



## **Appendix B: Current Awards**

### **Campus Champion Terms of Reference**

#### **Award Description**

This award is presented to a student who has made an outstanding contribution to student life at their campus through academic achievement, involvement in extracurricular activities, and/or participation in leadership or student advocacy efforts.

One award is available for MacEwan University. Presentation of the awards occurs at SAMU's annual recognition event.

The successful nominee receives \$250 and a certificate of achievement.

#### **Eligibility**

Nominees must be members of the Students' Association of MacEwan University.

#### **Criteria**

Nominees should have a cumulative Grade Point Average of 2.7 or higher.

Nominees should demonstrate ongoing, active involvement on their campuses. Nominee involvement may be expressed through involvement in SAMU, its clubs, MacEwan University, independently, or a combination of any of the former.

#### **Nomination and Selection**

Eligible students may be nominated by SAMU staff, other students, MacEwan University faculty or staff, or any other persons knowledgeable on the students' contributions to their campuses.

GPA is verified by consulting with the Office of the University Registrar.

The final decision on who receives the award is made by Awards Sub-Committee.

## **Student Group of the Year Terms of Reference**

### **Award Description**

This award is presented to a club that has demonstrated outstanding performance in its membership, campus activities, and overall contributions to student life at MacEwan University.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful club receives \$400 and a certificate of achievement.

### **Eligibility**

Nominees must be in good standing with SAMU.

Nominees must have been active student groups for at least two consecutive years.

Nominee eligibility is verified by the Student Groups Department.

### **Criteria**

Nominees have had success in achieving their mandate as demonstrated by their activities and annual reports.

Nominees show a high level of student involvement.

Nominees offer opportunities for students who are not student group members to engage in and benefit from their activities.

Nominees collaborate with other student groups.

### **Nomination and Selection**

Eligible student groups may be nominated by SAMU staff, MacEwan University students, faculty, or staff, or any other persons knowledgeable on the student group's activities and contributions to student life at MacEwan University.

Awards Sub-Committee considers written nominations, and Student Groups Department feedback if required.

The final decision on who receives the award is made by the Awards Sub-Committee.

## **New Student Group of the Year Terms of Reference**

### **Award Description**

This award is presented to a student group that has been active for less than two years from their formation and has demonstrated positive strides in their membership, campus activities, and contribution to student life at MacEwan University.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful student group receives \$250 and a certificate of achievement.

### **Eligibility**

Nominees must be in good standing with SAMU.

Nominees must have been active for less than two consecutive years.

Nominee eligibility is verified by the Student Groups Department.

### **Criteria**

Nominees have had success in achieving their mandates as demonstrated by their activities.

Nominees show an increasing level of student involvement.

Nominees offer opportunities for students who are not student group members to engage in and benefit from their activities.

Nominees collaborate with other student groups.

### **Nomination and Selection**

Eligible student groups may be nominated by SAMU staff, MacEwan University students, faculty, or staff, or any other persons knowledgeable on the student group's activities and contributions to student life at MacEwan University.

Awards Sub-Committee considers written nominations, and Student Groups Department feedback if required.

The final decision on who receives the award is made by Awards Sub-Committee.



## **Student Group Member of the Year Award Terms of Reference**

### **Award Description**

This award is presented to a student group member who has shown an outstanding contribution to their student group(s) through the various initiatives, events, campaigns, etc. that this student group(s) has undertaken.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful nominee receives \$250 and a certificate of achievement.

### **Eligibility**

Nominee must be a SAMU member and in good academic standing with, MacEwan University.

The student group(s) that the nominee is a part of must be in good standing with SAMU.

The Student Groups department at SAMU will verify nominee's eligibility.

### **Criteria**

Nominees show active, and ongoing involvement in one or more student group(s).

Nominees have helped to increase their student group(s) engagement and visibility on campus.

Nominees interact with other student group leaders and show good teamwork skills.

### **Nomination and Selection**

Eligible student group members may be nominated by MacEwan University students, SAMU staff, faculty, MacEwan staff, or any other person(s) knowledgeable on the student group member's involvement, activities, and contributions to student life on campus.

Awards Sub-Committee considers written nominations, and Student Groups Department feedback if required.

The final decision on who receives the award is made by the Awards Sub-Committee.



## **Student of the Year Terms of Reference**

### **Award Description**

This award is presented to a student who, while maintaining a strong GPA, has demonstrated an outstanding contribution to student life at MacEwan University through extracurricular, voluntary pursuits, leadership, and advocacy initiatives.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful nominee receives \$500 and a certificate of achievement.

### **Eligibility**

Nominees must be full-time members of the Students' Association of MacEwan University.

### **Criteria**

Nominees have a GPA of 3.5 or higher in their most recent semester.

Nominees should demonstrate ongoing, active involvement in extracurricular and voluntary pursuits, and leadership and advocacy initiatives. Nominee involvement may be expressed through involvement in SAMU, its clubs, MacEwan University, independently, or a combination of any of the former.

### **Nomination and Selection**

Eligible students may be nominated by SAMU staff, MacEwan University staff, faculty, or staff, or any other persons knowledgeable on the students' contributions to student life at MacEwan University.

Awards Sub-Committee considers written nominations.

GPA is verified by consulting with the Office of the University Registrar.

The final decision on who receives the award is made by Awards Sub-Committee.



## **Dorothy Gray Award Terms of Reference**

### **Award Description**

This award is presented to a current or past MacEwan University employee who has demonstrated service and support to SAMU above and beyond their job requirements. The award is presented in honour of Dorothy Gray, who was a MacEwan University employee and a strong supporter of and volunteer for SAMU.

One award is available each year. The recipient is invited to and will be acknowledged at SAMU's annual recognition event.

The successful nominee receives a certificate of achievement and SAMU makes a \$300 donation to the recipient's charity of choice.

### **Eligibility**

Nominees must be current or past employees of MacEwan University. Staff, faculty, and administrators are all eligible.

### **Criteria**

Nominees demonstrate involvement in SAMU above and beyond their job requirements.

Both ongoing, active support and significant one-time support is considered.

Preference is given to employees who have volunteered with SAMU.

### **Nomination and Selection**

Eligible MacEwan University employees may be nominated by SAMU staff, students, other MacEwan University employees, or any other persons knowledgeable on the employees' support of SAMU.

Awards Sub-Committee considers written nominations.

The final decision on who receives the award is made by Awards Sub-Committee.

## **SAMU Volunteer of the Year Terms of Reference**

### **Award Description**

This award is presented to a student volunteer who has made an outstanding contribution to SAMU through their volunteerism and philanthropic efforts.

One award is available each year. Presentation of the awards occurs at the SAMU's annual recognition event.

The successful nominee receives \$250 and a certificate of achievement.

### **Eligibility**

Nominees must be a SAMU member.

Nominees must accumulate at least 75 hours as a SAMU volunteer.

### **Criteria**

Nominees should demonstrate ongoing, active volunteer involvement in SAMU.

### **Nomination and Selection**

Eligible students may be nominated by SAMU staff, MacEwan University students, faculty or staff, or other persons knowledgeable on the students' contributions to SAMU programs, services, or events through their volunteerism and philanthropic efforts.

Eligibility is confirmed by the appropriate SAMU staff.

Awards Sub-Committee considers written nominations.

The final decision on who receives the award is made by Awards Sub-Committee.



## **SAMU Safe Walk Volunteer of the Year Terms of Reference**

### **Award Description**

This award is presented to a student volunteer who has made an outstanding contribution to the SAMU Safe Walk service through their volunteerism and philanthropic efforts.

One award is available each year. Presentation of the award occurs at the SAMU's annual recognition event.

The successful nominee receives \$50 and a certificate of achievement.

### **Eligibility**

Nominees must be a SAMU member.

Nominees must accumulate at least 25 hours as a Safe Walk volunteer.

### **Criteria**

Nominees should demonstrate ongoing, active involvement with SAMU's Safe Walk service.

### **Nomination and Selection**

Eligible students may be nominated by SAMU staff or volunteers knowledgeable on the students' contributions to SAMU's Safe Walk service through their volunteerism and philanthropic efforts.

Eligibility is confirmed by the appropriate SAMU staff.

Awards Sub-Committee considers written nominations, and feedback from the appropriate coordinator and manager if required.

The final decision on who receives the award is made by Awards Sub-Committee.





## **SAMU Peer Support Volunteer of the Year Terms of Reference**

### **Award Description**

This award is presented to a student volunteer who has made an outstanding contribution to the SAMU Peer Support service through their volunteerism and philanthropic efforts.

One award is available each year. Presentation of the award occurs at the SAMU's annual recognition event.

The successful nominee receives \$50 and a certificate of achievement.

### **Eligibility**

Nominees must be a SAMU member.

Nominees must accumulate at least 30 hours, excluding training, as a Peer Support volunteer.

### **Criteria**

Nominees should demonstrate ongoing, active involvement with SAMU's Peer Support service.

### **Nomination and Selection**

Eligible students may be nominated by SAMU staff or volunteers knowledgeable on the students' contributions to SAMU's Peer Support service through their volunteerism and philanthropic efforts.

Eligibility is confirmed by the appropriate SAMU staff.

Awards Sub-Committee considers written nominations, and feedback from the appropriate coordinator and manager if required.

The final decision on who receives the award is made by Awards Sub-Committee.



## **SAMU Food Support Volunteer of the Year Terms of Reference**

### **Award Description**

This award is presented to a student volunteer who has made an outstanding contribution to the SAMU Food Support service through their volunteerism and philanthropic efforts.

One award is available each year. Presentation of the award occurs at the SAMU's annual recognition event.

The successful nominee receives \$50 and a certificate of achievement.

### **Eligibility**

Nominees must be a SAMU member.

Nominees must accumulate at least 25 hours as a Food Support volunteer.

### **Criteria**

Nominees should demonstrate ongoing, active involvement with SAMU's Food Support service, which includes Breakfast Club.

### **Nomination and Selection**

Eligible students may be nominated by SAMU staff or volunteers knowledgeable on the students' contributions to SAMU's Food Support service through their volunteerism and philanthropic efforts.

Eligibility is confirmed by the appropriate SAMU staff

Awards Sub-Committee considers written nominations, and feedback from the appropriate coordinator and manager if required.

The final decision on who receives the award is made by Awards Sub-Committee.



## **SAMU Promo Squad Volunteer of the Year Terms of Reference**

### **Award Description**

This award is presented to a student volunteer who has made an outstanding contribution to the SAMU Promo Squad program through their volunteerism and philanthropic efforts.

One award is available each year. Presentation of the award occurs at the SAMU's annual recognition event.

The successful nominee receives \$50 and a certificate of achievement.

### **Eligibility**

Nominees must be a SAMU member.

Nominees must accumulate at least 25 hours as a Promo Squad volunteer.

### **Criteria**

Nominees should demonstrate ongoing, active involvement with SAMU's Promo Squad program.

### **Nomination and Selection**

Eligible students may be nominated by SAMU staff or volunteers knowledgeable on the students' contributions to SAMU's Promo Squad program through their volunteerism and philanthropic efforts.

Eligibility is confirmed by the appropriate SAMU staff

Awards Sub-Committee considers written nominations, and feedback from the appropriate coordinator and manager if required.

The final decision on who receives the award is made by Awards Sub-Committee.



## *the griff* Volunteer of the Year Terms of Reference

### Award Description

This award is presented to a student volunteer at *the griff* who offers a significant contribution to student life at MacEwan University through their published work.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful nominee receives a \$50 and a certificate of achievement.

### Eligibility

Nominees must be a SAMU member.

Nominees must have had at least one composition published in *the griff* during the current academic year.

*the griff* editors are not eligible.

### Criteria

The Managing Editor and staff of *the griff* are responsible for establishing further criteria.

### Nomination and Selection

Any volunteer or staff member at *the griff* may nominate another volunteer. Nomination forms and the award description will be provided to all volunteers. Volunteers may not nominate themselves.

Awards Sub-Committee considers written nominations, and feedback from the *griff* managing editor if required.

The final decision on who receives the award is made by Awards Sub-Committee.



## **Councillor of the Year Terms of Reference**

### **Award Description**

This award is presented to an outstanding Councillor, a person who has dedicated their time and energy to support student advocacy efforts, ensure good governance, engage with and consult students and other members of Students' Council, and demonstrate a commitment to the long-term success of SAMU.

One award is available each year. Presentation of the award occurs at the last Students' Council meeting of the elected year and the recipient will be acknowledged at SAMU's annual recognition event.

The successful nominee receives \$250 and a certificate of achievement.

### **Eligibility**

Nominees must be current Councillors.

### **Criteria**

Nominees show board-level engagement.

Nominees sit on one or more of the SAMU Standing Committees and/or Sub-Committees or MacEwan University committees.

Nominees consult with students.

Nominees demonstrate involvement in SAMU beyond Students' Council meetings.

Nominees consult with other members of Students' Council.

Nominees assist Councillors who are new to their roles.

### **Nomination and Selection**

Any Students' Councillor may nominate a Councillor. Nomination forms and the award description are provided to all Students' Councillors. Councillors may not nominate themselves.

Completed nomination forms are submitted to the Governance Advisor.

The final selection decision is made by Students' Council. Students' Councillors determine the recipient by a secret ballot vote conducted at the September Students' Council meeting. Completed nominations are included in the agenda material for this meeting.

The Governance Advisor communicates the successful Councillor to the Awards Sub-Committee.



## **SAMU Full-Time Employee of the Year Terms of Reference**

### **Award Description**

This award is presented to an employee who has demonstrated an outstanding contribution to SAMU through their vision, dedication to students and/or staff, and commitment to the long-term success of the organization.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful nominee receives \$250 and a certificate of achievement.

### **Eligibility**

Nominees must be current full-time SAMU employees.

The General Manager and Executives are not eligible.

### **Criteria**

Nominees actively help SAMU achieve its goals.

Nominees support students and fellow employees.

Nominees focus on realizing the SAMU guiding principles, mission, vision, and strategic plan.

### **Nomination and Selection**

Eligible employees may be nominated by other SAMU employees, MacEwan University students, faculty, or staff, or other persons knowledgeable on the employees' contributions and commitment to SAMU.

The General Manager and Executive Committee considers written nominations. Input is also solicited from the employee's direct supervisor.

The final decision on who receives the award is made by the General Manager and the Executive Committee.



## **SAMU Part-Time Employee of the Year Terms of Reference**

### **Award Description**

This award is presented to a part-time employee who has demonstrated an outstanding contribution to SAMU through their vision, dedication to students and/or staff, and commitment to the long-term success of the organization.

One award is available each year. Presentation of the award occurs at SAMU's annual recognition event.

The successful nominee receives \$250 and a certificate of achievement.

### **Eligibility**

Nominees must be current part-time SAMU employees.

### **Criteria**

Nominees actively help SAMU achieve its goals.

Nominees support students and fellow employees.

Nominees focus on realizing the SAMU guiding principles, mission, vision, and strategic plan.

### **Nomination and Selection**

Eligible employees may be nominated by other SAMU employees, MacEwan University students, faculty, or staff, or other persons knowledgeable on the employees' contributions and commitment to SAMU.

Awards Sub-Committee considers written nominations, and manager feedback if required.

The final decision on who receives the award is made by Awards Sub-Committee.