



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Agenda for the Students' Council Meeting of the Students' Association of MacEwan University July 17, 2024 at 6:00pm in the Council Chamber

Voting Members:

Gabriel Ambutong, President
Abby Beka, Councillor
Darcy Hoogers, Vice President Academic
Delaney Huhtala, Councillor
Ian Kamenwa, Councillor
Mayank Kaushik, Councillor
Joseph A. La Torre, Vice President Governance
and Finance
Katherine MacDonald, Councillor
Aleace Moom, Vice President Student Life
Maade Okai, Councillor
Nhi Phan, Councillor
Nathan Poon, Councillor
Alric Reid, Vice President External

Inder Singh, Councillor
Alem Tesfay, Councillor
Joehn Torres, Councillor
Chioma Uzor, Councillor
Sonia Yusuf, Councillor
Layal Zidan, Councillor

SAMU Officials and Council Support:

Timothy Jobs, Chair
Darryl Kostash, General Manager
Alan Honey, Governance Advisor
Karan Singh, Admin Support

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR JULY 17, 2024

2.2 MOTION

TO APPROVE THE MINUTES OF JUNE 19, 2024

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

4.1.6. Audit Committee

4.1.7. Executive Committee

4.1.8. Finance Committee

4.1.9. Governance Committee

4.1.10. Students' Council Operations Committee

4.1.11. Strategy and Engagement Committee

4.1.12.

4.2. Executive Committee Minutes

Minutes of June 12, 19, 26, and July 3, 2024 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

6. In Camera Period

7. Motions & Business Orders of the Day

7.1. Role and Responsibilities of the Chair of Students' Council

***MOTION TO APPROVE THE ROLE AND RESPONSIBILITIES OF THE CHAIR OF STUDENTS'
COUNCIL POLICY ON THE RECOMMENDATION OF THE GOVERNANCE
COMMITTEE***

VPGF/

Favour:

Oppose:

7.2.

8. Consultation

9. Evaluation

9.1.

10. Recognition

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: August 21, 2024

Meeting adjourned at x:xx pm

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

GFC application reminder.

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

4.2. Executive Committee Minutes

Minutes of May 8, 13, 15, 22, 23, 29, and June 5, 2024 provided.

5. Question Period

5.1. Written Questions

MacDonald – For VPA – I would like to thank you for all the dedication that you have shown in your new role. As you continue your first term with the council, an important issue has come to our attention. Accounting business students are experiencing difficulties enrolling in certain classes, as spaces fill up rapidly, leading to increased anxiety and stress. Has this issue been previously addressed? Could you please share any measures that have been implemented to accommodate these students and alleviate their enrollment challenges?

Vpa - Excellent question; thank you for bringing this to my attention. I did some research and could not determine if this particular issue has been directly addressed as part of SAMU's advocacy. That said, I sit on multiple MacEwan committees where the topic of enrollment is frequently discussed, such as the committee for Academic Standards, Curriculum, & the Calendar—I can raise this issue to MacEwan administration there.

As for measures to accommodate and alleviate enrollment challenges, I encourage students to reach out to [SAMU's Student Advocacy Centre](#) for support. Additionally, students can reach out to the [School of Business's academic advisor](#) for further guidance.

Thank you again for your question—I look forward to seeing you at this week's Student Council meeting.

5.2. Oral Questions

Topics Include: city affordable housing; university affordable housing; strategic plan with respect to the new business building; council representation with respect to MacEwan population;

6. In Camera Period

7. Motions & Business Orders of the Day

8. Consultation

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

TORRES

CARRIED

Next Meeting Date: July 17, 2024

Meeting adjourned at 6:13 pm



Students' Council Report

President

July 17th, 2024

Council,

Please see the report on my work as President from June 19th to July 2nd.

Executive Summary

- MacEwan Board of Governors (BoG) Meeting
- The Griff Interview

Student Voice

The Student Voice is amplified by SAMU.

MacEwan Board of Governors Meeting

2.4 Foster positive relationships with MacEwan University to better serve students.

MacEwan's Board of Governors is the highest governing body at MacEwan. Standard motions such as MacEwan's 2023/24 Annual Report, 2024/25 Investment Management Agreement Targets, and 2024/25 to 2026/27 Financial Plan were approved. SAMU's Vice-President Governance & Finance attended the Open Session as a guest. Nothing of significant note was discussed during the Open Session.

The Griff Interview

2.3 Continue to build collaborative relationships with other Students' Associations and organizations to enhance the collective student voice with all government levels.

As SAMU's official spokesperson, I was asked questions relating to the sit-in that took place at MacEwan. I reaffirmed SAMU's commitment to student safety and provided further context, as well as SAMU's perspective on the matter.

Article Link:

<https://thegriff.ca/protestors-set-up-tents-for-sit-in-at-macewan-last-thursday/>

President's Report to Students' Council

Submitted on July 2nd, 2024

Page 1 of 2



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

Closing Remarks

I appreciate you taking the time to read my report. I try to ensure that I only report on high-level items that are relevant to the Students' Council. If you have any questions or concerns, please reach out. I am always happy to clarify or elaborate either virtually or in-person. Thank you!

Kind regards,

Gabriel Ambutong (He/Him)

SAMU President 2024-2025



Students' Council Report

Vice-President Academic

17 July 2024

Howdy, council.

I've spent this past month developing an advocacy plan which suits the VPA's portfolio while responding to the current needs of students. Taking advantage of the (relatively) slow summer months, I penned a handful of documents that will guide my advocacy efforts for the coming year.

Executive Summary

- Advocacy priority development
- Meeting with MacEwan University's Provost

Student Voice

The Student Voice is amplified by SAMU.

Advocacy Plan Development

Strategic Point 2.1

From the beginning of June and onwards, I worked with the Executive Committee and our support staff to determine the advocacy priorities for the year. After finalizing the



priorities for each portfolio, we crafted plans to achieve the goals stemming from our advocacy priorities.

My advocacy priorities for 2024-25 are:

- 1) (Resisting) Automatic Textbook Billing Models
- 2) Promoting Open Educational Resources
- 3) Reducing the Deferred Exam Fee/Expanding the criteria to waive the Deferred Exam Fee
- 4) Implementing a Student Charter of Rights
- 5) MacEwan remunerating students sitting on Student Advisory Committees

For more information regarding each priority, I encourage you to review this year's Executive Committee workplan.

Provost 1 on 1 Meeting

Strategic Point 2.4

On June 27, 2024, I met with MacEwan's Provost to discuss our priorities for the coming year and identify overlapping themes between our priorities. While no notable decisions were made during this meeting, we spoke candidly about the impact our portfolios have on each other.

Closing Remarks

I hope you found this read enjoyable and informative.

I welcome high-level questions related to my portfolio, advocacy priorities, and responsibilities via the workplan. I can be reached at savpacademic@macewan.ca.

Sincerely,

Darcy



Students' Council Report

Vice-President External

Date of Meeting July 17, 2024

Hello Council! The Oilers may have lost the Stanley Cup but man, did they give us a roller-coaster ride to remember! Hopefully they can emulate the Panthers and go one better next year.

Below is my monthly Students' Council Report.

Executive Summary

- VPE 2024-2025 Advocacy Priorities
- CAUS Policy and Planning Conference

Student Voice

The Student Voice is amplified by SAMU.

VPE 2024-2025 Advocacy Priorities

2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.

The Executive Committee wrapped up our advocacy planning series where we decided on our priorities for the year. After consultation and deliberations with the team, my priorities for the year, in descending order, are as follows:



1. *Increased access to grants*
2. *Increased access to affordable housing*
3. *ETS safety*
4. *Increase to MacEwan Operating Grant*
5. *Interest-free or cap on provincial loans*

CAUS Policy and Planning Conference

2.3 Continue to build collaborative relationships with other Students' Associations and organizations to enhance the collective student voice with all government levels.

The president and I had the opportunity to attend CAUS' Policy and Planning Conference from June 26-28. At this virtual conference, the team of student leaders from across the province worked together to decide the priorities for this year/term that we will be lobbying the provincial government for.

At the end of the conference, the four priorities that emerged were:

1. *Student Grants*
2. *Cultural Supports for Indigenous Learners*
3. *Open Educational Resources*
4. *Work Integrated Learning*

Further work will be done on developing the specific asks of the government.

Closing Remarks

I appreciate you taking the time to read my report and welcome the opportunity to answer any questions you may have.

Kind Regards,

Alric Reid



Students' Council Report

Vice President Governance & Finance

July 17th , 2024

Greetings Council!

I hope you are all staying cool with how hot the weather is this summer and staying hydrated.

Below you can find my report from June 14th – July 11th.

Executive Summary

- Governance Committee Meeting
- Gallivan Client Advisory Conference

Student Experience & Engagement

The overall student experience is enhanced by the opportunities provided by SAMU.

Student Voice

The Student Voice is amplified by SAMU.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs.



3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives.

Gallivan Client Advisory Conference

Cam (the Senior Finance Manager) and I attended the annual Gallivan CAC conference from June 17th- 19th – I had to come back a day early to Edmonton to attend my cousin's convocation. Over the 3 days I attended, there were multiple sessions regarding their available services, and what I found the most valuable was Cam and I's one-on-one meeting with Gallivan. We had an opportunity to sit down with them to discuss any potential additions to the plan, logistics, and data on our plan's usage. We also had the opportunity to meet other student leaders from all over Canada and network with them. Ultimately, there were many great things that came out of this conference, like strengthening our relationship with Gallivan based on accountability and communication, so I look forward to how we can continue to mend this collaborative relationship with Gallivan.

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment.

4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.

4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.

Governance Committee Meeting



The committee met to discuss a few things during this meeting. We discussed some changes to the Roles and Responsibilities of the Chair and the new Roles and Responsibilities of the Chief Returning Officer. The changes to the Chair's policy can be seen in the submission attached to the agenda, and there was fruitful discussion on the CRO policy, especially on their honorarium; however, more information is needed before recommending that policy to Council.

Closing Remarks

Thank you for reading my report.

Please do not hesitate to email me or set up a meeting if you have any further questions or if you would like me to elaborate on anything.

Kind Regards,

A handwritten signature in black ink that reads 'J. La Torre'.

Joseph A. La Torre, (He/Him)

VP Governance and Finance, SAMU 2024/2025

savpoperations@macewan.ca



Students' Council Report

Vice President Student Life

06-19-2024

Greetings Council!

It is very hot out there and I hope you are all staying cool (literally and figuratively).

Summer is just flying by and here's hoping you are all enjoying your summers.

Please see below my report in office from June 20- July 17

Executive Summary

- Devour Conference
- CHARM (Coalition for Harm Reduction at MacEwan)

Student Supports

Student Supports provided by SAMU are responsive to unique and evolving needs

Devour Conference

3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives

I had the opportunity to go to Montreal to participate in a food insecurity conference to better understand food insecurity issues on campus and how to tackle them. The 3-day



conference was held to discuss and learn about social, environmental and economic injustice through campus food systems. I had the opportunity to listen to insightful panelists and connect with other institutional members who are passionate about supporting students struggling with food insecurity.

As food insecurity is one of my advocacy priorities this year, I look forward to bringing what I learned and working towards a better food system on campus.

CHARM (Coalition for Harm Reduction at MacEwan)

3.3 – Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students

I had my first CHARM meeting as a voting member on this committee, welcomed by Sydney Bennell (Health specialist) and co-chair Sarah Stone (Counsellor). We talked about the upcoming fiscal year and different events CHARM can be present in. We touched base on National Addictions Awareness Week which will happen in the Fall term to bring awareness and reduce stigma around addiction.

The folks in the committee are very passionate about harm reduction in all forms and are looking for more student representatives to be involved in the 2024/2025 school year. If you are interested in joining, please reach out to me and I can connect you!

Closing Remarks

The student's voice informs the student experience, and I always welcome yours! Please don't hesitate to contact me via email at savpstudentlife@macewan.ca

Cheers,



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

Aleace Moom (she/her)

VP Student Life, SAMU 2024/2025



Students' Council Report

Quarterly 4 Report: Audit Committee

July 11th, 2024

Committee Members:

Sonia Yusuf (Chair), Councillor

Nathan Poon, Councillor

Layal Zidan, Councillor

Brian Gulbraa, Student-at-Large

Justin Learmonth, Student-at-Large

Resource Officials:

Michelle Malin, CPA CA, Associate Professor, MacEwan University

Cam Whiting, Senior Finance Manager, SAMU

Good Evening Council,

I hope everyone is enjoying their summer thus far!

This is the report from the Audit Committee for a reporting period from April 1st to June 31st (Quarter 4).

The Audit Committee met once this quarter to review the following:

1. Budget Variances
2. EC Spending
3. EC Toil

With analyzing all the information above the committee and I discussed and approved all the topics above.

We plan to meet again on August 6, 2024 to have our quarterly review.

Please do not hesitate to contact me with any further question and concern!



STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY

Best,

Sonia Yusuf (She/ Her)

Audit Committee Chair, SAMU 2023/ 2024

yusufs6@mymacewan.ca

**Executive Committee Work Plan 2024-2025
For Information to Students Council**

Chaired By:	Gabriel Ambutong, President
Members:	Darcy Hoogers, Vice President Academic Alric Reid, Vice President External Joseph A. La Torre, Vice President Governance & Finance Aleace Moom, Vice President Student Life
Mandate:	The Executive Committee ensures that Students' Council's policies are implemented, is responsible for overseeing the General Manager, helps develop the strategic direction of SAMU, and acts faithfully on behalf of Students' Council.
Approved by Committee:	July 12, 2024
Received by Council:	July 19, 2024

ADVOCACY

Topic	Statement on the Violent Sweep of Palestine Solidarity Encampments Asks
EC Lead	President
Current Impact to Students	Students' freedom of peaceful assembly and free expression are protected by the Canadian Charter of Rights and Freedoms, and SAMU is concerned to see university leadership infringe these rights. University administrators cannot and must not resort to committing, endorsing, or sanctioning violence against students as a response to breaches of universities' policies.
Objective	The three asks from our Statement on the Violent Sweep of Palestine Solidarity Encampments are met.
Strategic Alignment	Student Supports: 3.3 Student Supports: 3.4
Status	Ongoing

Topic	Automatic Textbook Billing Models
EC Lead	Vice President Academic
Current Impact to Students	As this is currently a pilot initiative with limited scope, its current impact on students is minimal. However, the greater impact of these billing models appears by considering the scalability of automatic textbook billing: students' freedom of choice and market power is limited when only one option to source textbooks is present. Implementing Inclusive Access will, in effect, monopolize a segment of educational resources—limiting students' right to choose where they source materials—while providing minimal benefits for students.
Objective	Automatic textbook billing is dropped; MacEwan University retreats from implementing additional forms of automated textbook billing.
Strategic Alignment	Student Supports: 3.2
Status	Ongoing

Topic	Increased Access to Grants
EC Lead	Vice President External
Current Impact to Students	Students who do not qualify for grants or who qualify for a limited amount of grant money depend more on loans, part-time or full-time jobs, and other means to finance their education. This leads to issues with affordability of tuition costs, costs of living, and overall mental health and wellbeing.
Objective	Increased access to grants through the government. Decreased reliance on loans.
Strategic Alignment	Student Voice: 2.3
Status	Initial Stages
Topic	In Year Allocation of MacEwan Forecasted Surpluses
EC Lead	Vice President Governance & Finance
Current Impact to Students	MacEwan has millions of dollars in surpluses yearly, and student affordability is an ongoing issue for students, so advocating to have a process to allocate funds to students in-year is a top priority.
Objective	Process is developed and students save money either through the waiving of a MNIF, ore in year scholarships/awards/bursaries, or other student savings
Strategic Alignment	Student Voice: 2.4 Student Supports: 3.3
Status	Ongoing
Topic	Relationship Building with kihew waciston
EC Lead	Vice President Student Life
Current Impact to Students	Indigenous students have faced societal challenges going back to residential schools. Many indigenous people have inter-generational trauma with schooling institutions that were facilitating through the government. KW provides a community for students who may be struggling and need support for someone with culturally relevant and lived-in experiences.
Objective	Having a strong relationship with KW allows us to better understand what indigenous students need from their elected representatives and the student association. This relationship needs to be fostered from an organizational standpoint rather than an individual so we can further continue to foster our relationship in future relations.
Strategic Alignment	Student Engagement & Experience: 1.3 Student Voice: 2.4 Student Supports: 3.3
Status	Ongoing
Topic	Governance Engagement Roundtable
EC Lead	President

Current Impact to Students	The issues are consistent low voter turnout, vacancies on representative bodies, and a lack of competitive elections. Students are also unaware of what SAMU is, the value of our work for them, and the value of governance to the student experience on campus. There is an absence of student empowerment especially in relation to areas SAMU advocates on.
Objective	Establish a relationship with engaged students to gain a better understanding of the student experience, increase visibility of SAMU governance, and enhance the value proposition of SAMU to students
Strategic Alignment	Student Experience and Engagement: 1.2, 1.3 Student Voice: 2.2
Status	Initial Stages
Topic	Open Educational Resources
EC Lead	Vice President Academic
Current Impact to Students	Open Educational Resources (OER) once held a stronger presence within MacEwan University, utilized by instructors across disciplines. Over the past few years, this presence has deteriorated. Thus, to address the rising cost of postsecondary education and educational materials, revitalizing MacEwan's culture of sourcing, developing, and applying OER's is vital to ensure students are not overburdened by financial pressures.
Objective	MacEwan Library expands its OER database while streamlining the process for instructors to upload, customize, and create OERs.
Strategic Alignment	Student Voice: 2.4 Student Supports: 3.1, 3.3, 3.4
Status	Initial Stages
Topic	Increased Access to Affordable Housing
EC Lead	Vice President External
Current Impact to Students	Students are currently struggling to afford housing at the current market rates. With the increase in inflation and the lack of a rent increase cap, students are at the mercy of the market. This leads to students having to work full-time or multiple jobs to try to make ends meet. Some students end up skipping meals to afford housing.
Objective	Increased access to affordable, dignified housing
Strategic Alignment	Student Voice 2.3
Status	Initial Stages
Topic	Mandatory Non-Instructional Fees Advocacy
EC Lead	Vice President Governance & Finance
Current Impact to Students	Students currently pay 5 MNIF's, looking to student affordability, are there savings within these MNIF's for students?
Objective	Audit of the MNIF's Audit of MNIFS resulting in tangible asks regarding the MNIF's to save students money.

Strategic Alignment	Student Voice 2.4
Status	Initial Stages
Topic	Food Insecurity
EC Lead	Vice President Student Life
Current Impact to Students	As affordability remains a large struggle, we know rising food costs are becoming an issue and students need support to alleviate costs or have access to affordable healthy options on campus/at home. Students are left having to think about rental costs and school costs over food costs. We also want to factor in the students staying in residence staying on campus.
Objective	Explore the needs of students living in residence regarding, discounting food for purchase of near expiry to reduce food waste and cost, ensuring a student voice around the table when discussing food services on campus
Strategic Alignment	Student Voice: 2.4 Student Supports: 3.1, 3.3, 3.4
Status	Initial Stages
Topic	Deferred Exam Fees
EC Lead	Vice President Academic
Current Impact to Students	The Deferred Exam Fee (hereafter, DEF) has a growing impact on student stress, highlighted by the 2024 Global Conflicts Survey. With deferred exam requests growing exponentially throughout the past two years, the current policy offers little consideration for students looking to defer an exam based on physical and mental health struggles. As the DEF operates as a deterrent through monetary pressure, students are disproportionately affected. Students with valid reasons for deferring an exam (medical, physical or mental) can be pressured to suffer through an exam—or not write an exam altogether—based on the DEF.
Objective	Lowering, or Expanding the Criteria for Waiving the Deferred Exam Fee
Strategic Alignment	Student Supports: 3.2
Status	Ongoing
Topic	ETS Safety
EC Lead	Vice President External
Current Impact to Students	Safety on transit remains a top priority for students. Being able to transit safely to and from the university is vital to ensuring that students can function optimally while pursuing their studies, especially because the majority of students rely on public transportation to get to and from school.
Objective	More secure, robust transit system that ensures that students feel safe while travelling on public transportation.
Strategic Alignment	Student Voice: 2.3

Status	Initial Stages
Topic	Governance Engagement – Compensation for Committee Participation
EC Lead	Vice President Governance & Finance
Current Impact to Students	In our University Governance Representation Procedure, it notes certain MacEwan committees that we remunerate students for; however, it does not say all of them – such as Hiring Committees. Student compensation and audit on all the students sitting on MacEwan committees.
Objective	<ul style="list-style-type: none"> Clarifying in procedure a process on appointment and the remuneration of students on MacEwan Hiring Committees. Audit of MacEwan committees – such as the amount of committee, their contacts and TORs.
Strategic Alignment	Student Voice 2.2 Strengthening SAMU Operations 4.1, 4.5
Status	Ongoing
Topic	Cultural Supports Advocacy
EC Lead	Vice President Student Life
Current Impact to Students	Students accessing Wellness and Psychological services (WPS) are looking for a diverse team to help foster inclusive support. A diverse team includes hiring for lived experiences and culturally relevant so all students can feel supported.
Objective	There is a diverse staff in WPS to assist all students for inclusive access and a safe accessible service for students if there is cultural relevance or lived in experiences
Strategic Alignment	Student Voice: 2.4 Student Supports: 3.1
Status	Initial Stages
Topic	Student Charter
EC Lead	Vice President Academic
Current Impact to Students	Student rights within MacEwan University policies are, at best, vague. At worst, they are absent. These policies, which affect every student on campus, can be confusing to interpret and often serve as a barrier for students to self-represent when navigating through academic and non-academic issues. Thus, the impact of this issue is significant as the policies addressed within the Guideline of Rights affect every student on campus.
Objective	Gain support through various committees, and ultimately have MacEwan adopt the Guideline of Rights as a policy.
Strategic Alignment	Student Supports: 3.1, 3.3
Status	Initial Stages
Topic	Increase to MacEwan Operating Grant
EC Lead	Vice President External

Current Impact to Students	With the rising cost of education, students have to spend more money to finance their higher education. Universities such as MacEwan rely on two sources of income: operating grant, and student tuition and fees. Costs not covered by the operating grant has to be covered by students. An increase in MacEwan's operating grant would ensure that students have to bear less of the cost of education.
Objective	An increase in MacEwan's operating grant, leading to a reduced burden on students to cover the cost of tuition.
Strategic Alignment	Student Voice 2.3
Status	Initial Stages
Topic	U-Pass Contract Advocacy
EC Lead	Vice President Governance & Finance
Current Impact to Students	Students who pay a SAMU fee are able to access transit in and around the Edmonton area at a discounted rate. However, the U-Pass contract is expiring, and negotiations are taking place for the new contract. The cost of the U-Pass to students may increase and there are ongoing issues with transit safety.
Objective	U-Pass rate freeze and commitments to safety for students on ETS and an emphasis on ETS safety in stations.
Strategic Alignment	Student Voice: 2.3 Student Supports: 3.1, 3.2
Status	Ongoing
Topic	Graduating Students Transition Supports
EC Lead	Vice President Student Life
Current Impact to Students	The impact of graduating students not feeling supported enough to transition into the workforce can be significant and multifaceted. Students graduating face increased stress and anxiety as they are moving into the next phase of their lives/careers and have difficult times securing employment, longer job search times, lack of experience contradictions and mismatched career expectations
Objective	Better promotion of careers and experience services including the student engagement record
Strategic Alignment	Student Experience and Engagement: 1,3 Student Voice: 2.4 Student Supports: 3.4
Status	Initial Stages
Topic	Compensation for Committee Participation
EC Lead	Vice President Academic
Current Impact to Students	Students who sit on Student Advisory Committees (SAC) within various faculties are not compensated whatsoever for their efforts
Objective	MacEwan University should compensate students who sit on SACs

Strategic Alignment	Student Supports, 3.4
Status	Initial Stages
Topic	Interest Free or Cap on Provincial Loans
EC Lead	Vice President External
Current Impact to Students	Student debt is a huge factor for post-secondary students. The daunting reality of graduating university with a pile of debt is not aided by the thought of paying interest on top of the already heavy financial load. This leads to increased pressure on students to grapple with repayment struggles along with other factors such as rising inflation. Invariably, this affects students' mental health and wellbeing.
Objective	0% interest OR interest cap on provincial loans
Strategic Alignment	Student Voice 2.3
Status	Initial Stages
Topic	SAMU Health and Dental Coverage
EC Lead	Vice President Governance & Finance
Current Impact to Students	Despite the increase in benefits, the mental health coverage provided is not enough for students. As we know mental health is a downstream effect of the increasing cost of education and cost of living.
Objective	Support student mental health through a cost/benefit analysis of the coverage maximums within our plan.
Strategic Alignment	Student Supports: 3.1, 3.2
Status	Initial Stages
GOVERNANCE	
Topic	GovWeek
EC Lead	Vice President Governance & Finance
Strategic Alignment	Student Voice 2.2
Objective	Reduce Barriers and the misconceptions of Student Governance and hopefully have more individuals run for Students' Council.
Key Details	Projected Dates: September 17-19 2024
Status	Ongoing
Topic	EC for a Day
EC Lead	Vice President Governance & Finance

Strategic Alignment	Student Voice 2.2
Objective	Give individuals who are considering running for EC positions a chance to gain some insight into the position.
Key Details	Projected Date: February 5 th 2025
Status	Initial Stages
Topic	EC Transition
EC Lead	President
Strategic Alignment	Strengthening SAMU Operations: 4.2, 4.5
Objective	Onboard and ensure the success of the new Executive Committee and prepare for the next year
Key Details	Onboarding and supporting the new EC from May to Nov, ends with mid-year retreat. Begin EC transition planning in February and commence in late March after EC elections are official
Status	Ongoing
Topic	EC Midyear Retreat
EC Lead	President
Strategic Alignment	Strengthening SAMU Operations: 4.2, 4.5
Objective	Foster the team's working relationship, assess the team's status and re-evaluate the teams' goals.
Key Details	Projected dates: November 11-15 th 2024
Status	Initial Stages
Topic	SC Training
EC Lead	President
Strategic Alignment	Strengthening SAMU Operations: 4.2, 4.5
Objective	Ensure that members of our governing board are knowledgeable about governance and SAMU
Key Details	Planning for the official Students' Council Training will begin in September and continue until execution in late October
Status	Initial Stages
Topic	SC Refresher
EC Lead	President

Strategic Alignment	Strengthening SAMU Operations: 4.2, 4.5
Objective	Ensure that members of our governing board are knowledgeable about governance and SAMU
Key Details	Projected Date: April or May 2025
Status	Initial Stages
Topic	SAMU 2025/26 Budget
EC Lead	Vice President Governance & Finance
Strategic Alignment	Strengthening SAMU Operations: 4.2, 4.4
Objective	Prepare the department 12 budget for the next fiscal year and oversee the whole budget process for the annual budget submission to Council for Approval
Key Details	The budgeting process for the next fiscal year will begin around November/December of 2024
Status	Initial Stages
Topic	Town Hall
EC Lead	Vice President Governance & Finance
Strategic Alignment	Student Voice: 2.2
Objective	Required by policy it provides Elected Representatives the ability to connect with students on a variety of topics
Key Details	Projected Event Date: January 29 th 2025.
Status	Initial Stages
Topic	Ponoka Site Engagement
EC Lead	Vice President Student Life
Strategic Alignment	Student Experience and Engagement: 1.2
Objective	To show Ponoka students that we are here for them. We represent all SAMU members and are there to hear any concerns and show them that they have resources and perks from SAMU. This is an opportunity for EC to learn about the further needs of students at Ponoka and present what we know they can use right now.
Key Details	Projected Date: TBA
Status	Initial Stages



Students' Council Report

Quarterly Report: Finance Committee

July 17th, 2024

Committee Members:

<u>April 1st – June 30th 2024</u>
Joseph A. La Torre, Vice President Governance & Finance
Gabriel Ambutong, President
Cierra Jacobs, Vice President Student Life
Katherine MacDonald, Councillor
Nhi Phan, Councillor
Olad Ayodeji, Student-at-Large
Sewaj Grewal, Student-at-Large

Greetings Council,

This is the report from the Finance Committee for a reporting period from April 1st – June 30th (Quarter 4).

The committee did not meet this quarter.

If you have any further questions or concerns, please contact me.

Kind Regards,



STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY

Joseph A. La Torre, (He/Him)

A handwritten signature in black ink that reads 'JALatorre'.

VP Governance and Finance, SAMU 2024/2025

savpoperations@macewan.ca



Students' Council Report

Quarterly Report: Governance Committee

July 17th, 2024

Committee Members:

<u>April 1st – June 30th 2024</u>
Joseph A. La Torre, Vice President Governance & Finance
Nhi Phan, Councillor
Alem Tesfay, Councillor
Sonia Yusef, Councillor
Loyal Zidan, Councillor
Vacant, Student-at-Large
Kris Ravelo, Student-at-Large

Greetings Council,

This is the report from the Governance Committee for a reporting period from April 1st – June 30th, 2024 (Quarter 4).

The committee met once this quarter to review policies that needed a review and to discuss a potential new one.

During the meeting, we reviewed the Budget Approval, Student Supports, and Elections and Referendum policies; we found that no changes were needed.

The potentially new policy that we discussed was about attendance – such as the expectations when Councillors attend meetings online.



STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY

If you have any further questions or concerns, please contact me.

Kind Regards,

A handwritten signature in black ink that reads "JALaTorre". The signature is written in a cursive style with a large, looping initial 'J'.

Joseph A. La Torre, (He/Him)

VP Governance and Finance, SAMU 2024/25

savpoperations@macewan.ca



Students' Council Report

Quarterly Report: Students' Council Operations Committee

July 17th, 2024

Committee Members:

<u>April 1st – June 30th 2024</u>
Joseph A. La Torre, Vice President Governance & Finance
Delaney Hutala, Councillor
Nathan Poon, Councillor

Greetings Council,

This is the report from the Students' Council Operations Committee (SCOC) for a reporting period from April 1st – June 30th (Quarter 4).

The committee met twice this quarter to discuss a few things.

During the first meeting, the committee discussed how to evaluate the Chief Returning Officer (CRO), made a recommendation to Council to appoint Josh Stock as the CRO for another term, and lastly, a task to create standalone Roles and Responsibilities for the Chief Returning Office policy.

For the second meeting, we discussed when we should review the honorarium amount of the CRO and Chair because there is nothing currently in place for it. Regarding the amount, there was good discussion on what we should consider; however, more information and research will be needed before we make a decision on the amount. Lastly, we discussed the Remuneration of Elected Reps



STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY

and Governance Transition policies. For the Remuneration of Elected Reps, there are a few things in that policy, such as vacation, sick days, and Time off in Lieu (TOIL), that may be tied to a directive. And for a reduction of hours for outgoing executives during the transition period due to the creation of training modules in the Governance Transition policy.

If you have any further questions or concerns, please contact me.

Kind Regards,

A handwritten signature in black ink that reads 'J. La Torre'.

Joseph A. La Torre, (He/Him)

VP Governance and Finance, SAMU 2024/2025

savpopoperations@macewan.ca



Students' Council Report

Quarterly Report: Strategy and Engagement Committee (SEC)

July 17th 2024

Committee Members:

<u>January 1st - April 30th 2024</u>	<u>May 1st – October 31st 2024</u>
Cierra Jacobs, VP Student Life	Aleace Moom, VP Student Life
Jakob Cardinal, VP External	Joseph A. La. Torre, VP Operations & Finance
Inder Singh, Councillor	Inder Singh, Councillor
Maade Okai, Councillor	Maade Okai, Councillor
Chole Witherspoon, Student-At-Large	Chole Witherspoon, Student-At-Large
Nikita Van Der Leeden, Student-At-Large	Nikita Van Der Leeden, Student-At-Large

Greetings Council,

This is the Strategy and Engagement Committee (SEC) report for the period of April 1st – June 31st (Q4 2023-2024)

SEC met once during this quarter. We are in works of planning our summer event. We received wonderful feedback regarding the summer BBQ that was held last year and we have decided to go forward with planning one again! It will be in the last week of August again, so keep your eyes peeled for an invite hitting your inboxes soon. I am looking forward to spending more time with all of you and getting you know everyone more during this event. It will be a great time to have fun together before the school year hits.

If you have any questions please feel free to reach out to me!



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

Cheers,

Aleace Moom, (she/her)
VP Student Life, SAMU 2024/2025
savpstudentlife@macewan.ca



Voting Members:

Gabriel Ambutong, President
Darcy Hoogers, VP Academic
Alric Reid, VP External
Joseph A. La Torre, VP Governance & Finance
Aleace Moom, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Alan Honey, Governance Advisor

1. Call to Order: 2:00pm
2. Approval of Agenda:
**VPSL/VPE
CARRIED**
3. Approval of Minutes: June 5, 2024
**VPA/VPGF
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	EC Visibility	<p>Pres – looking for a process from our end to pass info onto Marketing. Staff support role to help with marketing needs? Gm - keep Shannon in the look to help with this? Marshall – can help, but we should decide on a process. Pres – thinking also about things SAMU would like EC to attend. Gm – some things EC needs to attend, but keep in mind capacity. Vpgf – weekly check in at EC? Standing item on EC agenda? Vpa – develop best practices guidelines?</p>	
2.	SAB Purview	<p>Pres – transfer purview from Vpa to Vpgf? Like to hear from support staff? Sedighi – start transitioning the Vpgf by having them attend with Vpa. Things that require formal appointment we can do in future during changeover. Vpgf – would like it to be part of Vpgf portfolio. Sedighi – look at this after Advo Planning</p>	<p>Action: Check-in on topic at next EC meeting.</p>
3.	PVP Debrief		<p>MOTION</p> <p>TO MOVE INTO COMMITTEE OF THE WHOLE</p> <p>VPA/VPSL CARRIED</p>

			<p>MOTION</p> <p>TO MOVE OUT OF COMMITTEE OF THE WHOLE</p> <p>VPE/VPA CARRIED</p>
4.	Committee Appointments	GA – briefing note provided.	<p>MOTION</p> <p>TO APPOINT SHANNON MARSHALL, MEGAN VIENS, SEB NERA, & ALAN HONEY TO THE GRANTS AND AWARDS SUB-COMMITTEE FOR A TERM ENDING JUNE 20, 2025</p> <p>VPA/VPE CARRIED</p>
5.	Maintenance Fund	Vpgf	<p>MOTION</p> <p>TO APPROVE AN EXPENSE OF UP TO \$22,000.00 FROM THE MAINTENANCE FUND FOR PROJECT 22 – AMAZON STYLE LOCKERS FOR THE PANTRY</p> <p>VPGF/VPSL CARRIED</p> <p>MOTION</p> <p>TO APPROVE AN EXPENSE OF UP TO \$5250.00 FROM THE MAINTENANCE FUND FOR PROJECT 25 – 2 ROLLING WHITEBOARDS & 1 WALL MOUNTED WHITEBOARD</p> <p>VPGF/VPE CARRIED</p>
6.	VP External’s report	Student Leader Orientation attendance update.	
7.	VP Governance and Finance’s Report		
8.	VP Student Life’s Report	Ponoka student club – grant funding update. Community garden opening attendance.	
9.	VP Academic’s Report		

10.	President's Report	Attended Pride Day.	
11.	General Manager's Report	Flood damage fix update. First floor vandalism update. Building update re air handling. Bamboo - class hours tracking recommendation. Student Charter update. SAMU Cares update. U-Pass meetings update. 104 Ave construction update.	Add Student Charter to next EC meeting.
12.	Recognition		

4. Adjournment

Time: 3:23pm.



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
June 26, 2024 @ 2:30pm**

Voting Members:

Gabriel Ambutong, President
Darcy Hoogers, VP Academic
Alric Reid, VP External
Joseph A. La Torre, VP Governance & Finance
Aleace Moom, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Larissa Williams, Internal Advocacy Advisor

1. Call to Order: 230 pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:
**VPGF/VPSL
Carried**
4. Approval of Minutes: June 12, 2024
**VPGF/VPSL
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Transition Debrief	Vpgf – check in per the action item, reminder to submit written feedback	
2.	Student Charter	GM – EC should've received it	Tabled until Next meeting
3.	Executive Committee Norms	GA – review addition of Institutional Memory item to EC Norms & then EC to sign document. VPSL – names are incorrect may not be the right template VPGF – Is this for committees and such? IAA – Yes, all MacEwan committees and one on one meetings	Tabled to sign until updated copy provided and all EC can review the document to sign
4.	PVP Minutes	Pres -	Tabled until next meeting

5.	Conference Debrief	Vpsl – VPGF – biggest takeaway from the conference? VPSL – variety of different ways to tackle food insecurity and bringing fresh produce on campus	
6.	Project Updates (Standing Item)	Sharepoint Drive: EC Workplan	
7.	Advo Wins	Sharepoint Drive: Advo Wins	
8.	Outstanding Action Items		
9.	VP Governance and Finance's Report	Gallivan Conference U-Pass Negotiations	
10.	VP Student Life's Report	Meeting with Student Affairs SMHWG Update	
11.	VP Academic's Report	Inclusive Access Meeting Update Vice Chair of GFC Meeting Advocacy Proposals Update	
12.	VP External's report	tabled	
13.	President's Report	tabled	
14.	General Manager's Report	Finance Update IT Upgrade HR Updates Building Updates	
15.	Recognition		

5. Adjournment

Time: 3:14pm.

**VPGF
CARRIED**



Voting Members:

Gabriel Ambutong, President
Darcy Hoogers, VP Academic
Alric Reid, VP External
Joseph A. La Torre, VP Governance & Finance
Aleace Moom, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor

Recording Secretary:

Shannon Marshall, Executive Coordinator

1. Call to Order: 2:00 pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:
**VPA/VPSL
CARRIED**
4. Approval of Minutes: June 26, 2024
**VPSL/VPA
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Student Charter	GM - Due to staff holiday we are not ready to discuss this matter today.	Tabled
			MOTION TO GO INTO THE COMMITTEE OF THE WHOLE VPA/VPSL CARRIED MOTION TO GO OUT OF THE COMMITTEE OF THE WHOLE
2.	PVP Minutes	Pres -	VPSL/VPA CARRIED

			Action: Add this item again to the next EC agenda
3.	Executive Committee Norms	GA/IAA- not whole team in attendance today, next time all EC is together is August. IAA to print off copies for each EC member to sign, and concerns to be raised at the next meeting.	
4.	Discussion about promoting m&skan&s file conversion tool	VPA - Should we be promoting this tool? Discuss offline with EC & GM/IAA	
5.	Seating Plan	SA President/GM	MOTION TO APPROVE PROJECT 1-24.25 RBC/DEVILLE BOOTH SEATING FOR THE COST OF \$55,650.00 FROM THE MAINTENANCE FUND. VPSL/VPA CARRIED
6.	Project Updates (Standing Item)	Sharepoint Drive: EC Workplan	
7.	Advo Wins	Sharepoint Drive: Advo Wins	
8.	Outstanding Action Items		
9.	VP Academic's Report	Nothing to Report	
10.	VP External's report	Tabled	
11.	VP Governance and Finance's Report	Tabled	
12.	VP Student Life's Report		MOTION TO GO IN CAMERA VPSL/VPA CARRIED MOTION TO GO OUT OF CAMERA

			VPSL/VPA CARRIED
13.	President's Report	Convocation, good relationship building opportunity with CASA	
14.	General Manager's Report	HR Update Pantry Update Potential Foodbank partnership avenue	
15.	Recognition		

1. Adjournment

Time: 3:04 pm.



STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
July 17, 2024	Joseph A. La Torre, Vice President Governance and Finance

Agenda Item Title	Roles and Responsibilities of the Chair of Students' Council Policy
--------------------------	--

Action Requested	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Consultation Item
-------------------------	--	--

AGENDA ITEM DETAILS

Motion Title	To Approve the Roles and Responsibilities of the Chair of Students' Council Policy on the recommendation of the Governance Committee
Background Information	<p>The Governance Committee met to review the policy and has suggested 2 updates to the policy.</p> <ol style="list-style-type: none"> add a clause that mandates that the Chair remuneration is reviewed every 2nd year. add an indemnification clause. Indemnification, or a 'hold harmless', provision shift risks or potential costs from one party to another. In this case SAMU will defend the Chair of Students' Council if in the course of their work, while they are acting lawfully and in good faith with their duties to SAMU, specific circumstances arise (ex. a claim or dispute with a third party in relation to their role as Chair).
Alternative Considerations	n/a
Risk Management Considerations	Low
Strategic Alignment	<input checked="" type="checkbox"/> <i>Attached Strategic Alignment Checklist is complete</i>
Implications	n/a

Related Documents	
Follow Up Action	n/a
Review History	n/a

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Voice			
The Student Voice is amplified by SAMU.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.4 Foster positive relationships with MacEwan University to better serve students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.2 Evaluate and assess student supports to remain relevant and accountable to students	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.3 Diversify revenue streams to reduce reliance on student fees.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Role and Responsibilities of the Chair of Students' Council

Rationale

Clear responsibilities for the Chair of Students' Council ensure that the preparation for and the proceedings of Students' Council meetings are relevant and effective.

Definitions

The **Chair** refers to the formally appointed Chair of Students' Council.

Expectations

Roles and Responsibilities

- 1** The Chair adheres to SAMU bylaws and policies.
- 2** The Chair presides over meetings of Students' Council using *Robert's Rules of Order, Newly Revised* and any other special rules of order.
- 3** The Chair is available for consultation on bylaws and policy development.
- 4** The Chair will serve as chair of the Governance Investigations and Reinstatement Committee.
 - 4.1** The Chair reviews Elected Representative Conduct Complaints and determines whether the complaints move forward in the complaint process or if they are dismissed on the grounds laid out in the appropriate procedure.
 - 4.2** In the event the chair is unable to fulfill the role, they will select an individual to chair a meeting of the Governance Investigations and Reinstatement Committee.
- 6** The Chair ensures that all motions and agenda items are within the scope of Students' Council and excludes any items from the agenda that do not meet this requirement.
 - 6.1** The Chair provides a written report highlighting any items submitted to but excluded from the agenda.
- 7** The Chair ensures that discussions remain focused and within the scope of Students' Council.
- 8** When applicable the Chair delivers a verbal report that includes disclosed and alleged conflicts of interest.

9 The Chair has ongoing communication with elected representatives and SAMU employees on matters relating to governance or Students' Council business.

10 The Chair will seek to enhance knowledge relevant to these responsibilities through professional development.

11 The Chair is evaluated by the Students' Council Operations Committee in August and March each year.

Appointment and Removal

12 Following a search process, the Chair is appointed by Students' Council for a one-year term that begins on May 1 and ends on April 30 of the following year.

12.1 The appointment of the Chair is done no later than April 30 following the search process.

12.2 The appointment of the Chair is renewable upon annual review and recommendation.

13 If the Chair position becomes vacant, a new Chair or interim Chair may be appointed for the remainder of the current term.

14 If the Chair is found not to be upholding these expectations or otherwise acting against the interests of SAMU, Students' Council may censure or remove the Chair.

Remuneration

15 The Chair is remunerated \$125 for each Students' Council meeting attended.

16 The Chair is remunerated \$20 per complaint review or committee meeting up to \$300 for Committee work assigned per the committee Terms of Reference.

xx The CRO remuneration will be reviewed every second year.

Formatted: Highlight

17 Changes to remuneration of the Chair require the recommendation of the Students' Council Operations Committee.

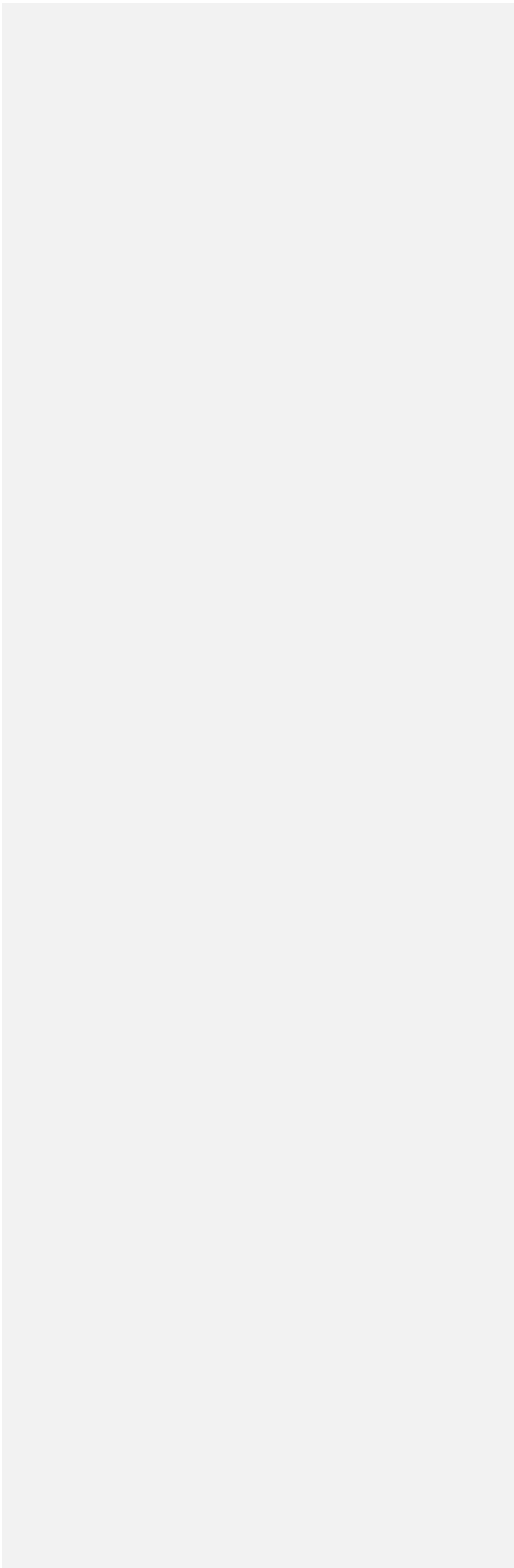
Indemnification

18 SAMU shall indemnify the Chair of Students' Council and hold them harmless for lawful acts or decisions made by them in good faith while performing their duties to the full extent allowed by law.



**STUDENTS' ASSOCIATION
OF MACEWAN UNIVERSITY**

Policy



Fact Sheet**Approvals:**

First Approval – March 19, 2014
Last Approval – December 21, 2022

Date of Last Review: December 21, 2022

Related Documents and Forms:**Source and Updates:**

March 19, 2014: *Role and Responsibilities of the Chair of Students' Council* approved by Students' Council motion 2014-03-19-6.4. Source material drawn from *Students' Council Policy 23 – Chair of Students' Council*.

March 18, 2015: *Role and Responsibilities of the Chair of Students' Council* approved by Students' Council motion 2015-03-18-6.2 upon recommendation of the Appointment Advisory Committee.

March 21, 2018: *Role and Responsibilities of the Chair of Students Council* approved by Students' Council motion 2018-03-21-7.4 on the recommendation of the Governance Remuneration Advisory Committee. Changes include an update to use gender neutral pronouns as well as an increase in remuneration from \$75/meeting to \$125/meeting.

February 20, 2019: *Role and Responsibilities of the Chair of Students' Council* approved by Students' Council motion 2019-02-20-7.1 on the recommendation of the Bylaws and Policy Committee. The mandatory requirement to post the Chair position after a third term was changed to allow for the reappointment of the Chair upon annual review and recommendation.

December 21, 2022: *Role and Responsibilities of the Chair of Students' Council* approved by Students' Council motion 2022-12-21-7.1 on the recommendation of the Bylaws and Policy Committee. Added responsibility that the Chair reviews Elected Representative Conduct Complaints and decides how to move forward, identifies a process in the event the Chair is unable to perform their duties as Chair of the Governance Investigations Committee or the Students' Council Reinstatement Committee, and adds remuneration for the Chair in the event either committee is required to meet.