

Request for Renewal of Student Group-Active Status

An email will be sent to all student groups informing them of their need to renew their group status with the Student Groups Department by November 15th.

An email will be sent out within five (5) business days of the form being submitted correctly informing the student group that their active status has been renewed for the upcoming academic year.

The following information must be provided electronically to the Student Groups

Department:

1. An updated group membership list (name and student status only; *do not include phone numbers, address, or identification numbers*).
2. The SAMU Student Group Renewal Agreement Form (pages 2 and 3 of this document), signed by 2 executive members indicating their willingness to be a group and demonstrating their capacity to run the group.
3. A copy of the group's current constitution signed and dated by the current President.

Required Documentation:

Signed constitution attached? Yes or No

Recent membership list attached? Yes or No

SAMU Student Group Renewal Agreement Form

This form must be completed in order to maintain your group's active status with SAMU.

Date:

The _____ (SAMU group), understands that in order to remain a SAMU student group that it does not contravene SAMU or MacEwan constitution, bylaws, or policies or the rules that govern MacEwan University.

Description of your group (so promotional and student group listing material can be updated if needed or to have changes in mandate approved):

Executive Information (the president and one additional executive must sign this form):

Name	Position	@mymacewan Student Email	Phone Number	E-sign

Name	Position	@mymacewan Student Email	Phone Number	E-sign

