presentations that would be pertinent in the coming months? Also discussion of SAMUCares or bursary presentation.</p> <p>Vpa – transit presentation? There have been a lot of problems within the system lately.</p> <p>Pres – ask ETS for a presentation and then it would provide our elected leaders an opportunity to ask them questions.</p> <p>Gm – the more we talk about this the better – important topic.</p> <p>Pres – maybe ask partners to present on awareness, education, etc to SC.</p> <p>Vpsl – is this something LRC should discuss?</p> <p>Pres – yes. Bring recommendations to EC for presentations.</p> <p>Vpe – don't think SC presentations at SC meetings should be for PD. More presentations is a great idea for SC.</p> <p>Pres – CASA presentation would be useful later on.</p>	
5.	Flex	<p>Pres – talked a little last week about flex. Want to make sure we're accountable & transparent.</p> <p>Vpe – the reason we have this is to work our required time – it's not for leaving early or starting late on a continued basis.</p> <p>Vpo – if we want to change the policy around this we should do so for the next year – it looks really bad if we are to change something for ourselves.</p> <p>Vpsl – understand what Vpo is saying – it would look weird.</p> <p>Gm – recommend having a HR consultant come in and review, then make a recommendation on how to move forward. To me I'd see some kind of flex agreement.</p>	<p>Action: Continue on with flex for this year and report to Audit Committee quarterly & EC monthly.</p> <p>Bring this topic to May 18 EC meeting.</p>
6.	VP Operations and Finance's Report	<p>Refresher & retreat planning.</p> <p>Position description work.</p> <p>Retreat.</p> <p>AVP Financial Services search committee update.</p> <p>50th celebrations.</p> <p>Student issues.</p> <p>Helping incoming execs orient in office.</p> <p>Met with Gallivan re. renewal.</p>	
7.	VP Student Life's Report	<p>Onboarding – met with a lot of MacEwan departments.</p> <p>Pride update.</p> <p>Follow up meetings.</p>	
8.	General Manager's Report	<p>Oilers tix update.</p> <p>Summer student/HR update.</p> <p>SAMUCares update.</p> <p>Tile project wrapped up. Will be set up on the first floor in a couple weeks.</p> <p>Chamber doors going up tomorrow.</p> <p>Vendor update.</p> <p>Vacation time being used up during summer hours.</p> <p>Office plan update re. external people.</p> <p>General staff meeting on Friday went well.</p> <p>Planning for the new year has begun.</p> <p>Gallivan meeting.</p>	
9.	President's Report	<p>Transition/refresher prep.</p> <p>Retreat.</p> <p>Met with Myrna re. follow up item from PVP/guidelines.</p> <p>Misha Bazelevsky plaque update.</p> <p>ESA update – hosting AGM. SAMU is on planning committee.</p>	

10.	VP Academic's Report	Getting acclimated. Introductory meetings. Connecting with counterparts. Campaign priorities – initial planning.	
11.	VP External's report	CAUS Changeover planning. Onboarding/transition work – SAMU & CAUS. CASA platform work.	
12.	Recognition		

4. Adjournment

Time: 4:03pm



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
February 16, 2022	Jayden Depeel, Councillor, Audit Committee Chair

Agenda Item Title **Audit Committee**

**Action
Requested**

☒ Motion

☐ Consultation Item

AGENDA ITEM DETAILS

Motion Title

Motion to appoint Councillor _____ to the Audit Committee

**Background
Information**

The Audit Committee has a vacant seat for a councillor. The vacancy occurred when previously appointed member missed a quarterly meeting and was automatically removed from the committee (per the Audit Committee Terms of Reference).

**Alternative
Considerations**

Leave the seats vacant.

**Risk
Management
Considerations**

**Strategic
Alignment**

☒ *Attached Strategic Alignment Checklist is complete*

Implications

Filling committee vacancies ensures the committee can do the work they've been delegated.

**Related
Documents**

Audit Committee Terms of Reference.

Follow Up Action

n/a

Review History

n/a

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Audit Committee

Mandate

1 Audit Committee assists Students' Council in fulfilling its financial oversight responsibilities.

Roles of Committee

2 Audit Committee monitors, evaluates, advises, and makes recommendations on:

- 2.1** matters affecting external, internal, or special audits;
- 2.2** policies and practices related to internal controls; and
- 2.3** compliance with legal, statutory, and regulatory requirements.

Authority

3 Audit Committee is granted unrestricted access to SAMU information relating to its mandate or to the roles of the committee.

Composition

4 The voting members of Audit Committee are three Councillors and two students-at-large.

4.1 If voting positions of the Audit Committee cannot be populated by Councillors, students-at-large will fill the remaining positions.

4.2 Preference will be given to students-at-large with financial experience.

5 The resource officials of Audit Committee are a public member with professional accounting experience and a full-time staff member of the Finance Department.

6 No SAMU official with signing authority may serve on Audit Committee.

7 Any Councillor is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

8 Audit Committee selects a Chair from among the Councillors on the committee.

9 Regular quarterly meetings of Audit Committee are held once per fiscal quarter, on dates determined at the first meeting following the initial appointment of Councillors to committees.

9.1 Voting members who fail to attend a regular quarterly meeting are automatically removed from the committee.

10 The Committee Chair may call additional meetings as required.



11 SAMU's auditors may advise and present to Audit Committee when required and as part of the audit process.

Standing Orders

12 Audit Committee reviews Executive spending and work, vacation, and sick hours quarterly.

13 Audit Committee reviews budget variances quarterly.

14 Audit Committee reviews out-of-budget and exceptional authorizations or expenses.

15 Audit Committee reviews compliance with recommendations made by SAMU's auditors.

16 Audit Committee reviews the performance of the auditors and may, at its discretion, recommend to Students' Council a change in auditors.

17 Audit committee may add to its work plan any item of concern relating to its mandate or roles which has been brought to its attention by committee members, Councillors, Executives, SAMU staff, SAMU members, or SAMU's auditors.

17.1 The identity of any individual who brings a concern before Audit Committee is kept confidential and is not disclosed during Audit Committee investigations, in minutes or in reports.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
May 18, 2022	Larissa Williams, Vice President Operations and Finance

Agenda Item Title Spectrio Agreement

**Action
Requested**

☒ Motion

☐ Consultation Item

AGENDA ITEM DETAILS

Motion Title

To Approve entering into a three (3) year agreement, at a total cost not to exceed \$21,0000.00 CAD, with Spectrio

**Background
Information**

Spectrio is the software that we use to for all of the digital marketing in our building. Essentially it is the platform that all of our TV's are on, where we show off our advertising. Currently we are on a year to year term with this company, but if we agree to a 3 year agreement we will be saving approximately \$4000 over the 3 year period with the discounted rate provided to us. Cost per year with this agreement would be \$5,508.93CAD for a grand total of \$16,526.79. whereas without the discount 3 years would cost us \$20,657.51CAD (6,885.84CAD per year)

It is important to note that if we stay on a year to year basis the cost will be in USD which implys a conversion rate of approximately 1600\$ a year. Therefore if we sign the contract for the three years then we will be saving an additional approximate 4000\$.

Meaning in total we will e saving around \$8000CAD in a span of 3 years.

**Alternative
Considerations**

- Stick with the year to year model

**Risk
Management
Considerations**

Financial Implications

**Strategic
Alignment**

☒ Attached Strategic Alignment Checklist is complete

Implications

Cost-savings

Related Documents	n/a
Follow Up Action	Formal Terms and Conditions document is sent over and signed if approved
Review History	n/a

Strategic Alignment Checklist

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Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

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May 4, 2022

Students' Association of Macewan University

Darryl Kostash

Hello Darryl

Reference quote number 5422

Here is the formal quote I promised you for a 3 year agreement with 20% off the software cost.

\$16,526.79 CAD for 10 annual Enplug software licenses for 36 months. Billed at \$5,508.93 CAD each year on May 1. May 1, 2022 to April 30, 2025 is the 3 year term. \$20,657.51 CAD is the cost for 3 years without the discount.

My new email address is randall.hood@spectrio.com. Enplug was purchased by Spectrio last year and Enplug is now a division of Spectrio.

Let me know if you have any questions or need any additional information.

Thank you,

Randy Hood
Senior Account Manager
Spectrio
7624 Bald Cypress Place
Tampa, FL 33614
randall.hood@spectrio.com
310-749-5234



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION		
Meeting Date	Submitted By	
May 18, 2022	Matt Yanish, VP External	
Agenda Item Title	Feedback on 22/23 CAUS Priorities	
Action Requested	<input type="checkbox"/> Motion	<input checked="" type="checkbox"/> Consultation Item
AGENDA ITEM DETAILS		
Motion Title	No motion attached.	
Background Information	<p>Over Mother's Day weekend (May 6-9), the 2022-2023 CAUS board, including myself and the President, met to elect new CAUS leadership and to set the organization's advocacy priorities for the year. After reviewing the data from SAMU's 2022 annual survey of students, it became evident that students share a number of top concerns. Namely, our students are very concerned about the financial ability to pay for schooling and living costs, their mental health and the resources available, as well as experiencing a high level of uncertainty about their ability to find meaningful work during or after their studies. The President and I spoke to these priorities at the last meeting of CAUS, and after a few rounds of discussion between and among CAUS members, the following five priorities have emerged: increasing student access to non-repayable grants; supporting student employment; supporting Indigenous learners; ensuring access to digital infrastructure by rural and reserve-based learners; and support for part time students. At this time, these only exist as focus areas, with research and policy development happening over the next weeks and months to arrive at specific advocacy objectives. I'm looking for input from councillors on how you believe CAUS can most effectively advocate within these five areas. This can include projects, partnerships, or general feedback on how you see these advocacy areas being realized within the MacEwan and SAMU context.</p>	
Alternative Considerations	N/A	
Risk Management Considerations	N/A	
Strategic Alignment	<input checked="" type="checkbox"/> Attached Strategic Alignment Checklist is complete	

Implications	Students' council will have the opportunity to provide feedback and inform CAUS and the VP External's advocacy work with the nuances unique to the MacEwan campus and our students. In turn, CAUS's work will be more relevant to the students at MacEwan, which ensures their needs are amplified on the provincial stage.
Related Documents	N/A
Follow Up Action	N/A
Review History	

Strategic Alignment Checklist

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