



Barnet Hill Academy
FAITH • EXCELLENCE • KNOWLEDGE

Fee Policy

5 Apr 2021
V 3.0

Terms and Conditions

It is an important & established principle in Islamic practice that whenever agreements are entered into, they are documented & signed. In undertaking to adopt this principle, we have created a policy & a written contract with respect to your child's schooling in lieu of enrolment of students at Barnet Hill Academy and fees due thereof.

- The purpose of these terms and conditions is to clarify the position of both the school and the fee paying parent/guardian upon entering into an agreement of providing educational services where these services are chargeable. They are intended to ensure effective planning and resourcing, stability and minimal disruption in the delivery of these services, acting in the best interests of the child.
- The published fees **do not** include text books, uniforms, stationery items, extra-curricular activities or trips.
- Parents/guardians must sign and return the Fee Agreement Contract before a child may be accepted at the school and pay the deposit and first instalment of fees due. If students are already on roll, parents/guardians must ensure they sign and return the contract issued, failure to do so may result in withdrawal of the offer of a school place/enrolment at Barnet Hill Academy.
- Parents/guardians must pay a deposit of £250 per child upon acceptance of a school place. This will be refunded upon the student's departure, provided that all fees and any charges due to the school have been settled. Failure to do so will result in forfeit of the deposit.
- Where fees are not paid in a single transaction, they are to be paid a term in advance and should be made strictly via GoCardless.
- All payments must be received by the 5th of each month due.
- Fees will be due from the beginning of term, regardless of the student's start date.
- Occasionally, and at the school's discretion, an alternative payment plan may be agreed in writing with a parent/guardian in cases of hardship. In such cases the parent/guardian must make an appointment to see a member of the Bursary team and sufficiently demonstrate that they are unable to maintain the school's regular fee schedule.
- Parents must inform the school 3 months in advance if withdrawing their child from the school or they may incur a charge in lieu of the 3-month notice period plus forfeiture of deposit.
- In case of late payments, the School Management will refer to its policy on Fee Collection and reserves the right in the case of persistently late or non-payments to de-register a child from the school until such time as payments are up-to-date and to permanently de-register a student if payments terms are not abided by.
- The school may amend the fee arrangements including its rates, discounts and schedule from time to time to reflect the needs of the school and in the event of any changes will inform the parents in advance.
- The school may amend these terms and conditions where it feels it is appropriate to do so.

Fee Arrangements: 2021 / 2022

Fee Schedule for enrolment during Academic Year (2021/22).

Fees and related charges: This table explains expected costs to the parent/guardian.

Tuition Fee	Years R – 6	£4,500	Per Annum
Application Processing	New pupils only	£100	Non-Refundable
Registration Fees	Upon acceptance of a school place	£100	Non-Refundable
Deposit	Upon acceptance of a school place	£250	Refundable upon leave

Sibling Concessions: This table clarifies concessions applied to 2nd, 3rd and subsequent children.

1st Child	Full Fee Yrs R – 6	£4,500
2nd Child	Concessionary Rate	£3,900
3rd and Subsequent Children	Concessionary Rate	£3,450

Fees Schedule: The table explains the payment options available and the payable dates due.

Advance Tuition Fee Payment Fees paid in 1 settlement are entitled to a 5% rebate. Payments to be made strictly by 15 th June 21.			Child		
			Years Reception-6		
			1 st	2 nd	3 rd
Option A	1 Single Payment	DATE DUE	£4,275	£3,705	£3,277.50
	Includes 5% discount	15th June			
Option B	3 Termly Payments	DATE DUE	1 st	2 nd	3 rd
			£4,500	£3,900	£3,450
	1st Payment (Term 1)	5th June	£1,500	£1,300	£1,150
	2nd Payment (Term 2)	5th October	£1,500	£1,300	£1,150
	3rd Payment (Term 3)	5th February	£1,500	£1,300	£1,150
Option C	12 Monthly Payments	DATE DUE	1 st	2 nd	3 rd
	June 21 – May 22	5th of every month	£375	£325	£287.50

*Reception Year Fees – these are determined in line with the age profile of students and hence are variable. Parents should liaise with the Fees Officer to finalise Reception Year Fees due.

*The BHA Fee Policy & fee arrangements will be reviewed annually.