



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Agenda for the Students' Council Meeting of the
Students' Association of MacEwan University
May 15, 2024 at 6:00pm in the Council Chamber**

Voting Members:

Gabriel Ambutong, President
Abby Beka, Councillor
Jakob Cardinal, Vice President External
Delaney Huhtala, Councillor
Cierra Jacobs, Vice President Student Life
Ian Kamenwa, Councillor
Mayank Kaushik, Councillor
Joseph A. La Torre, Vice President Governance
and Finance
Katherine MacDonald, Councillor
Maade Okai, Councillor
Nhi Phan, Councillor
Nathan Poon, Councillor
Inder Singh, Councillor
Alem Tesfay, Councillor

Joehn Torres, Councillor
Chioma Uzor, Councillor
Stephan Vasquez, Vice President Academic
Sonia Yusuf, Councillor
Layal Zidan, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Meeting called to order at.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR MAY 15, 2024

2.2 MOTION

TO APPROVE THE MINUTES OF APRIL 17, 2024

3. Presentations

3.1.

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

4.1.6.

4.2. Executive Committee Minutes

Minutes of April 10, 17, 24, and May 2, 2024 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

6. In Camera Period

6.1 Chief Returning Officer Reappointment

MOTION TO GO IN CAMERA

VPGF/

MOTION TO GO OUT OF CAMERA

7. Motions & Business Orders of the Day

7.1. Chief Returning Officer Reappointment

***MOTION TO REAPPOINT JOSH STOCK AS THE CHIEF RETURNING OFFICER, FOR A TERM
ENDING APRIL 30, 2025, ON THE RECOMMENDATION OF THE STUDENTS'
COUNCIL OPERATIONS COMMITTEE***

VPGF/

Speakers List:

7.2. Governance Committee

Nominees:

***MOTION TO APPOINT COUNCILLOR _____ TO THE GOVERNANCE
COMMITTEE FOR A TERM ENDING OCTOBER 31, 2024***

VPGF/

Speakers List:

7.3. Students' Council Operations Committee

Nominees:

***MOTION TO APPOINT COUNCILLOR _____ TO THE STUDENTS' COUNCIL
OPERATIONS COMMITTEE FOR A TERM ENDING OCTOBER 31, 2024***

Speakers List:

7.4.

8. Consultation

8.1

9. Evaluation

9.1. Students' Council Evaluations Form

10. Recognition

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11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: June 19, 2024

Meeting adjourned at



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

**Minutes for the Students' Council Meeting of the
Students' Association of MacEwan University
April 17, 2024 at 6:00pm in the Council Chamber**

Voting Members:

Gabriel Ambutong, President
Abby Beka, Councillor
Jakob Cardinal, Vice President External
Delaney Huhtala, Councillor
Cierra Jacobs, Vice President Student Life
Ian Kamenwa, Councillor
Mayank Kaushik, Councillor
Joseph A. La Torre, Vice President Governance
and Finance
Katherine MacDonald, Councillor
Maade Okai, Councillor
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Chioma Uzor, Councillor
Stephan Vasquez, Vice President Academic
Sonia Yusuf, Councillor
Layal Zidan, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR APRIL 17, 2024

UZOR/TORRES

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF MARCH 20 AND APRIL 4, 2024

KAUSHIK/SINGH

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

CAUS update.

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

Ponoka printer update.

4.1.6. Audit Committee

4.1.7. Executive Committee

4.1.8. Finance Committee

4.1.9. Governance Committee

4.1.10. Students' Council Operations Committee

4.1.11. Strategy and Engagement Committee

4.1.12. Chief Returning Officer

4.2. Executive Committee Minutes

Minutes of March 20, 27, and April 3, 2024 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics Include: CAUS advocacy.

6. In Camera Period

6.1 Chair of Students' Councillor Reappointment

MOTION TO GO IN CAMERA

TORRES/VPSL

CARRIED

MOTION TO GO OUT OF CAMERA

VPSL/ZIDAN

CARRIED

7. Motions & Business Orders of the Day

7.1. Finance Policy

***MOTION TO APPROVE THE FINANCE POLICY ON THE RECOMMENDATION OF THE
FINANCE COMMITTEE***

VPGF/VPSL

Favour: Pres, Beka, Vpe, Huhtala, Jacobs, Kamenwa, Kaushik, Vpgf, MacDonald, Okai, Phan, Poon, Singh, Tesfay, Torres, Uzor, Vpa, Yusuf, Zidan

CARRIED

7.2. Chair of Students' Council

MOTION TO REAPPOINT TIM JOBS AS CHAIR OF STUDENTS' COUNCIL FOR A TERM OF MAY 1, 2024 TO APRIL 30, 2025

VPGF/TORRES

Favour: Pres, Beka, Vpe, Huhtala, Jacobs, Kamenwa, Kaushik, Vpgf, MacDonald, Okai, Phan, Poon, Singh, Tesfay, Torres, Uzor, Vpa, Yusuf, Zidan

CARRIED

7.3.

8. Consultation

8.1

9. Evaluation

9.1. Students' Council Evaluations Form

10. Recognition

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: May 15, 2024

Meeting adjourned at 6:40pm

Students' Council Report

President

May 15th, 2024

Council,

Please see the report on my work as President from April 17th to May 9th.

Executive Summary

- Executive Committee Transition Retreat

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment.

Executive Committee (EC) Transition Retreat

4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.

As per EC's workplan, SAMU's incoming executives, returning executives, and outgoing executives participated in the retreat alongside the General Manager (GM), Directors, and Governance & Advocacy Support Staff. The onboarding retreat consisted of teambuilding sessions, presentations (relating to SAMU's structure, operations, governance, and advocacy) and the first meeting of the 2024-2025 Executive Committee.

Closing Remarks

I appreciate you taking the time to read my report. I try to ensure that I only report on high-level items that are relevant to the Students' Council. If you have any questions or concerns, please reach out. I am always happy to clarify or elaborate either virtually or in-person. Thank you!

Kind regards,

Gabriel Ambutong (He/Him)

SAMU President 2024-2025

President's Report to Students' Council

Submitted on May 9th, 2024

Page 1 of 1



Students' Council Report

Vice-President Academic

Wednesday, May 15, 2024

Good afternoon, everyone. I hope this report reaches you in good health. As the rain falls and spring arrives, we look forward to summer and the opportunities it brings for us to work, play, and relax.

As your new Vice President Academic, I'll be doing much of the former over the spring and summer. Regardless, I look forward to the challenge and welcome anyone to chat—be it virtual, in person, or through email.

If there are any questions, concerns, or comments about my report, please don't hesitate to contact me.

Executive Summary

- Advocacy for grief support for students, informed by Global Conflicts Survey;
- Development of expanded OER supports through Library's Textbook Affordability Program;
- Credit requirement changes within Faculty of Nursing;
- Highlights from May 6, 2024 GFC meeting, including Bill 18, student protests, and Sunday exams.



Student Voice/Student Supports

The student voice is amplified by SAMU/Student supports provided by SAMU are responsive to unique and evolving needs.

Council on Student Affairs (CoSA)

Strat Bullet Point (2.4 & 3.3)

I attended and consulted the CoSA meeting on the 22nd of April with the previous VPA. At CoSA we covered several agenda items which included supports for students experiencing grief and a textbook affordability program brought forward by the Library.

First, the previous VPA gave a report regarding that students who are experiencing grief due to ongoing global conflicts require additional supports from MacEwan University. This is informed by our Global Conflicts Survey, which indicates that faculty and the Institution must provide grief training for professors and instructors, so students can be directed to wellness services with empathetic care.

Next, the Dean of the Library, Karen Keiller, gave a short presentation regarding the development of an expanded OER platform for students. This comes from consultation from the Centre for Teaching and Learning, along with CoSA, to provide discounted rental—and free—ebooks. By 2025, faculty will be supported by a 'Library Services Platform' which leverages existing resources to support faculty and students through OERs.

Committee on Academic Standards, Curriculum, and the Calendar

Strat Bullet Point (2.4 & 3.3)

I attended this meeting on April 22, 2024 with the previous VPA to discuss changes for various programs within the Faculty of Nursing.



As per recommendations from the Quality Assurance Council of Alberta, programs within the Faculty of Nursing will undergo significant changes regarding the credit load and requirements for graduation. This includes reducing credits from 89 to 84 within the Psychiatric Nursing Diploma; 132 to 123 credits within the Bachelor of Science in Nursing; and shifting from 45 credits to 123 credits within the Bachelor of Psychiatric Nursing. The latter change means that students enrolled in the Bachelor of Psychiatric Nursing will have students partake in a degree program with the option of 'opting in' to a diploma program.

Finally, a motion was made to bring to GFC that, in the instance of no changes made to curriculum, Deans may approve curriculum without moving to committee. The rationale is to save time and streamline the process of approving curriculum, particularly if there are no changes to be made.

General Faculties Council (GFC)

Strat Bullet Point (2.4 & 3.3)

The outgoing VPA and I attended GFC on May 6, 2024. The President's report focused on Bill 18 and Palestinian protests occurring across various jurisdictions.

Dr. Trimbee noted that there will be discussion with the Province regarding Bill 18 but did not elaborate on what these discussions will look like, or how MacEwan University might be impacted by these discussions.

Additionally, Dr. Trimbee noted that she's engaged in communication with the Minister of Advanced Education and the Minister of Public Safety regarding potential responses to protests that could happen at MacEwan University. She communicated that MacEwan University is learning from other jurisdictions and that MacEwan has policies and procedures that they will use for guidance.

The third significant point came from the Provost. Sunday exams are coming for Fall/Winter 2024/25. I questioned him regarding the specific timeframes of these exams,



but he was adamant that this decision is inflexible and that conversations can be held to discuss exam periods for 2025/26.

Closing Remarks

As mentioned previously, I welcome any student to connect and discuss issues pertaining to our campus. I pledge to continue working with and for students throughout the coming year.

Sincerely,

Darcy



Students' Council Report

Vice-President External

Date of Meeting May 15th, 2024.

Hello Council! I hope you have been able to rest following a solid month of exams, papers, and assignments. I apologize for the delay in my report. The team was delayed by an election at CAUS that ran significantly over time, and I elaborate on that further in my report.

Student Voice

The Student Voice is amplified by SAMU.

Council of Alberta University Students (CAUS) Annual Changeover

The President and I had the opportunity to attend the annual CAUS changeover conference, where we had a chance to meet with the CAUS cohort who we will be working with this year. As a part of SAMU's advocacy strategy, and after conversations with the President, I made the decision to put my name forward for the position of Chair. I ran against one other candidate, the President of the Students' Association of Mount Royal University, and I am humbled and honoured to share with you that I was elected by the membership to lead the organization this year. I share this responsibility with the new CAUS Vice Chair, Chantel Groening, who is the President of the Athabasca University Students' Union. I look forward to keeping council updated on the work of CAUS in the next 11 months.

Roles Report to Students' Council

[May 10, 2024]

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Closing Remarks

Thank you for your time and attention to the goings-on of SAMU. I look forward to the year of work to come together, and I wish you well in your summer activities.

In friendship,

Alric Reid



Students' Council Report

Vice President Governance & Finance

May 15th, 2024

Greetings Council!

With one term in the books, I look forward to serving one more term as your VPGF. I learned a lot in the role last year, and I am excited to hit the ground running this time around, or more accurately, plant my feet on the ground and jog at a challenging but doable pace.

Anyways, you can find my report from April 12th – May 9th.

Executive Summary

- Students' Council Operations Committee (SCOC) Meeting
- Governance Committee Meeting
- School of Business Groundbreaking Event

Student Experience & Engagement

The overall student experience is enhanced by the opportunities provided by SAMU.



Student Voice

The Student Voice is amplified by SAMU.

2.4 Foster positive relationships with MacEwan University to better serve students.

MacEwan School of Business Groundbreaking Event

The VPSL, VPA and I had the opportunity to attend the School of Business Groundbreaking event, where we got to interact with MacEwan Administration and Faculty – such as the President, Provost, and Associate Vice President Registrar, to name a few. As well, there were some external folks we got to speak to – such as the Mayor, Councillor Stevenson, and Minister Sawhney. I had the opportunity to be part of the photo op group that wore hard hats and had shovels to dig up some of the dirt for photos. Needless to say, I didn't forget how to shovel. Overall, this was an event to celebrate all the work by MacEwan and all its partners to open a new School of Business building that will create more student and instructional space, enhanced services, and vibrancy downtown.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs.

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment.



4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.

4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.

Students' Council Operations Committee (SCOC)

The committee met to do a few things: first, to recommend the Chief Returning Officer (CRO) for the upcoming term; two, to discuss how to evaluate the CRO; third, to create a stand-alone policy for the CRO similar to the Chair of Students' Council; and lastly, to review Council meeting evaluations and minutes. As a result, the committee decided to recommend the current CRO for reappointment and before figuring out how to evaluate the chair, to create a standalone policy for the CRO detailing their expectations.

Governance Committee Meeting

During this meeting, we reviewed three policies that haven't been reviewed in a while: Budget Approval, Student Supports, and Elections and Referenda. The committee found that no changes were needed for those policies. Lastly, the committee discussed the expectations of online meeting attendance; there was great conversation and ideas that were discussed such as having one's camera on and in a quiet background during the meeting. And from that discussion, we will find out if these expectations live in a new policy or a preexisting one.

Closing Remarks

Make sure to enjoy the summer time weather!

Please do not hesitate to email me or set up a meeting if you have any further questions or if you would like me to elaborate on anything.



STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY

Kind Regards,

Joseph A. La Torre, (He/Him)

VP Governance and Finance, SAMU 2023/2024

savpoperations@macewan.ca



Students' Council Report

Vice President Student Life

05-15-2024

Greetings Council!

I am so excited to be official in my term as VPSL and I am looking forward to working together with all of you this next year!

Please see below my report in office from April 17 – May 14

Executive Summary

- Transition
- Sexual Violence Prevention and Education Advisory Committee (SVPEAC)
- Sexual Violence Awareness Week Planning Committee (SVAW)

Student Voice

The Student Voice is amplified by SAMU.

Sexual Violence Prevention and Education Advisory Committee (SVPEAC)

2.4 Foster positive relationships with MacEwan University to better serve students.

This committee met to discuss updates in the office of Sexual Violence Education and Response (OSVPER) including, tactical plan updates, STARRSA AP training update, Security training on sexual violence disclosures. We also discussed the Terms of



Reference (TOR) updates for this committee and added action items for committee members to review and suggest any updates for the TOR. The TOR will be submitted to the provost for approval.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs

Sexual Violence Awareness Week Planning Committee (SVAW)

3.3 – Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students

This was previously called Sexual Violence Awareness Week (SVAW) and have now updated the event to Consent Action Week (CAW) had their first planning meeting.

Notable things include:

- Name Change Consent Action Week (CAW)
- The dates (October 7-11)

My biggest goal was to advocate for trauma informed lense when planning this week. Based on student feedback some events and showcases were triggering and we want to be sensitive and allow decompression. I'm looking forward to there being more selfcare and opportunities for students to get the support they need this week.

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment.



Transition

4.5 – Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.

As you can imagine, most of our month has been dedication towards transition. We have met with various stakeholders from MacEwan within Student Affairs. We have gone over various of operational and strategic training to ensure confidence for Aleace stepping into this role and setting her up for success. If you have any questions of what this looks like feel free to ask.

Closing Remarks

The student's voice informs the student experience, and I always welcome yours! Please don't hesitate to contact me via email at savpstudentlife@macewan.ca

Cheers,

Aleace Moom (she/her)

VP Student Life, SAMU 2024/2025



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
April 10, 2024 @ 2:00pm**

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm
2. Approval of Agenda:
**VPSL/VPGF
CARRIED**
3. Approval of Minutes: April 3, 2024
**VPGF/VPSL
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	EC Initiatives Promotion Proposal	Knowler – provided Promotion Proposal for your review.	
2.	ISR Future	Vpe – ISR is being reviewed for upcoming year. The ISR should have an opportunity to advocate outside of NIAC. Would like to attend this year & would only need a per diem as the cost for travel & accommodation is provided.	MOTION TO APPROVE AN EXPENSE OF UP TO \$320.00 FOR A PER DIEM FOR THE VPE TO ATTEND AFN EVENT FROM G/L 525400 VPSL/VPGF CARRIED Action: Vpe to report back on AFN event attendance
3.	EC Representation at Events	Vpe – discussion about the events we attend in representation. Wonder if people more directly connected to the winners would be better suited to being presenters. Gm – EC is there as the face of SAMU – it's the ceremony part of the job you have. Vpsl – see it as part of our roles, but open to discussion if we want to have it. Vpgf – think it's good for us to show up and present. Pres – agree it's important for us to be there, but maybe even have more involvement.	

		Vpsl – quotes presented were based on the submissions received.	
4.	Awards Night	GM – looking for feedback from you on councillor attendance at Awards Night. Suggestion that all members of SC are allowed to attend, but without a guest.	
5.	Project Updates (Standing Item)		
6.	Outstanding Action Items		
7.	VP Governance and Finance's Report	Hiring Committee Proposal pushed back a week.	
8.	VP Student Life's Report	GAASC update. Law Club Gala attendance.	
9.	VP Academic's Report	Internal Grants update.	
10.	VP External's report	Vpe role update. Mental Health announcement – CASA. AFN summit update.	
11.	President's Report	Students First Internal Giving Campaign.	
12.	General Manager's Report	P&S stats update. SG update.	
13.	Recognition		

4. Adjournment

Time: 3:46pm.



Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
April 17, 2024 @ 2:00pm

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm
2. Approval of Agenda:
**VPGF/VPA
CARRIED**
3. Approval of Minutes: March 11 & April 10, 2024
**VPA/VPGF
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Students on MacEwan Hiring Committees	Vpgf – briefing note provided on proposal to provide honorarium to students on hiring committees. Vpsl – good \$ incentive as proposed. Vpa – believe	MOTION
			TO RECESS FOR 2 MIN
			VPSL/VPGF CARRIED
			MOTION
			TO APPROVE AN EXPENSE OF UP TO \$585.00 FROM G/L 524500 - EXECUTIVE PROJECTS TO PROVIDE AN HONORARIUM TO DARCY HOOGERS FOR SITTING ON THE ASSOCIATE REGISTRAR SEARCH COMMITTEE
			VPA/VPSL CARRIED
			MOTION
			TO APPROVE AN EXPENSE OF UP TO \$585.00 FROM G/L 524500 - EXECUTIVE PROJECTS TO PROVIDE AN

			HONORARIUM TO SEAN HARPER FOR SITTING ON THE FFAC DEAN SEARCH COMMITTEE VPGF/VPSL CARRIED
2.	PSA Key Messaging	Vpsl – provided some documents for EC to review. Want to go over key messaging. Pres – think it would be good to have Vpsl speak to their topics & Vpa speak to their topics individually.	MOTION TO TAKE A 5 MINUTE RECESS VPSL/VPGF CARRIED Action: Check in at next EC meeting on getting provided resource info on SAMU website.
3.	Project Updates (Standing Item)	Sharepoint Drive: EC Workplan	
4.	Outstanding Action Items		
5.	VP Student Life's Report	Met with Chandelle this morning - AVP leadership meeting set for May.	
6.	VP Academic's Report	CIO – hiring update provided. Hiring Committee proposal finished. Transition going well. GFC update. Committee on Scholarly Activity update. Bill 18. Committee on Teaching & Learning update. Meeting with Provost tomorrow. Adjudications complete.	
7.	VP External's report	tabled	
8.	VP Governance and Finance's Report		
9.	President's Report	Meeting with the Mayor update.	
10.	General Manager's Report	HR update. Student Charter update.	
11.	Recognition		

4. Adjournment

Time: 3:04pm.



Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
April 24, 2024 @ 2:00pm

Voting Members:

Gabriel Ambutong, President
Stephan Vasquez, VP Academic
Jakob Cardinal, VP External
Joseph A. La Torre, VP Governance & Finance
Cierra Jacobs, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm
2. Approval of Agenda:
VPSL/VPGF
CARRIED
3. Approval of Minutes: April 17, 2024
VPSL/VPGF
CARRIED

TOPIC		DISCUSSION	ACTION/MOTION
1.	Textbook Transparency Project	Briefing note provided by Vpa.	MOTION TO AMEND TO ADD SC REFRESHER VPSL/VPA CARRIED
2.	SC Refresher	Review of where we're at with Refresher items.	
3.	HR		MOTION TO GO IN CAMERA VPSL/VPGF CARRIED MOTION TO GO OUT OF CAMERA VPSL/VPGF CARRIED

4.	Project Updates (Standing Item)		
5.	Outstanding Action Items		
6.	VP Academic's Report	COSA meeting update. Provost meeting. Academic misconduct meeting. Inclusive access update. PSA messaging. Affordability survey update.	Add 'Affordability' to next EC meeting agenda.
7.	VP External's report	tabled	
8.	VP Governance and Finance's Report	Q3 update. Gov Comm meeting update. SCOC update.	
9.	VP Student Life's Report	SVPEC meeting update.	
10.	President's Report	CAUS update.	
11.	General Manager's Report	Budget update. HR update. Student Charter update. Staff meeting tomorrow.	Check-in in June re. Student Charter.
12.	Recognition		

4. Adjournment

Time: 3:53pm.



Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
May 2, 2024 @ 10:45am

Voting Members:

Gabriel Ambutong, President
Darcy Hoogers, VP Academic
Alric Reid, VP External
Joseph A. La Torre, VP Governance & Finance
Aleace Moom, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 10:45am
2. Approval of Agenda:
VPSL/VPE
CARRIED
3. Approval of Minutes: April 24, 2024
VPGF/VPSL
CARRIED

TOPIC		DISCUSSION	ACTION/MOTION
			MOTION
1.	Committee Appointments		TO APPOINT DARCY HOOGERS TO THE GENERAL FACULTIES COUNCIL (GFC), GFC EXECUTIVE COUNCIL, GENERAL FACULTIES COUNCIL-COUNCIL ON STUDENT AFFAIRS, GFC ACADEMIC STANDARDS CURRICULUM AND CALENDAR, GFC ACADEMIC PLANNING & QUALITY ASSURANCE, GFC COMMITTEE ON TEACHING & LEARNING, GFC COMMITTEE ON SCHOLARLY ACTIVITY, DISTINGUISHED TEACHING AWARD (DTA), DISTINGUISHED RESEARCHER AWARD (DRA), PRESIDENT'S MEDAL AWARD (PMA), STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE (SSJOC), EMERGING TECHNOLOGY COMMITTEE, ACCESS &

			<p>UNIVERSAL DESIGN FOR LEARNING WORKING GROUP, MACEWAN ACADEMIC ADVISING STEERING COMMITTEE, STUDENT TECHNOLOGY FEE COMMITTEE, AND MÊSKANÂS GOVERNANCE COMMITTEE FOR A TERM ENDING APRIL 30, 2025</p> <p>VPE/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT GABRIEL AMBUTONG TO GENERAL FACULTIES COUNCIL, GENERAL FACULTIES COUNCIL- COUNCIL ON STUDENT AFFAIRS, FACILITIES ADVISORY COMMITTEE, CONVOCATION PLANNING COMMITTEE, AND STUDENT TECHNOLOGY FEE COMMITTEE FOR A TERM ENDING APRIL 30, 2025</p> <p>VPA/VPSL CARRIED</p> <p>MOTION</p> <p>TO APPOINT ALEACE MOOM TO THE UNITED WAY COMMITTEE, , INDIGENOUS ADVISORY COUNCIL, FOOD ADVISORY COMMITTEE, STUDENT COMMUNITY ENGAGEMENT GRANT COMMITTEE, , SOCIAL INNOVATION INSTITUTE COMMITTEE, SEXUAL VIOLENCE PREVENTION AND EDUCATION ADVISORY COMMITTEE (SVPEAC), SEXUAL VIOLENCE AWARENESS WEEK COMMITTEE, STUDENT TECHNOLOGY FEE COMMITTEE, STUDENT MENTAL HEALTH WORKING GROUP, EDI DATA ENGAGEMENT COMMITTEE,</p>
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			<p>HEALTHY RELATIONSHIPS WEEK COMMITTEE, MENTAL HEALTH WEEK COMMITTEE, PRIDE COMMITTEE, BRAIN FREEZE PLANNING COMMITTEE, STUDENT TECHNOLOGY FEE COMMITTEE, COALITION FOR HARM REDUCTION @ MACEWAN UNIVERSITY FOR A TERM ENDING APRIL 30, 2025</p> <p>VPE/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT JOSEPH A. LA TORRE TO THE ITMC, STUDENT SYSTEMS JOINT OPERATIONS COMMITTEE, FACILITIES ADVISORY COMMITTEE, FOOD ADVISORY COMMITTEE, SAMU BUILDING OPERATIONS COMMITTEE, STRATEGY AND ENGAGEMENT COMMITTEE, AND STUDENT TECHNOLOGY FEE COMMITTEE FOR A TERM ENDING APRIL 30, 2025</p> <p>VPSL/VPA CARRIED</p> <p>MOTION</p> <p>TO APPOINT ALRIC REID TO THE STUDENT TECHNOLOGY FEE COMMITTEE FOR A TERM ENDING APRIL 30, 2025</p> <p>VPGF/VPA CARRIED</p> <p>Action: GM to provide recommendation on operationalizing MacEwan Committee(s) appointment by 2nd EC meeting in June</p>
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			<p>Vpsl/Vpa to review COSA options for appointment and provided update to EC meeting May 15, 2024</p> <p>GA to confirm Alumni Advisory Council appointment from last year.</p>
2.	EC Norms		<p>Action:</p> <p>SCOC to review EC using TOIL in last month of elected term. (Remuneration of Elected Reps & Governance Transition policies)</p>
3.	Project Updates (Standing Item)		
4.	Outstanding Action Items		
5.	VP Academic's Report	tabled	
6.	VP External's report	tabled	
7.	VP Governance and Finance's Report	tabled	
8.	VP Student Life's Report	tabled	
9.	President's Report	tabled	
10.	General Manager's Report	tabled	
11.	Recognition		

4. Adjournment

Time: 11:43am.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
May 15, 2024	Joseph A. La Torre, VP Governance and Finance

Agenda Title	Item
	Chief Returning Officer Reappointment
Action Requested	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Consultation Item

AGENDA ITEM DETAILS

Motion Title	Motion to reappoint Josh Stock as the SAMU Chief Returning Officer for a term ending April 30th, 2025, on the recommendation fo the Students' Council Operations Committee (SCOC).
Background Information	<p>SCOC met and decided to recommend Josh Stock be reappointed as the Chief Returning Officer for the coming year. This recommendation came about based on the committee member's interaction with the CRO this past year, as well as positive feedback provided by the Governance Advisor.</p> <p>Moving forward, working in conjunction with the Governance Committee, we will review the possibility of moving the CRO jobs duties into a standalone policy similar to the Roles and Responsibilities of the Chair of Student's Council policy. Once this is in place we will implement a more formal review process for the CRO next year.</p>
Alternative Considerations	We leave it vacant for now, and look at the other candidates.
Risk Management Considerations	n/a
Strategic Alignment	<input checked="" type="checkbox"/> <i>Attached Strategic Alignment Checklist is complete</i>
Implications	Filling the CRO position will enable election planning to begin for the coming year.

Related Documents	Elctions and Referenda Policy and Elections Procedure.
Follow Up Action	
Review History	

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
May 15, 2024	Joseph A. La Torre, VP Governance and Finance

Agenda Title	Item
	Goverance Committee vacancy
Action Requested	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Consultation Item

AGENDA ITEM DETAILS

Motion Title	Motion to appoint Councillor _____ to the Governance Committee for a term ending October 31, 2024
Background Information	<p>A vacancy on the Governance Committee exists. This happened because a councillor was automatically removed due to missing 2 meetings in a row (per the Committees policy).</p> <p>Please note that this committee will be meeting in the summer so consider your availabillity prior to nominating yourself for appointment.</p>
Alternative Considerations	We leave the seat vacant.
Risk Management Considerations	n/a
Strategic Alignment	<input checked="" type="checkbox"/> Attached Strategic Alignment Checklist is complete
Implications	Filling the vacanct seat helps to ensure that more ideas and viewpoints will be represented while the committee completes it's work of reviewing policy and bylaws.
Related Documents	Committees Policy - Governance Committee Terms of Reference
Follow Up Action	
Review History	

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Governance Committee

Mandate

1. The Governance Committee ensures the relevance and consistency of SAMU Bylaws and Policy and assists in governance process development.

Roles of Committee

2. The Governance Committee ensures the proper and timely review of SAMU Bylaws and Policy.
 - 2.1. The Governance Committee utilizes the policy review regulations set in the Governing Documents Policy
3. The Governance Committee may recommend amendments to a current bylaws or policies.
4. The Governance Committee may create new policies.
5. The Governance Committee ensures the alignment of Policy with the SAMU Bylaws, Vision, and Mission.
6. The Governance Committee consults with SAMU staff in the course of its deliberations where the creation and revision of policies affects department operations.
7. The Governance Committee may be consulted regarding process development for Students' Council and the Executive Committee

Composition

8. The voting members of Governance Committee are the Vice President Operations and Finance, four Councillors, and two students-at-large.
9. The resource officials of Governance Committee are the Governance Advisor
 - 9.1. The Governance Committee may call on the Chair of Students' Council to provide feedback or advice to the committee.
10. Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

10. The Vice President Operations and Finance serves as Chair of Governance Committee.
11. Meetings of the Governance Committee are held at least quarterly.
12. The Committee Chair may call additional meetings as required.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
May 15, 2024	Joseph A. La Torre, VP Governance and Finance

Agenda Title	Item
	Students' Council Operations Committee vacancy
Action Requested	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Consultation Item

AGENDA ITEM DETAILS

Motion Title	Motion to appoint Councillor _____ to the Students' Council Operations Committee for a term ending October 31, 2024
Background Information	<p>A vacancy on the Students' Council Operations Committee exists. This happened because a councillor was automatically removed due to missing 2 meetings in a row (per the Committees policy).</p> <p>Please note that this committee will be meeting in the summer so consider your availabillity prior to nominating yourself for appointment.</p>
Alternative Considerations	We leave the seat vacant.
Risk Management Considerations	n/a
Strategic Alignment	<input checked="" type="checkbox"/> Attached Strategic Alignment Checklist is complete
Implications	Filling the vacanct seat helps to ensure that more ideas and viewpoints will be represented.
Related Documents	Committees Policy - Students' Council Operations Committee Terms of Reference
Follow Up Action	

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Student Supports			
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3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Students' Council Operations Committee

Mandate

1. Students' Council Operations Committee advises and reviews Students' Council, interviews and vets candidates for appointments made by Students' Council, and annually reviews the remuneration and compensation provided to Councillors, Executives, and other Students' Council appointments performing governance roles at SAMU.

Roles of Committee

2. Students' Council Operations Committee reviews Students' Council's decisions in relation to their adherence to SAMU Bylaws and Policies.
 - 2.1. Students' Council Operations Committee may call a re-vote on a decision where it deems the decision was a violation of Bylaws or Policies.
 - 2.2. Members of Students' Council may request a review of a decision in relation to its adherence to Bylaws and Policies.
 - 2.2.1. Requests must be made in writing to the Chair of Students' Council Operations Committee within 10 business days of the disputed decision.
 - 2.2.2. Students' Council Operations Committee will have 30 days to respond in writing to Students' Council with its decision.
3. Students' Council Operations Committee reports on the effectiveness and progress of Students' Council.

Students' Council Appointments

4. The committee reviews all applications for appointments made by Students' Council and ensures candidates considered for appointment meet the criteria for positions laid out in SAMU's bylaws and policies.
5. The committee develops additional criteria for appointed positions consistent with SAMU's bylaws and policies.
6. The committee interviews all appropriate candidates for positions appointed by Students' Council.
7. The committee provides candidates with further information regarding the position upon request.
8. The committee provides written recommendations on all vacancies.
9. The committee communicates to all candidates regarding the outcome of Students' Council appointments.

Governance Appointments

10. Students' Council Operations Committee provides recommendations to Students' Council on the appointment of the Chair of Students' Council
11. Students' Council Operations Committee reviews the performance of the Chair of Students' Council.
12. Students' Council Operations Committee provides recommendations to Students' Council on the appointment of the Chief Returning Officer of SAMU

Governance Remuneration

13. Students' Council Operations Committee decides on the remuneration and compensation of Councillors and Executives,
14. Students' Council Operations Committee seeks relevant internal and external data related to remuneration and compensation, including:
 - 14.1. the current and future financial capacity of SAMU to support new levels of remuneration;
 - 14.2. remuneration and compensation offered at other comparable Alberta-based students' associations/unions;
 - 14.3. the effectiveness of the current level of remuneration in securing representatives; and
 - 14.4. the fairness of remuneration based on factors such as workload, time commitment, etc.
15. Students' Council Operations Committee reviews Executive wages as per Remuneration of Elected Representatives.

Composition

16. The voting members of Students' Council Operations Committee are the Vice President Operations and Finance, and two Councillors.
 - 16.1. Regarding Executive Remuneration another Executive may replace the Vice President Operations and Finance as a voting member if the Vice President Operations and Finance plans to run in the upcoming Executive election.
 - 16.1.1. The Executive who may become a voting member in place of the Vice President Operations and Finance must be an individual not running in the upcoming Executive election.
17. The resource official of Students' Council Operations Committee is the Governance Advisor.
 - 17.1. A full-time staff member of the Finance Department serves as an additional resource to the committee during remuneration discussions.

Committee Operations

18. The committee appointment deliberations and recommendations are confidential.
19. Meetings of Students' Council Operations Committee are held at least twice per quarter.
20. The Committee Chair may call additional meetings as required.