



## **Student Fees Transfer Agreement**

### **Rationale**

For SAMU to plan its affairs, it must have confidence in the dates that it receives student fees from MacEwan University.

### **Definitions**

### **Regulations**

- 1** SAMU has the ability to enter negotiations with MacEwan University for a service level agreement on student fee transfers.
- 2** The General Manager negotiates a service level agreement with MacEwan University on student fee transfers. The service level agreement meets the following requirements:
  - 2.1** The agreement allows SAMU to plan its affairs with confidence in the date of its receipt of student fees.
  - 2.2** The agreement provides MacEwan University equivalent confidence in the arrival of payments from SAMU.
  - 2.3** The agreement is equitable between SAMU and MacEwan University.
- 3** Once the General Manager and MacEwan University have decided on the terms of a service level agreement, the General Manager presents the service level agreement to Executive Committee for approval.



## Fact Sheet

### Approvals:

First Approval – January 23, 2014

Last Approval –

**Review By:** February 24, 2017

### Source and Updates:

January 23, 2014: *Student Fees Transfer Agreement* approved by Executive Committee motion E2014-01-23-2 upon recommendation of the Procedure Review Ad Hoc Committee. Source material drawn from *Procedure 3 – Service Level Agreement on Bi-Directional Payments*.

### Related Documents: