



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Agenda for the Students' Council Meeting of the Students' Association of MacEwan University November 19, 2025 at 6:00pm in the Council Chamber

Voting Members:

Dalya Abougoush, Councillor
Shina Adeshina, Councillor
Olad Ayodeji, Councillor
Anna Campmans, Councillor
Tolu Dare, Councillor
Chistian Galera, Councillor
Jean Pierre Moreno, Councillor
Moselle Namoc, Councillor
Maade Okai, Councillor
Nathan Poon, President (Chair)
Elizabeth Russell, Councillor
Kris Ravelo, Councillor
Andrei Santiago, Vice President Governance

and Finance
Alem Tesfay, Vice President Student Life
Vincent Trinh, Councillor
Chioma Uzor, Vice President Academic
Shanna Villasenor, Councillor
Liam Wilson, Councillor
Wilfrid Youbi Fansi, Vice President External

SAMU Officials and Council Support:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor
Caitlin Yambao, Admin Support

Meeting called to order at 6:00pm.

<Intros>

1. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR NOVEMBER 19, 2025

2.2 MOTION

TO APPROVE THE MINUTES OF OCTOBER 15, 2025

3. Presentations

3.1. Kihew Waciston Knowledge Keeper

Vpa -

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

4.1.3. Vice President External

4.1.4. Vice President Governance & Finance

4.1.5. Vice President Student Life

4.1.6. Chief Returning Officer

4.1.7.

4.2. Executive Committee Minutes

Minutes of October 1, 8, 15, 22, and 29, 2025 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics include:

6. In Camera Period

6.1.

7. Motions & Business Orders of the Day

7.1. Audit Committee

Nominees:

**MOTION TO APPOINT COUNCILLORS _____, _____, AND _____ TO THE
AUDIT COMMITTEE**

VPGF/

Favour:

Oppose:

7.2. Finance Committee

Nominees:

**MOTION TO APPOINT COUNCILLORS _____ AND _____ TO THE FINANCE
COMMITTEE**

VPGF/

Favour:

Oppose:

7.3. Governance Committee

Nominees:

**MOTION TO APPOINT COUNCILLORS _____ AND _____ TO THE
GOVERNANCE COMMITTEE**

VPGF/

Favour:

Oppose:

7.4. Students' Council Operations Committee

Nominees:

**MOTION TO APPOINT COUNCILLORS _____, _____, _____, AND
_____ TO THE STUDENTS' COUNCIL OPERATIONS COMMITTEE**

VPGF/

Favour:

Oppose:

7.5. Strategy and Engagement Committee

Nominees:

**MOTION TO APPOINT COUNCILLORS _____, _____, AND _____ TO THE
STRATEGY AND ENGAGEMENT COMMITTEE**

VPGF/

Favour:

Oppose:

7.6.

8. Consultation

8.1.

9. Evaluation

9.1. Link to Evaluation Form

10. Recognition

11. Adjournment

MOTION TO ADJOURN

Next Meeting Date: December 17, 2025

Meeting adjourned at pm



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

Minutes for the Students' Council Meeting of the Students' Association of MacEwan University October 15, 2025 at 6:00pm in the Council Chamber

Voting Members:

Olad Ayodeji, Councillor
Tolu Dare, Councillor
Jencel Diaz, Councillor
Aryan Dutta, Councillor
vacant, Councillor
Chistian Galera, Councillor
Cierra Jacobs, Councillor
Alem Tesfay, Vice President Student Life
Moselle Namoc, Councillor
Maade Okai, Councillor (absent)
Nathan Poon, President (Chair)
Israel Reyes, Councillor
Seun Sadare, Councillor

Andrei Santiago, Vice President Governance
and Finance
Joehn Torres, Councillor
Vincent Trinh, Councillor
Chioma Uzor, Vice President Academic
Wilfrid Youbi Fansi, Vice President External
Loyal Zidan, Councillor

SAMU Officials and Council Support:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor
Caitlin Yambao, Admin Support

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2. Approvals

2.1 MOTION

TO APPROVE THE AGENDA FOR OCTOBER 15, 2025

JACOBS/TORRES

CARRIED

2.2 MOTION

TO APPROVE THE MINUTES OF SEPTEMBER 17, 2025

TORRES/ZIDAN

CARRIED

3. Presentations

4. For Information

4.1. Reports

4.1.1. President

4.1.2. Vice President Academic

As presented.

4.1.3. Vice President External

ESA mayoral forum this last Friday.

4.1.4. Vice President Governance & Finance

BOG event attendance with President today.

4.1.5. Vice President Student Life

Submitted Q1 SEC report today.

4.1.6. Audit Committee

As presented.

4.1.7. Executive Committee

As presented.

4.1.8. Finance Committee

As presented.

4.1.9. Students' Council Operations Committee

As presented.

4.1.10. Governance Committee

As presented.

4.2. Executive Committee Minutes

Minutes of September 10, 17, and 24, 2025 provided.

5. Question Period

5.1. Written Questions

5.2. Oral Questions

Topics include: Exam accommodation & WPS; GFC Teaching & Learning committee meeting & feedback forms; Library Council meeting/critical AI literacy; MacEwan international tuition proposal; first year student engagement; exam accommodation for students; MacEwan athletic teams; alumni & university events; Ponoka visit & how they provide feedback; advocating for space on campus; digital ID;

6. In Camera Period

7. Motions & Business Orders of the Day

7.1. 2024-2025 Annual Report

MOTION TO APPROVE THE 2024-2025 ANNUAL REPORT

VPGF/JACOBS

Favour: Vpgf, Vpe, Ayodeji, Vpa, Sadare, Torres, Namoc, Dare, Diaz, Vpsl, Dutta, Galera, Trinh, Jacobs, Zidan, Reyes

CARRIED

7.2. 2024-2025 Councillor of the Year Presentation

Congratulation to Vincent Trinh!

8. Consultation

9. Evaluation

10. Recognition

11. Adjournment

MOTION TO ADJOURN

ZIDAN

CARRIED

Next Meeting Date: November 19, 2025

Meeting adjourned at 7:07pm



Students' Council Report

President

November 19th, 2025

Dear Council,

Happy November everyone! I hope everyone is well rested after Reading Break, and starting to get in the holiday spirit! To our new and returning Councillor's, welcome to the first Students' Council meeting of your term!

Here's my report on from the President portfolio from October 8th, 2025 to November 12th, 2025. I will be at CASA in Ottawa for Advocacy Week with the Vice President External, where we will be advocating to MPs on issues that students face, so we apologize in advance for not being there in-person.

Executive Summary

- State of the Province
- Board of Governors – November Meeting
- Edmonton Chamber of Commerce External Relations Events
- Edmonton Student Alliance (ESA) Post-Election Meeting
- MacEwan Means Business (MNB) Accounting / Alumni Council Dinner

State of the Province

The Vice-President External and I attended the State of the Province on October 16th, an annual event hosted by the Edmonton Chamber of Commerce and the Premier of Alberta, where we were able to connect with key stakeholders within the municipal and provincial government to discuss key issues that students face. We were able to speak to the incoming Edmonton Mayor, as well as briefly with the Minister of Technology and Innovation regarding the digitization of part-time student aid. We were also able to network with our associates from other Students' Associations and unions across Edmonton.



Board of Governors - November Meeting

At this Board of Governors meeting, which was the first meeting of the academic year, I was appointed to the Strategy and Stakeholder Relations committee. Please refer to the VPGF's report for additional information.

Edmonton Chamber of Commerce External Relations Events

President Report to Students' Council

Submitted: November 12th, 2025

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During the Edmonton Chamber of Commerce's Small Business Week, we were able to attend several events hosted by the Chamber and connect with key individuals in the provincial government.

At the opening event of Small Business Week, our EC was able to connect with the Minister of Jobs, Economy, Trade and Immigration, Joseph Schow, on the newly announced Alberta Youth Employment Incentive, which will support 2,500 youth jobs, and how youth unemployment is continuing to affect students at MacEwan and around the province.



At the Business and Government Mixer, I was able to connect with Deputy Minister of Advanced Education, Shannon Marchand, where I was able to speak to him briefly on the newly released Expert Panel Report, as well as with other stakeholders in the municipal and provincial governments.

ESA Post-Election Meeting



I was able to attend the November ESA meeting in my capacity as the primary delegate for SAMU, where we discussed the direction of the ESA after the municipal election, what steps need to be taken to ensure that students are represented at City Hall, and discussed the upcoming ESA's ETS Transit Survey. For additional information, please refer to the Vice President External's report.

MNB Accounting / Alumni Council Dinner

As a member of the Alumni Advisory Council, I attended the MacEwan Means Business (MNB) dinner on November 7th, where I was able to network with a plethora of MacEwan University stakeholders, as well as external individuals from the provincial government. I had a very insightful conversation with MLA Jackie Armstrong-Homeniuk, the Parliamentary Secretary for Settlement Services and Ukrainian Evacuees, on how record levels of youth unemployment, food insecurity, and the cost of living are affecting students at MacEwan and around the province on a daily basis.

Closing Remarks

I hope you all have a good first meeting. Hopefully we run off the year to a great start. Please reach out if you have any questions! I hope you all have a first good meeting! Hopefully we run off to a good start. Please feel free to reach out if you have any questions!

Warm regards,

Nathan Poon

President, Students' Association of MacEwan University 2025/26

President Report to Students' Council

Submitted: November 12th, 2025

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Students' Council Report

Vice-President Academic

November 19, 2025

Happy November, and to the new councilors welcome to your first official VPA report! We're so happy to have you here. Make sure you don't shy away from asking questions all the time.

Here is my report from October 16th – November 7th!

Executive Summary

- General Faculties Council Committee Meetings
 - Committee on Academic Standards, Curriculum, and the Calendar
 - Committee on Academic Planning and Quality Assurance
 - Academic Calendar Advisory Subcommittee
- 1 on 1 w/ Craig Monk
- TAP Steering Committee

Student Voice

The Student Voice is amplified by SAMU.

General Faculties Council (GFC) Committee Meetings

Strat Point 2.4

Committee on Academic Standards, Curriculum, and the Calendar (ASCC)



On October 22, I attended the ASCC meeting. The meeting involved discussions surrounding the 2026-2027 Academic Schedule. On my end, I have shared the intentions to include student consultation on the winter student survey at SAMU. **This survey is in the preliminary stages and will be updated as necessary to council.*

Committee on Academic Planning and Quality Assurance (APQA)

On November 3, I attended the APQA meeting. The meeting was swift and only involved discussions around Baccalaureate Action Plan Updates and the Work Integrated Learning Policy.

Academic Calendar Advisory Subcommittee (CAG)

On November 5, I attended the Academic Calendar Advisory Committee. The meeting was quick and highlighted areas of student consultation. The committee had reviewed the topic of "Navigating the Academic Calendar" and suggested that they conduct student consultation to determine if the Academic Calendar can be navigated easily. I have highlighted this and intend to discuss with the team how we can add this to the Winter Survey.

1 on 1 with Craig Monk

Strat Point 2.4 ,3.1

On October 23rd, I had an exceptionally productive discussion with the Provost, Dr. Craig Monk. Our meeting had us meet eye to eye on some issues while discussing plans for the MacEwan Community moving forward where MacEwan would like SAMU's support. Our meeting contained topics concerning consultation, the provost's report to GFC as I was not in attendance, Mintz Panel, and the Academic Schedule.

I had mentioned the Student Charter in this meeting for the first time; Dr. Monk was very responsive. However, there was nothing tangible to be reported on the progress of this topic at this time but will be updated as developments continue to progress.



TAP Steering Committee – October 30

Strat Point 2.4, 3.1, 3.3

I attended the TAP Steering Committee on October 30th. The group reviewed an unclear clause on the TAP funding guidelines and reviewed progress for the Win Your Textbook Initiative (which I highly recommend you join!). Other updates were debriefed with the MacEwan administration and their collaboration with the library. Some of these updates are operational in nature and will be updated once they are available.

Closing Remarks

You're almost there! The fall semester is finally coming to a close. Do yourself a favour and pat yourself on the back no matter how you've finished. I hope midterms are doing well on you and you are taking breaks as needed. **TAKE YOUR BREAKS!!**

As the semester gets busier, so do I! My schedule is gradually getting more jam-packed with meetings. Council may swing by my office to ask any questions or provide any feedback, **but please contact me before coming over** so that I can be well prepared for your concern and can fit you into my schedule as well! You can either email me or message me on Telegram.

Warmly as always,

Chioma V. Uzor (she/her)

2025/2026 VP Academic, SAMU

savpacademic@macewan.ca

The clock is ticking, time to get festive <3



Students' Council Report

Vice-President External

Date of Meeting November 11th, 2025

It's report time once more! Hopefully, this report serves to provide all the information on advocacy efforts. Insert current event here: (I think, therefore I am).

State of the Province

1.1

On October 16th your president and I took a trip to Rogers Place in order to listen to the Premier's State of the Province. The format of the event consisted of a speech followed by a moderated question-and-answer session with the head of the Edmonton Chamber and Ryan Jespersen. The content of the Premier's speech did not cover any new ground regarding new priorities, just the need for Alberta to have a more robust economy by expanding natural resource development. In attendance was Andrew Knack (candidate at the time) and other student leaders. After the main event proceedings, I was able to speak with the Minister of Technology and Innovation and exchange contacts regarding the potential to digitise the part-time student funding platform, similar to the current full-time funding system. I hope to follow up on this advocacy to see the feasibility.



Small Business Week Event

1.2

On October 21st and 22nd, EC attended some of the Small Business Week events, including the Introduction and mixer event. For the initial event EC attended, I was able to discuss youth employment with Minister Schow the jobs minister and avenues for future recommendations regarding tackling unemployment. The next event was a mixer, where the Deputy Leader of the Alberta NDP and the Deputy Minister of Post-Secondary Education were in attendance. The president will provide more context in his report.



Swearing-in ceremony

1.3

On October 29th, I was invited in my capacity as Vice Chair of Edmonton's Students' Alliance to the swearing-in ceremony for the new Councillors and Mayor. I was able to say hello to the new mayor and Chair of ESA, Nathan Thiessen. These events set the groundwork for future advocacy to councillors on priorities and policies that benefit students directly in the city.



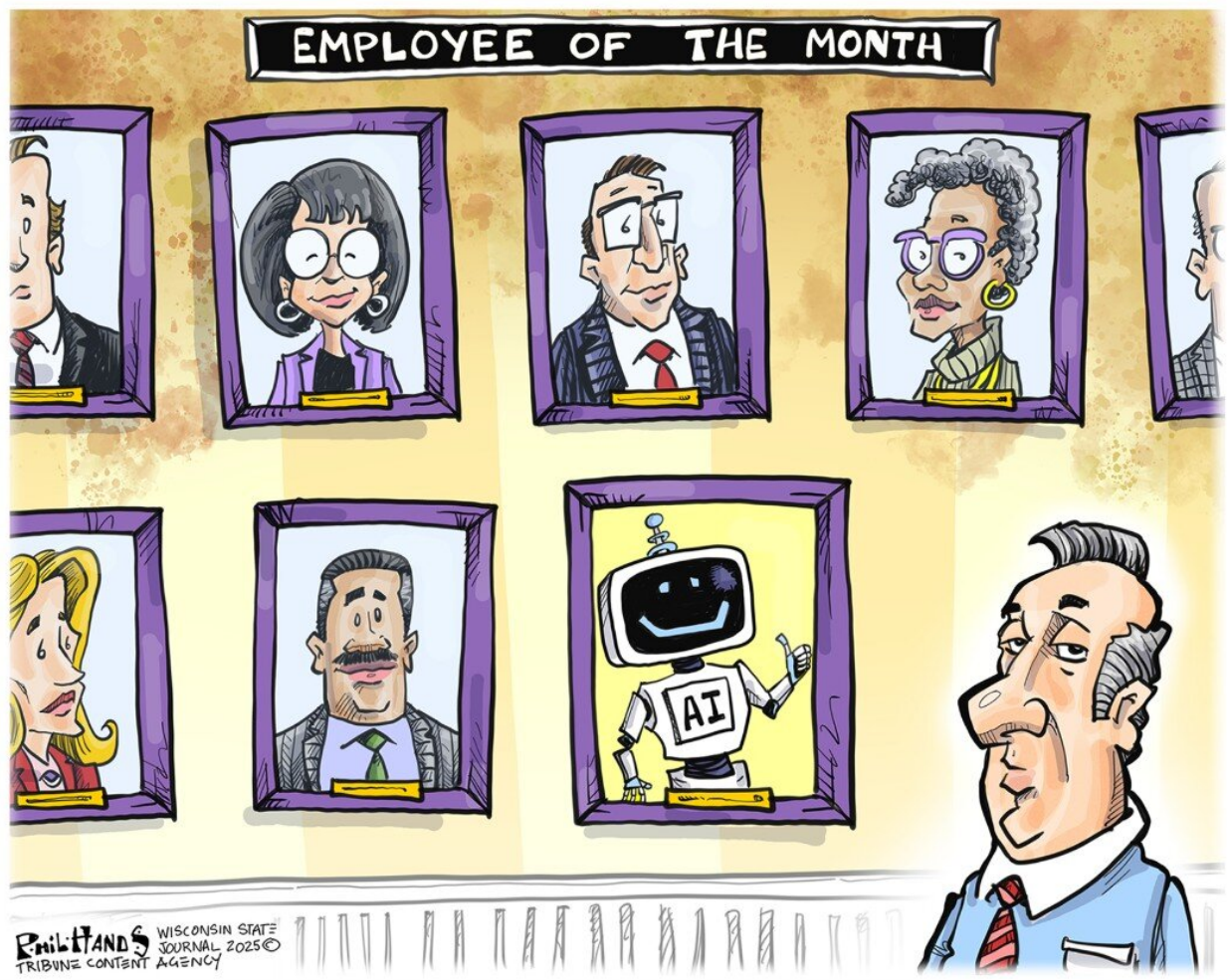
Photo Credits: Amanda Erickson The Griff

ESA Meeting

1.4

On October 30th, ESA convened for a post-election meeting where we went over our goals of having the annual all-council meeting in the coming year and overall goals.

Wilfrid Youbi Fansi





Students' Council Report

Vice President Governance & Finance

November 19th, 2025

Good day Council,

Welcome to the first meeting of the new Students' Council cycle! We are very excited to work with all the new and returning Councillors for this cycle. As we quickly approach the end of the Fall term, we hope that the reading break has given you ample time to recharge and reset, ready to end this term off with a bang.

With that out of the way, below is my report covering the periods of October 9th to November 12th.

Executive Summary

- SAMU Committee(s) Workplans
- October Board of Governors Meeting
- Tuition and Fees / In Year Allocation Request Submission
- Meet and Greet with MacEwan Campus Services

Student Experience & Engagement

The overall student experience is enhanced by the opportunities provided by SAMU.



Student Voice

The Student Voice is amplified by SAMU.

Strat point 2.1

SAMU Committee(s) Workplans

Over the span of 2 meetings with the Governance Advisor and the Internal Advocacy Advisor, I have started the development of the key priorities for all the SAMU Committees that fall under my purview as Chair for all these Committees. These include the Finance Committee, Governance Committee, Students' Council Operations Committee, Procedure Sub Committee, as well as recommendations for the VPSL for the Strategy and Engagement Committee. The Students' Councillor membership within these Committees will be decided in this following SC meeting. If you are curious as to what these priorities are for the following year, please reach out to me, and I would be happy to book a meeting with you to discuss this in further detail.

Strat point 2.4

October Board of Governors Meeting

On October 16th, the President and I attended the first Board of Governors meeting for the 2025-2026 Board cycle in our Student Member capacity. This meeting introduced several new faces and switches in positions, including the new board chair, (previously Alumni Member) Scott Kashuba. This meeting saw the approval of the various BoG Committee Workplans for the 2025-2026 Cycle, including the Finance, Property, and Investment Committee's Workplan (on which I sit on), as well as the Strategy and Stakeholder Relations Committee's Workplan (on which the President sits on). Other relevant motions presented in the Open Agenda included the approval of a revised Sexual Violence policy, as well as Letters of Intent for the offering of a Finance



Major and a 2-year Sustainability Studies Certificate. Multiple items were brought up for information, such as the previously approved 2024/25 SAMU Audited Financial Statements, an update on the Strategic Vision Dashboard Measures akin to the presentation at this year's State of the University Address, and the University's Investment Management Agreement (IMA) Performance and Transparency Targets for 2025 to 2028, which sets a performance metric for the operating grant that the University receives from the Provincial Government.

Strat point 2.1, 2.4

Tuition and Fees / In Year Allocation Request Submission

On October 31st, SAMU submitted our Tuition & Fees Written Response and In Year Allocation Asks for the following Academic year, emphasizing our opposition to the proposed Tuition and MNIF increases for the following academic year. Our In Year Allocation Asks addressed a range of student needs identified by the student body, including the expansion of food insecurity measures on campus, investment into learning materials, improvement of student housing resources, investment into student wellness supports, and waiving of locker fees for students. More information pertaining to the final Tuition & Fees meeting will be covered in my Oral Supplement during the "For Information" session.

Student Supports

Student supports provided by SAMU are responsive to unique and evolving needs.



Strat point 3.3

Meet and Greet with MacEwan Campus Services

On October 22nd, The Executive Committee attended the SAMU Executives & Campus Services Meet and Greet. It was a valuable opportunity to connect with the Campus Services Senior Leadership Team and learn more about their portfolios to better align our advocacy efforts towards Campus Services. My discussion with Wendy Brost, Director of Residence & Hospitality Services, focused on the Residence Life fee and the services that it encompasses. I expressed my excitement to hear that the Free Residence Meal Pilot from the previous year has transitioned into a monthly offering to meet growing demand, which highlights the importance and impact that food insecurity measures have on campus. Additionally, my conversations with Brittany Aamot, Director of Recreation and Child Care, revolved around the potential plans for expansion within the Sports and Wellness Facilities. These conversations provided an amazing foundation for future advocacy initiatives relating to Campus Services.

Strengthening SAMU Operations

SAMU is an innovative and sustainable organization with an engaging work environment.



Closing Remarks

Thank you for taking the time to read my report. Like what I have mentioned earlier, we are very excited to work with you in the following year in advocating for students. If you have any questions or concerns regarding the content of this report, please don't hesitate to reach out to me at my email address below, and we can even book an in person meeting as well to answer your questions.

Thank you and I wish everyone the best in the upcoming finals.

Kind Regards,

Andrei Santiago (he/him)

VP Governance and Finance, SAMU 2025/2026

savpoperations@macewan.ca



Students' Council Report

Vice-President Student Life

Nov 19th, 2025

Greetings everyone,

I hope you had a well-rested break from reading week. The Executive Committee (EC) and the Governance and Support Team (GAST) attended a retreat, where we conducted productive work to prepare for the second half of our term. The month of October was eventful, with meetings of the General Faculty Committee (GFC) and the Uwill Working Group, as well as my participation in my first-ever Restorative Conference. October was a month of many grateful opportunities. I invite you to read my report, which highlights essential conversations, exciting updates and a disclosure. I hope you enjoy reading my Oct.9–Nov 12 report!

Executive Summary

- Survey feedback meeting with Jen from MacEwan Athletic
- Sexual Violence Prevention, Education and Response Committee meeting
- Appendix A: Executive Vacation Time



Student Voice

The Student Voice is amplified by SAMU

Sexual Violence Prevention, Education and Response Committee (SVPEAC):

At the beginning of the month, SVPEAC had their first committee meeting, with the review and approval of Terms of Reference (TOR) being the main item in the agenda where I gave some feedback on the membership section of the TOR. During this meeting, I also learned that the committee hired a new SVPR coordinator. Another item of discussion was feedback on the Consent Action Week (CAW). I also provided input on the Dodgeball Tournament that took place on October 9th, an activity in which SAMU was a part of.

Meeting with Jen from MacEwan Athletics (Athletics Events & Operations, Lead)

Near the end of the month, I met with Jen Zandstra, a MacEwan Athletics Events and Operations Lead, where we had the opportunity to review the Student Athletics Survey for feedback. I'm pleased to say that Jen was happy with the survey and provided me with good feedback as well. We also discussed the success of the MacEwan University Hip-Hop Club's Dance Club (MUDC) half-time show and the success of the show at the season openers, as well as other opportunities for Student Group Collaborations with MacEwan Athletics. Jen also mentioned to me how she included SAMU events on billboards, which I greatly appreciated.

MUDC Griffins Halftime Performance: <https://www.youtube.com/watch?v=zX-noj2uMRA>



Appendix A: Executive Vacation Time

I wanted to inform Students' Council that I will be attending the National Model United Nations (NMUN) Conference in Banff in late November 2025 as a MacEwan delegate, in a student capacity.

While Executive Committee (EC) vacation time is formally overseen by the Audit Committee, I am bringing this forward to Students' Council (SC) in the interest of transparency and accountability.

I have been involved with the Model UN Club for several years and attended conferences prior to being elected as Vice President Student Life. Since assuming my role, I have continued to participate in club activities on my personal time and outside of work hours.

To maintain full compliance with SAMU's Elected Representatives Code of Conduct and to avoid any perceived or potential conflict of interest, I will be using personal vacation time and personally covering all related expenses, including accommodation for the conference.

There will be no impact on SAMU's operations during my absence. While there is no policy requirement to disclose this, I wanted to proactively share this information to uphold transparency and accountability to Council.

If you have any questions or concerns, please feel free to reach out to me.



Closing Remarks

To whoever is reading this, thank you for taking the time to go through my report. If anything in this report raises questions, please don't hesitate to reach out. I want to congratulate the newly elected councilors on their successful campaigns. I'm looking forward to the work we'll accomplish! I also give special thanks to the councilors who volunteered to attend the OSVPR Focus Group; your input was valuable. I'll conclude this report with a quote that has been resonating with me recently: "You can have 1,000 problems in life until you have a health problem, and then you only have one". Take care of yourselves!

Cheers,

A handwritten signature in black ink, appearing to be 'Alem' followed by a stylized 'D' and 'T'.

Alem D. Tesfay

VP Student Life, SAMU 2025/2026

Email: savpstudentlife@macewan.ca

Website: Alemtesfay.ca

Campus IG page: @Alem.updates



Students' Council Report

Chief Returning Officer
November 19, 2025

RE: Outcomes of the Students' Association of MacEwan University (SAMU) 2025 Students' Council election

1.0 INTRODUCTION

I, Josh Stock, was appointed as Chief Returning Officer (CRO) by the SAMU Students' Council in accordance with section 2 of the SAMU *Elections and Referenda* policy on April 16, 2025, via motion number 7.9 of that meeting. This report has been prepared and submitted in accordance with section 3 of the SAMU *Elections and Referenda* policy and in accordance with section 6 of the SAMU *Role and Responsibilities of the Chief Returning Officer* policy. A summary of the four (4) "suggestions for future improvements" is included as an appendix at the end of this report.

2.0 PREPARATIONS

Planning for the Students' Council election began in April 2025 and continued through to September 2025 via contact with the Returning Officer (RO), Alan Honey. This included a review of the Nominations Handbook, the slide deck for the All Candidates Meeting, and proposed dates for key election events. Some of the SAMU governing documents were also updated, so these were reviewed for changes.

3.0 NOMINATIONS PERIOD

I was in occasional contact with the RO to check in on the number of candidates for each position. A total of thirty-one (31) candidates put their names forward by the close of the nominations period.

3.1 Notable Decisions

None.

3.2 Suggestions for Future Improvements

None.



4.0 CAMPAIGN PERIOD

This portion of the Students' Council election process is traditionally the most intensive for CRO activity, decisions, and rulings. While section 5 of the *Role and Responsibility of the Chief Returning Officer* policy provides the CRO with the ability to respond to any requests for interpretation or approval within 24 hours, I was able to respond to most requests within minutes and at all times of the day (and night). Approval requests from candidates persisted throughout the entirety of the campaign period.

4.1 Notable Decisions

Two (2) candidates sent requests to withdraw their candidacy, one (1) of which was initially submitted to the RO. As all requests of this nature are to be submitted to the CRO per section 29 of the *Elections and Referenda* procedure, that request was not actioned until submitted appropriately.

Seven (7) candidates were disqualified from the election per section 18 of the *Elections and Referenda* procedure for failing to submit expense records by the deadline set out in section 17 of the *Elections and Referenda* procedure. Multiple reminders were issued throughout the campaign period.

No clarifications pertaining to the rules of campaigning were sought. In accordance with section 5.1 of the *Role and Responsibility of the Chief Returning Officer* policy, these clarifications would have been shared with all candidates.

During an audit of the posters, the RO noted that the posters for two (2) candidates had been affixed using a variety of scotch tape, which leaves an adhesive on the substrate. One (1) of the candidates had also not submitted their poster for approval, and upon subsequent review, it was noted the poster contained SAMU and MacEwan University logos. In both instances, the candidates were warned to replace the tape within a short period of time and in the instance of the use of logos and a missing approval, the candidate was directed to cover the logos – this was only partially completed within the specified deadline, so any remaining posters with the logos were removed by SAMU.

4.2 Suggestions for Future Improvements

As candidates may now incur campaign expenses up to \$375, which was increased from \$250 this year, any candidate who experiences a disqualification may have spent a relatively insignificant amount of their own money on a campaign, which is not eligible to be reimbursed. I suggest there be a review of the eligibility of reimbursements but note that there are many reminders already sent to candidates with respect to deadlines for expenditure reports.

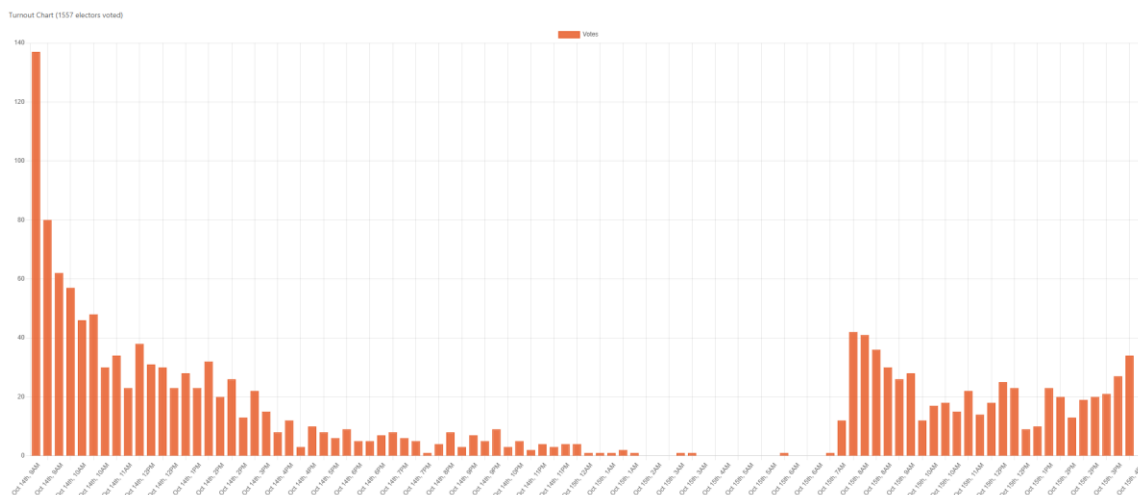


In the latest update to the *Elections and Referenda* procedure, section 20 now states: "The CRO has the right to refuse authorization of print campaign materials." However, section 4 of the *Elections and Referenda* policy states: "Campaign materials are approved by the CRO." The latter implies that the CRO has no other options but to approve campaign materials, e.g., to deny them. However, the former seems to have eliminated the requirement for candidates to submit print campaign materials to the CRO for review at all. I suggest that the policy and procedure be aligned and that the wording read something to the effect of: "Print campaign materials are submitted to the CRO for review and the CRO has the right to refuse authorization following review."

Appendix A [*Infraction Guidelines*] to the *Elections and Referenda* procedure appears to be no longer in synchronization with the procedure itself, e.g., the campaign expense limits do not match. I suggest this appendix be reviewed and updated, or otherwise, removed in full.

5.0 VOTING DAYS

The voting software used for the election, Simply Voting, worked as programmed without any issues with the software itself. The voter turnout for the election was monitored by the RO and I throughout the voting period. A report published by the software indicates 966 of the 1557 votes cast by General Members were recorded on the first day of voting, which is approximately 62% of the votes cast. The balance of the votes cast by General Members were recorded on the second day of voting. While the second day of voting did begin with a major spike in additional votes recorded as soon as the "reminder" pre-programmed email was sent out, the trend of votes being cast throughout the second day continued until polls closed.



Above: Export from Simply Voting software showing when votes were cast



5.1 Notable Decisions

One (1) candidate delayed putting up any posters (which were claimed on their expense report) until the first day of voting. During an audit of the posters, the RO noted that the posters had been affixed using a variant of packing tape, which left a significant amount of damaging adhesive on the substrate. The posters had also not been submitted for approval. As no alternative means to affix the posters was claimed on the expenditure report, the candidate was unable to not permitted to affix any posters to the “identified surfaces” following removal and a financial penalty was assessed for the failure to submit campaign materials for approval prior to use.

5.2 Suggestions for Future Improvements

Each election, despite reminders, there seems to be at least one (1) candidate who uses non-permitted tape to affix physical posters to the identified surfaces for use. I suggest that SAMU consider providing painters tape (or any other approved types of affixation) to all candidates at the All Candidates meeting, for free, and not require this to be claimed as an expense.

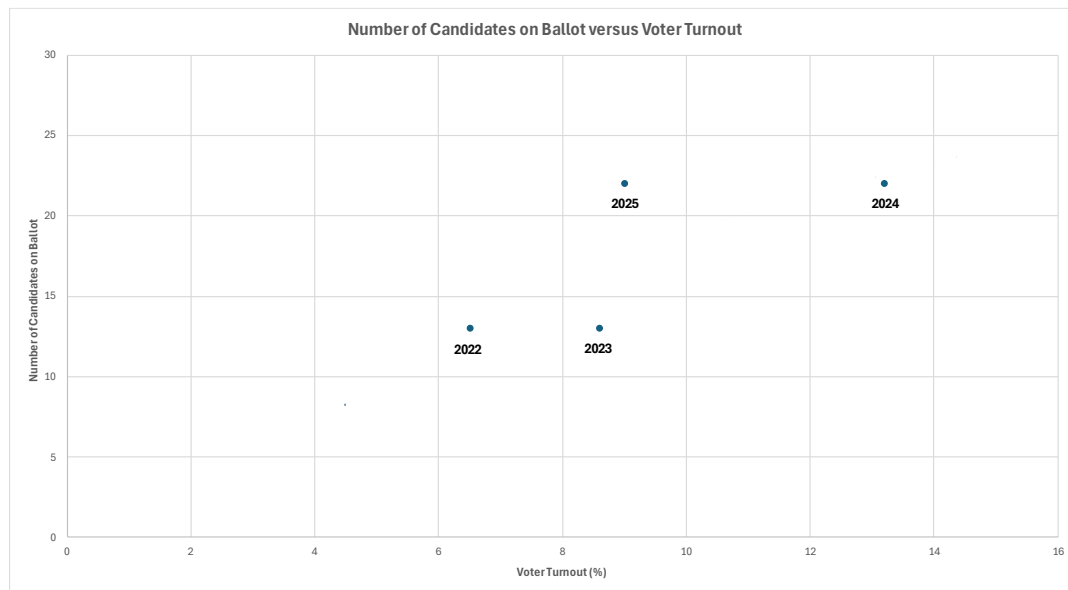
6.0 RESULTS

The unofficial results for the Students' Council election yielded fourteen (14) successful candidates and eight (8) unsuccessful candidates.

While the unofficial results for the Students' Council election were ready to be issued moments after the polls closed on the final day of voting, October 15, 2025, I was advised by the RO that the final meeting of the 2024/2025 Students' Council was taking place in the evening, and I decided to delay the release of the results until that meeting had concluded, as this may have had a tangible impact on the productivity of the meeting. This delay was conveyed to all candidates.

The voter turnout for the Students' Council election was 9.0%, the second-highest in the past several years for a Students' Council election. For historical context, the results of the 2024, 2023, and 2022 Students' Council elections was 13.2%, 8.6%, and 6.5%, respectively. The correlation between voter turnout appears to continue to be influenced by how competitive an election is, i.e., the number of candidates on the ballot. A graphic is included on the next page, for visual awareness of this possible correlation.

In accordance with the *Elections and Referenda* procedure, the unofficial results became official 48 hours after the polls closed, on Friday, October 17, 2025, at 4pm. No appeals of the results were received. An email notice to this effect was distributed shortly after.



Above: Graphical output comparing the number of candidates on the ballot for the Students' Council election versus the voter turnout. A logarithmic trend line has been added, for visual interest (a linear trendline would not be practical as it would imply a 100% voter turnout is possible with "X" number of candidates.

Disclaimer – this is not statistically validated, this is simply a graphical export using four data points, created solely for visual interest.

6.1 Notable Decisions

None.

6.2 Suggestions for Future Improvements

None.



7.0 CONCLUDING REMARKS

As always, thank you to the RO, and to the people who worked the election.

In accordance with section 3.1 of the SAMU *Elections and Referenda* policy, I will attend the Students' Council meeting at which this report is presented to answer questions on the content of this report or any other relevant topics.

Kind regards,

Josh Stock
Chief Returning Officer



APPENDIX: SUMMARY OF SUGGESTIONS FOR FUTURE IMPROVEMENTS

As a reminder, none of these suggestions are binding on SAMU. I believe the Executive Committee and the Procedure Sub-Committee is best tasked with reviewing these suggestions.

Suggestion #1

As candidates may now incur campaign expenses up to \$375, which was increased from \$250 this year, any candidate who experiences a disqualification may have spent a relatively insignificant amount of their own money on a campaign, which is not eligible to be reimbursed. I suggest there be a review of the eligibility of reimbursements but note that there are many reminders already sent to candidates with respect to deadlines for expenditure reports.

Suggestion #2

In the latest update to the *Elections and Referenda* procedure, section 20 now states: "The CRO has the right to refuse authorization of print campaign materials." However, section 4 of the *Elections and Referenda* policy states: "Campaign materials are approved by the CRO." The latter implies that the CRO has no other options but to approve campaign materials, e.g., to deny them. However, the former seems to have eliminated the requirement for candidates to submit print campaign materials to the CRO for review. I suggest that the policy and procedure be aligned and that the wording read something to the effect of: "Print campaign materials are submitted to the CRO for review and the CRO has the right to refuse authorization following review."

Suggestion #3

Appendix A [Infraction Guidelines] to the *Elections and Referenda* procedure appears to be no longer in synchronization with the procedure itself, e.g., the campaign expense limits do not match. I suggest this appendix be reviewed and updated, or otherwise, removed in full.

Suggestion #4

Each election, despite reminders, there seems to be at least one (1) candidate who uses non-permitted tape to affix physical posters to the identified surfaces for use. I suggest that SAMU consider providing painters tape (or any other approved types of affixation) to all candidates at the All Candidates meeting, for free, and not require this to be claimed as an expense.



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
October 1, 2025 @ 2:00pm**

Voting Members:

Nathan Poon, President
Chioma Uzor, VP Academic
Wilfrid Youbi Fansi, VP External
Andrei Santiago, VP Governance & Finance
Alem Tesfay, VP Student Life

Resource Officials:

Darryl Kostash, General Manager (absent)

Alan Honey, Governance Advisor (Recording Secretary)

In Attendance:

Shannon Marshall, Executive Coordinator
Larissa Williams, Internal Advocacy Advisor
Parvin Sedighi, External and Stakeholder Relations
Manager
Emily Lukacs, External Advocacy Advisor

1. Call to Order: 2:00pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:

VPA/VPSL

CARRIED

4. Approval of Minutes for: September 24, 2025

VPSL/VPGF

CARRIED

TOPIC		DISCUSSION	ACTION/MOTION
1.			
2.	VP External's Report	Mayoral forum.	
3.	VP Governance & Finance's Report	T&F prep. SC candidate meeting. All Candidates meeting. GovCom meeting.	
4.	VP Student's Life's Report	SVPEC orientation.	
5.	VP Academic's Report	Met with Craig Monk (waitlist, visiting student policy, etc). Mayoral forum. Committee on Teaching & Learning meeting.	

6.	President's Report	EC attended Municipal candidate meet & greet, chancellor installation, Mayoral forum. State of the University address. Peace Walk. Met with MacEwan president. PVP meeting.	
7.	GM Report	Council Chamber/302 update. Kudos on Mayoral forum.	MOTION TO GO IN CAMERA VPE/VPA CARRIED MOTION TO GO OUT OF CAMERA VPGF/VPA CARRIED
8.	Recognition		

5. Adjournment

Time: 2:58pm

Outstanding Action Items:

Item Date	Action Item	Completed? (yes/no)
	<i>Capacity Check-in (standing Item)</i>	
	SAMU/MacEwan exec one-on-ones update each meeting. - want to ensure consistency of meetings. (ie. speak to whether meetings are happening consistently. No reporting on meetings themselves – include that info during your individual report.)	
September 10, 2025	<i>Student Groups</i> GM to provide feedback to SGs re. MCF.	
September 10, 2025	By end of October: Vpsl to work with staff supports to connect Gallivan & MacEwan	
September 24, 2025	<i>Stem Social Wellness Collective</i> - Vpsl/GM to provide feedback to SG manager - clarification needed for mandate & title. <i>MacEwan Women in Leadership</i> - add to next EC meeting agenda.	



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
October 8, 2025 @ 2:30pm**

Voting Members:

Nathan Poon, President
Chioma Uzor, VP Academic
Wilfrid Youbi Fansi, VP External
Andrei Santiago, VP Governance & Finance
Alem Tesfay, VP Student Life

Resource Officials:

Darryl Kostash, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

In Attendance:

Shannon Marshall, Executive Coordinator
Larissa Williams, Internal Advocacy Advisor
Parvin Sedighi, External and Stakeholder Relations
Manager
Emily Lukacs, External Advocacy Advisor

1. Call to Order: 2:30pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:
**VPA/VPE
CARRIED**
4. Approval of Minutes for: October 1, 2025
**VPGF/VPA
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	SAMU Audit Committee	Angella Zebalos, Nikhil Duggal, Faith Beasley	MOTION TO TAKE A 3 MINUTE RECESS VPA/VPSL CARRIED MOTION TO APPOINT ANGELA ZEBALLOS & NIKHIL

			DUGGAL TO THE AUDIT COMMITTEE EFFECTIVE NOVEMBER 1, 2025 FOR A TERM ENDING OCTOBER 31, 2026 VPE/VPSL OPPOSED: VPA CARRIED
2.	SAMU Finance Committee	Shaban, Unal, Mukandi	MOTION TO APPOINT AYANALI SHABAN & TARIK UNAL TO THE FINANCE COMMITTEE EFFECTIVE NOVEMBER 1, 2025 FOR A TERM ENDING OCTOBER 31, 2026 VPSL/VPGF
3.	SAMU Governance Committee	Mahmoud, Taranger, Lou, Oh, Oseni	MOTION TO APPOINT ZAINAB OSENI & AMANDA LOU TO THE GOVERNANCE COMMITTEE EFFECTIVE NOVEMBER 1, 2025 FOR A TERM ENDING OCTOBER 31, 2026 VPE/VPE CARRIED
4.	SAMU Strategy and Engagement Committee	Estigoy, Isu, Oseni, Sawka, Kosoric,	Motion To appoint Shine Grace Estigoy & Aleksander Kosoric to the Strategy and Engagement Committee effective November 1, 2025 for a term ending October 31, 2026
5.	SAMU Governance Investigations and Reinstatement Committee	Lou, Tiet, Esitgoy, Oseni, Mukandi	MOTION TO APPOINT AMANDA LOU, PRISCILLA TIET, SHINE GRACE ESTIGOY, ZAINAB OSENI & DEBBIE MUKANDI TO THE GOVERNANCE INVESTIGATIONS AND REINSTATEMENT COMMITTEE EFFECTIVE NOVEMBER 1, 2025 FOR A TERM ENDING OCTOBER 31, 2026

			VPA/VPE CARRIED
			MOTION TO APPROVE THE MACEWAN CROCHET CLUB VPSL/VPGF CARRIED MOTION TO APPROVE THE MACEWAN ALS AWARENESS & ACTION CLUB VPSL/VPGF CARRIED MOTION TO APPROVE THE MACEWAN WOMEN IN LEADERSHIP STUDENT GROUP VPSL/VPA CARRIED
6.	Student Groups	MacEwan Women in Leadership MacEwan Crochet Club MacEwan ALS Awareness & Action Club	
7.	Outstanding Action Items		
8.	VP Governance & Finance's Report	FPI Committee meeting update. Met with prospective councillors.	
9.	VP Student's Life's Report	Met with Chandelle. Met with CNSA.	
10.	VP Academic's Report	COSA update. Committee on Scholarly Activity.	
11.	VP External's Report	CASA update. ESA meeting update.	
12.	President's Report	Strategy & Stakeholders Relations meeting. CASA.	
13.	GM Report	Annual Report complete. Meeting rooms updates. The Lookout tech update. Building update. MNP meeting. Attending AMMICUS regional meeting in 2 weeks.	

14.	Recognition		
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5. Adjournment

Time: 4:13pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
October 15, 2025 @ 2:00pm**

Voting Members:

Nathan Poon, President
Chioma Uzor, VP Academic
Wilfrid Youbi Fansi, VP External
Andrei Santiago, VP Governance & Finance
Alem Tesfay, VP Student Life

Resource Officials:

Darryl Kostash, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

In Attendance:

Shannon Marshall, Executive Coordinator
Larissa Williams, Internal Advocacy Advisor
Parvin Sedighi, External and Stakeholder Relations
Manager
Emily Lukacs, External Advocacy Advisor

1. Call to Order: 2:00pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:
**VPA/VPGF
CARRIED**
4. Approval of Minutes for: October 8, 2025
**VPGF/VPSL
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Student Groups	Public Relations Club	MOTION TO APPROVE THE PUBLIC RELATIONS CLUB VPSL/VPA CARRIED
2.	SAMU Strategy and Engagement Committee	Strategy and Engagement Committee TOR Estigoy, Isu, Oseni, Sawka, Kosoric,	MOTION TO APPOINT SHINE GRACE ESTIGOY & ALEKSANDER KOSORIC TO THE

			STRATEGY AND ENGAGEMENT COMMITTEE EFFECTIVE NOVEMBER 1, 2025 FOR A TERM ENDING OCTOBER 31, 2026 VPSL/VPA CARRIED
3.	Committee appointments		MOTION TO APPOINT BEENADD SEBHAT TO THE RESEARCH ETHICS BOARD FOR A TERM ENDING JUNE 30TH, 2026. AND TO APPOINT SUHANA SAMSHOOD TO THE FACULTY OF ARTS AND SCIENCE COUNCIL FOR A TERM ENDING JUNE 30TH, 2026. VPA/VPGF CARRIED
4.	Advanced Ed Ministerial Visit Topics	Vpgf – received email asking if there are any topics we'd like to cover with the Advanced Ed Minister. Deadline for submission is tomorrow morning so looking to hear from EC today? Potential ideas: Mintz panel? Affordability? Youth unemployment? Vision for PS in next 5 years? Role of undergrad PS grads in future? Mental health on campus? International student experiences?	
5.	SC dinner – October 15, 2025	\$921.60 – based on SAMU's dinner per diem rate + tax + tip	MOTION TO APPROVE AN EXPENSE OF UP TO \$921.60 FROM G/L 521300 FOR AN END OF ELECTED TERM DINNER FOR STUDENTS' COUNCIL ON OCTOBER 15, 2025 VPSL/VPGF CARRIED
6.	Outstanding Action Items		
7.	VP Student's Life's Report	Dodgeball tourney update. Restorative conference.	
8.	VP Academic's Report	Student charter available for review this week. GFC Exec Committee meeting. MacEwan International dinner attendance.	
9.	VP External's Report	ESA Mayoral candidate forum.	

10.	VP Governance & Finance's Report	Meeting re spokesperson policy. Prep for BOG.	
11.	President's Report	Campus Clash attendance. MacEwan international dinner. ESA mayoral forum.	
12.	GM Report	Building update. Tech update. Q1 wrapped up.	
13.	Recognition		

5. Adjournment

Time: pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
October 22, 2025 @ 2:00pm**

Voting Members:

Nathan Poon, President
Chioma Uzor, VP Academic
Wilfrid Youbi Fansi, VP External
Andrei Santiago, VP Governance & Finance
Alem Tesfay, VP Student Life

Resource Officials:

Darryl Kostash, General Manager
Alan Honey, Governance Advisor (Recording Secretary)

In Attendance:

Shannon Marshall, Executive Coordinator
Larissa Williams, Internal Advocacy Advisor
Emily Lukacs, External Advocacy Advisor

1. Call to Order: 2:15pm
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

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3. Approval of Agenda:
**VPGF/VPSL
CARRIED**
4. Approval of Minutes for: October 15, 2025
**VPGF/VPSL
CARRIED**

TOPIC		DISCUSSION	ACTION/MOTION
1.	Committee Appointment		MOTION TO APPOINT MAADE OKAI TO THE MACEWAN BOOK OF THE YEAR COMMITTEE VPA/VPGF CARRIED
2.	Student Groups		MOTION TO APPROVE THE STEM SOCIAL WELLNESS COLLECTIVE

			VPSL/VPA CARRIED
3.	VP Student's Life's Report	Mental Health Week meeting. Career Services meeting. Educational session at KW. Updates re. COSA & potential policy consultation. GFC meeting with VPA. SEC meeting re. PD events. CHARM meeting. SC chat app update.	
4.	VP Academic's Report	Debrief re. GFC meeting that I was unable to attend. MacEwan Presidential medal selection update.	
5.	VP External's Report	State of the Province event attendance. Mixer attendance. Meeting with Lara – updates provided.	
6.	VP Governance & Finance's Report	BOG event attendance. Builds Edmonton event in my BOG capacity. MacEwan program update. Q1 budget review. Campus services meet & greet.	
7.	President's Report	BOG event & meeting. State of the Province event attendance. Mayor Sohi farewell event attendance. Government mixer – met deputy minister for Advanced Ed. All EC met with Campus Services.	
8.	GM Report	Building updates re. tech.	MOTION TO GO IN CAMERA VPE/VPSL CARRIED MOTION TO GO OUT OF CAMERA VPA/VPSL CARRIED
9.	Recognition		

5. Adjournment

Time: 3:44pm



**Minutes for the Executive Committee Meeting of the
Students' Association of MacEwan University
October 29, 2025 @ 2:00pm**

Voting Members:

Nathan Poon, President
Chioma Uzor, VP Academic
Wilfrid Youbi Fansi, VP External
Andrei Santiago, VP Governance & Finance
Alem Tesfay, VP Student Life

Resource Officials:

Darryl Kostash, General Manager

Alan Honey, Governance Advisor (Recording Secretary)

In Attendance:

Shannon Marshall, Executive Coordinator
Larissa Williams, Internal Advocacy Advisor
Parvin Sedighi, External and Stakeholder Relations
Manager
Emily Lukacs, External Advocacy Advisor

1. Call to Order: 9:35am
2. Treaty 6 Land Recognition

We would like to acknowledge that this meeting of the Students' Association of MacEwan University is taking place on the traditional territories of the people of the Treaty 6 region in Central Alberta.

The Students' Association of MacEwan University is situated in the centre of what we call the city of Edmonton, which is called Amiskwaciy Waskahikan or Beaver Hill House in Nehiyawewin (Cree). This is the traditional home of the Nehiyaw (Cree) and Michif (Métis), and meeting place for many Indigenous peoples including the Nakawe (Saulteaux), Siksika (Blackfoot), Nakota Sioux (Stoney) and other nations.

3. Approval of Agenda:

VPSL/VPA

ADD #3 – T&F RESPONSE

VPA/VPSL

CARRIED

CARRIED

4. Approval of Minutes for: October 22, 2025

VPA/VPSL

CARRIED

TOPIC		DISCUSSION	ACTION/MOTION
1.	Alberta Chamber of Commerce event	Pres – event happening on November 20, deputy ministers will be there. Vpe & I will be away, do we see value in attending this event, and if so who should attend? All day event. Vpa – seems like a good event but not sure there's value in other EC members attending. Vpe – not sure I see value. Vpsl – not sure there's a benefit for us based on the cost. RM – original conversation was to potentially send Vpgf, but if EC doesn't see value then we maybe don't send anyone.	

		Pres – there is a concern about the cost. RM – with no guarantee that we'll have any specific outcomes.	
2.	Student Groups	RM – further conversation with GM needed? Inconsistent with approvals of previous applications that include physical activity. Vpa – agree. Vpe – believe the application is good to move forward with. Vpsl – GM previously recommended we focus on the proposed SG mandate – up to SG department to monitor them to ensure they're following policy/procedure. Pres – think it's an ok mandate as presented. RM – if unsure we can defer to next week before approving. Vpgf – if physical activity is not allowed, how did it get here for approval?	Action: Bring back at next EC meeting.
3.	T&F Response	Pres – Looking for feedback on the draft responses(s).	MOTION TO TAKE A 10-MINUTE RECESS VPA/VPSL CARRIED Called back to order at 10:16am.
4.	VP Academic's Report	Provost meeting updates.	
5.	VP External's Report	Edmonton Chamber of Commerce state of economy attendance update.	
6.	VP Governance & Finance's Report	MacEwan T&F review.	
7.	VP Student's Life's Report	Met with HCA – update provided. SC training update.	Suggest considering a procedure on communication platform(s).
8.	President's Report	CASA Advoweeek preparation Chamber of Commerce Attendance SC Training	
9.	GM Report	Tabled.	
10.	Recognition		

5. Adjournment
Time: 11:04am



STUDENTS' ASSOCIATION OF MACEWAN UNIVERSITY

STUDENTS' COUNCIL MEETING SUBMISSION

AGENDA ITEM INFORMATION

Meeting Date	Submitted By
November 19, 2025	Andrei Santiago, VP Governance and Finance

Agenda Item Title **Committee Appointments**

**Action
Requested**

☒ Motion

☐ Consultation Item

AGENDA ITEM DETAILS

Motion Title

Motion to appoint Councillors _____, _____, and _____ to the Audit Committee

Motion to appoint Councillors _____ and _____ to the Finance Committee

Motion to appoint Councillors _____ and _____ to the Governance Committee

Motion to appoint Councillors _____, _____, _____ and _____ to the Students' Council Operations Committee

Motion to appoint Councillors _____, _____, and _____ to the Strategy and Engagement Committee

**Background
Information**

Per the Committees policy, councillor appointments to all standing committees happen at the regularly scheduled November meeting of Students' Council.

Time commitments to note for specific committees:

Finance Committee - will meet as needed but during Winter Reading Break (February 17-20) the committee will meet approx 3 hours/day on the mornings of Tuesday - Friday for budget presentations and deliberations. If you nominate your self for this committee please know that you do need to attend all these meetings.

**Alternative
Considerations**

N/A

Risk Management Considerations	N/A
Strategic Alignment	☒ <i>Attached Strategic Alignment Checklist is complete</i>
Implications	Full committees are able to do their work while providing a greater diversity of student voices.
Related Documents	Committees policy - committee TORs.
Follow Up Action	n/a
Review History	n/a

Strategic Alignment Checklist

Vision: All students benefit from a vibrant student life and a culture of empowerment.

Mission: SAMU builds a positive student experience by creating a place to engage and connect, being a champion for all students and providing opportunities that allow them to get the most out of their educational journey.

Focus Areas	Not consistent	N/A	Consistent
Student Experience & Engagement			
The overall student experience is enhanced by the opportunities provided by SAMU.	☐	☐	☒
1.1 Put the finishing touches on the SAMU building, enhancing the safe and intentional spaces for students to gather, relax and study.	☐	☒	☐
1.2 Increase student awareness of SAMU and its opportunities through strong communications and engaging marketing and brand	☐	☒	☐
1.3 Increase student engagement by offering relevant and meaningful events, programs, services, volunteer activities and employment opportunities for students	☐	☐	☒
1.4 Support Student Groups by offering networking opportunities, meeting space, outreach support and online platforms	☐	☒	☐
Student Voice			
The Student Voice is amplified by SAMU.	☐	☐	☒
2.1 Develop an Advocacy Plan and implement processes to strengthen SAMU's advocacy program.	☐	☒	☐
2.2 Enhance awareness and interest in SAMU's democratic processes through education and encouraging student participation	☐	☐	☒
2.3 Continue to build collaborative relationships with other Student Associations and organizations to enhance the collective student voice with all government levels	☐	☒	☐
2.4 Foster positive relationships with MacEwan University to better serve students	☐	☒	☐
Student Supports			
Student supports provided by SAMU are responsive to unique and evolving needs.	☐	☒	☐
3.1 Develop and deliver initiatives that are inclusive and are responsive to all student needs.	☐	☒	☐
3.2 Evaluate and assess student supports to remain relevant and accountable to students	☐	☒	☐
3.3 Strengthen collaborations and partnerships with MacEwan University to expand supports and resources for students.	☐	☒	☐
3.4 Enhance relationships with external organizations to leverage resources and supplement new and existing initiatives	☐	☒	☐
Strengthening SAMU Operations			
SAMU is an innovative and sustainable organization with an engaging work environment.	☐	☐	☒
4.1 Review SAMU governance structures and make improvements to reduce duplication of efforts and delays in decision-making processes.	☐	☒	☐
4.2 Document main policies and processes to support business continuity and transitions in leadership and staff.	☐	☒	☐
4.3 Diversify revenue streams to reduce reliance on student fees.	☐	☒	☐
4.4 Act as financial and environmental stewards and implement effective practices to enhance sustainability.	☐	☐	☒
4.5 Foster a professional and supportive work environment that lives the organizational values and delivers a culture of excellence.	☐	☒	☐



Audit Committee

Mandate

1. Audit Committee assists Students' Council in fulfilling its financial oversight responsibilities.

Authority

2. Audit Committee is granted unrestricted access to SAMU information relating to its mandate or to the roles of the committee.

Roles of Committee

3. Audit Committee monitors, evaluates, advises, and makes recommendations on:

- 3.1. matters affecting external, internal, or special audits;
- 3.2. policies and practices related to internal controls; and
- 3.3. compliance with legal, statutory, and regulatory requirements.

Standing Orders

4. Audit Committee reviews Executive spending and work, vacation, and sick hours quarterly.
5. Audit Committee reviews budget variances quarterly.
6. Audit Committee reviews out-of-budget and exceptional authorizations or expenses.
7. Audit Committee reviews compliance with recommendations made by SAMU's auditors.
8. Audit committee may add to its work plan any item of concern relating to its mandate or roles which has been brought to its attention by committee members, Councillors, Executives, SAMU staff, SAMU members, or SAMU's auditors.
 - 8.1. The identity of any individual who brings a concern before Audit Committee is kept confidential and is not disclosed during Audit Committee investigations, in minutes or in reports.

Composition

9. The voting members of Audit Committee are three Councillors and two students-at-large.
 - 9.1. If voting positions of the Audit Committee cannot be populated by Councillors, students-at-large will fill the remaining positions.
 - 9.2. Preference will be given to students-at-large with financial experience.
10. The resource officials of Audit Committee are a public member with professional accounting experience and a full-time staff member of the Finance Department.

11. No SAMU official with signing authority may serve on Audit Committee.
12. Any Councillor is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

13. Audit Committee selects a Chair from among the Councillors on the committee.
14. Regular quarterly meetings of Audit Committee are held once per fiscal quarter, on dates determined at the first meeting following the initial appointment of Councillors to committees.
 - 14.1. Voting members who fail to attend a regular quarterly meeting are automatically removed from the committee.
15. The Committee Chair may call additional meetings as required.

Finance Committee

Mandate

1. Finance Committee assists Students' Council in fulfilling its financial oversight responsibilities through budgetary deliberations, reviewing SAMU fees and monitoring the financial well-being of the organization.

Roles of Committee

2. Finance Committee reviews and recommends the annual SAMU Operating budget to Students' Council for approval.
3. Finance Committee monitors, evaluates, advises, and makes recommendations on policies and practices related to internal financial controls.
4. Finance Committee provides recommendations regarding new or current SAMU fees.
5. Finance Committee monitors and recommends changes to the SAMU Membership Fee.
6. Finance Committee reviews the quarterly financial statements of the organization, reviewing any allocation adjustments over a 5% variance.
7. Finance Committee monitors the financial well-being of SAMU.

Composition

8. The voting members of Finance Committee are the President, the Vice President Operations and Finance, the Vice President Student Life, two Councillors and two students-at-large.

8.1. Preference will be given to students-at-large with financial experience.

9. The resource officials of Finance Committee are the General Manager and a full-time staff member of the Finance Department
10. Any Member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

11. The Vice President Operations and Finance serves as Chair of Finance Committee
12. Meetings of the Finance Committee are held at least quarterly.
13. The Committee Chair may call additional meetings as required.

Strategy and Engagement Committee

Mandate

1. The Strategy and Engagement Committee (SEC) strives to maximize student engagement with Students' Council, provides leadership development opportunities to members of Students' Council and acts as a consultation body for strategic priorities.

Roles of Committee

2. SEC develops a plan for Student Council to engage with SAMU members.
3. SEC creates opportunities for members of Students' Council to develop leadership skills by:
 - 3.1. researching and implementing professional development opportunities for members of council; and
 - 3.2. developing team building opportunities for Students' Council.
4. Strategy and Engagement Committee may be consulted by Executives on advocacy priorities relating to their portfolios to ensure alignment with Strategic Plan, topics may include but is not limited to:
 - 4.1. External organization advocacy priorities;
 - 4.2. Sexual Violence Prevention advocacy;
 - 4.3. Mental health advocacy;
 - 4.4. Equity, Diversity and Inclusion advocacy; and
 - 4.5. Academic advocacy.
5. Strategy and Engagement Committee may also be consulted about other strategic matters relating to SAMU.

Composition

6. the voting members of Strategy and Engagement Committee are the Vice President Student Life, one Executive, three Councillors, and two Students-At-Large.
7. The resource officials of Strategy and Engagement Committee are the Advocacy Coordinator and the Executive Coordinator.
8. Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.



Committee Operations

9. The Vice President Student Life serves as chair of Strategy and Engagement Committee.
10. Meetings of Strategy and Engagement Committee are held at least quarterly.
11. The Committee Chair may call additional meetings as required.

Governance Committee

Mandate

1. The Governance Committee ensures the relevance and consistency of SAMU Bylaws and Policy and assists in governance process development.

Roles of Committee

2. The Governance Committee ensures the proper and timely review of SAMU Bylaws and Policy.
 - 2.1. The Governance Committee utilizes the policy review regulations set in the Governing Documents Policy.
3. The Governance Committee may recommend amendments to a current bylaws or policies.
4. The Governance Committee may create new policies.
5. The Governance Committee ensures the alignment of Policy with the SAMU Bylaws, Vision, and Mission.
6. The Governance Committee consults with SAMU staff in the course of its deliberations where the creation and revision of policies affects department operations.
7. The Governance Committee may be consulted regarding process development for Students' Council and the Executive Committee.

Composition

8. The voting members of Governance Committee are the Vice President Governance and Finance, two Councillors, and two students-at-large.
9. The resource official of Governance Committee is the Governance Advisor.
 - 9.1. The Governance Committee may call on the Chair of Students' Council to provide feedback or advice to the committee.
10. Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

10. The Vice President Operations and Finance serves as Chair of Governance Committee.
11. Meetings of the Governance Committee are held at least quarterly.
12. The Committee Chair may call additional meetings as required.



Audit Committee

Mandate

1. Audit Committee assists Students' Council in fulfilling its financial oversight responsibilities.

Authority

2. Audit Committee is granted unrestricted access to SAMU information relating to its mandate or to the roles of the committee.

Roles of Committee

3. Audit Committee monitors, evaluates, advises, and makes recommendations on:
 - 3.1. matters affecting external, internal, or special audits;
 - 3.2. policies and practices related to internal controls; and
 - 3.3. compliance with legal, statutory, and regulatory requirements.

Standing Orders

4. Audit Committee reviews Executive spending and work, vacation, and sick hours quarterly.
5. Audit Committee reviews budget variances quarterly.
6. Audit Committee reviews out-of-budget and exceptional authorizations or expenses.
7. Audit Committee reviews compliance with recommendations made by SAMU's auditors.
8. Audit committee may add to its work plan any item of concern relating to its mandate or roles which has been brought to its attention by committee members, Councillors, Executives, SAMU staff, SAMU members, or SAMU's auditors.
 - 8.1. The identity of any individual who brings a concern before Audit Committee is kept confidential and is not disclosed during Audit Committee investigations, in minutes or in reports.

Composition

9. The voting members of Audit Committee are three Councillors and two students-at-large.
 - 9.1. If voting positions of the Audit Committee cannot be populated by Councillors, students-at-large will fill the remaining positions.
 - 9.2. Preference will be given to students-at-large with financial experience.
10. The resource officials of Audit Committee are a public member with professional accounting experience and a full-time staff member of the Finance Department.

11. No SAMU official with signing authority may serve on Audit Committee.
12. Any Councillor is entitled to attend a committee meeting in a non-voting capacity.

Committee Operations

13. Audit Committee selects a Chair from among the Councillors on the committee.
14. Regular quarterly meetings of Audit Committee are held once per fiscal quarter, on dates determined at the first meeting following the initial appointment of Councillors to committees.
 - 14.1. Voting members who fail to attend a regular quarterly meeting are automatically removed from the committee.
15. The Committee Chair may call additional meetings as required.

Students' Council Operations Committee

Mandate

1. Students' Council Operations Committee advises and reviews Students' Council, interviews and vets candidates for appointments made by Students' Council, and annually reviews the remuneration and compensation provided to Councillors, Executives, and other Students' Council appointments performing governance roles at SAMU.

Roles of Committee

2. Students' Council Operations Committee reviews Students' Council's decisions in relation to their adherence to SAMU Bylaws and Policies.
 - 2.1. Students' Council Operations Committee may call a re-vote on a decision where it deems the decision was a violation of Bylaws or Policies.
 - 2.2. Members of Students' Council may request a review of a decision in relation to its adherence to Bylaws and Policies.
 - 2.2.1. Requests must be made in writing to the Chair of Students' Council Operations Committee within 10 business days of the disputed decision.
 - 2.2.2. Students' Council Operations Committee will have 30 days to respond in writing to Students' Council with its decision.
3. Students' Council Operations Committee reports on the effectiveness and progress of Students' Council.

Students' Council Appointments

4. The committee reviews all applications for appointments made by Students' Council and ensures candidates considered for appointment meet the criteria for positions laid out in SAMU's bylaws and policies.
5. The committee develops additional criteria for appointed positions consistent with SAMU's bylaws and policies.
6. The committee interviews all appropriate candidates for positions appointed by Students' Council.
7. The committee provides candidates with further information regarding the position upon request.
8. The committee provides written recommendations on all vacancies.



9. The committee communicates to all candidates regarding the outcome of Students' Council appointments.

Governance Appointments

10. Students' Council Operations Committee provides recommendations to Students' Council on the appointment of the Chair of Students' Council
11. Students' Council Operations Committee reviews the performance of the Chair of Students' Council.
12. Students' Council Operations Committee provides recommendations to Students' Council on the appointment of the Chief Returning Officer of SAMU.

Governance Remuneration

13. Students' Council Operations Committee decides on the remuneration and compensation of Councillors and Executives,
14. Students' Council Operations Committee seeks relevant internal and external data related to remuneration and compensation, including:
 - 14.1. the current and future financial capacity of SAMU to support new levels of remuneration;
 - 14.2. remuneration and compensation offered at other comparable Alberta-based students' associations/unions;
 - 14.3. the effectiveness of the current level of remuneration in securing representatives; and
 - 14.4. the fairness of remuneration based on factors such as workload, time commitment, etc.
15. Students' Council Operations Committee reviews Executive wages as per Remuneration of Elected Representatives.

Composition

16. The voting members of Students' Council Operations Committee are the Vice President Governance and Finance and four Councillors.
 - 16.1. Regarding Executive Remuneration another Executive may replace the Vice President Governance and Finance as a voting member if the Vice President Governance and Finance plans to run in the upcoming Executive election.
 - 16.1.1. The Executive who may become a voting member in place of the Vice President Governance and Finance must be an individual not running in the upcoming Executive election.
17. The resource official of Students' Council Operations Committee is the Governance Advisor.



- 17.1. A full-time staff member of the Finance Department serves as an additional resource to the committee during remuneration discussions.

Committee Operations

18. The committee appointment deliberations and recommendations are confidential.
19. Meetings of Students' Council Operations Committee are held at least twice per quarter.
20. The Committee Chair may call additional meetings as required.

Strategy and Engagement Committee

Mandate

1. The Strategy and Engagement Committee (SEC) strives to maximize student engagement with Students' Council, provides leadership development opportunities to members of Students' Council and acts as a consultation body for strategic priorities.

Roles of Committee

2. SEC develops a plan for Student Council to engage with SAMU members.
3. SEC creates opportunities for members of Students' Council to develop leadership skills by:
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 - 4.5. Academic advocacy.
5. Strategy and Engagement Committee may also be consulted about other strategic matters relating to SAMU.

Composition

6. the voting members of Strategy and Engagement Committee are the Vice President Student Life, one Executive, three Councillors, and two Students-At-Large.
7. The resource officials of Strategy and Engagement Committee are the Advocacy Coordinator and the Executive Coordinator.
8. Any member of Students' Council is entitled to attend a committee meeting in a non-voting capacity.



Committee Operations

9. The Vice President Student Life serves as chair of Strategy and Engagement Committee.
10. Meetings of Strategy and Engagement Committee are held at least quarterly.
11. The Committee Chair may call additional meetings as required.