



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
June 21, 2023 at 6:00pm in Council Chamber**

Voting Members:

Gabriel Ambutong, President
Abby Beka, Councillor
Jakob Cardinal, Vice President External
Freja Cartujano, Councillor
Jayden Depeel, Councillor
Cierra Jacobs, Vice President Student Life
Joseph A. La Torre, Vice President Governance
and Finance
Nhi Phan, Councillor
Nathan Poon, Councillor
Sasha Ryzhova, Councillor
Rayyah Sempala, Councillor
Joehn Torres, Councillor
Chioma Uzor, Councillor

Stephan Vasquez, Vice President Academic
Sonia Yusuf, Councillor
Layal Zidan, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Meeting called to order at pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR JUNE 21, 2023

2.2 MOTION

TO APPROVE THE MINUTES OF MAY 17, 2023

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

4.1.6. Strategy & Engagement Committee (Vpsl)

4.1.7. Students' Council Operations Committee (Vpgf)

4.1.8.

4.2. Executive Committee Minutes

Minutes of May 9, 17, 25, 31, and June 7, 2023 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics include:

6. In Camera Period

6.1

7. Motions & Business Orders of the Day

7.1. SAMU Credit Cards

MOTION TO APPROVE AN EXPENSE OF \$100,000.00 TO BE USED AS A PRE-PAYMENT WITH US BANK VISA FOR A SAMU CREDIT CARD ACCOUNT

PRES/

7.2.

8. Consultation

8.1

9. Evaluation

9.1

10. Recognition

-

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: July 19, 2023

Meeting adjourned at pm.



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
May 17, 2023 at 6:00pm in Council Chamber**

Voting Members:

Gabriel Ambutong, President
Abby Beka, Councillor
Jakob Cardinal, Vice President External
Freja Cartujano, Councillor
Jayden Depeel, Councillor
Cierra Jacobs, Vice President Student Life
Joseph A. La Torre, Vice President Governance
and Finance
Nhi Phan, Councillor
Nathan Poon, Councillor
Sasha Ryzhova, Councillor
Rayyah Sempala, Councillor
Joehn Torres, Councillor
Chioma Uzor, Councillor

Stephan Vasquez, Vice President Academic
Sonia Yusuf, Councillor
Layal Zidan, Councillor
vacant, Councillor
vacant, Councillor
vacant, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR MAY 17, 2023

PHAN/ZIDAN

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF APRIL 19, 2023

BEKA/VPGF

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

4.1.6. Students' Council Operations Committee (in camera)

4.2. Executive Committee Minutes

Minutes of April 5, 19, 25, and May 3, 2023 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics include: AI Working Group & potentially flagging students incorrectly; Sexual Violence Awareness Week; International Nursing Program bridging course; course grading standards; AI Week; Student H&D plan; Mental Health Awareness Week.

6. In Camera Period

6.1 Chief Returning Officer Appointment

MOTION TO GO IN CAMERA

BEKA/ZIDAN

CARRIED

MOTION TO GO OUT OF CAMERA

ZIDAN/VPSL

CARRIED

7. Motions & Business Orders of the Day

7.1. Chief Returning Officer Appointment

MOTION TO APPOINT JOSH STOCK AS THE SAMU CHIEF RETURNING OFFICER, FOR A TERM ENDING APRIL 30, 2024, ON THE RECOMMENDATION OF THE STUDENTS' COUNCIL OPERATIONS COMMITTEE

VPGF/

Favour: Pres, Beka, Vpe, Cartujano, Depeel, Vpsl, Vpgf, Phan, Poon, Ryzhova, Sempala, Torres, Uzor, Vpa, Yusuf, Zidan

CARRIED

8. Consultation

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

ZIDAN

CARRIED

Next Meeting Date: June 21, 2023

Meeting adjourned at 6:38pm.



Students' Council Report

President

June 21st, 2023

Council,

Please see the report on my work as President from May 17th to June 21st.

Executive Summary

- Canadian Alliance of Student Associations (CASA)
- Strategy and Stakeholder Relations Committee Meeting (Open Session)
- Alumni Advisory Council (AAC) Year End Wind-up

Student Voice

The Student Voice is amplified by SAMU.

CASA Foundations Conference

2.3 Continue to build collaborative relationships with other Students' Associations and organizations to enhance the collective student voice with all government levels.

CASA is a federal advocacy group that represents over 365,000 students across Canada. The Foundations Conference serves to transition incoming delegates by providing essential advocacy tools and skills. The conference was also an opportunity

to strengthen SAMU's relationship with other student unions. Despite not putting my name forward for any committees, I was nominated by a different student union. I declined, but to me, being nominated demonstrates trust in SAMU's leadership. There were even student leaders encouraging other delegates to vote for our VPE. Our external advocacy team certainly strengthened SAMU's relationship with other student unions.

Strategy and Stakeholder Relations Committee Meeting (Open Session)

2.4 Foster positive relationships with MacEwan University to better serve students.

Some notable agenda items during the Open Session included the Strategic Vision Dashboard and Metrics, as well as the Annual Report 2023/23. Through the dashboard, metrics can be used to track the progression of MacEwan's "Teaching Greatness: Strategic Vision 2030." The report included MacEwan's financial statements, research, programming, operations, and initiatives. Both items were recommended for approval by the Board of Governors.

AAC Year End Wind-up

2.4 Foster positive relationships with MacEwan University to better serve students.

The event was attended by former and current AAC members, the Associate Vice-President of Alumni and Development, the Director of Alumni, the former SAMU President, and me. Attending the event served as an opportunity to strengthen our relationship with MacEwan's alumni community.

Closing Remarks

I appreciate you taking the time to read my report. If you have any questions or concerns, please reach out. Thank you!



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

Kind regards,

Gabriel Ambutong (He/Him)

SAMU President 2023-2024

sapresident@macewan.ca



Students' Council Report

Vice-President Academic

June 21st, 2023

Hey good evening, Student Councilors. I hope that you're enjoying the weather as the summer looms on the horizon. Be sure to wear some sunscreen!

Please see below for my report.

Executive Summary

- Anti-Plagiarism Week & the Academic Integrity Office
- AI Conference, AI Working Group, & Center for Teaching & Learning Conference
- General Faculties Council
- SAMU/UASU Meetings
- Student Research Research

Student Voice

The Student Voice is amplified by SAMU.

General Faculties Council

Strat Bullet Point 2.4

GFC covered a plethora of agenda items over a 306-page document. Of particular note to SC, a new major for design students called the 'Digital Experience Design Major, some changes to the 'Bridge to Canadian Nursing Program' admission requirements, comprehensive reviews of academic, scholarly, and credential policies. Of the policy reviews, the academic calendar policy may be problematic as it revolves around Sunday exams, consultations with stakeholders, and how to capture this in the universities academic calendar. We are currently

Roles Report to Students' Council

Submitted June 15, 2023

Page **1** of **3**



investigating the issue and considering a plethora of alternatives to the advent of another series of Sunday examinations. These alternatives could be focused on either the class start date, reading week length, or other time periods. Further details will be provided as we delve into the minutia of this issue.

The Student Voice is amplified by SAMU.

SAMU-UASU Meetings

Strat Bullet Point 2.4

As a part of good will and facilitating shared advocacy, we've contacted the UASU to discuss best practices to promote advocacy. This has had a focus on affordability, tuition, textbooks, OERs, and other cost-saving measures for students. I'm hoping to grow these relations over the coming year to get a pulse on activities that may occur at the U of A, which in-turn may bleed over to our campus. I'm excited to look over their surveys and see what we have in common in terms of barriers and how we may overcome them.

The Student Voice is amplified by SAMU.

Student Research Research

Strat Bullet Point 2.4

Student research at MacEwan is a slowly growing part of the student experience at our campus. To speed-up this growth I've begun working with the Office of Research Services to identify and bridge gaps and barriers students face. So far, this has included interviewing and compiling data from students and faculty which we may use for a tactical plan in the future.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs

Anti-Plagiarism Week & the AIO

Strat Bullet Point 3.1



As part of a collaboration with the Academic Integrity Office, we're designing a workshop that will augment the info-sharing sessions of Anti-Plagiarism Week. The design phase is still ongoing, but a suggestion of Family Feud-style workshop may prevail as the primary mode of engagement. Furthermore, I do have a person in mind to lead the Family Feud session who has quite a bit of experience impersonating Steve Harvey.

Student supports provided by SAMU are responsive to unique and evolving needs

AI Conference, AI 2 Working Group and CTL Conference.

Strat Bullet Point 3.1

The AI-mania we've seen spread across the news cycle is spreading globally. Last week, I attended an AI conference on AI teaching modalities, AI cheating, and best practices to fairly test students. Furthermore, the Center for Teaching and Learning hosted a conference on augmented reality in the classroom and how virtual reality could be used for hands-on training. The AI 2 working group has taken information from these conferences and is using it to design AI ethics for instructors, Anti-Cheat software, and AI copyright policy.

Closing Remarks

Sorry for the obsessive AI-reporting.

It will happen again.

Cheers!

Stephan Vasquez



Students' Council Report

VP External

June 21st, 2023

Hello Council,

Here is a summary of the work of the VPE portfolio from May 17th to June 14th.

Executive Summary

1. CGSD
2. Kihew Waciston
3. CAUS
4. CASA

Important Meetings Attended

Meeting with MacEwan President and City Councilor.

Your president and I met with Doctor Trimbee, MacEwan's President. As well as Aaron Paquette, city councilor. Discussed my first project. Went over well. Decided that Aaron Paquette will be one of the people invited to come to my first project at the end of August. This meeting showcased to the both of us just how connected our campus truly is to the downtown core, something that is only increasing. With city hall steps away, at any given moment you may run into an elected official. The need to be presentable and ready to support your own ideas is imperative while at post-secondary. The more days pass, the more comfortable I get in these spaces.

VPE Report to Students' Council
Submitted June 16th, 2022



Student Experience & Engagement

The overall student experience is enhanced by the opportunities provided by SAMU

KW – CGSD - ROSIE

The Rosie screening was a well thought out event that was put on by The Centre for Gender & Sexual Diversity (CGSD) and Kihew Waciston (KW). A free event open to all students, I believe with further SAMU incorporation, we can promote these events to even more students.

A film was a great way to go about tackling tough issues. Tougher to discuss issues such as gender identity, sense of belonging and racism were all touched on during the film in tasteful ways. Which made the discussion circle afterwards easier, as people could call back to specific scenes in the movie to help with discussing their own lived experiences.

KW – INDIGENOUS MUSIC SHOWCASE

The Indigenous Music Showcase was held in the Betty Andrews Theatre on Saturday June 10th. Once again, SAMU has an opportunity to grow our relationship with MacEwan, (organizations, institutions, spaces,) this time with Kihew Waciston. A beautiful free event that if marketed properly, could have easily packed the Triffo theatre. The event highlighted Indigenous artists from across North America.



STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY



Student Voice

CAUS

Provincially we had an election, Danielle Smith won with a majority government.

The direction that CAUS heads in this year changes as a part of that. CAUS's Strategy for the year is being set in the coming weeks. VPE will report back to council next meeting with results.



The CAUS board has voted for a shift in the CAUS seed value from \$2.11 to \$2.25, as adjusted to the CPI. Below is a chart which shows the difference in price for SAMU.

Current CAUS Dues

Member	FLE	Seed Value	Annual Dues	Fall Installment	Spring Installment
AUSU	8326.552	\$2.11	\$17,569.02	\$8,784.51	\$8,784.51
SAMU	11836.424	\$2.11	\$24,974.85	\$12,487.43	\$12,487.43
SAMRU	9754.987	\$2.11	\$20,583.02	\$10,291.51	\$10,291.51
UASU	29942.859	\$2.11	\$63,179.43	\$31,589.72	\$31,589.72
ULSU	6322.350	\$2.11	\$13,340.16	\$6,670.08	\$6,670.08
Totals	66183.172	\$2.11	\$139,646.49	\$69,823.25	\$69,823.25

Calculation of Dues: 2023/2024
CPI indexed to 2022, FLE rates as of 2020/2021

Member	FLE ¹	Seed Value ²	Annual Dues	Spring Installment	Fall Installment
AUSU	8326.552	\$2.25	\$18,734.74	\$9,367.377	\$9,367.377
SAMU	11836.424	\$2.25	\$26,631.95	\$13,315.98	\$13,315.98
SAMRU	9754.987	\$2.25	\$21,948.72	\$10,974.36	\$10,974.36
UASU	31,854.66	\$2.25	\$71,672.98	\$35,836.49	\$35,836.49
ULSU	7,180.304	\$2.25	\$14,225.29	\$7,112.64	\$7,112.64

The CAUS Seed Value refers to the rate per Full Load Equivalent (FLE) that membership fees are based from. Our bylaws state that the seed value will increase annually by CPI. In the 2021/22 fiscal year, the seed value was set at \$2.11/FLE. Statistics Canada reports that the Consumer Price Index rose by 6.8% for 2022. This translates to a 14¢ increase, bringing the seed value to \$2.25.

CASA

To clarify where I and SAMU sit at CASA and what happened since the last report.

Priorities

- SAMU has sent our priorities to CASA the federal advocacy body. For any discussion, please feel free to drop by my office, send me an email or feel free to ask any clarifying questions or concerns during the Students Council meeting.

VPE Report to Students' Council
Submitted June 16th, 2022



CASA Elections

Your president and I went into Ottawa with confidence and presented SAMU quite well at the national level. This would not be possible without the backing from the entirety of SAMU. Our at home support is one of our greatest strengths and something admirable, we were happy to discuss our greatest strengths with delegates from across the country.

1. I ran for the Director of Advocacy Board position within CASA. This year it would be the most highly sought after and contested role.
2. The race for The Director of Advocacy began with five delegates from differing schools from across the nation. After the first day it was known that I could speak well. The second day, one delegate dropped out of the race and mentioned that I had their own, and their institutions full support in the race for the Director of Advocacy position. The third day, another delegate drops out and once more, confesses their own and institutional support for SAMU. A race of five now down to three.
3. I go into so much detail ultimately to say that I lost. But more importantly, to highlight that SAMU belongs at these tables. And that the good work we do here in these rooms directly translates to furthering the SAMU voice. I have attached a photo of the exact moment in which I lost. (Me on the left - the guy who beat me in the red flower shirt). It will not happen again. I see this photo everyday in my office and I work every day to better myself, to better represent SAMU.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**



Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs

N/A

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment

N/A

Other:

N/A

Closing Remarks

VPE Report to Students' Council
Submitted June 16th, 2022



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

The student experience is informed by the student voice, and I always welcome yours! Please do not hesitate to contact me via email at savpstudentlife@macewan.ca or schedule an appointment.

Thank you I appreciate your time,

Jakob Cardinal.



Students' Council Report

Vice President Governance & Finance

June 21st, 2023

Hello Council!

Happy Pride Month and Filipino Heritage Month! I, unfortunately, will not be at the June meeting because I will be going to the Gallivan Conference in Orillia, Ontario (Toronto's Red Deer) for the Gallivan conference. And as you attend the June Students' Council meeting, I will be at the Gallivan conference saying, "I will take that information back to my team" as many times as I can. Anyways, here is my report!

Executive Summary

- Meeting with Maureen, Vice President Finance & Adm, CFO.
- Health & Dental Plan Enhancements Promotion Update
- Procedure Sub-Committee
- Students' Council Operations Committee

Student Voice

The Student Voice is amplified by SAMU.

4.2 Foster positive relationships with MacEwan University to better serve students.

Meeting with Maureen

Roles Report to Students' Council

Submitted June 15, 2023

Page **1** of **3**



This was my first official meeting with Maureen (VP Finance & Admin and CFO). One thing of note that we discussed is campus safety because security falls under her portfolio. In building 11 there is now a security desk across the 'Box Office' of the Triffo Theatre, and there are plans to have another one in the near future in either building 5 or 6 to address the safety concerns in those buildings.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs.

Health and Dental Promotion Update

3.2 Evaluate and assess student supports to remain relevant and accountable to students.

I have sent in the marketing request to promote the Health & Dental plan enhancements, and it is expected to be advertised on June 19th via our social media, website, and newsletter. Since the Spring/Summer term is not that busy, the June 19th release will be a smaller marketing campaign; however, we plan on having a more thorough marketing campaign towards the start of the upcoming Fall semester.

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment.

Procedures Sub-Committee

4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.



The procedures sub-committee met to review four procedures: Approval Authority, Elections, Student Groups Holding Account, and Student Groups procedures. Three out of the four procedures were moved to recommend to EC; however, the one that was not is the Student Groups procedure because it will need further deliberation.

Students' Council Operations Committee Meetings (SCOC)

4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.

The committee met to discuss the Students' Council evaluations for the March and April meetings, the minutes of those meetings, the meetings' evaluations – and lastly, the Staff Health & Dental plan for EC. We passed a motion to offer the upgrade to the staff plan to all of EC at no additional cost (SAMU will be paying the upgrade cost). There will be a slight change in the Remuneration of Elected Representatives policy in Appendix A to reflect that change.

Closing Remarks

With the first month of my term in the books. I think that it has been quite a learning curve getting used to all the things I have to do and know, but I am excited to continue the “journey” and “push the needle.” I send my regrets that I will not be able to attend this meeting. But nonetheless, I will see you all in the next meeting, and enjoy the weather, the large ball of fire that beams down on Edmonton four times a year.

Kind Regards,

Joseph A. La Torre, (He/Him)

VP Governance and Finance, SAMU 2023/2024

savpoperations@macewan.ca

Students' Council Report

Vice President Student Life

June 21, 2023

Greetings council! 🌸

Happy Pride Month 🏳️🌈🌈 and a big congratulations to our graduating Class of 2023!

🎉🎓 It's been another wonderfully busy month full of sunny lunches and project planning with meetings sprinkled in daily (plus a lil vacay for fun ✈️). ☀️ I'm happy to share with you all my report of activity in office from May 12- June 15. 😊

Executive Summary

- Respondent Education Subcommittee
- Rainbow Crosswalk Painting
- Sexual Violence Prevention and Education Committee (SVPEC)
- Sexual Violence Awareness Week Planning Committee (SVAW)
- Headshots
- Book of the Year Committee (BOTY)
- Student Mental Health Working Group (SMHWG)
- Heathy Campus Alberta, Wellness Summit (HCA)
- Introduction Meetings with MacEwan Departments

Student Experience & Engagement

The overall student experience is enhanced by the opportunities provided by SAMU

VPSL Report to Students' Council

Submitted June 15, 2023

Page 1 of 7

Sexual Violence Awareness Week Planning Committee (SVAW)

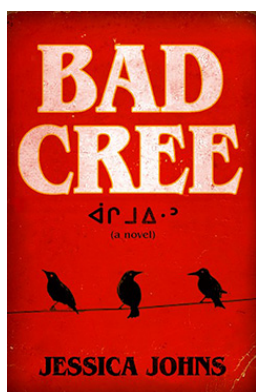
1.3 – Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students.

I attended the second planning meeting for SVAW. I'm happy to report we have narrowed down to start detail planning fun things happening during the week including an art expo. I am working with SAMU to see if the Lookout is an appropriate place to hold this event. Otherwise, we are working to organize a keynote speaker, wellness activities and resources, PAWWS engagement, educational resources for men affected by sexual violence, ally resources, and more educational resources for faculty – all of which we see as appealing to student engagement and support throughout this week.

Book of the Year (BOTY)

1.3 – Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students.

I had my first BOTY committee meeting on May 30th. I was made aware that the committee decided on *Bad Cree* by Jessica Johns as the book of the year. We discussed possibilities of integrating the use of this book in classrooms and the author speaker event which is planned to be in March of 2024. I will be involved in organizing a location for the event and furthermore, working on longlisting and shortlisting next year's book of the year contenders.





Student Voice

The Student Voice is amplified by SAMU.

Introduction Meetings with MacEwan Departments

2.4 – Foster positive relationships with MacEwan university to better serve students.

I've officially met with all my MacEwan counterparts, including Wellness and Psychological Services, Centre for Sexual and Gender Diversity, Office of Human Rights, Diversity and Equity, MacEwan International, Office of Sexual Violence Prevention, Education and Response, Student Affairs, MacEwan Residence, and kihêw waciston Indigenous Centre. In these meetings, I introduced myself and my initiatives for the year to inform the discussion for collaboration during my term and foster strong working relationships.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs

Respondent Education

3.3 – Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.

As a member of the Sexual Violence Prevention and Education Committee (SVPEC), I also sit on several subcommittees, including the Respondent Education Subcommittee. In my first meeting with the Respondent Education Subcommittee, I was informed of the initiatives and summer plan for the group. We decided that we will disband and not be meeting again unless further consultation or feedback is needed for the Science-based Treatment, Accountability, and Risk Reduction for Sexual Assault (STARRSA) Program, as it is now to be implemented with the training of Respondent Education staff.

Rainbow Crosswalk Painting

3.3 – Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.

Your EC team took part in painting the Rainbow Crosswalk in front of MacEwan Residence May 25. 🌈 We were able to connect with the MacEwan student and faculty community while supporting advocacy of a welcome environment for LGBTQ2+ folks.



Sexual Violence Prevention and Education Committee (SVPEC)

3.3 – Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.

The SVPEC met for the first meeting of my term on May 26. We introduced and discussed the proposed initial changes to the Sexual Violence Policy and the Prevention & Education Framework for updates & review. This policy and framework review will be conducted thoroughly by a subcommittee that I will sit on over the summer and that workplan was approved. SVPEC is currently updating modules for the online educational course 'It Takes All Of Us' for employees of MacEwan and are looking forward to reviewing them over the summer. Furthermore, we were updated that



the data recorded informed an institution specific report from the Sexual & Gender-Based Violence Survey and will arrive in July of this year. This committee along with OSVPER will decide how the information will be used when analyzed, perhaps to inform the proposed policy updates more specifically.

Student Mental Health Working Group (SMHWG)

3.3 – Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.

I attended two SMHWG meetings on May 16 and June 12. The working group has consulted with student support services across campus, including Access and Disability Resources, Centre for Sexual and Gender Diversity, MacEwan University Health Centre and MacEwan International to inform the draft for the Student Mental Health Framework. This will be a campus-wide used document to inform and respond to the current mental health crisis seen with students. So far, I have been able to meaningfully engage with these campus student supports offices on what they see students struggling with and how the framework can best respond by asking pertinent questions from the student perspective and advocating for what will best serve students in their mental health struggles. I'm looking forward to continuing meaningful engagement with this group as our next meeting is July 18.

Heathy Campus Alberta, Wellness Summit (HCA)

3.4 – Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives.

Healthy Campus Alberta (HCA) is a community of practice from the Canadian Mental Health Association (CMHA) aimed at advocacy and engagement on post-secondary mental health. I attended the HCA Wellness Summit June 13 & 14 where I had the privilege to learn about ongoing research in the stigma surrounding suicide and recovery initiatives on campus for those struggling with and overcoming substance use as well as ally resources for recovery from the University of Calgary along with



information about implementing play on campus to support mental health from the University of Lethbridge. This information can be relayed to many of the committees I sit on and connect with my current project planning. I was also able to network with many researchers, students, and student leaders during this time.

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment

EC Headshots

4.5 – Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.

Your EC got professional headshots to showcase on the SAMU website and Instagram (tbd). This was a great experience to team bond and to work with Tristan, Shannon and our fantastic photographer Shirl. 📷



Closing Remarks

Thank you for taking the time to read my report!



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

The student experience is informed by the student voice, and I always welcome yours!
Please do not hesitate to contact me via email at savpstudentlife@macewan.ca

Cheers,

Cierra Jacobs (she/her)

VP Student Life, SAMU 2023/2024

Strategy and Engagement (SEC) Workplan 2023-2024
For Information to Students Council
Submitted: December 20, 2023

Chaired By:	Cierra Jacobs, VP Student Life (VPSL)			
Committee Members:	Jakob Cardinal, VP External (VPE) Abby Beka, Councillor Mariam Ehsan, Student at Large			
Committee Mandate:	The Strategy and Engagement Committee (SEC) strives to maximize student engagement with Students' Council, provides leadership development opportunities to members of Students' Council and acts as a consultation body for strategic priorities.			
Approved by Committee:				
Received by Council:	December 20, 2023			
Task	Details	Stakeholders	Timeline	Status
Student Engagement Opportunities	Strategy and Engagement Committee develops a plan for Student Council to engage with SAMU members. (including: tabling, classroom visits, social media, etc.)	SAMU Students' Council Students at Large	Ongoing	Ongoing
Professional Development and Teambuilding	Strategy and Engagement Committee creates opportunities for members of Students' Council to develop leadership skills by: Researching and implementing applicable professional development opportunities for members of council, and developing team	SAMU Students' Council	Ongoing	Ongoing

	building opportunities for Students' Council.			
Consultation	Provide feedback of Executive Committee's initiatives. (Including but not limited to: Council of Alberta University Students and Canadian Alliance of Student Associations priorities, Sexual Violence Prevention and Education Committee policy review, Campus Mental Health Strategy, etc.)	SAMU Students' Council Students at Large	Ongoing	Ongoing

SCOC Workplan 2022-2023
For Information to Students Council
Submitted: TBD

Chaired By:	Joseph A. La Torre, Vice President Governance and Finance			
Committee Members:	Sonia Yusuf, Councillor Abby Beka, Councillor			
Committee Mandate:	Students' Council Operations Committee advises and reviews Students' Council, interviews and vets candidates for appointments made by Students' Council, and annually reviews the remuneration and compensation provided to Councillors, Executives, and other Students' Council appointments performing governance roles at SAMU.			
Approved by Committee:	June 14, 2023			
Received by Council:	June 21, 2023			
Task	Details	Stakeholders	Timeline	Status
Executive Committee Remuneration	Discuss salary comparisons of EC. Discuss remuneration policy with respect to EC Discuss CPI inflation of EC salary, health and dental benefits and paid vacation Determine EC remuneration	Executive Committee Students Council	December / January 2023	Completed
Students' Councillor Remuneration	Obtain remuneration comparison (with respect to similar institutions) Review & discuss remuneration of councilors	Students Council Executive Committee	December 2022/ January 2023	Completed
Councillor Appointments	Appoint SAMU members to Student Councillor vacancies.	Students' Council, Executive Committee	As needed	Ongoing
CRO Appointment	Appoint the CRO for the 2023/24 SAMU elections.	Executive Committee, Students' Council	April/May	Completed

Review and Appoint the Chair of Students' Council.	Review the current chair of Students' Council and appoint the next Chair for Students' Council.	Students' Council, Executive Committee	January	Completed
Review the SC Operations	Reports and reviewing on the effectiveness and progress of Students' Council.	Students' Council, Executive Committee	As needed	Ongoing
Review the Chair of Students' Council	Evaluate the chair of Students' Council performance.	Students' Council, Executive Committee	August	Ongoing



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 9, 2023 @ 2:00pm**

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:02pm

2. Approval of Agenda:
VPA/VPGF

Motion to amend the agenda to change Item 5 "Instagram" to "Social Media"

**VPGF/VPSL
CARRIED**

CARRIED

3. Approval of Minutes for May 3, 2023
**VPSL/VPE
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Healthy Campus Alberta	Vpsl – provided cost breakdown of HCA attendance.	MOTION TO APPROVE AN UNBUDGETED EXPENDITURE OF UP TO \$600.00 FROM G/L 525400 FOR VPSL TO ATTEND HEALTHY CAMPUS ALBERTA SUMMIT VPSL/VPE CARRIED
2.	2022-23 SARG Data	Vpa – propose we formalize a meeting schedule for this group. Students are continuing to show that they need financial support. This group could help us strategize about the growing affordability problems for students. Plan to submit a report at the May 25 EC meeting on this past year's efforts.	Action: Vpa to submit report and draft TOR for May 25 EC meeting re. SARG.

		<p>Vpsl - Alan has already created one; I propose we all sign off and familiarize ourselves with it in case we need to edit in future.</p> <p>Item(s) to potentially add to Norms:</p> <ul style="list-style-type: none"> - follow proper briefing process for team support on issues. Have formal presentation on how to fill out the "Briefing Form" and provide the team with adequate information. Add briefing form to EC folder? - Being on time for events. Based off Media Training arrival time we should set a norm to arrive at events/meetings 5 minutes beforehand to orientate ourselves; especially external events/meetings. Open to other time suggestions. <p>Briefing Form Vpgf – think form might be a barrier, depending on the topic, to effective meetings. Could use it if needed, but not mandate usage. Vpe – not sure it's something that is needed. Vpa – didn't use this last year, but seem some advantages, although may be a barrier to workflow. Maybe use it for project proposals.</p> <p>Arrival times Vpe – fine with five minutes ahead of time. How do we enforce the expectation. Vpgf – that seems like the right amount of time. Gm – like the direction you're going. Encourage everyone to not talk about events until you're back within our office(s). Pres – have to consider that there may be prior meetings. Vpgf – if there are back-to-back meetings we have to be understanding of that. Vpe – keep open communication within team if something comes up. Vpa – also consider if meetings go over time. Keep team updated.</p> <p>Gm – consider reviewing this again at the end of the summer to ensure it's still working.</p>	
3.	Norms Document		Action: Vpsl to bring Briefing Note idea to next EC meeting.
4.	Financial Reporting to EC	<p>Vpgf - I know there is documentation for the GM giving quarterly reports to EC; however, I would like to get the other member's thoughts on if they'd like a document, or an overview of Department 12 or the whole budget. Gm – suggest having a high-level overview, not the whole budget. We have an Audit Committee that reviews variances, and an external Auditor. Vpsl – we should be notified if we're approaching an issue. Just the important items.</p>	

		Vpe – agree with Gm. Vpa – also speak in favour of that.	
5.	EC Social Media	Vpgf – spoke to Elaine about using social media, with help from Shannon. Should we have a presence and what would it be used for. Vpa – not really any issues that came up for us to respond to on social media. We have other ways of interacting with students. Vpsl – content calendar being created. We would create idea for posts. Shannon would be responsible to posting. Vpe – agree Shannon can be the one enacting the posting plan. Gm – if something needs attention we can deal with it offline. We also have a M&C department that we can use if needed.	
6.	Calendar Permission for EC Supports	Vpsl – we should open up our calendar permissions to EC supports so they know what we're doing when we're busy.	Action: Ensure calendars are shared with all EC supports if the supports want it.
7.	EC Priorities (Standing Item)		To be used once EC Priorities have been decided.
8.	Project Updates (Standing Item)	Google Drive: Workplan & Priorities Planning folder	To be used once EC Projects have been decided.
9.	Outstanding Action Items		
10.	President's Report	Met with Michelle – they want sense of community. Still have to identify what that might look like between SAMU & MacEwan.	
11.	VP Academic's Report	AI update from Teaching and Learning meeting yesterday. Restorative resolutions update.	
12.	VP External's report	State of the City attendance today. CAUS & CASA updates.	
13.	VP Governance and Finance's Report	CRO appointment update. Met with Linda from Gallivan.	
14.	VP Student Life's Report	Sexual Violence Awareness Week planning meeting.	
15.	General Manager's Report	BambooHR update. Fall Fest update. Marketing doing review of their processes.	MOTION TO GO IN CAMERA VPA/VPSL CARRIED MOTION TO GO OUT OF CAMERA VPA/VPGF CARRIED

16.	Recognition		
-----	-------------	--	--

4. Adjournment
Time: 3:34pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 17, 2023 @ 2:00pm**

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:01pm
2. Approval of Agenda:
**VPSL/VPGF
CARRIED**
3. Approval of Minutes for: May 9, 2023
**VPGF/VPSL
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Communications expectations when formally presenting info to the team	Vpsl – what do we want our communications standard to be? Vpgf – not everything needs to be formal – keep it for important items. Use briefing note at an individual's discretion. Use as a template to present information. Vpa – all team members may need different things. Glad we're discussing it now. Would like to hear what the rest of the team thinks when they return from conference. Could we simplify the 'form' we currently have? Reduce the expectations about how much is needed to be written.	
2. EC Priorities (Standing Item)		To be used once EC Priorities have been decided.
3. Project Updates (Standing Item)	Google Drive: Workplan & Priorities Planning folder	To be used once EC Projects have been decided.
4. Outstanding Action Items		
5. VP Academic's Report	SARG report work. Academic Integrity Violations update. T&L Committee update.	
6. VP External's report	tabled	
7. VP Governance and Finance's Report	Dept 12 budget overview. Approval Authority procedure updates coming.	
8. VP Student Life's Report	Respondent Education Sub-Committee meeting update.	

		Student Mental Health Working Group meeting update. Begun project planning with Shannon & Elaine.	
9.	President's Report	tabled	
10.	General Manager's Report	MNP Audit update. Westjet update. Furniture update. Staff survey update.	
11.	Recognition		

4. Adjournment

Time: 3:15pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 25, 2023 @ 10:30am**

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 10:31am
2. Approval of Agenda:
**VPSL/VPA
CARRIED**
3. Approval of Minutes for: May 17, 2023
**VPA/VPE
CARRIED**

TOPIC	DISCUSSION	ACTION/MOTION
1. Communications expectations when formally presenting info to the team	Vpsl – briefing note template provided – streamlined version for when we're presenting to EC. Used for more formal items that EC is deciding, or for when needing to report to SC. Ensures that everyone has same information. Vpa – think that this needs to be shorter. Duplication of work. May be useful in some circumstances, but would decrease workflow. Don't think it should be required for every topic. Need to find a middle ground. Vpe – in favour of this format. Individuals can make decisions on how in depth to go within the form. Great to have in case someone isn't there to speak directly to an issue. Vpgf – may not be time to use this every time. Maybe not an expectation for all items. Do see the benefit of having it. Believe we should give it a try, and adjust if we need to.	MOTION TO ADOPT THE USE OF BRIEFING NOTES FOR ITEMS BROUGHT FORWARD AT EC MEETINGS VPSL/VPE CARRIED
2. Flex as part of norms document	- How to add flex in Bamboo HR - General Overview - concrete definition of flex – when and how to use it. *general discussion.	
3. SARG	Vpa – provided report for everyone to review. Conclusion is that we should continue to use SARG.	Action: GA & Vpa to edit TOR and bring to EC next week.

		Gm – note that government sets allowable increases so it's important to be aware that advocating needs to also be done provincially as well as to MacEwan. Vpa – this group would be used to design strategy plans advocating on behalf of students.	
4.	SAMU NSO breakout room/presentation	Vpgf – for NSO in the fall I'm wondering if there are any ideas on how EC can be included, depending on how SAMU is already involved. Vpe – believe EC should be more involved. Gm – NSO is MacEwan owned, just have to see what their expectations are. Reaching out to MacEwan to know what they're doing.	
5.	Reporting Norms	Can be tabled for next EC meeting. Pres -	
6.	DiSC Assessment	Can be tabled for next EC meeting. - Looks at indicators like how you respond to challenges and how well you work with others, opposed to measuring intelligence of aptitude. Vpgf – have seen that EC has done something like this in the past. Are we interested in having some form of assessment. Vpsl – good idea, not sure DiSC is the write one. Vpa – like DiSC. Like to see a more in depth presentation. Vpe – see value in it but not sure we have to use something that we need to pay form. Gm -	Action: Gm to bring forward option for personality assessment to EC. Goal for end of June.
7.	Sharepoint & OneDrive use	Can be tabled for next EC meeting. - For work continuity. - Replacement of Google Drive - Possible need for tutorials. Vpgf -	
8.	Signing norms document	Can be tabled for next EC meeting. - Review then sign, and lastly, set a day of August to review document again. Vpgf -	
9.	SAMU Elections: Opportunities for Students to interact with candidates	Can be tabled for next EC meeting. An open discussion about the opportunities candidates have to interact with the student body during the campaign period during campaigning.	

		Vpgf -	
10.	EC Priorities (Standing Item)		To be used once EC Priorities have been decided.
11.	Project Updates (Standing Item)	Google Drive: Workplan & Priorities Planning folder	To be used once EC Projects have been decided.
12.	Outstanding Action Items		
13.	VP External's report	Updates on municipal, provincial (CAUS), & federal (CASA) advo.	
14.	VP Governance and Finance's Report	Project planning. Meeting with Gm & GA re. procedures – will be bringing those forward soon. H&D marketing update.	
15.	VP Student Life's Report	EDI Education & Engagement Office meeting. Met with Residence. Met with SVPRO. WPSO meeting. SEC workplan.	
16.	President's Report	Tabled.	
17.	VP Academic's Report	CfTL meeting. SARG TOR & report. Nonviolent communication workshop. GFC Exec Committee. WUSC arriving training video.	
18.	General Manager's Report	AMICCUC-C conference next week. Vacation planning encouraged.	
19.	Recognition		

4. Adjournment

**VPSL
CARRIED**

Time: 11:55 am.



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 31, 2023 @ 2:00pm**

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm
2. Approval of Agenda:
**VPA/VPSL
CARRIED**
3. Approval of Minutes for: May 25, 2023
**VPGF/VPSL
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Reporting Norms	Pres – any feedback or concerns. Vpgf – should we tie it to our strat plan. Vpsl – support this as it's brought forward. Vpgf – support.	
2.	Sharepoint & OneDrive use	- For work continuity. - Replacement of Google Drive - Possible need for tutorials. Vpgf – SAMU officially uses Sharepoint & Onedrive. Should we move the items from Google Drive to Sharepoint/One Drive.	Action: EC to have everything transferred over from Google Drive by end of August.
3.	Signing norms document	- Review then sign, and lastly, set a day of August to review document again.	Action: Add Norms Document review to agenda for last EC meeting in August.
4.	SAMU Elections: Opportunities for Students to interact with candidates	An open discussion about the opportunities candidates have to interact with the student body during the campaign period during campaigning. Vpa – UofA has a Presidents forum. Vpe – like that idea. Vpsl – engage SC with this question? Like tabling, not sure about the forum as we did it.	

		<p>Vpe – voting stations. Vpa – AMA. Online or in person. Vpgf – event in SG area? Vpe – giants heads of candidates posted.</p>	
5.	MCCRF	Vpe -	<p>MOTION</p> <p>TO APPROVE THE MISSING CREDIT CARD RECEIPT FORMS FOR MATT YANISH IN THE AMOUNT OF \$50.00 DATED APRIL 27, 2023 AND IN THE AMOUNT OF \$75.00 DATED APRIL 27, 2023</p> <p>VPE/VPA CARRIED</p>
6.	Grants Procedure	Vpsl -	<p>MOTION</p> <p>TO APPROVE THE GRANTS PROCEDURE, EFFECTIVE JULY 1, 2023, ON THE RECOMMENDATION OF THE GRANTS AND AWARDS SUB-COMMITTEE</p> <p>VPSL/VPA CARRIED</p>
7.	Data sharing with UASU	<p>Vpa – if we could get narratives about what students in Edmonton want/need that would help with our advocacy. Would like to have an agreement with UofA to share data.</p> <p>Vpe – what would UofA get out of this? Sharing data could be beneficial for advocacy.</p> <p>Vpsl – need to dissect the idea more. Need to be sure there are privacy policy in place.</p>	<p>Action: Add to next EC meeting & invite Carl & Parvin.</p>
8.	GFC SAL Issue	<p>Vpa – one meeting left and want to allow Vpgf to attend.</p> <p>Vpgf – be important to have 3 students at the meeting.</p> <p>Vpsl – we have 4 students who have applied – could we not appoint 2 of them?</p> <p>Vpe – could we not appoint a councillor to take this on?</p> <p>Vpsl – two councillors applied for the position so they could take it on.</p> <p>Vpgf – bad precedent being set if we allow this. It will open the door in the future.</p> <p>Vpsl – because of timeline I think we could allow this as long as it's not on SAMU time.</p>	
9.			

10.	EC Priorities (Standing Item)		To be used once EC Priorities have been decided.
11.	Project Updates (Standing Item)	Google Drive: Workplan & Priorities Planning folder	To be used once EC Projects have been decided.
12.	Outstanding Action Items		
13.	VP Governance and Finance's Report	Marketing consultation re. H&D benefits. Working on updating Elections procedure based on CRO recommendations. Policy work.	
14.	VP Student Life's Report	WPS meeting re. mental health working group. Grant & Awards Sub-Committee. Planning meeting re. Sexual Violence Awareness Week. Book of the Year meeting update. SEC meeting update.	
15.	President's Report	Technology Alberta presentation. HCA update. CAUS/CASA – strengthened SAMU's voice at those tables. PERKS surveying.	
16.	VP Academic's Report	Student research – how to get students involved. ChatGBT update. SARG.	
17.	VP External's report	CAUS/CASA updates – CASA PoliStrat conference in July.	
18.	General Manager's Report	Tabled.	
19.	Recognition		

4. Adjournment

Time: 3:41pm.



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
June 7, 2023 @ 2:00pm**

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm

2. Approval of Agenda:
VPGF/VPA

**MOTION TO STRIKE TOPIC 9
VPGF/VPE
CARRIED**

CARRIED

3. Approval of Minutes for: May 31, 2023
**VPA/VPGF
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Data Sharing with UASU	<p>Vpa – think it would be beneficial to publish our data on our website and that would also help other institutions to have access to more information.</p> <p>*Knowler provides background info about our survey(s).</p> <p>Knowler – we have shared some aggregate results with MacEwan in the past. Open ended comments are a different story, but you could amalgamate responses into general statements. Don't think we should publish the data on our website though. Ok to share.</p> <p>Gm – don't think we need to have a data sharing agreement with others. Info collected belongs to SAMU, we haven't communicated that we intend to use the collected data with other entities. Agree that not all data needs to be posted on the website.</p> <p>Sedighi – publishing data could make us vulnerable to those we are advocating to. Limited in ability to comparing our data to another school as we don't ask the same questions. There is some value in sharing reports or meta-analysis with their execs or exec staff.</p>	

		<p>Be careful of standards that others may use in collecting data.</p> <p>Gm – we have CAUS/CASA for a reason. Maybe that's where most of our info sharing should be focused.</p> <p>Vpe – agree with a lot of things that were said. Should be more of a handshake agreement, and that we can use CAUS/CASA. Does help our goal of advocacy overall though.</p> <p>Vpgf – seems like it could be risky.</p> <p>Vpa – ok with data sharing through CAUS/ESA.</p> <p>Sedighi – advise a case-by-case approach as well. Situations may arise that may need that. CAUS could also survey at a provincial level.</p>	
2.	Student Groups	<p>Vpe – wondering about practicing in common spaces. Be cognizant of the power dynamic with religion.</p> <p>Pres – groups have to follow both SAMU & MacEwan policy/procedure.</p> <p>Gm – we have other religious groups on campus already.</p> <p>Vpe – believe we should go about approving religious groups differently from other groups on campus.</p>	<p>MOTION</p> <p>TO APPROVE THE CHRISTIAN STUDENTS OF MACEWAN UNIVERSITY STUDENT GROUP</p> <p>VPA/VPGF CARRIED</p> <p>MOTION</p> <p>TO TAKE A 5 MINUTE RECESS VPGF/VPA</p> <p>CARRIED</p>
3.	Committee Appointment(s)		<p>Action: Add SVPEC SAL appointment to next EC meeting</p> <p>MOTION</p> <p>TO APPOINT SHANNON MARSHALL, SEB NERA, ALAN HONEY, AND MEGAN VIENS TO THE GRANTS AND AWARDS SUB-COMMITTEE EFFECTIVE JULY 1, 2023 FOR A TERM ENDING JUNE 30, 2024</p> <p>VPGF/VPE CARRIED</p>
4.	Project Updates (Standing Item)	Google Drive: Workplan & Priorities Planning folder	To be used once EC Projects have been decided.

5.	Outstanding Action Items		
6.	VP Student Life's Report	Tabled	
7.	President's Report	Strategy & Stakeholders Relations meeting update.	
8.	VP Academic's Report	SSJOC update. GFC update. AI working group update.	
9.	VP External's report	CASA mentee program. Indigenous gathering planning update. CASA update.	
10.	VP Governance and Finance's Report	H&D plan enhancement update. Pantry donation update. MacEwan security updates. SAMU Building Operations Committee meeting. SSJOC.	
11.	General Manager's Report	Insurer/insurance update. AMICUSS-C attendance. Staff conference update.	
12.	Recognition		

4. Adjournment

Time: 3:38pm.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
June 21, 2023	Gabriel Ambutong, President

Agenda Item Title **SAMU Credit Cards**

**Action
Requested**

☒ Motion

☒ Consultation Item

AGENDA ITEM DETAILS

Motion Title

Motion to approve an expense of \$100,000.00 to be used as a pre-payment with US Bank VISA for a SAMU credit card account.

(Note US Bank VISA is in a partnership with CIBC the bank in which SAMU uses.)

**Background
Information**

As SAMU has grown over the last few years, and with the opening of the building, we've discovered that we have a need for a higher credit card limit and the ability to add more users than our current cards allow. Currently SAMU uses two credit card companies to supply our operations with credit cards. SAMU is in the process of working with a US & CIBC bank to supply credit cards and this higher limit. One caveat that is needed is to submit funds as a pre-payment to the bank. This pre-payment will serve as a payment guarantee for the bank. Note with one of our credit card companies we currently have to do this pre-payment with that bank already so this is not a new concept to SAMU.

**Alternative
Considerations**

You can choose to not approve this and SAMU would continue with the credit cards currently being used. This would mean that our available credit card balance would remain at it's current level. Operationally we will continue to have to do more work reconciling and maintaining these credit cards and we will not be able to add more users to the account to which we are already short available spots.

**Risk
Management
Considerations**

Low risk - For the amount of credit as we currently have \$73,000.00 in available credit.
Medium - High risk - We don't have the appropriate amount of credit to pay for items that only take credit card payments
High risk - We don't have enough cards available to SAMU, and staff now have to pay out of pocket for SAMU items.

**Strategic
Alignment**

☐ Attached Strategic Alignment Checklist is complete

Implications

Related Documents	
Follow Up Action	
Review History	

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>